

SOUTH GULF COVE COMMUNITY PLAN ADVISORY COMMITTEE
MEETING MINUTES
August 19, 2010

Sandy Slater, Kendall Leach, and April Chattinger were in attendance. Karen Ireland and Barbara Hundley attended as guests. Roxann Read and Tara Musselman attended as staff as well as the public works management staff and Kira Honse for part of the meeting.

Sandy called the meeting to order at 9:05 a.m.

A moment of recognition was observed in memory of Susan Faust, who passed away August 2, 2010.

Election of Officers: Kendall made the motion to keep the same slate of officers as last year with Sandy Slater as Chairperson, Kendall Leach as Vice Chair and April Chattinger as Secretary. April seconded the motion and the vote was unanimous.

Approval of Minutes: Kendall recommended approval of the July 13, 2010 meeting minutes pending a change on page 3 and April seconded. The August 2, 2010 meeting minutes will be approved at the next meeting pending a change requested by Kendall.

New Business: Kira from the County Attorney's office addressed a Sunshine issue regarding a County meeting attended by two committee members who felt they were within the guidelines provided in an e-mail dated April 27, 2010 from Dan Gallagher, Assistant County Attorney. They received information at this meeting, took separate informational notes, did not collaborate with each other, and the issue was not coming back to the Committee for consideration or decision. Legal said it was a matter of perception and they should not both have agreed to attend. Roxanne stated that in the future, any meeting can be posted for public notification.

The Public Works Story: Dan Quick, Head Engineer, introduced members of the Public Works management team and showed a short video depicting the major functions performed by the department. He addressed questions about lighting along CR771, project management and organizational structure.

Old Business: Committee Member Reports:

April - Public Safety & Health, Pedestrian Bikeways/Cove Connector, Firewise Community: Cove Connector planted 8 new trees and replaced 8 dead trees bringing the total number of trees planted in the right-of-way along SGC's major arterial roads to 80. Due to state cut backs, no clearing has been done under the Firewise program. April will clarify clearing options at the next meeting. CERT donated a tree at the HOA Pavilion and all future plantings at the pavilion need to go through Gary Weber. April asked if the palms adjacent to the bridges throughout the community could be included under the maintenance contract as they need trimming and maintenance. She will take this request to the new MSBU committee after formation next month. Barbara Hudley asked about bike/pedestrian walkways and April explained that MPO has SGC on their list that is in the hundreds.

Kendall - Zoning/FLUM/Deed Restrictions, Lakewatch Program, Quality Mining, Seawalls: The HOA has been successful at getting deed restriction responses from homeowners. Four sections passed and five sections are within 50-75 to pass. It is hoped that by October the matter will be forwarded to DCA after the HOA has ratified each of the nine sections as approved. Denny Curtis is working with Section 94 toward gaining DEP approval to align all seawalls to avoid the zig-zag pattern that currently exists. Chara is still a problem in the canals.

Sandy - Park Update: Three tasks under the David M Jones Annual contract were approved unanimously at the August 19th BCC. They are the San Domingo Park design, permitting and construction documents, and the engineering for pathways at the Linear Park and Learning Garden. In

response to Kendall's e-mail, Yvonne confirmed she made an agreement with Public Works to not replace plants at the Linear Park until after pathways are installed. Yvonne plans to retire soon since all park development and maintenance is soon going to be the responsibility of the new SGC Beautification MSBU Committee. She will be available for any turnover needed.

Sandy- Funding & Resources Current Year Budget: The estimated available balance was \$52,009.31 according to Tara at a budget discussion before the May 27th Town Hall Meeting and at the July 13th advisory meeting. The San Domingo Park project for \$42,825 will come out of this balance. The Linear Park and Learning Garden pathways projects will come from the Streets & Drainage budget. We have not received an activity report from Tara since January 2010 – only a summary provided May 27th with no breakout. We need year-to-date actual expenses for our projects that identify how over \$40K for staff time was spent. Tara has not provided the budget data requested for this meeting.

Sandy - Funding & Resources New SGC Beautification MSBU FY10/11 Budget: The projected budget for the new MSBU approved unanimously by the BCC at the Public Hearing July 22nd is \$367,488 collected from 14,700 ERUs giving the new committee \$336,963 to work with. The new committee will assume all MSBU funded projects from the SGC Advisory Committee to include: San Domingo Park design, engineering, permitting (David M Jones contract/David Milligan Facilities Project Manager) with construction to be bid in approximately 1 year. A "lesson learned" over the past year with Public Works is that the new committee needs to be aware of staff costs if Tara, or anyone in Public Works, is billing as project manager and others are billing for inspections and miscellaneous functions as staff time is very expensive. The following projects will be under PW in the next FY: (1) Pathways engineering at the Linear Park & Learning Garden (David M Jones contract); (2) Pathways construction to be bid; (3) Parks & trees irrigation and grounds maintenance (County Specialty Mowing Contract/John Eisselle); and (4) the Entryways irrigation, electric and grounds maintenance (Holland Landscaping).

Sandy - Entryways Maintenance/Construction: Barry requested SGC representatives attend a review of the proposed entryway maintenance with Holland Landscaping. Since the entryway maintenance was not coming back to this committee for consideration or decision, it was not considered a violation of Sunshine. Kendall and Sandy met with Barry and Sheldon Holland to hear the proposed maintenance for the 4 SGC entrances. FPL finally installed handhelds August 18th so lighting and irrigation will soon be operational. The dead palm at Ingraham will be replaced and Denny is pursuing removal or relocation of the unsightly newspaper racks at Ingraham. The Committee decided a ribbon cutting was appropriate and Sandy proposed the Ingraham entrance. She will check on whether PW will host the event.

Sandy - SGC Contracts: Contracts completed and underway this FY include: the 1st Mangrove Trimming Contract; Fine Mulching of Nittany and Santa Lucia Parks; Entryway Construction, Curbing and Maintenance; San Domingo Concept Design; San Domingo Phase 1 Design, Permitting and Construction Documents; and SGC Parks Maintenance added to the County Specialty Mowing contract. In addition to the San Domingo Park development and the parks and entryway maintenance, the new MSBU committee will need to address the 2nd Mangrove Trimming contract next FY.

Sandy - Boat Ramp Park: This park is not MSBU funded and Sandy will continue to sponsor and push for completion. Per David Milligan July 9th, a bank restoration study using P&R Native Tree Funds is still planned, but on the back burner due to staff shortages. Per Andy Stevens August 17th, he is currently getting quotes to replace the dead plants with cold tolerant ones and this will be from County funds.

Sandy: Land Acquisition – Per RE Services, letters were sent July 27th to property owners of 1 corner lot at McAlester Park and the 3 lots at Fruitport Park to pursue trading for other SGC lots. Sandy contacted Donald Pavlik, per discussion at last month's meeting, to consider donating his lots to the CCT since the SGCAC cannot purchase and does not need these lots for parks. He appreciated the response, but plans to keep them until the market comes back. He will keep the CCT in mind.

Sandy - SGC Beautification MSBU/Advisory Committee: The Public Hearing July 22nd at LBHS was well attended. Commissioners unanimously approved the \$25 assessment and \$50 maximum assessment. Thanks to all the speakers and supporters, and Karen Ireland for helping sift through Press Mail and gather counts. PW is announcing 5 members and 1 alternate vacancies, and Tara is projecting appointments will be made at the September 28th BCC meeting. Kendall, Karen Price, Pat Gratz and Barbara Hundley applied, but we need two more candidates. Sandy advertised in HOA News & Views and at last night's HOA meeting and envisions the new committee will implement the Master Park Plan, oversee SGC maintenance, monitor funds and push projects through the County working with Public Works and Facilities. Sandy will turn over all contracts and funding information and Yvonne will turn over all park information when the committee is appointed.

Sandy - SGC Advisory Committee: Kendall, April and Sandy were reappointed July 27th for 2 year terms. A replacement for Susan's position is advertised on the County website. Yvonne is retiring after turning over parks to the new MSBU Committee, so one additional member will be needed. Sandy advertised in News & Views and at last night's HOA meeting, however, EVERYONE needs to solicit new faces, new ideas, and new blood.

Public Comments: None.

Next Meeting: The next meeting will be held September 29th. If the new MSBU committee is appointed at the September 28th BCC, we would like this to be a joint meeting with the new beautification MSBU committee members. No meeting will be held in October. The following meeting will be November 18th.

Adjournment at 11:55 a.m.

Minutes submitted by Sandy Slater, Chair.