Building Construction Services

18400 Murdock Circle | Port Charlotte FL 33948
Building Phone: 941.743.1201 | Building Fax: 941.764.4907
Zoning: 941.743.1964 | Zoning Fax: 941.743.1598
PermitResubmittal@CharlotteCountyFL.gov
BuildingConstruction@CharlotteCountyFl.gov
www.CharlotteCountyFL.gov

Print Form

For Office Use Only
Permit Number:
2 0 _____
Application Date:
_____
CSR: _____

Request for Change to Content of Permit Package

The approved copy of this form must be on the job site at the time of inspection.
If this permit is in issued or inspect status, the contractor copy of the drawings must be part of this application.

☐ **Plans Change** **Current Permit Status:** ☐ **Apply** ☐ **Issued** ☐ **Inspect** ☐ **Expired**

Permit Number: _____

Job Site Address: _____

Current Contractor: _____ **Phone Number for Pick up:** _____

☐ Additional Information (P-Doc) ☐ Elevation Certificate ☐ Termite Certificate ☐ Inspection Report
☐ Other (Please Specify) _____

☐ Corrections to Rejections

If Corrections Required - Please indicate areas requiring corrections below. Only resubmitals satisfying ALL required corrections will be accepted.

Corrections Required as detailed by reviewers.

- ☐ ROW
- ☐ Addressing
- ☐ Zoning
- ☐ Natural Resources
- ☐ Building Plans
- ☐ Mechanical Plans (Commercial Only)
- ☐ Electrical Plans (Commercial Only)
- ☐ Plumbing Plans (Commercial Only)
- ☐ Fire

OFFICE USE ONLY - Corrections Submitted
CSR's check Computer to verify ALL corrections answered

- ☐ ROW
- ☐ Addressing
- ☐ Zoning
- ☐ Natural Resources
- ☐ Building Plans
- ☐ Mechanical Plans (Commercial Only)
- ☐ Electrical Plans (Commercial Only)
- ☐ Plumbing Plans (Commercial Only)
- ☐ Fire

Description of Change _____

For Office Use Only (Reviewer please initial)

	Reviewer	Date	A/R
ROW ☐			
Addressing ☐			
Zoning ☐			
Natural Resources ☐			
Fire ☐			

	Reviewer	Date	A/R
Building Plans ☐			
Mechanical Plans (Commercial Only) ☐			
Electrical Plans (Commercial Only) ☐			
Plumbing Plans (Commercial Only) ☐			

A recorded Notice of Commencement is required in the Permitting Office prior to the first inspection.