**CHARLOTTE COUNTY COMMUNITY DEVELOPMENT**
18400 Murdock Circle, Port Charlotte FL 33948
Phone: 941-743-1201 Fax 941-764-4108
www.CharlotteCountyFL.gov
*"To exceed expectations in the delivery of public services"*

# LIEN RESEARCH FOR CODE ENFORCEMENT

There is a fee of $35.00 **per parcel ID** for this Lien Research. You can pay this by mailing a check or paying online with a credit card. For this fee, we will provide all open or expired permits; open building or zoning code violations and payoffs for all liens related to code violations. This is for Code Enforcement Liens Only. The turnaround time for the lien research will be approximately 7 to 10 days. There is no need to search vacant property with our department.

If you mail a check please send to: Charlotte County Community Development
Attn: Lien Research Response Team
18400 Murdock Cir.
Port Charlotte FL 33948

check needs to be payable to the Charlotte County Board of County Commissioners or CCBCC

If you would like to pay online, please follow the steps below:

1. Go to www.charlottecountyfl.gov

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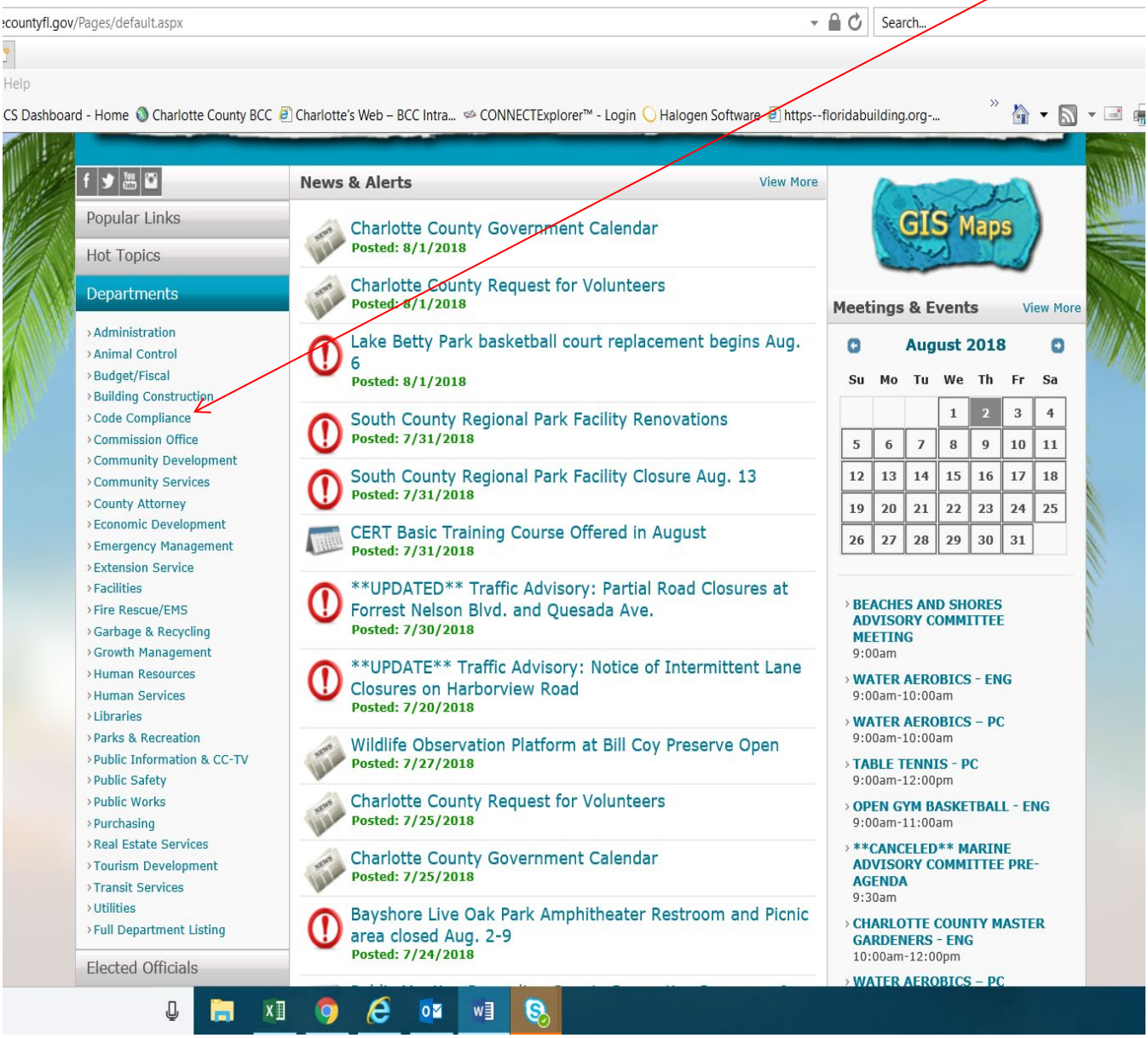
2. Scroll down the left side of the screen Click on Departments and then click on Code Compliance



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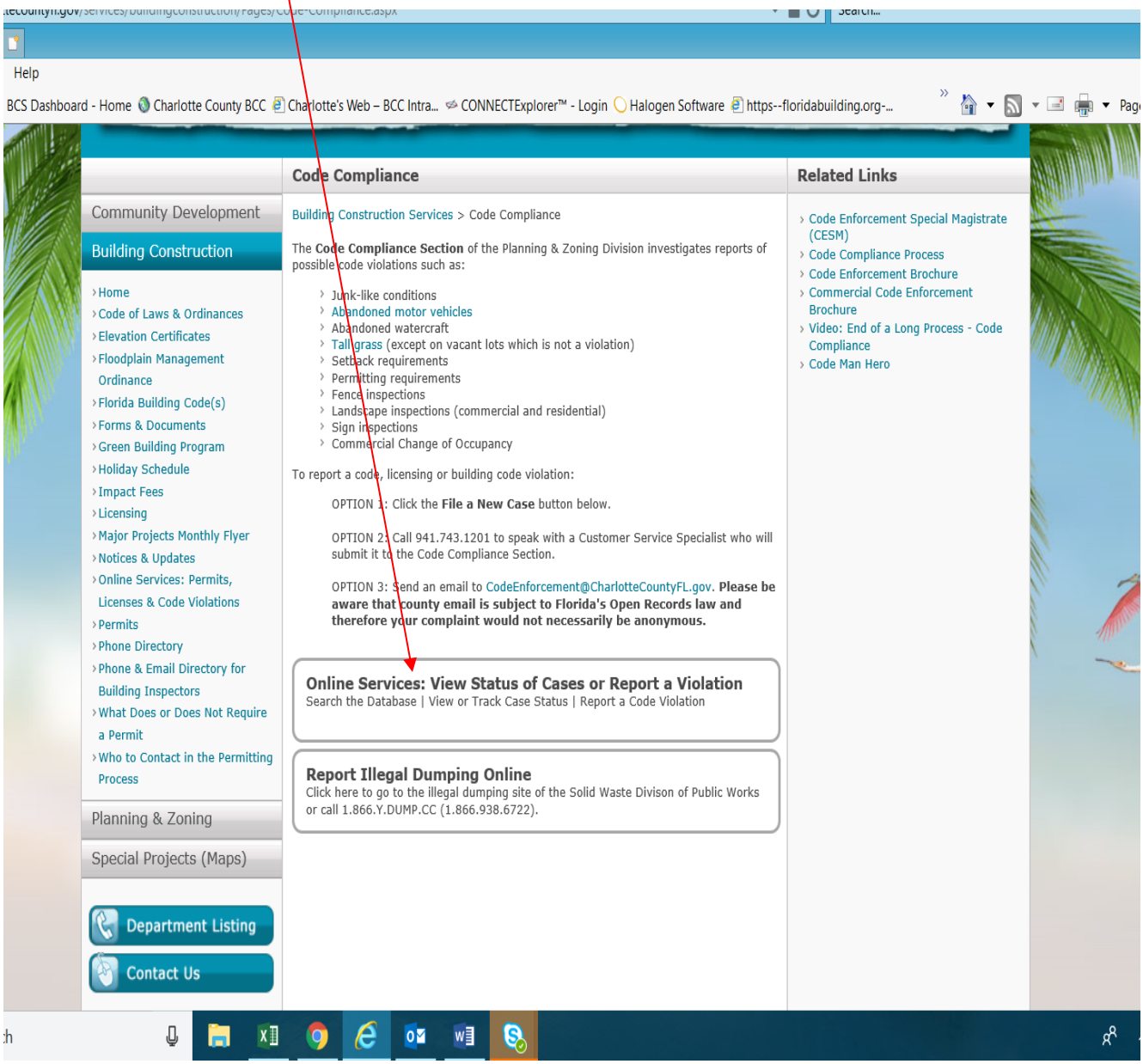
3. Then click on – Online Services



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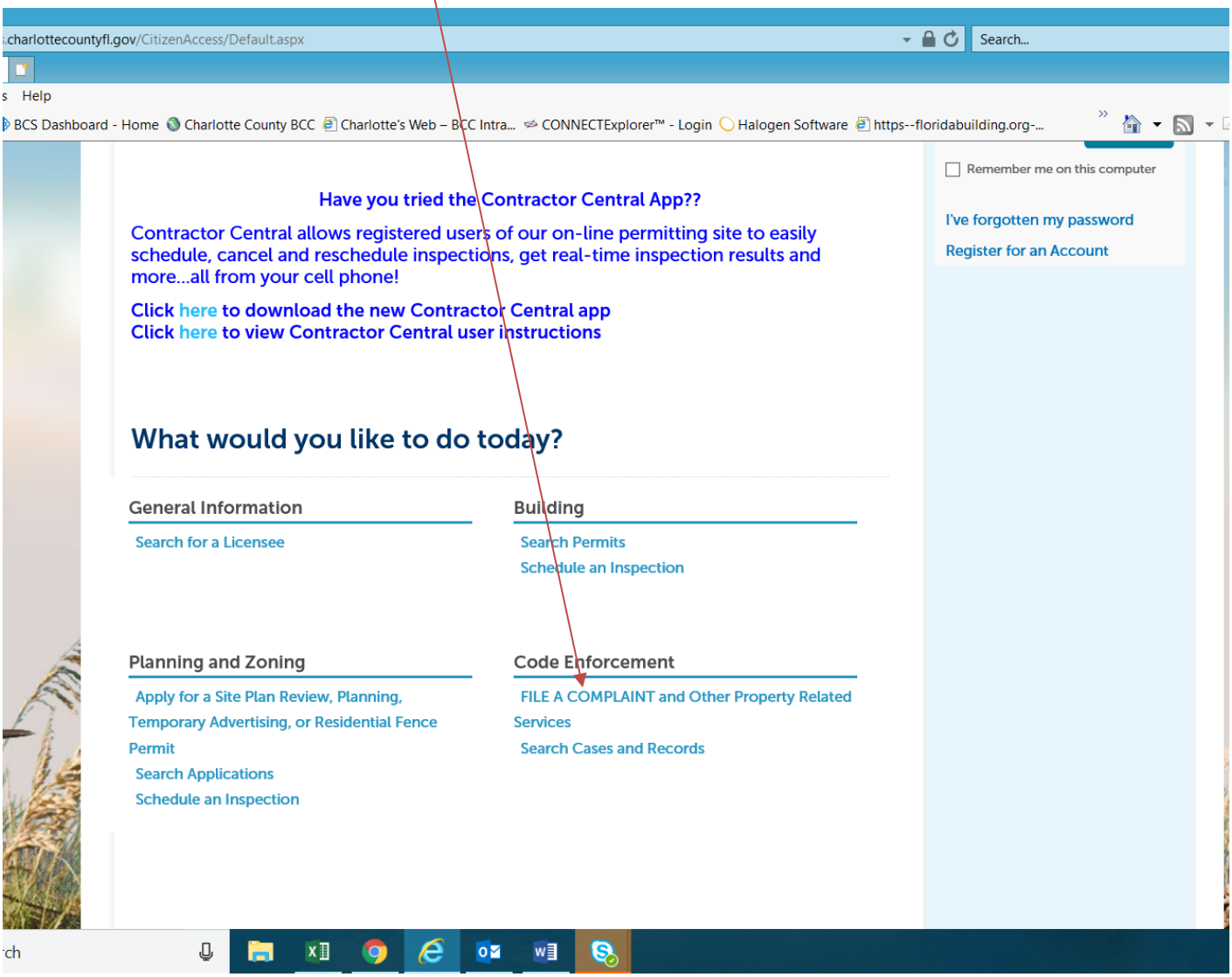
**4.** Once you clicked Online Services you will see this. You will want to click on **File a Complaint and other property related services**



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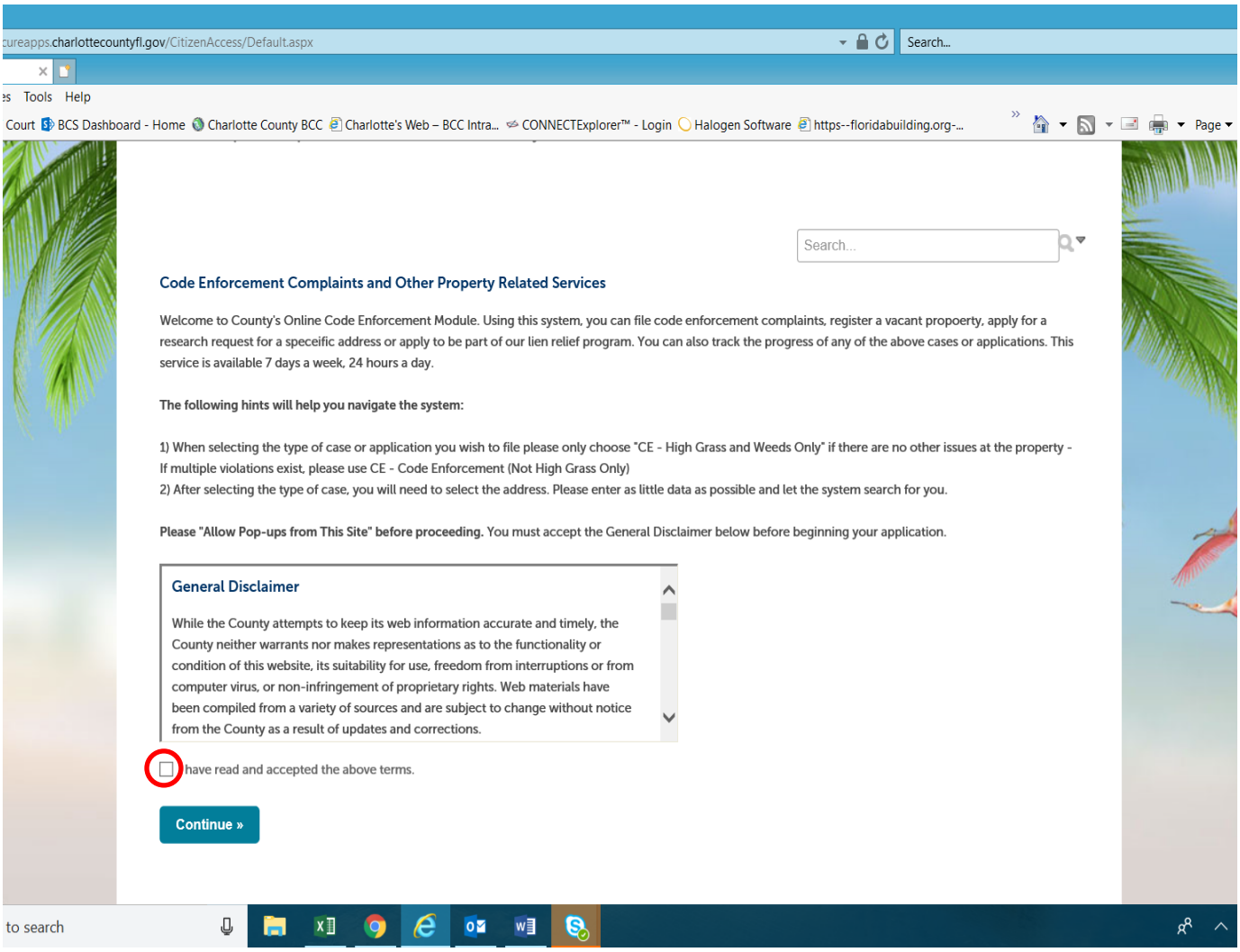
5. Accept the disclaimer and hit continue.



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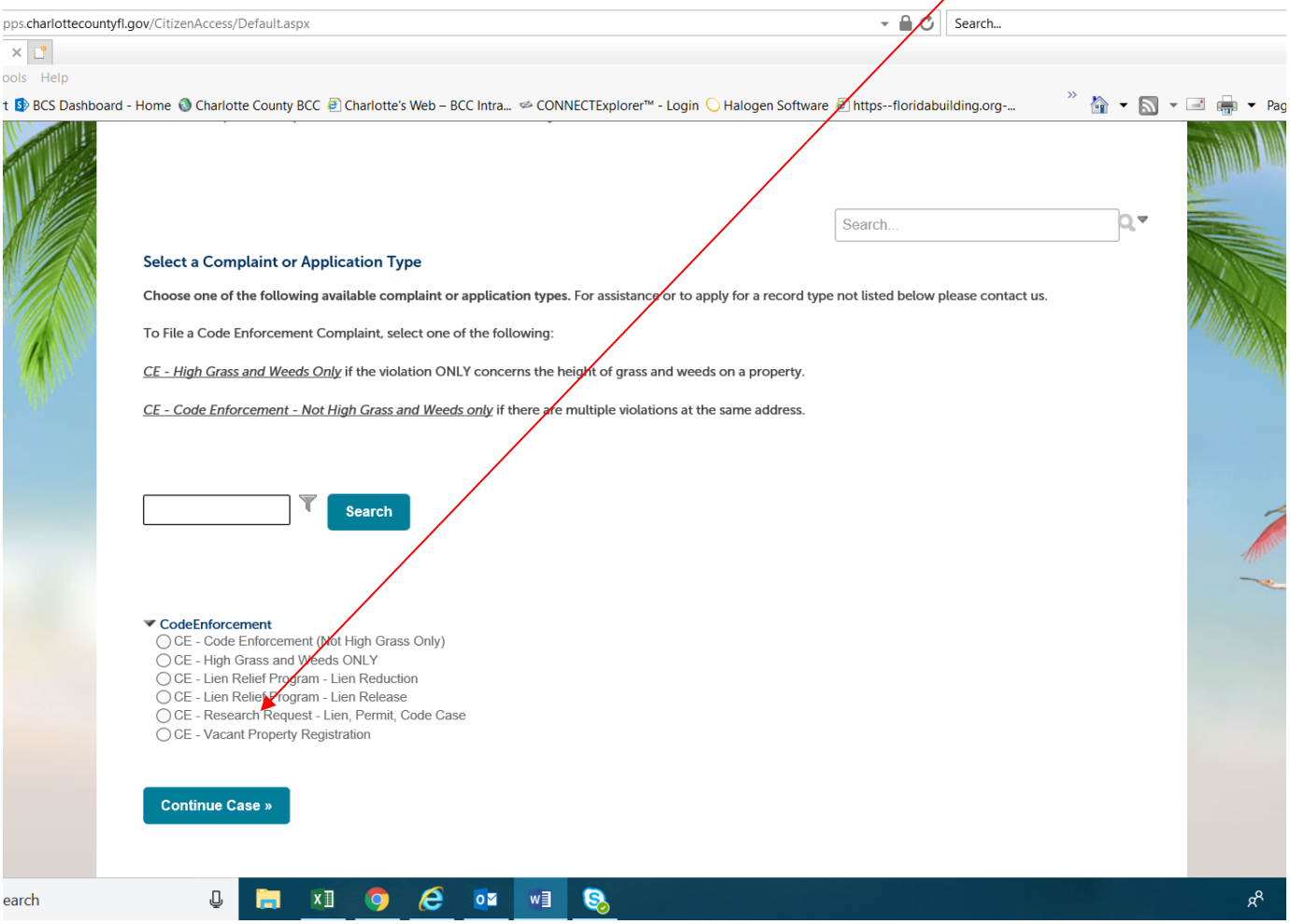
6. Click on the **Code Enforcement** it will open the drop down then click the **CE-Research Request** then click Continue Case.




7. At this point, you will fill in information of the property, sometimes less information is better (street number and street name), pay the $35.00 with Visa or Mastercard and a research response will be returned back to you in approximately 7 to 10 days.

8. If you have questions please contact our customer service line at 941-743-1201 or email CodeEnforcement@CharlotteCountyFL.gov.

Revised 8/2/2019