Public Works Engineering Division
410 Taylor Street, Unit 104
Punta Gorda, FL 33950
Phone: 941-575-3615

CHARLOTTE COUNTY
FLORIDA

CHARLOTTE COUNTY PUBLIC WORKS
ENGINEERING DIVISION

Form to Request an Excavation Exemption

Office Use Only
Date Received:_____ Review Fee Receipt #:_____

Review Fee: $200.00 checks made out to Charlotte County Board of County Commissioners (CCBCC)

Applicant's Information

Name _____
Phone _____ Fax _____
Email Address _____
Mailing Address:
Street_____
City_____ St_____ Zip_____

Owner's Name if different from applicant _____
Phone # _____

Property Address where the excavating will occur

_____

Property Appraiser ID# of property where excavating will occur _____

Requirements

1. Property is zoned Agricultural (AG) or Agricultural Estates (AE) or Residential Estates (RE);
2. Maximum depth 2 feet above the confining layer, all operations proposing a depth below 12' shall require a soil boring report. Copies of results shall be signed by an engineer or geologist. 4:1 Maximum slope;
3. The pond shall not exceed a) 10% of the site or b) 15 acres;
4. The pond routes stormwater around and does not impact upstream properties;
5. Minimum setbacks from top of bank shall be 10 feet from all property lines, easements, & structures.
6. Hours to be from 7:00 a.m. to 6:00 p.m. Monday to Friday and 7:00 to noon on Saturday
7. Install erosion control barriers to prevent dirt from leaving the site due to stormwater runoff, work vehicle traffic, or other erosion;
8. Contact the applicable State Water Management District to obtain permitting requirements;
9. No material shall be removed from the site or sold.

Public Works Engineering Division
410 Taylor Street, Unit 104
Punta Gorda, FL 33950
Phone: 941-575-3615

Acreage of property where excavating will occur _____

Excavation Size _____

Excavation Depth _____

What is the end agricultural use of the pond?

_____

_____

How will the excavated material be used?

_____

_____

Additional Submittal Requirements

- Submit a site plan showing where the excavation will be located with measurements of the pond and setbacks to property lines. The Plan should include where material will be placed along with the existing property elevations and the new proposed elevations.
- Obtain and submit a Tree Permit Application http://www.charlottecountyfl.gov/services/buildingconstruction/Document/AppTreepermitwithspreadsheet.pdf
- If the depth of the excavation will exceed 12 feet, soil borings are required in compliance with Section 3-5-476 (c) of the Charlotte County Code of Laws and Ordinances.
- Additional information may be required by the Excavation Administrator prior to approval.

The following conditions shall apply:

1. **Hours of operation are restricted to 7:00 a.m. to 6:00 p.m. Mon. to Fri., and 7:00 a.m. to Noon on Saturday.**
2. **Install erosion control barriers to prevent dirt from leaving the site due to storm water run-off, work vehicle traffic, or other erosion.**
3. **No material shall be removed from the site. The material removed shall not impede or destroy historic flow ways.**
4. **No work shall commence prior to issuance of exemption approval. An Exemption Card will be issued and the card shall be posted on site.**

Public Works Engineering Division
410 Taylor Street, Unit 104
Punta Gorda, FL 33950
Phone: 941-575-3615

Owners Affidavit: I hereby certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. I have read and understand the conditions of the exemption permit.

Print Name:_____ Signature:_____
Date:_____

APPROVED:

Natural Resources _____ **Date** _____
Signature

Excavation Administrator or designee _____ **Date** _____
Signature

REJECTED by _____ **Date:** _____

Reason: _____