

BOARD OF COUNTY COMMISSIONERS

DECEMBER 15, 2020

A Board Workshop was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Truex, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Tiseo. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Smoleski. The following members were absent: None.

The Meeting was called to order at 9:00 am, followed by the Pledge of Allegiance.

County Administrator Flores highlighted the Workshop Agenda.

1. COVID-19 Update

Patrick Fuller, Emergency Management Director highlighted long term care facilities, hospitals, monitoring, Florida Division of Emergency Management (FDEM), vaccines, distribution, safety, availability, Centers for Disease Control and Prevention (CDC), and Food and Drug Administration (FDA) approval process.

Joseph Pepe, Florida Department of Health (FDOH) Administrator highlighted spread, coordination efforts, testing, hospitalizations, The COVID-19 Outlook, and vaccine.

Chair Truex commented on COVID-19, reinfection, vaccine, education, and spread. Commissioner Constance discussed hospitalizations, vaccine, polling, education, supply, and distribution. Commissioner Tiseo mentioned vaccine, polling, healthcare workers, and allocation.

2. William R Gaines Jr Veterans Memorial Park Update

Tommy Scott, Community Services Director gave a brief overview of Agenda, Past Resolutions and Agreements, Upcoming Agreements, and Recreation Trails Program Grant.

Anthony Maddox, Facilities Construction and Maintenance Director gave a brief overview of Park Master Plan Overview, Close Up View of Amenities, Park Phase Progression: Initial Park, Phase 1, Phase 2, Phase 3, Complete View of Board of County Commissioners (BOCC) Amenities, and Complete View of BOCC Amenities with Tower.

Michael Gaines gave a brief overview of Update from the Foundation, Beirut Peacekeeper Tower Location, The Tower Structures Defined, The Towers Meaning, and The Towers Story.

Chair Truex noted architecture, Veterans, Punta Gorda Vietnam Wall, parks, Community Services Meeting, information, tower, liability, maintenance, Space Force, and Merch Marines. Commissioner Constance spoke to tower design and effort. Commissioner Deutsch commented on project, support, Charlotte County Sheriff Bill Prummell, veteran's friendly community, park, Parks and Recreation Master Plan, kayak launch, proposed improvements, Paddles for Heroes, Freedom 5k Run, First Responders Memorial, design, eternal flame, cost, Military Order of the Purple Heart, Space Force, playground, flag pole, and maintenance. Commissioner Doherty discussed tower, Parks and Recreation Master Plan, Sunrise Park, costs, and amenities. Commissioner Tiseo

mentioned Parks and Recreation Master Plan, funding, amenities, Space Force playground, First Responder Memorial, kayak launch, and cost analysis.

County Administrator Flores remarked on Board direction, Parks and Recreation Master Plan, budget process, amenities, Southwest Florida Water Management District (SWFWMD), permit, and impacts.

3. 2021/2022 – 2022/2023 Budget Process

Gordon Burger, Budget and Administrative Services Director gave a brief overview of Agenda, What is a Budget, Stages of the Budget Process, Stage 1 – Establish Strategic Goals, Stage II – Develop Approaches to Achieve Strategic Goals, Stage III – Develop a Budget to Achieve Strategic Goals, Stage IV – Evaluate Performance and make Adjustments, Vision/Mission/Values, Charlotte County 2020 Strategic Plan, Imagining and Creating the Future, Identify Trends, Fast Forward – Potential Futures, Inhabit the Future, Develop Strategies, Budget Process Alignment, In Performance Based Budget (PBB), Proposed Calendar, General Fund – Five Year Financial Plan – Revenue/Expenditures: Presented September 8, 2020, Unaudited figures (12/7/2020), and Projected vs Actual.

Chair Truex noted inflation, money supply, interest rates, economy, community median age, unemployment, jobs, salaries, and tourism. **Commissioner Constance** spoke to Charlotte County 2020 Strategic Plan, national debt, inflation, dollar value, Japan, culture, interest rates, Unaudited figures (12/7/2020), reserves, Fast Forward Potential Futures, high school graduates, jobs, and employees. **Commissioner Doherty** commented on reserves, General Fund, fiscal stabilization, future, retirement community, and diversification. **Commissioner Tiseo** discussed Charlotte County 2020 Strategic Plan, Coronavirus Aid, Relief, and Economic Security (CARES) funding, proportionate share, language, expenses, Unaudited figures (12/7/2020), and reserves.

County Administrator Flores interjected on Charlotte County 2020 Strategic Plan.

4. Facilities Department Overview

Mr. Maddox gave a brief overview of Areas of Responsibility, Internal Service Department, County Portfolio Overview, Facilities Kudos Fiscal Year 2020, Facilities Maintenance Overview, Maintenance Overview, Operations By Departments, Operations Contracts, Facilities Operational Assets, Maintenance & Repair, Maintenance & Repair Contracts, Maintenance & Repair Assets, Facilities Business Services, Facilities Analytics, Facilities Project Management, Facilities Historical Data, LA Consulting, Inc., LA Consulting Benchmark, Maintenance Analysis, Facilities Labor Breakdown, Facilities Challenges, KPMG major Project Advisory Division, KPMG Assessment, Energy Management, Facilities Initiatives: Additional Considerations, Project Management, Total Work Orders, Building Condition Assessment & Capital Maintenance Planning, and Energy Conservation Measures.

Chair Truex mentioned Facilities Analytics. **Commissioner Constance** noted Facilities Analytics and approach. **Commissioner Doherty** spoke to presentation information. **Commissioner Tiseo** commented on Facilities Analytics.

County Administrator Flores remarked on presentation information and COVID-19.

5. Earthmoving Update

Joanne Vernon, County Engineer gave a brief overview of Earthmoving, Inspection Process Enhancements, Proposed Changes: Sec. 3-5-473. – Application requirement, New Permits, Renewals, Modifications, Small Farms Excavation, Ag Excavation, Earthmoving permit inspections, Sec.3-5-493. – Earthmoving permit violations,

Nuisance Violation, Sec. 3-5-482. – Performance assurance for land reclamation (PALR), Clean-up of permit language, Requested Position, and Next Steps.

Chair Truex discussed Sec. 3-5-473. – Application requirement, outstanding issues, Earthmoving permit inspections, Accella, permitting process, Inspection Report, compacted flow factor, and Ordinance. **Commissioner Constance** mentioned Sec. 3-5-473. – Application requirement, fee schedule, Inspection Report, Accella, silt barrier, fence, requirements, bond documents, material tracking, reclamation, grading, confinement layer, and Fees Resolution. **Commissioner Deutsch** noted outstanding issues. **Commissioner Doherty** spoke to Sec. 3-5-473. – Application requirement, Earthmoving permit inspections, Nuisance Violation, confinement layer, and aquifer. **Commissioner Tiseo** commented on Nuisance Violation, Inspection Report, Accella, fees, inspections, silt barrier, fence, watermelon pit, safety, permits, material removal, methodology, tracking, Florida Department of Environmental Protection (FDEP), annual report, economy, mining statutes, bonding, reclamation program, and Sec. 3-5-482. – Performance assurance for land reclamation PALR.

Assistant County Attorney Thomas David responded to nuisance violation, language, code enforcement, case law, court, and enforcement.

AA. County Administrator Comments


BB. County Attorney Comments

County Attorney Knowlton discussed Earthmoving and Code Enforcement fees.

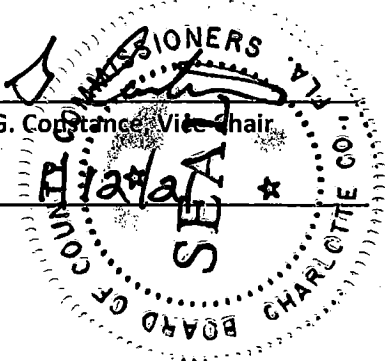
CC. County Commissioner Comments

Chair Truex mentioned grant letter of support, proper hygiene, safety, and One Percent Sales Tax. **Commissioner Constance** noted holiday spike, masks, social distance, vaccine, and snowbirds. **Commissioner Deutsch** remarked on Veterans Affairs (VA), veterans, population, and facility expansion. **Commissioner Doherty** spoke to One Percent Sales Tax. **Commissioner Tiseo** commented on One Percent Sales Tax, COVID-19 vaccine, efficiencies, non-profits, surrounding counties, mask mandate, facilities re-openings, and Commissioners re-elections.

ADJOURNED: 12:26 pm



Christopher G. Constance, Vice Chair

DATE ADOPTED: 12/15/20



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: 
Deputy Clerk