

**MINUTES OF THE REGULAR MEETING OF THE CHARLOTTE COUNTY  
CONSTRUCTION INDUSTRY LICENSING BOARD  
18500 Murdock Circle, Room 119  
Port Charlotte, Florida 33948**

**April 7, 2016**

**CALL TO ORDER**

Chairman ***Charles Hackbarth*** called the meeting to order at 6:00 pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Members Present:**

Pamela Alexander  
Thomas Burns  
John Damon  
Stephen Gardiner  
Charles Hackbarth – Chairman  
Erik Howard – Vice Chairman  
Kenneth Lowe  
Robert Overcash  
Carleton Strong  
Glenn Siegel, Board Attorney

**Staff Present:**

Keith Morgan, Certified Code Compliance Officer, Licensing Investigator  
Tom Atkinson, Certified Code Compliance Officer, Licensing Investigator  
Ben Bailey, County Building Official  
Pooja Patel, Assistant County Attorney  
Sandra Williamson, Administrative Assistant I

**OPENING STATEMENT**

The Chairman read the opening statement into the record.

**NEXT MEETING DATE**

May 5, 2016

**APPROVAL OF MINUTES**

***Pam Alexander*** moved to approve the minutes of March 3, 2016. The motion was seconded by ***Carleton Strong*** and was passed unanimously.

**SWEARING IN OF ALL THOSE GIVING TESTIMONY**

***Sandra Williamson*** administered oath to those who gave testimony.

**AGENDA CHANGES**

***Keith Morgan*** announced the agenda changes.

**CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES**

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Each case has been assessed with an additional \$10.00 for the cost of recording the lien:**

1. None

**CONTESTING CITATION**

1. Steve Huey – Citation No. 4092 - \$1,000.00 Keith Morgan

**Steve Huey** – Contested Citation No. 4092. **Keith Morgan** Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. **Steve Huey** was not present.

**MOTION:** **Tom Burns** motioned to uphold the affidavit of non-compliance for Citation No. 4092. The motion was seconded by **Carleton Strong** and was approved unanimously.

**REINSTATEMENT**

1. Alexander Kirichenko Tom Atkinson  
Polar Bear Cooling & Heating, LLC,  
License No. CAC058773  
Case No. CIL-12-00429A

**Alexander Kirichenko** has requested reinstatement of his permitting privileges and the right to work in Charlotte County.

The investigative report was read into the record by **Tom Atkinson** Certified Code Compliance Officer, Licensing Division. **Alexander Kirichenko** was present and provided testimony to the Board.

**MOTION:** **John Damon** made the motion that **Alexander Kirichenko's** permitting privileges and the right to work in Charlotte County be denied. The motion was seconded by **Robert Overcash** with two (2) opposing votes **Erik Howard** and **Pamela Alexander**.

**LICENSE REVIEW**

None

**EXAMINATION**

1. Michael Molloy Keith Morgan

**Michael Molloy** has requested a waiver of the Business and Law testing requirement for a certificate of competency in the category of Commercial Landscape Contractor.

**Keith Morgan** Certified Code Compliance Officer, Licensing Investigator, provided testimony as stated in the investigative report. **Michael Molloy** was present and provided testimony to the board.

**MOTION:** **Erik Howard** moved to **approve** the waiver of the testing requirement of business and law in order to obtain a certificate of competency in the category of a commercial landscaping contractor. The motion was seconded by **Kenneth Lowe** and was passed unanimously.

### OLD BUSINESS

None

### DISCIPLINE CASES

1. David T Griggs - **CONTINUED** Keith Morgan  
d/b/a Coral Sands Construction, LLC  
Certified General Contractor  
License No. CGC1515835  
Case No. CIL-15-00347
2. Robert Ritthaler - **CONTINUED** Terri Barnett  
d/b/a TKO Mechanical, Inc.  
Certified Air Conditioning Contractor  
License No. CAC1815268  
Case No. CIL-15-00395
3. Thomas Lippert, d/b/a Home - **CONTINUED** Keith Morgan  
Performance Alliance, Inc.,  
Certified General Contractor  
License No. CGC1508826  
Case No. CIL-15-00528
4. Artem A Kirichenko - **CONTINUED** Lorraine Lundblad  
d/b/a Polar Bear Services, LLC  
Certified Air Conditioning Contractor  
License No. CAC1817007  
Case No. CIL-15-00423
5. Thomas Threlkeld - **DISMISSED** Keith Morgan  
d/b/a Nassau Pools Construction, Inc.  
Certified Pool/Spa Contractor  
License No. CPC026492  
Case No. CIL-15-00339

### CITIZEN INPUT

None

**REPORT FROM THE LICENSING DIVISION MANAGER**

None

**REPORT FROM THE BUILDING OFFICIAL**

**Ben Bailey** ask the Board if they would support an Ordinance change to Chapter 3-2-22(b) to state if a contractor is state certified and applies to obtain a Local Certificate of Competency in the Business and Law portion of the state exam - will be reciprocated as long as they have passed the exam regardless of the score achieved.

**MOTION:** **John Damon** moved to support the recommendation to change the county ordinance to allow a state contractor who has passed the business and law exam with the state that the county will reciprocate. The motion was seconded by **Carleton Strong** and was passed unanimously.

**REPORT FROM THE ASSISTANT COUNTY ATTORNEY**

None

**BOARD ATTORNEY COMMENTS**

None

**REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS**

- **Carlton Strong** announced that a former Board member, John Herston, had passed away.
- **Pam Alexander** announced that a Charlotte County Inspector, Ric Towne, had passed away.

**ADJOURNMENT**

**Carleton Strong** made the motion to adjourn and **Tom Burns** seconded the motion and it was approved unanimously at 6:45 pm.

CHARLOTTE COUNTY  
CONSTRUCTION INDUSTRY LICENSING BOARD  
MINUTES OF APRIL 7, 2016

Read and approved on May 5, 2016:



Charles Hackbarth, Chairman,  
Charlotte County Construction  
Industry Licensing Board

ATTEST:



Sandra Williamson  
Administrative Assistant I  
Community Development Department  
Contractor Licensing Division

***Complete files of all cases, as well as taped recordings of all proceedings of this meeting, are kept in the Community Development Department and are available to the public.***

***Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.***