



Community Development Zoning Division

18400 Murdock Circle | Port Charlotte FL 33948-1094
Zoning Phone: 941.743.1964 | Zoning Fax: 941.743.1598
www.CharlotteCountyFL.gov

"Delivering Exceptional Service"

Application for Portable Canopy

TO BE COMPLETED BY THE APPLICANT:

Property Owner Name: _____

Property Address: _____

Property Tax Identification# _____

Lot _____ Block _____ Subdivision Name _____

Section/Unit# _____ Section _____ Township _____ Range _____

Describe work to be done _____

Proposed setbacks from property line: Front _____ Rear _____ Left Side _____ Right Side _____

Size of structure: _____

Material: _____

Types of Anchors: _____ Number of Anchors: _____

Note: Due to the temporary nature of portable canopies, they may not be anchored in concrete or any such semi-permanent manner.

Name of owner/contractor who will perform the construction? _____

Contractor License# (if Contractor) _____

Construction Cost \$ _____

Affidavit:

I acknowledge that I have read and understand the above referenced code requirements. The information provided herein is true and correct to the best of my knowledge and belief.

Applicant signature

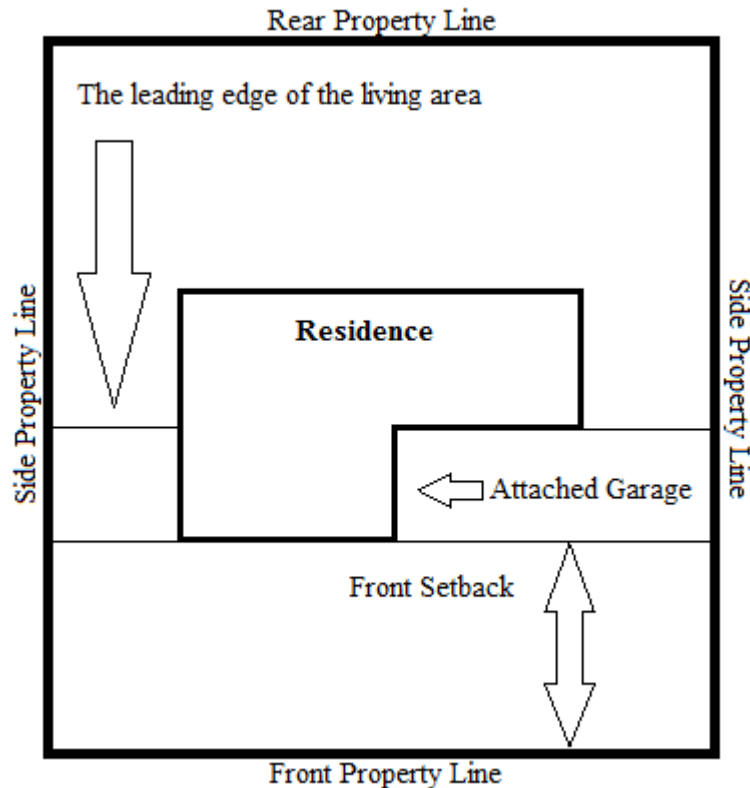
Applicant address

Applicant phone number

NOTE: PORTABLE CANOPIES DO NOT QUALIFY AS A "CARPORT" FOR THE PURPOSE OF STORING UNLICENSED OR INOPERATIVE VEHICLES OR VESSELS.

Zoning Permit Portable Canopies

Portable canopies do not qualify as a “carport” for the purpose of storing unlicensed or inoperative vehicles or vessels.



Portable canopies must comply with all of the following requirements:

- A. Portable canopies shall be anchored to resist wind-induced overturning, uplift, and sliding.
- B. Portable canopies shall be located behind the leading edge of the living area of the principal structure.
- C. Portable canopies are required to meet the setbacks determined for that zoning district.
- D. Portable canopies must be removed if there is a threat of a tropical storm or hurricane.



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Affidavit of Applicant for Portable Canopies

I, the undersigned applicant, being first duly sworn, depose and say that I am the owner, attorney, attorney-in-fact, agent, contractor, lessee or representative of the owners of the majority of the property described and which is the subject matter of the proposed application; that all answers to the questions in this application, and all site plans, sketches, data and other supplementary matters attached to and made a part of the application are honest and true to the best of my knowledge and belief.

Any costs, expenses, liens, lawsuits and liabilities that arise from the issuance of this permit regarding building location is the sole responsibility of the contractor and property owner. It is also understood that the County does not verify the final location of structures or their setbacks and that all structures must be located in compliance with required setback regulations. The Florida Building Code, Section 3105.5.3 states: "Structures designed to be readily removed or repositioned during periods of high velocity shall be posted with a legible and readily visible decal or painted instructions to the owner or tenant to remove or reposition the structure or part thereof during such periods of time as designated by the US Weather Bureau as being a hurricane warning or alert." Please note that it is the owner or the tenant's responsibility to remove or reposition the structure as indicated above during a hurricane or tropical storm warning or alert.

Property Address _____

Legal Description (Sub/Block/Lot) _____

State of _____, County of _____

The foregoing instrument was acknowledged before me, by means of physical presence or Online

notarization, this ____ day of _____ 20____, by _____ who is

personally known to me or who has produced _____ as identification and who

did/did not take an oath.

Printed Name of Notary

Signature of Applicant or Contractor

Signature of Notary

Contractor License Number

Commission Number

(_____)_____
Area Code

Phone Number

NOTE: This agreement must be recorded by the property owner with the Clerk of the Circuit Court prior to issuance of a portable canopy permit.

(Return completed form to the Zoning Office)