Charlotte County

APPLICATION FOR OCCUPATION OF ROAD RIGHT-OF-WAY

RESERVED FOR COUNTY USE
File #: _____
Date: _____

OCCUPATION OF ROAD RIGHT-OF-WAY

ITEMS NEEDED: OCCUPATIONS:
This Completed Application
Original Site Plan: 11x17 maximum size
Agent's Authorization Form (if needed)
Payment of Application Fee ($75)

For Questions & Application Submittal, Contact the Following:

Patricia 'Patty' Stefan	Samantha 'Sam' Nichols
Patricia.Stefan@CharlotteCountyFl.gov	Samantha.Nichols@CharlotteCountyFl.gov
941-764-5588 Direct	941-764-5582 Direct
941-764-5580 Office	941-764-5580 Office

OWNER INFORMATION
OWNERS NAME: _____

MAILING ADDRESS: _____

CITY: _____ **State:** _____ **Zip:** _____

Home/Cell Phone: _____ **Fax Number:** _____

Email Address: _____

PROPERTY INFORMATION
PROPERTY APPRAISER'S PROPERTY ID NUMBER: _____

STREET ADDRESS _____

LOT(s): # _____ **Block:** _____ **Section:** _____ **Subdivision:** _____

This application is being submitted by: Property Owner: _____   Agent for the Property Owner: _____

IF AGENT: I hereby designate the following to represent my interest in the Release and/or Occupation of Easement request on the above referenced property only.   **Owner Signature:** _____

Company Name: _____   **Agent Name:** _____

Agent Email: _____   **Agent Phone:** _____

Items Encroaching into Right-Of-Way

LOT #		
	FRONT	
	RIGHT SIDE	
	LEFT SIDE	
	REAR	

LOT #		
	FRONT	
	RIGHT SIDE	
	LEFT SIDE	
	REAR	

APPLICANTS SIGNATURE: _____ DATE: _____

If the application is being made by a prospective purchaser of the property, a notarized affidavit that an executed *Contract for Purchase and Sale* Agreement exists between the owner of the property and the applicant must also be submitted to the Real Estate Services Department at the time of application. This form will be provided upon request.

Note: The identification of easements on this application does not preclude the existence of any other easements of record.