

**MINUTES OF THE REGULAR MEETING OF
THE CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
18500 Murdock Circle, Room 119
Port Charlotte, Florida 33948**

October 2, 2014

I. CALL TO ORDER

Erik Howard called the meeting to order at 6:00 PM

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Members Present:

Pamela Alexander
John Damon
Michael Douglass
Stephen Gardiner
Erik Howard
Carleton Strong
Glenn Siegel, Board Attorney

Members Excused

Charles Hackbarth-Called
John Herston-Called
Thomas Burns-Called

Staff Present

Erin Mullen-Travis, Certified Code Compliance Officer, Licensing Manager
Lorraine Lundblad, Certified Code Compliance Officer, Licensing Investigator
Ira Bender, Certified Code Compliance Officer, Licensing Investigator
Jim Evetts, Building Official
Pooja Patel, Assistant County Attorney
Sandra Williamson, Administrative Assistant I
Keith Morgan, Administrative Assistant II

IV. AGENDA CHANGES

None

V. NEXT MEETING DATE

November 6, 2014

VI. SWEARING IN OF ALL THOSE GIVING TESTIMONY

Sandra Williamson administered oath to those who gave testimony.

VII. QUASI-JUDICIAL HEARING

Pam Alexander recused herself from Agenda Item X.

VIII. APPROVAL OF MINUTES

Carleton Strong moved to approve the minutes of **September 4, 2014**. The motion was seconded by *John Damon* and was passed unanimously with the following corrections:

John Herston was incorrectly listed as Jim Herston.

David Baumgartner had incorrect citation number listed in motion.

IX. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien:**

- | | | |
|----|--|-------------------|
| A. | Nestor Rivera – Citation No. 3685 - \$1,000.00 | Lorraine Lundblad |
| B. | Rene Glynn – Citation No. 3684 - \$1000.00 | Lorraine Lundblad |
| C. | Alex Valerio – Citation No. 3931 - \$1,000.00 | Ira Bender |

MOTION: *Carleton Strong* moved to accept the fines as stated in the Affidavits of Noncompliance. The motion was seconded by *Pam Alexander* and was passed unanimously.

X. CONTESTING CITATION

Matthew Johnston – Contested Citation No. 3790. *Lorraine Lundblad* Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. *Matthew Johnston* was present and provided testimony to the board.

MOTION: *Carleton Strong* motioned to uphold Citation No. 3790. The motion was seconded by *Michael Douglass* and was approved unanimously with *Pam Alexander* recusing herself from voting.

XI. LICENSE REVIEW

Timothy Baldwin – Was not present, no action required. If he re-applies, the matter will be considered.

XII. SPONSORSHIP

None

XIII. OLD BUSINESS

None

XIV. DISCIPLINE CASES

- A. Gene S. Slade ***Dismissed*** Ira Bender
d/b/a Air Genie Air Conditioning Co.
License No. CAC1815850
Case No. CIL-13-00448
- B. David M. Emerle ***Continued to February 2015*** Ira Bender
d/b/a Blue Parrott Electric, Inc.
License No. ER0015267
Case No. CIL-14-00347

XII. REPORT ON UNLICENSED CONTRACTING - SHERIFF'S OFFICE

Erik Howard has had discussions with Sheriff's Office. They will be removed from agenda until/unless situation changes.

XIII. CITIZEN INPUT

None

XIV. REPORT FROM THE LICENSING DIVISION MANAGER

Erin discussed NASCLA conference she attended and slide presentation she forwarded to board for review. States they are staying very busy with enforcement.

XV. REPORT FROM THE BUILDING OFFICIAL

The commercial permits are up 38% over last month. Newly hired employees are coming onboard this month so turnaround times on permits should improve.

XVI. BOARD ATTORNEY COMMENTS

None

XVII. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

None

XVIII. ADJOURNMENT

Pam Alexander made the motion to adjourn and **Carleton Strong** seconded the motion and it was approved unanimously. The meeting was adjourned at 6:41 pm.