

**Parks & Recreation Advisory Board
Minutes**

December 4, 2013

Board Attendance Record

William Dryburgh (105/115)
Katherine Ariens (27/29)
Maria Greenberg (41/45)
Paul Bigness (4/9)
John Hitzel (40/41)
Fred Pazona (27/33)
Roger LePage (3/4)

Present

John Hitzel
Maria Greenberg
Katherine Ariens
William Dryburgh
Fred Pazona
Roger LePage

County Representatives

Tommy Scott, Director
Maureen Broderick, Recreation Manager
Bonnie Blair, Administrative Assistant II

Guests

Call to Order

Chair Bill Dryburgh called the meeting to order at 1:00 p.m.

1. Chairman announced opportunity for public input on agenda items

- No comments

2. Approval of Previous Meeting Minutes

Minutes from the November 6, 2013 meeting were unanimously approved.

Chairman Dryburgh congratulated Katherine Ariens and Fred Pazona for their reappointments to the board. Fred mentioned that he appreciates the orderly manner of our meetings.

3. Division Reports

Reports were distributed by email to members before the meeting.

- John Hitzel – Administration report of 3 supported committees; Tippecanoe Mud Run congratulations for a 39% increase in participants, Harold Ave. Pickleball, Adaptive Candy Lane and other programs to accommodate adaptive activities for children.
- Fred Pazona – Pickleball days the gym is packed.
- Katherine Ariens – Commented that the energy in the department has changed tremendously since Tommy Scott has come on board; Pickleball

4. New Business

- Commission for Accreditation of Park & Recreation Agencies (CAPRA)
 - Director explained CAPRA, identifies how you run your day to day functions as a business; 36 of 144 standards are required. This is the gold standard that you want to be measured against.
 - Katherine Ariens could see the benefit of the program.
 - Paul Bigness would like to see a cost benefit analysis.

- Event Co-Sponsorship Procedure Waivers
 - Fee Scheduled will be reviewed
 - Waivers for Event Co-Sponsorship will be produced with clear procedures
 - Fee Waiver requests will be reviewed with guidelines, rules and a needed structure.

5. Old Business

- Alcohol in Parks, Synthetic Drug Ordinance
 - Tommy Scott walked the proposed sign to Commissioners
 - There will be 2 public meetings for the BCC – some changes may be made
 - The signs are currently being produced and pictures will be taken when installed in the parks.
- Cricket Tournament
 - Katherine Ariens has scheduled the meeting for January 21, 2014, 1 p.m., at the hospital with Dr. Patel and interested parties.
 - Another meeting set by Katherine Ariens is for February 4, 2014, 1 p.m., to be held at the Mid-County Regional Library, Administrative Conference Room regarding practices being held for Olympic Sailboat Racing.
 - Also discussed Ultralight Flying Clubs; Tommy Scott will speak with Sean Doherty in Tourism.

6. Sports Council Update

- Youth Sports Council's next meeting is set for January 8, 2014 at 5:45 p.m. at Mid-County Regional Library, Administration Conference Room.
 - Maria Greenberg presented the signage (no alcohol) relayed that the committee was thankful we are moving forward.
 - Roger LePage asked about the Port Charlotte Beach facilities lighting and asked for a flood light to be installed.

7. Member Issues

- Fred Pazona – bike trails funding to build trails in Charlotte County, FPL has “community investments” department that donates money to the community, possibility to set up a meeting with them for grant opportunities.
- Tommy Scott mention that it would be great to look for grants
 - The Parks Master Plan integrates parks and schools.
- Paul Bigness – initiative for north side of the harbor, purchase more property, we support or push to get it on this Charlotte County on the radar. Wants this item on the agenda each month.

8. Director's Report – Tommy Scott

- Update on Parks Master Plan
 - Tommy Scott spoke with Paul Payette, Real Estate Services, who mentioned that the property (near the bridge to Punta Gorda) is getting a new appraisal.
 - Katherine Ariens asked about the contaminants in the soil
 - John Hitzel asked about the Historical Center plans
 - Tommy Scott stated the Parks Master Plan will give guidance to what the people want.
 - We will invite Debrah Forester to the January 2014 meeting to give an update on the Harborwalk project.
 - Next month we will provide recommendations for the 1 cent tax wish list.

9. **Citizen Input** - none

10. **Announcements** - none

Meeting Adjourned

Meeting adjourned at 2:15 p.m.

CC: Commissioner Ken Doherty, District 1
Commissioner Chris Constance, District 2
Commissioner Bill Truex, District 3
Commissioner Stephen Deutsch, District 4
Commissioner Tricia Duffy, District 5
Raymond Sandrock, Administrator
Kelly Shoemaker, Deputy County Administrator