

**MINUTES
DEEP CREEK NON-URBAN STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING
TUESDAY, APRIL 18, 2023**

**10:05 a.m. – 10:33 a.m.
Harold Avenue Recreation Center
23400 Harold Avenue, Port Charlotte, Florida**

Members Present: Don Dyer, Chair
Stephen Rabinowitz, Vice-Chair
Phillip Jacobus
Drew Rossi

Members Absent: Art Seymour, absent

County Staff: Karlene McDonald, Operations Supervisor
Erica LeMaster, Community Liaison

Guests: See attached sign-in sheet

Call to Order / Roll Call:

The meeting was called to order at 10:05 a.m. and a quorum was established.

Changes to the Agenda:

None

Citizen Input on Agenda Items (3-Minute Limit):

- Ms. Salome is looking forward to this meeting.

Unfinished Business:

- a. Deep Creek Boulevard Sidewalk Project: Ms. McDonald read the email from a citizen in Deep Creek Section 20 (see attached); Mr. Adair is not in favor of an assessment rate increase for sidewalks. Discussion ensued about the assessment rate scenarios, and it was confirmed that both Section 20 and Section 23 POA boards were in favor of scenario 1, completing the Deep Creek Boulevard sidewalk in one phase with design in FY24 and construction in FY25.
Conversation followed regarding pipe lining and scenario 1B to double the pipe lining budget in FY24 & FY25 to \$300,000 per year. Mr. Jacobus inquired about the debt repayment for paving and Ms. McDonald outlined the budget process. Mr. Dyer motioned to revise the budget for the next cycle and increase the annual assessment to \$305 per ERU [scenario 1B] seconded by Mr. Rabinowitz and unanimously approved.
- b. Preliminary FY24 & FY25 Budgets: Ms. McDonald will forward the revised preliminary budgets once they are available.

Citizen Input on MSBU Items (3-Minute Limit):

- Ms. Salome requested clarification on what the Advisory Board approved to be covered under the assessment rate increase.

Advisory Board Open Discussion:

None

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 10:00 a.m. as follows:

- July 24, 2023, at the Charlotte Harbor Event & Conference Center
- October 16, 2023, at the Harold Avenue Recreation Center

The meeting adjourned at 11:31 a.m.

Submitted by: Karlene McDonald
Public Works Department

Art Seymour
Chair Signature

7/24/23
Date

AGENDA
DEEP CREEK NON-URBAN STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD SPECIAL MEETING
TUESDAY, APRIL 18, 2023

10:00 a.m. Harold Avenue Recreation Center
23400 Harold Avenue, Port Charlotte, Florida

BOARD MEMBERS: Art Seymour, Chair
Drew Rossi, Vice-Chair
Don Dyer
Phillip Jacobus
Stephen Rabinowitz

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Unfinished Business
 - a. Deep Creek Boulevard Sidewalk Project
 - b. Preliminary FY24 & FY25 Budget
3. Citizen Input on MSBU Items (3-Minute Limit)
4. Advisory Board Open Discussion
5. Meeting Schedule / Items for Next Agenda
6. Motion to Adjourn

