



## MEMORANDUM

DATE: January 27, 2016

TO: Honorable Board of County Commissioners  
Planning and Zoning Board

FROM: Claire Jubb, Community Development Department Director  
Shaun Cullinan, Charlotte County Planning and Zoning Official

RE: **Revising Section 3-9-85, sections 1.1.2, 1.1.3, 1.1.10**

**Staff Recommendation:**

Staff is requesting that the Charlotte County Board of County Commissioners (Board) approve the proposed revisions to Chapter 3-9, Zoning by revising sections 1.1.2, 1.1.3, and 1.1.10 of Section 3-9-85.

Revision to section 1.1.2 will provide for a definition of Official Signs.  
Revision to section 1.1.3 will provide for clarification of signs on public property.  
Revision to section 1.1.10 will provide for signs exempt from permits.

**The Planning and Zoning Board proposed recommendations:**

The Planning and Zoning (P&Z) Board recommends approval/Denial of the proposed revisions to Chapter 3-9, Zoning, by revising sections 1.1.2, 1.1.3, and 1.1.10 of Section 3-9-85.

**Analysis:**

Staff is proposing to amend Chapter 3-9, Zoning, by revising sections 1.1.2, 1.1.3, and 1.1.10 of Section 3-9-85. The intent of revisions will allow for the County to place informational signage on County property as well as in the Right-of-Way (ROW), define what is considered an Official Sign, and exempt those signs from permitting, unless required due to other provisions of the code.

**COMMUNITY DEVELOPMENT DEPARTMENT**

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**Sec. 3-9-85**

1.1.3. General provisions.

The following regulations apply to all signs authorized under this article:

B. Signs on public property.

1. No private sign shall be erected, altered or maintained over or upon any publicly owned property or right-of-way ~~without the express permission of the public authority. For county owned interests, such person shall be the county administrator or designee.~~

1.1.10. Signs exempt from permits.

The following signs shall be exempt from the permit requirements and also from any permit or inspection fees. All other provisions of this article shall apply.

- A. Signs required by law (Legal notices, traffic control signage, warning signs, etc.), and any signs placed by a governmental body, governmental agency, or public authority having jurisdiction to do so, which are placed in furtherance of governmental functions. Such signs are authorized within all rights-of-way or other properties controlled by such governmental body, agency, or authority.

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