

**MINUTES  
ROTONDA LAKES STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, AUGUST 17, 2023**

**1:30 p.m. – 2:06 p.m.**

**Mac V. Horton West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Tiffany Clarke, Chair  
Joseph Finn, Vice Chair  
Rhonda Hawes  
Paul McGinley  
David Teitel

**Members Absent:** None

**County Staff:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of Minutes:**

The minutes from May 4, 2023, were unanimously approved as submitted.

**Unfinished Business:**

- a) Community Sign: Ms. Stewart provided an update on the community sign and discussion ensued. Ms. Clarke inquired about the permits.
- b) Maintenance of Streets & Drainage: There was discussion of next steps with drainage concerns and line & grade work orders. Mr. Teitel inquired about the status of street sign replacement and Ms. Stewart explained the street signs will be replaced once materials are received from the vendor.

**New Business:**

- a) Financial Reports: The fiscal year (FY) 2023 quarter three actual expenditure and FY 2023 quarter two activity maintenance reports were provided for review. The Advisory Board inquired about the lining work on Cabana Way and requested the quote. Ms. Stewart explained the central geocoded location of San Casa Drive for the work order and advised work was completed on Corbina Road, Crevalle Road, and Ingram Boulevard, on the FY 2023 quarter two activity maintenance report. Mr. Finn inquired about right-of-way (ROW) maintenance and reclamation on the FY 2023 quarter three expenditure report. He also requested verification on if the county or the homeowner's association completes ROW mowing. Ms. McDonald pointed out there are no expenditures within the ROW

maintenance or reclamation for the MSBU and verification will be provided if there is an agreement on file.

**Citizen Input on MSBU Items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

Ms. Hawes inquired about installing a flashing school zone light at Gulfstream Boulevard and Spinnaker Boulevard. Ms. McDonald advised flashing school zone lights are not under the purview of the MSBU but would inquire. Ms. Hawes asked about the timeline for the traffic light at Gasparilla Road and Ingram Boulevard, and discussion followed. Mr. Teitel inquired about lowering and/or draining the community's canal system. Ms. McDonald explained the process of dredging the retention ponds and advised it is a conversation to have with the homeowner's association. Ms. McDonald also provided information regarding the Butterford Waterway and West Charlotte Stormwater MSBU. Ms. Hawes questioned traffic light/sign debris along S.R. 776. Ms. Clarke announced she will not be seeking re-appointment. Ms. Stewart advised the 2024 meeting schedule is forthcoming.

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 1:30 p.m. in the West County Annex Conference Room 120 as follows:

- Thursday, November 16, 2023

The meeting adjourned at 2:06 p.m.

Submitted by Kellie Stewart  
Public Works Department

  
Chair Signature

Nov 16, 2023  
Date

**AGENDA**  
**ROTONDA LAKES STREET & DRAINAGE**  
**MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING**  
**THURSDAY, AUGUST 17, 2023**

**1:30 p.m., West County Annex, Room 120**  
**6868 San Casa Drive, Englewood, Florida**

**BOARD MEMBERS:** Tiffany Clarke, Chair  
Joseph Finn, Vice Chair  
Paul McGinley  
Rhonda Hawes  
David Teitel

**COUNTY STAFF:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: May 4, 2023
5. Unfinished Business:
  - a) Community Sign
  - b) Maintenance of Streets & Drainage
6. New Business:
  - a) Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn



**Rotonda Lakes Street & Drainage  
Municipal Service Benefit Unit**  
  
**Advisory Board Meeting Attendance**  
  
**Thursday, August 17, 2023**  
  
**1:30 p.m., West County Annex  
6868 San Casa Drive, Englewood, FL**

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Kellie Stewart	<a href="mailto:Kellie.Stewart@charlottecountyfl.gov">Kellie.Stewart@charlottecountyfl.gov</a>	941.575.3613
Karlene McDonald	<a href="mailto:Karlene.McDonald@charlottecountyfl.gov">Karlene.McDonald@charlottecountyfl.gov</a>	941.575.3627
David Teitel	whoseboat@aol.com	917-376-6701
Rhonda Hawes	rhonda.hawes@comcast.net	203-530-3796
Tiffany Clarke	tiffanyclarke1970@gmail.com	(470)297-7521
PAUL MCGINLEY	pamcg@verizon.net	215-990-9146
Joe Finn	joeфинnfla@gmail.com	

**MINUTES  
ROTONDA LAKES STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, MAY 4, 2023**

**1:30 p.m. – 2:32 p.m.  
West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Tiffany Clarke, Chair  
Paul McGinley  
Rhonda Hawes  
David Teitel

**Members Absent:** Joseph Finn, sent apologies  
**County Staff:** Kimberly Kelley, Community Liaison  
Ray Slade, Project Manager

**Call to Order / Roll Call:**

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3-Minute Limit):**

None

**Approval of Minutes:**

The minutes from February 2, 2023, were unanimously approved as submitted.

**Unfinished Business:**

- a) Community Sign: Mr. Slade provided the bid for the sign and lighting costs. The Advisory Board discussed the increased costs, lighting options such as solar, and other possible sign replacement locations. Mr. McGinley motioned to move forward with a sign and hardwire lighting with a cost not to exceed \$20,000, it was seconded and unanimously approved.
- b) Maintenance of Streets and Drainage/Rotonda Boulevard East: Ms. Kelley reviewed the work order map. There was discussion on locations of drainage concerns, culvert cleaning and asset collection. She explained the upcoming stormwater ditch/canal debris removal.

**New Business:**

- a) Financial Reports: The FY23 second quarter actual expenditure and FY23 quarter one activity maintenance reports were provided. There was discussion on drainage maintenance and pipelining timelines.
- b) Fiscal Year 2022 Executive Summary: Ms. Kelley reviewed the summary that is provided to the Board of County Commissioners, indicating the duties and responsibilities of an Advisory Board member, the purpose of the specific unit and a brief description of the internal and external work programs.

**Citizen Input on MSBU Items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

None

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 1:30 p.m. in the West County Annex, Room 120 as follows:

- Thursday, August 17, 2023
- Thursday, November 16, 2023

Submitted by Kimberly Kelley  
Public Works Department

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date

DRAFT

# Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	5613	GIS Update		11/29/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	<b>Work Order 5613 Total</b>		104 ALBATROSS RD, ROTONDA WEST, 33947		0.25	18.24	0.00	0.00	0.00	2.00	18.24
	<b>GIS Update Total</b>				0.25	18.24	0.00	0.00	0.00		18.24
	6429	Investigation		11/29/2022	1.00	74.78	0.00	3.92	0.00	0.00	78.70
	<b>Work Order 6429 Total</b>		192 ANTIS DR		1.00	74.78	0.00	3.92	0.00	1.00	78.70
	<b>Investigation Total</b>				1.00	74.78	0.00	3.92	0.00		78.70
	3683	MSBU Administrative Work		10/19/2022	0.50	37.73	0.00	0.00	0.00	0.00	37.73
	3683	MSBU Administrative Work		10/21/2022	0.50	37.73	0.00	0.00	0.00	0.00	37.73
	3683	MSBU Administrative Work		10/26/2022	0.25	18.87	0.00	0.00	0.00	0.00	18.87
	3683	MSBU Administrative Work		10/27/2022	0.50	37.73	0.00	0.00	0.00	0.00	37.73
	3683	MSBU Administrative Work		11/01/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	3683	MSBU Administrative Work		11/02/2022	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	3683	MSBU Administrative Work		11/03/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	3683	MSBU Administrative Work		11/04/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	3683	MSBU Administrative Work		11/08/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	3683	MSBU Administrative Work		11/09/2022	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	3683	MSBU Administrative Work		11/15/2022	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	<b>Work Order 3683 Total</b>				7.50	551.46	0.00	0.00	0.00	0.00	551.48
	<b>Administrative Time Total</b>				7.50	551.46	0.00	0.00	0.00	0.00	551.48
	6118	MSBU Administrative Work		11/22/2022	1.00	72.94	0.00	0.00	0.00	0.00	72.94

# Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6118	MSBU Administrative Work		11/23/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		12/02/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		12/06/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6118	MSBU Administrative Work		12/09/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6118	MSBU Administrative Work		12/30/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
		<b>Administrative Time Total</b>									
	6118	MSBU Administrative Work		11/16/2022	3.00	218.82	0.00	0.00	0.00	0.00	218.83
		<b>MSBU Meeting Total</b>									
	6118	MSBU Administrative Work		11/22/2022	3.50	255.29	0.00	0.00	0.00	0.00	255.29
		<b>MSBU Minutes Total</b>									
	6118	MSBU Administrative Work			1.00	72.94	0.00	0.00	0.00	0.00	72.94
		<b>Work Order 6118 Total</b>									
					1.00	72.94	0.00	0.00	0.00	0.00	72.94
		<b>MSBU Administrative Work Total</b>									
					7.50	547.05	0.00	0.00	0.00	0.00	547.06
		<b>Rotonda Lakes Street and Drainage Unit Total</b>									
					15.00	1,098.51	0.00	0.00	0.00	0.00	1,098.54
					16.25	1,191.53	0.00	3.92	0.00	0.00	1,195.48



# Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					16.25	1,191.53	0.00	3.92	0.00		1,195.48

Grand totals for all MSBUs reported

## Rotonda Lakes Street and Drainage MSBU

Fund Financial Report  
Oct. 1, 2022 - Mar. 31, 2023

	Actual FY2022	Adopted Budget FY2023	Amended Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 1,182,703	\$ 1,440,639	\$ 1,440,639	\$ 1,491,551	\$ 1,491,551
<b>Revenues</b>					
Assessments & Earnings	358,433	368,554		305,976	368,554
Grant & Subsidy Revenue	-	-		-	-
Loans & Borrowing	-	-		-	-
<b>Total Revenue</b>	\$358,433	\$368,554	\$368,554	\$305,976	\$368,554
<b>Expenditures</b>					
Contract Services	-	17,450		-	17,450
Pipe Lining	16,838	20,000		33,704	20,000
ROW Maintenance	-	-		-	-
ROW Reclamation	-	-		-	-
Speciality Mowing	-	-	25,090	-	-
Public Works Services	26,982	70,187		2,484	70,187
Internal Charges	1,033	1,085		1,085	1,085
Purchased Services	4,732	8,149		5,739	8,149
Materials and Supplies	-	-		-	-
Capital Outlay	-	-		-	-
Debt Services	-	-		-	-
<b>Total Expenditures</b>	\$49,586	\$116,871	\$141,961	\$43,012	\$116,871
<b>Reserves (Ending Fund Balance)</b>	\$1,491,551	\$1,692,322	\$1,667,232	\$1,754,515	\$1,743,234
Reserve %	96.8%	93.5%	92.2%	97.6%	93.7%

\*Budget Amendment to add specialty mowing services.

Date Prepared: 4/27/2023

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7992	Camera/Video		03/07/2023	1.50	109.41	0.00	5.88	0.00		115.29
	<b>Work Order 7992 Total</b>										
	219 ANTILLA DR, Rotonda West, 33947										
	<b>Camera/Video Total</b>										
	7994	Concrete Catch Basin Repair		03/28/2023	2.00	145.88	0.00	9.34	0.00		155.22
	7994	Concrete Catch Basin Repair		03/29/2023	12.50	879.71	440.00	24.19	0.00		1,343.90
	<b>Work Order 7994 Total</b>										
	219 ANTILLA DR										
	8259	Concrete Catch Basin Repair		02/28/2023	6.00	407.88	319.20	35.40	0.00		762.48
	<b>Work Order 8259 Total</b>										
	177 WRIGHT DR, Rotonda West, 33947										
	<b>Concrete Catch Basin Repair Total</b>										
	8304	Contracted Work - Inspection		03/01/2023	0.01	0.55	0.00	0.03	0.00		0.58
	<b>Work Order 8304 Total</b>										
	SAN CASA DR, ENGLEWOOD, 34224										
	<b>#22-530 Safety Mowing - West County</b>										
	<b>Contracted Work - Inspection Total</b>										
	7641	Investigation		02/07/2023	1.50	112.17	0.00	5.88	0.00		118.05
	<b>Work Order 7641 Total</b>										
	219 ANTILLA DR, ROTONDA WEST, 33947										
	7956	Investigation		02/16/2023	1.50	112.17	0.00	5.88	0.00		118.05
	<b>Work Order 7956 Total</b>										
	142 BAYTREE DR										

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		<b>Investigation Total</b>			3.00	224.34	0.00	11.76	0.00	2.00	236.10
	6118	MSBU Administrative Work		01/06/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6118	MSBU Administrative Work		01/07/2023	0.25	18.24	0.00	0.00	0.00		18.24
	6118	MSBU Administrative Work		01/10/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6118	MSBU Administrative Work		01/11/2023	0.25	18.24	0.00	0.00	0.00		18.24
	6118	MSBU Administrative Work		01/12/2023	1.00	72.94	0.00	0.00	0.00		72.94
	6118	MSBU Administrative Work		01/13/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6118	MSBU Administrative Work		01/24/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6118	MSBU Administrative Work		01/26/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6118	MSBU Administrative Work		01/27/2023	0.75	54.71	0.00	0.00	0.00		54.71
	6118	MSBU Administrative Work		01/31/2023	1.50	109.41	0.00	0.00	0.00		109.41
	6118	MSBU Administrative Work		02/01/2023	1.00	72.94	0.00	0.00	0.00		72.94
	6118	MSBU Administrative Work		02/03/2023	1.00	72.94	0.00	0.00	0.00		72.94
	6118	MSBU Administrative Work		02/22/2023	0.50	36.47	0.00	0.00	0.00		36.47
	6118	MSBU Administrative Work		03/17/2023	1.00	72.94	0.00	0.00	0.00		72.94
		<b>Administrative Time Total</b>			10.25	747.64	0.00	0.00	0.00		747.66
	6118	MSBU Administrative Work		02/02/2023	4.00	291.76	0.00	3.92	0.00		295.68
		<b>MSBU Meeting Total</b>			4.00	291.76	0.00	3.92	0.00		295.68
	6118	MSBU Administrative Work		02/03/2023	1.00	72.94	0.00	0.00	0.00		72.94
		<b>MSBU Minutes Total</b>			1.00	72.94	0.00	0.00	0.00		72.94
		<b>Work Order 6118 Total</b>			15.25	1,112.34	0.00	3.92	0.00	0.00	1,116.28

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		<b>MSBU Administrative Work Total</b>			15.25	1,112.34	0.00	3.92	0.00	0.00	1,116.28
	4153	Project Management		01/25/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	4153	Project Management		02/06/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	4153	Project Management		02/14/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	4153	Project Management		02/16/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	4153	Project Management		03/14/2023	0.75	64.09	0.00	0.00	0.00	0.00	64.09
		<b>Project Inspection Total</b>			0.75	64.09	0.00	0.00	0.00	0.00	64.09
	4153	Project Management		01/04/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	4153	Project Management		01/05/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	4153	Project Management		02/13/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	4153	Project Management		02/21/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
		<b>Site Visits Total</b>			2.75	234.99	0.00	10.78	0.00	0.00	245.78
		<b>Work Order 4153 Total</b>	<b>144 CABANA WAY, Rotonda West, 33947</b>		5.50	469.98	0.00	10.78	0.00	5.50	480.79
		<b>#20-497 - Stormwater Collection System Rehab</b>									
	7071	Project Management		02/09/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		02/28/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	7071	Project Management		03/13/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		03/29/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		03/30/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
		<b>Plan/Spec Review Total</b>			4.00	341.80	0.00	0.00	0.00	0.00	341.81
	7071	Project Management		02/22/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7071	Project Management		03/14/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
<b>Public Outreach Total</b>											
					2.00	170.90	0.00	0.00	0.00	0.00	170.90
	7071	Project Management		02/02/2023	2.00	170.90	0.00	7.84	0.00	0.00	178.74
	7071	Project Management		02/08/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	7071	Project Management		02/15/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	7071	Project Management		03/06/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
<b>Site Visits Total</b>											
					5.00	427.25	0.00	19.60	0.00	0.00	446.85
					11.00	939.95	0.00	19.60	0.00	0.00	959.55

## Rotonda Lakes Community Aesthetic Feature Sign /w Lighting

8836	Project Management			03/21/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/22/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/23/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/24/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/28/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/29/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/30/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
8836	Project Management			03/31/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
<b>Project Inspection Total</b>											
					2.00	170.90	0.00	7.84	0.00	0.00	178.72
					2.00	170.90	0.00	7.84	0.00	0.00	178.72

## Work Order 8836 Total West County Landscape Maintenance

### #21-054 Landscape Maintenance ROW - West County

<b>Project Management Total</b>											
6876	ROW - Clearing / Haul Debris			01/18/2023	1.00	69.54	0.00	13.52	0.00	0.00	83.06
<b>Work Order 6876 Total</b>											
					1.00	69.54	0.00	13.52	0.00	0.25	83.06

ANCHOR RD & CHAILLETT RD,  
ROTONDA WEST, 33947

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		<b>ROW - Cleaning / Haul Debris Total</b>									
	2649	Vacuum Culvert Cleaning		01/27/2023	1.00	69.54	0.00	13.52	0.00	0.25	83.06
	<b>Work Order 2649 Total</b>	<b>132 LIME TREE PARK, ROTONDA WEST, 33947</b>			6.00	410.28	0.00	126.33	0.00	1.00	536.61
	5665	Vacuum Culvert Cleaning		02/02/2023	4.00	273.52	0.00	84.22	0.00	2.00	357.74
	<b>Work Order 5665 Total</b>	<b>154 APOLLO DR, ROTONDA WEST, 33947</b>			4.00	273.52	0.00	84.22	0.00	2.00	357.74
	5796	Vacuum Culvert Cleaning		02/02/2023	4.00	273.52	0.00	84.22	0.00	1.00	357.74
	<b>Work Order 5796 Total</b>	<b>118 BEAU RIVAGE DR, ROTONDA WEST, 33947</b>			4.00	273.52	0.00	84.22	0.00	1.00	357.74
	6440	Vacuum Culvert Cleaning		03/06/2023	4.00	273.52	0.00	84.22	0.00	2.00	357.74
	<b>Work Order 6440 Total</b>	<b>192 ANTIS DR</b>			4.00	273.52	0.00	84.22	0.00	2.00	357.74
	6980	Vacuum Culvert Cleaning		02/02/2023	12.00	820.56	0.00	252.66	0.00	3.00	1,073.22
	<b>Work Order 6980 Total</b>	<b>148 LIME TREE PARK</b>			12.00	820.56	0.00	252.66	0.00	3.00	1,073.22
		<b>Vacuum Culvert Cleaning Total</b>			30.00	2,051.40	0.00	631.65	0.00	9.00	2,683.05
		<b>Rotonda Lakes Street and Drainage Unit Total</b>			89.76	6,581.87	759.20	773.90	0.00		8,115.03

# Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
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Grand totals for all MSBUs reported

89.76 6,581.87 759.20 773.90 0.00 8,115.03



## Rotonda Lakes Street and Drainage MSBU

Fund Financial Report  
Oct. 1, 2022 - June 30, 2023

	Actual FY2022	Adopted Budget FY2023	Amended Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 1,182,703	\$ 1,440,639	\$ 1,440,639	\$ 1,491,551	\$ 1,491,551
<b>Revenues</b>					
Assessments & Earnings	358,433	368,554		375,249	368,554
Grant & Subsidy Revenue	-	-		-	-
Loans & Borrowing	-	-		-	-
<b>Total Revenue</b>	\$358,433	\$368,554	\$368,554	\$375,249	\$368,554
<b>Expenditures</b>					
Contract Services	-	17,450		-	14,938
Pipe Lining	16,838	20,000		33,704	33,704
ROW Maintenance	-	-		-	-
ROW Reclamation	-	-		-	-
Speciality Mowing	-	-	25,090	-	25,090
Public Works Services	26,982	70,187		9,310	45,614
Internal Charges	1,033	1,085		1,085	1,085
Purchased Services	4,732	8,149		6,789	8,149
Materials and Supplies	-	-		-	-
Capital Outlay	-	-		-	-
Debt Services	-	-		-	-
<b>Total Expenditures</b>	\$49,586	\$116,871	\$141,961	\$50,889	\$128,580
<b>Reserves (Ending Fund Balance)</b>	\$1,491,551	\$1,692,322	\$1,667,232	\$1,815,911	\$1,731,525
Reserve %	96.8%	93.5%	92.2%	97.3%	93.1%

\*Budget Amendment to add specialty mowing services.

Date Prepared: 7/21/2023

The new Activity Reports are broken down by maintenance activity and then by work order number. You will see a total cost per work order and then a total cost by activity before the report transitions to the next activity. Please be advised that the total per maintenance activity is for the work above the total, not below as shown with the blue & yellow section below.

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7992	Camera/Video		03/07/2023	1.50	109.41	0.00	5.88	0.00		115.29
	<b>Work Order 7992 Total</b>										
			219 ANTILLA DR, Rotonda West, 33947		1.50	109.41	0.00	5.88	0.00	1.00	115.29
	<b>Camera/Video Total</b>										
	7994	Concrete Catch Basin Repair		03/28/2023	2.00	145.88	0.00	9.34	0.00		155.22
	7994	Concrete Catch Basin Repair		03/29/2023	12.50	879.71	440.00	24.19	0.00		1,343.90
	<b>Work Order 7994 Total</b>										
			219 ANTILLA DR		14.50	1,025.59	440.00	33.53	0.00	1.00	1,499.12
	<b>Concrete Catch Basin Repair Total</b>										
	8259	Concrete Catch Basin Repair		02/28/2023	6.00	407.88	319.20	35.40	0.00		762.48
	<b>Work Order 8259 Total</b>										
			177 WRIGHT DR, Rotonda West, 33947		6.00	407.88	319.20	35.40	0.00	1.00	762.48
	<b>Concrete Catch Basin Repair Total</b>										
					20.50	1,433.47	759.20	68.93	0.00	2.00	2,261.60
	8304	Contracted Work - Inspection		03/01/2023	0.01	0.55	0.00	0.03	0.00		0.58
	<b>Work Order 8304 Total</b>										
			SAN CASA DR, ENGLEWOOD, 34224		0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>#22-530 Safety Mowing - West County</b>										
					0.01	0.55	0.00	0.03	0.00	7.50	0.58
	<b>Contracted Work - Inspection Total</b>										
	<b>Total for Catch Basin Repair maintenance activity</b>										
	<b>Start of next maintenance activity</b>										