

BOARD OF COUNTY COMMISSIONERS

MAY 18, 2021

A Utilities Quarterly Update Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Smoleski. The following members were absent: None.

The Meeting was called to order at 2:00 pm, followed by the Pledge of Allegiance.

Public Input – None

County Administrator Flores highlighted Utilities Quarterly Update Meeting Agenda.

1. Financial Model Update

Richard Arthur, Fiscal Services Manager gave a brief overview of Agenda, Model Update, and Fiscal Year (FY) 2022 Preliminary Budget Comparison.

Craig Rudy, Utilities Director gave a brief overview of FY 2022 Operating Budget Highlights.

Murray Hamilton, Raftelis Senior Manager gave a brief overview of Financial Forecast Update, Summary of Capital Needs – FY 2021-2030, Summary of Preliminary Financing Plan, Base Case: Summary of Proposed Capital Funding, Projected Debt Service Payments, Summary of Major Assumptions/Recent Changes, Projected Revenue Sufficiency at Adopted Rates, Projected Operating Cash Reserves at Adopted Rates, Summary of Additional Scenarios (Incremental Additions to the Base Case), Projected Annual Expenditures, and Projected Adequacy of Adopted Rates.

Chair Truex commented on Projected Adequacy of Adopted Rates, minimum wage, and increasing cost. Commissioner Constance discussed FY 2022 Operating Budget Highlights, rates, assumptions, wants, needs, budgeting, Projected Adequacy of Adopted Rates, expansion, 15-year plan, Base Case: Summary of Proposed Capital Funding, revenue sufficiency, debt, Projected Revenue Sufficiency at Adopted Rates, Projected Annual Expenditures, Peace River reservoir, Scenario 3, and infrastructure funding. Commissioner Deutsch mentioned FY 2022 Operating Budget Highlights, operational cost, Charlotte County Utilities (CCU), water rates, infrastructure, water quality, and service. Commissioner Doherty noted Model Update and Projected Adequacy of Adopted Rates. Commissioner Tiseo spoke to FY 2022 Operating Budget Highlights and Summary of Additional Scenarios (Incremental Additions to the Base Case).

Gordon Burger, Budget and Administrative Services Director interjected on assumptions, bonds, interest rates, timelines, developments, and projects.

2. Utility Update

Mr. Rudy gave a brief overview of Agenda, Monthly Purchases from Water Authority, Average (Avg.) Gallons/Day Purchased from Water Authority Same Time of Year, Per Household Use FY 2010 – FY 2021 (April 16, 2021), Water Produced at Burnt Store, Burnt Store Avg. Gallons/Day Produced Same Time of Year, East Port Water Reclamation Facility Percent of Capacity, Burnt Store Water Reclamation Facility Percent of Capacity, Rotonda Water Reclamation Facility Percent of Capacity, West Port Water Reclamation Facility Percent of Capacity, Reclaimed Distributed, Engineering Projects, Customer Support Data, New Connections, Number of Delinquent Accounts, Total Amount Owed, Average Amount Owed, Number of Account by Category, Amount Owed by Category, Types of Accounts Delinquent, Amount Owed by Account Type, Annual Report: Administration, Water Treatment Plants, Water Distribution, Wastewater Collection, Wastewater Treatment, Reclaimed Water Distribution, and highlighted Opportunities for Utilities and Rental Assistance (OUR) Florida.

Chair Truex commented on Average Amount Owed. **Commissioner Constance** discussed Monthly Purchases from Water Authority, Per Household Use FY 2010 – FY 2021 (April 16, 2021), Avg. Gallons/Day Purchased from Water Authority Same Time of Year, Burnt Store Water Reclamation Facility Percent of Capacity, Reclaimed Distributed, OUR Florida, Wastewater Treatment, and Reclaimed Water Distribution. **Commissioner Tiseo** mentioned employees, policy, shut offs, conditions, State of Emergency, deadline, and payments.

3. Project Updates

Kenneth Stecher, Utilities Engineer III gave a brief overview of East Port Expansion, Burnt Store Replacement, U.S. 41 Commercial Sewer, Sunnybrook North Access Road Force Main Replacement, Loveland Grand Master Lift Station, El Jobean – Water Quality Improvement, Deep Creek Force Main, Lift Station #2, Ackerman – Water Quality Improvement, Ackerman – Laydown Area, Quesada Force Main Replacement, Easy Street Force Main Replacement, SR 776 Force Main Replacement (Biscayne to Sports Park), and Master Plan & Reports.

Chair Truex noted Sunnybrook North Access Road Force Main Replacement and El Jobean - Water Quality Improvement. **Commissioner Constance** spoke to Burnt Store Replacement. **Commissioner Doherty** commented on Quesada Force Main Replacement. **Commissioner Tiseo** discussed Quesada Force Main Replacement and Ackerman – Laydown Area.

Mr. Rudy replied to Burnt Store land acquisition, Loveland Grand Master Lift Station, Quesada Force Main Replacement, and Ackerman - Laydown Area.

AA. County Administrator: None

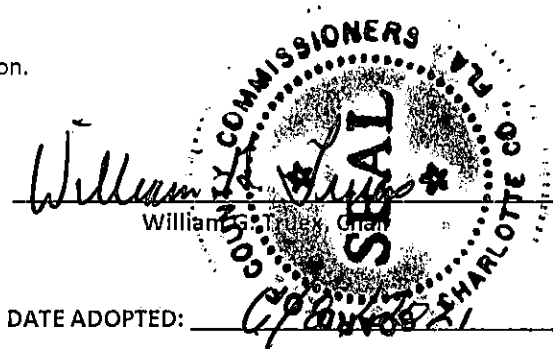
BB. County Attorney: None

CC. Commissioner Comments:

Commissioner Constance mentioned Utilities Quarterly Update Meetings, CCU, rates, and staff. **Commissioner Tiseo** noted Utilities Quarterly Update Meeting, transparency, accountability, and data.

Mr. Rudy interjected on staff, support, and operation.

ADJOURNED: 4:15 pm


DATE ADOPTED: 5/18/21

ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO TO THE BOARD
OF COUNTY COMMISSIONERS

By: Michelle S. Buadino
Deputy Clerk