

**MINUTES OF THE REGULAR MEETING OF THE CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
18500 Murdock Circle, Room 119
Port Charlotte, Florida 33948**

May 7, 2015

CALL TO ORDER

Thomas Burns called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present:

Thomas Burns
Erik Howard
Pamela Alexander
John Damon
Stephen Gardiner
Charles Hackbarth
Carleton Strong
Glenn Siegel, Board Attorney

Staff Present:

Erin Mullen-Travis, Certified Code Compliance Officer, Licensing Manager
Terri Barnett, Certified Code Compliance Officer, Licensing Investigator
Ira Bender, Certified Code Compliance Officer, Licensing Investigator
Lorraine Lundblad, Certified Code Compliance Officer, Licensing Investigator
Keith Morgan, Certified Code Compliance Officer, Licensing Investigator
Ben Bailey, Interim Building Official
Pooja Patel, Assistant County Attorney
Sandra Williamson, Administrative Assistant I

NEXT MEETING DATE

June 4, 2015

APPROVAL OF MINUTES

Pam Alexander moved to approve the minutes of April 2, 2015. The motion was seconded by ***Stephen Gardiner*** and was passed unanimously.

SWEARING IN OF ALL THOSE GIVING TESTIMONY

Sandra Williamson administered oath to those who gave testimony.

AGENDA CHANGES

Erin Mullen-Travis gave an update on the agenda changes.

CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien:**

A. Christopher Vanderveer - Citation No. 976 \$1000.00 Terri Barnett

MOTION: *Erik Howard* motioned to accept the fine as stated in the Affidavit of Noncompliance. *Carlton Strong* seconded and was passed unanimously.

CONTESTING CITATION

None

REINSTATEMENT

A. Peter Cafaro, III Lorraine Lundblad
Lowes Home Centers, Inc.
Certified General Contractor
CGC1508417
Case No. CIL-14-00398

Peter Cafaro, III has requested reinstatement of his permitting privileges and the right to work in Charlotte County.

Lorraine Lundblad, Certified Code Compliance Officer provided testimony as stated in the investigative report. *Peter Cafaro III* was present and provided testimony to the board.

MOTION: *Erik Howard* motioned that the permitting privileges and the right to work in Charlotte County of *Peter Cafaro III*, be reinstated for the sole purpose of renewing the expired permits as cited in CIL-14-00398. Once the permits have received the required final inspections, *Peter Cafaro III* shall be required to appear again before the Board to request permanent reinstatement of his permitting privileges. *Carlton Strong* seconded, and the motion was approved unanimously.

LICENSE REVIEW

None

EXAMINATION

A. Noe Flores Ira Bender

Mr. Flores has requested a waiver of his credit report, in order to obtain sponsorship for examination for a certificate of competency in the category of local Painting contractor. *Ira Bender* Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. *Noe Flores* was present and provided testimony to the board.

MOTION: *Charles Hackbarth* moved to **APPROVE** the waiver of his credit report, in order to obtain a certificate of competency in the category of painting. The motion was seconded by *John Damon* with one (1) opposing vote *Carlton Strong*.

OLD BUSINESS

A. Jeffrey S. Davis Lorraine Lundblad
d/b/a PGA, LLC
Local Aluminum/Concrete Contractor
License No. AAA005762
Case No. CIL-14-00325

Lorraine Lundblad Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. *Jeffrey Davis* was present and provided testimony to the board.

MOTION: *Erik Howard* made the motion that *Jeffrey Davis* extend the temporary permitting privileges until June 4, 2015. *Jeffrey Davis* must reappear before the Board on June 4, 2015, to provide the Board with an update on all outstanding permits. The motion was seconded by *Carlton Strong* with one (1) opposing vote *Pam Alexander*.

B. Corey J. Lynch Ira Bender
d/b/a Heights Seamless Gutter, Inc.
Local Aluminum Contractor
License No. AAA0010565
Case No. CIL-13-00472

Ira Bender Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. *Corey Lynch* was present and provided testimony to the board. with an update on the expired permits and one (1) permit that was under review in Plans Examination process.

MOTION: *Tom Burns* made the motion that *Corey Lynch* must reappear before the Board on June 4, 2015, to provide the Board with an update on all outstanding permits. The motion was seconded by *John Damon* with two (2) opposing votes *Pam Alexander* and *Erik Howard*.

DISCIPLINE CASES

A. Leo Pfliger **CONTINUED** Lorraine Lundblad
d/b/a Leo Pfliger Construction, Inc.
State Certified Building Contractor
License No. CBC057279
Case No. CIL-14-00434

- B. William B. Underwood - **CONTINUED** Ira Bender
d/b/a Window World of Southwest Florida
State Certified Specialty Structure Contractor
License SCC131151205
Case No. CIL-14-00421
- C. Robert L. Hill Jr. - **CONTINUED** Ira Bender
d/b/a/ Home Construction of Florida Inc.
State Certified Building Contractor
Case No. CIL-15-00312

CITIZEN INPUT

None

REPORT FROM THE LICENSING DIVISION MANAGER

Erin Mullen-Travis discussed the code change going before the Board of County Commissioners for approval.

REPORT FROM THE INTERIM BUILDING OFFICIAL

Amendments to Building Department Fee Schedule:

Ben Bailey Interim Building Office explained to the Board request discussion and approval of minor revisions to the Building *Department fee* schedule to allow for a tiered expired permit fee structure and reduced permits where 10 or more permits of the same type are needed as part of the same contract and located in the same building or consecutive addresses on the same street and inspections can be grouped in five or more per day.

MOTION: *Erik Howard* **AGREED** with amendments to Building Department Fee Schedule and was agreed upon unanimously.

REPORT FROM THE ASSISTANT COUNTY ATTORNEY

None

BOARD ATTORNEY COMMENTS

None

REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

ADJOURNMENT

Carlton Strong made the motion to adjourn and *John Damon* seconded the motion and it was approved unanimously at 7:10 pm.

**CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
MINUTES OF MAY 7, 2015**

Read and approved on June 4, 2015:

Tom Burns, Chairman of the
Charlotte County Construction
Industry Licensing Board

ATTEST:

Sandra Williamson
Administrative Assistant I
Community Development Department
Contractor Licensing Division

Complete files of all cases, as well as taped recordings of all proceedings of this meeting, are kept in the Community Development Department and are available to the public.

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.