

MINUTES
REGULAR MEETING
MURDOCK VILLAGE
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE (MV-CRAAC)
Friday, March 13, 2009 – 7:30 a.m.
County Administration Center –Room 119

Members Present

David M. Klein, M.D., *Chairman*
Craig J. Benton, D.C., *Property Owner*
Andy Dodd, *Member at Large*
Suzanne T. Graham, *Property Owner*
Philip Palmer, *General Contractor*
Commissioner Robert Skidmore, *Commissioner District 3*

Staff Present

Debrah Forester, *Redevelopment Manager*
Derek Rooney, *Assistant County Attorney*
Matt Trepal, *Planner III*
Kathy M. Knee, *Recorder*

Others Present

Andrea Messina

Members Absent

Clive W. Hollin, *Real Estate Broker*

I. Call to Order

Chairman Klein called the March 13, 2009 meeting of the Murdock Village-Community Redevelopment Agency Advisory Committee to order at 7:34 a.m. in Room 119 of the Charlotte County Administration Center. Roll call was taken; a quorum was present.

II. Additions/Deletions to Agenda – None

III. Approval of Minutes

ACTION: A motion was presented by Commissioner Skidmore and seconded by Andy Dodd to approve the Minutes of the January 9, 2009 regular meeting of the Murdock Village-CRAAC as written. Motion carried unanimously.

IV. Old Business

V. New Business

- 1. Future Meeting Date and Time** – Chairman Klein opened this matter for discussion. Phil Palmer suggested the meeting time should be changed to encourage public participation. After discussion it was agreed that meetings would be rescheduled to the 2nd Monday of each month at 5:30 p.m. Availability of conference rooms in the County Administration Complex will be reviewed by staff. The next meeting will be on April 13, 2009.
- 2. Committee Rules and Procedures Discussion** - Commissioner Skidmore reported that he met with Debrah Forester and they agreed it should be suggested to the Committee that basic guidelines be determined for the Committee. Debrah Forester reported that the Resolution for the Murdock Village Advisory Committee does not have any provisions for such things as terms and absenteeism. Ms. Forester noted that the spreadsheet titled Attachment A, part of the Agenda packet, lists sample rules and procedures used by other CRAs and committees. Ms. Forester asked for direction from the Committee as to whether they would prefer to do an amendment to the Resolution or have stand alone bylaws. Derek Rooney agreed guidelines should be considered as there is currently no Vice Chair to step in for Chairman Klein. Mr. Rooney suggested members' terms be addressed and should include staggered terms and the option for member term renewal. Suzanne Graham mentioned there was recommended categories for members such as land owner, contractor, realtor, members at large. Mr. Rooney will create a draft for the members review.
- 3. Review and Comments on DRAFT Annual Report** – A draft copy of the 2008 Annual Report was distributed. Debrah Forester advised that the Murdock Village CRA is an independent special district which is audited as part of the County audit system and must submit an annual report to the

State to meet requirements. Ms. Forester asked for comments or approval prior to sending the Annual Report to the BCC and the State. Commissioner Skidmore indicated that his name was spelled incorrectly. Andy Dodd suggested that the Committee's new meeting time be mentioned.

ACTION: A motion was presented by Commissioner Skidmore and seconded by Dr. Benton to approve the 2008 Annual Report with corrections/amendments. Motion carried unanimously.

4. ***Agenda Items for next meeting*** – Debrah Forester mentioned there is still an interest with one of the previously mentioned parties who signed a confidentially agreement but she is unable to furnish any information at this time. Ms. Forester noted that at the joint meeting with the Board of County Commissioners the zoning code was discussed; she asked the Committee if they wanted to look at the mix use zoning code with a PD option. Phil Palmer suggested some basic planning and permitting is needed from Toledo Blade thru the property - a gateway, and designating specific areas be deemed for commercial use should be considered. Mr. Palmer noted that to finalize a code at this time would be difficult since the future use of the property is not known and should be left loose until an interested party is found.

VI. **Correspondence & Communication** - None

VII. **Attorney's Comments** - None

VIII. **Public Comments** - None

IX. **Staff Comments** - Debrah Forester reported that FDOT will be presenting their PD&E study on the widening of US 41 in May at a community wide meeting. Ms. Forester asked if the Committee would like FDOT to do a separate presentation for the Advisory Committee or would they prefer to attend the community meeting. Dr. Klein asked that the FDOT be invited to an Advisory Committee meeting.

X. **Member Comments**

Commissioner Skidmore reported on the status of the demolition of the 4 structures. Although demolition was originally going to be bid out as separate items, the BCC learned the current demolition contract runs countywide, it is a local contractor and prices are reasonable. The BCC reconsidered the matter and reassigned the contract to the local contractor, Shell Creek Demolition. Commissioner Skidmore requested to bid out demolition separately but did not obtain consensus from the BCC. Commissioner Skidmore noted that the BCC appreciated the joint meeting which will help solidify the relationship between the two boards.

XI. **Next Meeting**

The next meeting of the Murdock Village CRAAC will be held on **Monday, April 13, 2009, 5:30 p.m.**, in the Charlotte County Administration Center. Room availability will be determined and reported.

XII. **Adjournment**

There being no further business, the meeting **ADJOURNED** at 7:54 a.m.

Respectfully submitted,

Kathy M. Knee, Recorder

Approved: _____ 4/13/09

/kmk