

**MANASOTA and SANDPIPER KEY ADVISORY (aka ARC Committee)**

**November 2, 2016 Committee Meeting Minutes**

**Call to Order:** Andrea Barber Chairperson called the meeting to order at 9:00 AM

<b>Attendance:</b>	<b>Andrea Barber</b>	<b>Chairperson</b>
	<b>Joe Jenkins</b>	<b>Vice Chairperson</b>
	<b>B.J. Galberaith</b>	<b>Committee Member</b>
	<b>Craig Lindblad</b>	<b>Committee Member</b>
	<b>Jack Landis</b>	<b>Committee Member</b>
	<b>Francis Dumont</b>	<b>Committee Member</b>

<b>Excused:</b>	<b>Danny Monica</b>	<b>Secretary</b>
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<b>Present from the County:</b>	<b>Ms. Nocheck DRC Coordinator &amp; Charlotte County liaison to the ARC Committee</b>
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<b>Guests and Contractors:</b> (per sign-in sheet)	<b>Steve Stump (LaCoquina Community)</b> <b>William &amp; Lucas Schork (1150 Shoreview Dr)</b> <b>Butch Peel of USA Fence (2800 N. Beach Rd &amp; 3025 N. Beach Rd)</b> <b>William Zinser (1125 Shoreview Dr)</b>
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**Approval of October 19, 2016 meeting minutes**

<b>Discussion:</b>	<b>B.J. Galberaith recommended the meeting minutes from the October 19, 2016 be amended as to the Permit application for a swimming pool at 2835 N. Beach Rd. The following language should be changed so the ARC Committee's recommendation read, "(recommend) approval to move the pool (location) so the pool edge pavers do not extend into the perimeter landscape strip."</b>
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<b>Action:</b>	<b>Motion to recommend the meeting minutes be approved as amended made by B.J. Galberaith; seconded by Joe Jenkins. The ARC Committee vote approving the meeting minutes as amended was unanimous.</b>
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### ARC Application Review

- ARC Application #1 review:** 2800 N. Beach Rd. – Dumpster Enclosure  
**Discussion:** The height and location of the enclosure was reviewed  
**Action:** Motion to recommend the permit application be approved as submitted was made by Joe Jenkins; seconded by Francis Dumont. The ARC Committee voted unanimously to recommend approval.
- ARC Application #2 review:** 1125 Shoreview Dr. – 36” high picket fence  
**Discussion:** The height and location of the enclosure was reviewed, as well as the required accommodation to wildlife movement, and determined to comply with the code.  
**Action:** Motion to recommend the permit application be approved as submitted was made by B.J. Galberaith; seconded by Joe Jenkins. The ARC Committee voted unanimously to recommend approval.
- ARC Application #3 review:** 5086 N. Beach Rd – Seawall Re-nourishment and Dune Walkover  
**Discussion:** This single family residence with pool’s application comes to ARC after having been approved by all Charlotte County Departments, as well as State and Federal agencies with jurisdiction in such matters.  
**Action:** Motion to recommend the permit application be approved as submitted was made by Francis Dumont; seconded by B.J. Galberaith. The ARC Committee voted unanimously to recommend approval.
- ARC Application #4 review:** 2840 (unit A) N. Beach Rd – Coastal (seawall) Armoring  
**Discussion:** This “emergency armoring” application comes to ARC after having been approved by all Charlotte County Departments, as well as State and Federal agencies with jurisdiction in such matters.  
**Action:** Motion to recommend the permit application be approved as submitted was made by Joe Jenkins; seconded by B.J. Galberaith. The ARC Committee voted unanimously to recommend approval.
- ARC Application #5 review:** 1150 Shoreview Dr. – New Single Family Home  
**Discussion:** After confirming the property’s zoning designation as MMF10, the structure’s height, setbacks, location of HVAC units and details of roof-type were reviewed and found to comply with the code.  
**Action:** Motion to recommend the permit application be approved as submitted was made by B.J. Galberaith; seconded by Jack Landis. The ARC Committee voted unanimously to recommend approval.

**ARC Application #6 review:** 52 Sunrise Dr. – Replacing Windows  
**Discussion:** After reviewing the proposed windows the appearance of the replacement windows were determined to comply with the code.  
**Action:** Motion to recommend the permit application be approved as submitted was made by B.J. Galberaith; seconded by Jack Landis. The ARC Committee voted unanimously to recommend approval.

**ARC Application #7 review:** 2095 N. Beach Rd – Seal & re-stripe existing parking lot  
**Discussion:** After reviewing the scope of the project, it was determined the seal coating and re-stripping of the existing parking lot surface complied with the code.  
**Action:** Motion to recommend the permit application be approved as submitted was made by Jack Landis; seconded by Joe Jenkins. The ARC Committee voted unanimously to recommend approval.

#### Old Business

**Item A:** Andrea Barber, ARC Chairperson, requests status updates on all pending commercial and residential code compliance cases issues before the County on Manasota and Sandpiper.

**Item B:** B.J. Galbraith, ARC Committee member, requests all projects involving driveways, parking lots or walkways come before the ARC Committee for review. Whether the County a) requires a permit for the project or b) if the project crosses a public-right-of-way, the ARC Committee wants to review the planned materials and location on a site plan.

#### Member Comments

**Item A:** Francis Dumont, ARC Committee member, requests clarification from the County as to where the public can walk from North Beach Road to the beach located in front of the La Coquina condominium property.

**Item B:** B.J. Galberaith, ARC Committee member, commented that, due to the “turtle-sensitive” light bulb shielding design of new street lights proposed along Gulf Blvd., the street light posts need to be installed on the west side of Gulf Blvd.

**Item C:** Ms. Nocheck, Charlotte County DRC Coordinator, explained only Pepper trees and Australian Pine trees may be cut down without a tree cutting permit from Charlotte County. A tree cutting permit is not required to trim other trees (except mangroves), but is always advisable to notify the County before a trimming project is started.

**Item D:** The Chadwick family is requesting the County change the name of the Sweptson Bridge to the Chadwick Bridge.

Item E: ARC Committee, Jack Landis, read his ARC Board resignation letter to the ARC Board members. His resignation is effective November 30, 2016. A notice advertising the open position on the ARC Committee will be posted in the paper. The ARC Committee acknowledged Mr. Landis' many contributions to the Community and thanked him for his invaluable insights and active participation on the ARC Committee.

Item F: Andrea Barber noted that Vice Chairperson, Joe Jenkins, Committee member B.J. Galberaith and Committee member Francis Dumond's ARC Committee term appointments end in September 2017. ARC renewal applications (with updated resumes) need to be submitted to the County Commissioners for consideration and approval.

Citizen Input

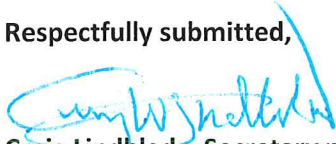
None recorded

Adjournment

There being no further business before the ARC Committee, Andrea Barber, ARC Chairperson asked for a motion to adjourn the meeting. Motion made by Andrea Barber. Seconded by Francis Dumond.

Action: Meeting adjourned at 10:30 AM

Respectfully submitted,



Craig Lindblad - Secretary pro tem



Andrea Barber - Chairperson