

**Charlotte County Boater Revolving Fund (BRF)
West Coast Inland Navigation District (WCIND)**

Quarterly Project Status Report

Quarterly Project Status Reports provide updates to Charlotte County Government and WCIND and are mandatory for all grant recipients. Reports are due by January 10, April 10, July 10, and October 10. Provide as much information as possible about the work accomplished to date, and any problems encountered. Reports may be submitted through e-mail, or by US Mail to:

Mark K. Snow, Senior Financial Analyst
Charlotte County Fiscal Services 18500
Murdock Circle Suite B-109
Port Charlotte, FL 33948

E-mail: mark.snow@CharlotteCountyFL.gov

Reporting Period:

Oct-Dec _____ Jan-Mar _____ Apr-Jun _____ Jul-Sep _____

Project Number: _____

Project Title: _____

Organization: _____

Contact Name: _____

Telephone Number: _____ **E-Mail Address:** _____

Report Detail: Describe work accomplished on the project and percentage of project completed.

Problems Encountered: Describe problems that could delay the project

Grant Recipient Signature: _____ **Date:** _____

County Representative Signature: _____ **Date:** _____