



Charlotte HOME
(Housing Opportunities Made Easier)
Affordable Designation/Project Scoping Request

Office Use Only:
Request Date: \_\_\_\_\_ Scoping Meeting Date: \_\_\_\_\_

- RENTAL HOMEOWNERSHIP SPECIAL NEEDS/SUPPORTED LIVING
Multi-family Single Family Other

\*An officer, owner, partner or sole proprietor of the Company applying must sign this form\*

Person(s) Attending: \_\_\_\_\_

- Owner Builder Developer Engineer/Architect/Design Professional Other: \_\_\_\_\_

Is the applicant affiliated with a: Non-profit Community Land Trust \_\_\_\_\_

Best number to reach: \_\_\_\_\_ Email: \_\_\_\_\_

Engineer/Architect/Design Professional Attending: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Contractor License Number (if applicable): \_\_\_\_\_

Property Tax ID Number(s): \_\_\_\_\_

Property Acreage: \_\_\_\_\_

Project Location or Address: \_\_\_\_\_

Legal Description of proposed property: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Zoning District (current): \_\_\_\_\_ Future Land Use (current): \_\_\_\_\_
(Include overlay districts if applicable)

Zoning District (proposed): \_\_\_\_\_ Future Land Use (proposed): \_\_\_\_\_

No. of proposed buildings \_\_\_\_\_ No of proposed units \_\_\_\_\_ No. of Affordable Units \_\_\_\_\_

Percentage of Affordable Units \_\_\_\_\_ Average resident income: 60-80% AMI <60% AMI <30% AMI

If Rental, proposed rental rates: \_\_\_\_\_ If Homeownership, proposed sales price: \_\_\_\_\_

Term of Affordability: Perpetuity 50 years 21-49 years 20 years Tied to sale of unit

- Incentives Requested: Impact Fee Waiver Utility Fees Other Fees Density
Land Donation Local Gov. Contribution Other

See page 2 for additional required information.

Incentives may be awarded, subject to available funding, on a pro rata basis for proposals meeting minimum, median or maximum incentive thresholds. Awards are based on AHAC and/or staff recommendation and Board of County Commissioner approval.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Charlotte Home – Additional Required Information

**Describe the scope of the project including financial capacity, the plan for continued affordability for the term proposed and the plan for annual certification of average resident income:**

**Identify prior work including both successful and unsuccessful projects. How many units have you produced?:**

**Describe any past or present litigation involving any partners in the project, including outcome(s), if applicable:**

**Outline project readiness (site control; zoning; construction timeline):**

**Identify any leveraged investments and/or collaborative ventures:**

**Services and programs offered to residents, if applicable:**

**Proximity to medical, employment, shopping:**

**Other information:**