

**MINUTES OF THE REGULAR MEETING OF
THE CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
18500 Murdock Circle, Room 119
Port Charlotte, Florida 33948**

November 6, 2014

CALL TO ORDER

Erik Howard called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present:

Pamela Alexander
Thomas Burns
Charles Hackbarth
Erik Howard
Glenn Siegel, Board Attorney

Members Excused:

John Damon
John Herston
Carleton Strong

Not Present:

Stephen Gardiner
Michael Douglass

Staff Present:

Erin Mullen-Travis, Certified Code Compliance Officer, Licensing Manager
Terri Barnett, Certified Code Compliance Officer, Licensing Investigator
Jim Evetts, Building Official
Ben Bailey, Deputy Building Official
Pooja Patel, Assistant County Attorney
Sandra Williamson, Administrative Assistant I
Keith Morgan, Administrative Assistant II

AGENDA CHANGES

None

NEXT MEETING DATE

December 4, 2014

SWEARING IN OF ALL THOSE GIVING TESTIMONY

Sandra Williamson administered oath to those who gave testimony.

QUASI-JUDICIAL HEARING

None

APPROVAL OF MINUTES

Pam Alexander moved to approve the minutes of October 2, 2014. The motion was seconded by ***Thomas Burns*** and was passed unanimously, with the following correction: -Item X was listed as a unanimous vote. Pam Alexander had previously recused herself from the matter, and should have been reflected as having been recused. Vote was unanimous by voting participants.

CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien:**

None

CONTESTING CITATION

Matthew Robinson – Contested Citation No. 3961. ***Terri Barnett*** Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. ***Matthew Robinson*** was present and provided testimony to the board.

MOTION: ***Thomas Burns*** motioned to uphold Citation No. 3961. The motion was seconded by ***Charles Hackbarth*** and then he withdrew his motion to second stating he didn't understand the motion. The motion failed, no second. ***Erik Howard*** then moved to rule in favor of Mr. Robinson and dismiss the citation. ***Charles Hackbarth*** seconded motion. The Board was deadlocked 2-2 on vote. Erin Mullen-Travis advised Mr. Robinson that her office would contact him if any further action would be taken.

REINSTATEMENT

Kevin Boyer
d/b/a S & B Screening & Aluminum, Inc.
License No. CRC1326352

Kevin Boyer requested reinstatement of his permitting privileges and the right to work in Charlotte County. ***Erin Mullen-Travis***, Manager, Certified Code Compliance Officer and

Licensing Investigator, provided testimony as stated in the investigative report. **Erik Howard** recommended that case be continued to January to allow Mr. Boyer to rectify permitting issues. Mr. Boyer agreed.

MOTION: **Tom Burns** moved to **continue** the reinstatement of **Mr. Boyer's** permitting privileges and the right to work in Charlotte County until 01/15. The motion was seconded by **Pam Alexander** and was approved unanimously.

LICENSE REVIEW

None

EXMANINATION

Audrey Wheat - Review of credit report in order to obtain a certificate of competency in the category of swimming pool/spa water treatment and cleaning. **Terri Barnett** Certified Code Compliance Officer and Licensing Investigator, provided testimony as stated in the investigative report. **Audrey Wheat** was present and provided testimony to the board.

MOTION: **Erik Howard** moved to **APPROVE** the waiver of his credit report, in order to obtain a certificate of competency in the category of painting. The motion was seconded by **Thomas Burns** and was approved unanimously.

OLD BUSINESS

None

DISCIPLINE CASES

None

CITIZEN INPUT

None

REPORT FROM THE LICENSING DIVISION MANAGER

None

REPORT FROM THE BUILDING OFFICIAL

None

REPORT FROM THE ASSISTANT COUNTY ATTORNEY

None

BOARD ATTORNEY COMMENTS

None

REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

None

ADJOURNMENT

Tom Burns made the motion to adjourn and *Charles Hackbarth* seconded the motion and it was approved unanimously at 6:50 pm.