MINUTES
MANCHESTER WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 30, 2021

9:00 a.m. – 9:57 a.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

Members Present:	Dennis Peck, Chair Kevin Peregoy, Vice-Chair Cheryl Bauer
Members Absent:	None
County Staff:	Karlene McDonald, Community Liaison Zach Patchell, Projects Manager
Guests:	None

Call to Order / Roll Call:
The meeting was called to order at 9:00 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:
None

Citizen Input on Agenda Items Only (3 Minute Limit):
None

Approval of Minutes:
The minutes from March 8, 2021 and April 7, 2021 were unanimously approved as submitted.

Unfinished Business:
a. FY21 Pre-Storm Bathymetric Survey: AIM Engineering was selected for the bathymetric survey with the estimated cost for the survey is $44,475; there are 4 MSBU's in the contract and the contractor is currently working in Alligator Creek. Pending weather and mitigating circumstances, the Manchester Waterway system is anticipated to have the field work completed by the end of July.
b. Navigational Trimming: Public Works received a request for navigational trimming on the Sweetbay Waterway. Conversation ensued regarding navigational trimming, whose responsibility it is to maintain vegetation on private property, permit requirements for citizens to conduct navigational trimming and what the MSBU covers. Ms. Bauer suggested the citizen forward photos of the area in question on Sweetbay Waterway and it was unanimously agreed to table further discussion.

New Business:
a. Financial Reports: The FY21 second quarter financials were reviewed.

Citizen Input on MSBU Items (3 Minute Limit):
None

Advisory Board Open Discussion:
The Advisory Board requested an updated on the permit application for a dock at 19003 Midway Boulevard, Mr. Patchell noted the Permitting Department is working with Public Works to review. Discussion followed regarding the Tippecanoe Bay/ Muddy Cove cut through project, Mr. Patchell noted a pre-application meeting occurred earlier this month and staff is preparing a

presentation for the Board of County Commissioners. Ms. McDonald stated there is a volunteer whose application is going before the Board of County Commissioners on July 27, 2021 for appointment consideration. Conversation ensued regarding water quality and tidal influence within the Manchester Waterway system.

Schedule Meetings / Items for Next Agenda:
Ms. McDonald confirmed, if the pre-storm survey deliverables are not available prior to the September meeting, but are anticipated to be finalized shortly after, staff will consider rescheduling the September 13, 2021 meeting date.

Future meetings are scheduled at 9:00 a.m. at the Charlotte Harbor Event Center as follows:
- September 13, 2021
- December 8, 2021

The meeting adjourned at 9:57 a.m.

Submitted by: Karlene McDonald
Public Works Department

Chair Signature

12/8/21
Date

AGENDA
MANCHESTER WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 30, 2021

9:00 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

BOARD MEMBERS: Dennis Peck, Chair
Kevin Peregoy, Vice-Chair
Cheryl Bauer

COUNTY STAFF: Karlene McDonald, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: March 8, 2021 and April 7, 2021
5. Unfinished Business
   a. Update - FY21 Pre-Storm Survey
   b. Navigational Trimming
6. New Business
   a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

CHARLOTTE COUNTY
FLORIDA

Manchester Waterway
Municipal Service Benefit Unit

Advisory Board Meeting Attendance
Wednesday, June 30, 2021

Location: 75 Taylor Street, Punta Gorda, Florida
Charlotte Harbor Event Center

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Phone Number
Karlene McDonald	Karlene.McDonald@charlottecountyfl.gov	941.575.3627
Kevin Peregoy	lawyersoffice@yahoo.com	240.299.9895
Dennis Peak	~~bdsailing~~ bdselad2@bdsailing.com	941 456 8544
[illegible]	CC	//
CHERYL BAUER	BAUER01@COMCAST.NET	941 268 5548

Q2 PE 03.31.21

CHARLOTTE COUNTY PUBLIC WORKS
MSBU FINANCIAL HISTORY
FY 12 THRU FY 21
FUND 1136
MANCHESTER WATERWAY BENEFIT UNIT

Formerly Fund 190 (NJ)

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Adopted Budget FY 20-21	FY 20-21 6 Mo. Actual (a)
BEGINNING BALANCE	$ 271,817.69	$ 371,592.97	$ 441,861.41	$ 272,243.50	$ 398,546.05	$ 615,939.56	$ 803,962.75	$ 889,927.07	$ 997,802.86	$ 999,433.70	$ 941,594.07
REVENUES RECEIVED:											
Assessments	191,588.76	185,225.15	185,081.56	184,725.73	209,937.87	191,028.86	97,163.37	95,436.54	95,915.32	98,550.00	84,293.76
Interest	1,788.68	1,985.54	2,537.53	2,904.23	4,328.80	8,372.16	14,333.49	20,036.47	15,551.99	2,987.65	792.41
Recovery from GDC	12,225.00	12,225.00	12,225.00	12,225.00	10,562.00	10,562.00	10,562.00	10,562.00	10,562.00	10,562.00	10,562.00
Net Inc(Decr) FMV/Invest.	1,188.38	(1,770.04)	528.54	883.16	40.68	(1,805.75)	(6,578.64)	13,108.15	8,997.84	-	(119.50)
Excess Fees /Misc.	1,870.73	1,596.30	1,410.70	1,280.71	1,532.88	1,458.91	529.65	585.16		-	
External Borrowing										-	
Less: Reserve - FS 129.01										(5,076.88)	
Transfer from CTTF										-	
Total Revenue	208,661.55	199,261.95	201,783.33	202,018.83	226,402.23	209,616.18	116,009.87	139,728.32	131,027.15	107,022.76	95,528.67
TOTAL REVENUES & BALANCES	480,479.24	570,854.92	643,644.74	474,262.33	624,948.28	825,555.74	919,972.62	1,029,655.39	1,128,830.01	1,106,456.47	1,037,122.74
EXPENDITURES											
c391301 P/S - Engineer		16,977.75		47,455.00		15,766.44	1,835.00	42,855.44	31,523.31	56,540.16	14,613.32
c391301 C/S - Dredging			274,733.10	19,347.41					128,504.16	796,662.39	149,595.65
C/S - Navigational Trimming							4,995.00		4,950.00	15,000.00	
C/S - Survey									-	40,000.00	
Central/Indirect Allocation	4,173.00	2,202.00	1,186.00	1,186.00	4,610.00	1,241.00	524.00	550.00	671.00	594.00	594.00
Advertising-Legal									89.56	150.00	
Maintenance Services	2,106.83	7,193.52	9,128.74	4,897.06	1,317.30	1,761.52	4,665.58	3,731.57	20,272.02	33,763.49	10,379.67
Equipment Repl Chgs/PW			193.28				16,594.67	(16,594.67)	-	-	
Tax Collector-Collection Fe	2,606.44	2,620.24	2,732.02	2,830.81	3,081.42	2,824.03	1,431.30	1,310.19	1,225.89	1,971.00	1,685.87
Materials- Road & Bridge			127.10							-	
Repay Loan/CTTF	100,000.00	100,000.00	83,301.00							-	
Total Expenditures	108,886.27	128,993.51	371,401.24	75,716.28	9,008.72	21,592.99	30,045.55	31,852.53	187,235.94	944,681.04	176,868.51
										-	
ENDING FUND BALANCE	$ 371,592.97	$ 441,861.41	$ 272,243.50	$ 398,546.05	$ 615,939.56	$ 803,962.75	$ 889,927.07	$ 997,802.86	$ 941,594.07	$ 161,775.43	$ 860,254.23
TOTAL EXPENSES & RESVS	$ 480,479.24	$ 570,854.92	$ 643,644.74	$ 474,262.33	$ 624,948.28	$ 825,555.74	$ 919,972.62	$ 1,029,655.39	$ 1,128,830.01	$ 1,106,456.47	$ 1,037,122.74

Note (a): Six Month Actuals per Ledger Summary Report of 03/31/21
Maintenance Mgmt System through 03/31/21

Monthly MSBU Activity Report

START DATE: 1/1/2021 **END DATE:** 3/31/2021

PW-MANWWM **Manchester WW Bnfit**

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
	1220401	PW-MANWWM Manchester Waterway MSDR Annual Work Order	PW-MANWWM	Manchester WW Bnfit										
					10-9866 MSDR	01/05/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						01/06/2021	1.00	75.93	0.00	0.00	0.00	**1.00**	LHR	75.93
						01/07/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						01/13/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						01/20/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						01/28/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						02/02/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						02/03/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						02/04/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						02/10/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						02/22/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						02/23/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						02/24/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						02/25/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/01/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						03/02/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						03/03/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						03/08/2021	3.50	265.76	0.00	0.00	0.00	**3.50**	LHR	265.76
						03/09/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						03/10/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/11/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/16/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/17/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						03/18/2021	1.50	113.90	0.00	0.00	0.00	**1.50**	LHR	113.90
						03/22/2021	1.25	94.91	0.00	0.00	0.00	**1.25**	LHR	94.91
						03/23/2021	0.75	56.95	0.00	0.00	0.00	**0.75**	LHR	56.95
						03/24/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/25/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						03/29/2021	0.50	37.97	0.00	0.00	0.00	**0.50**	LHR	37.97
						03/30/2021	0.25	18.98	0.00	0.00	0.00	**0.25**	LHR	18.98
						03/31/2021	1.00	75.93	0.00	0.00	0.00	**1.00**	LHR	75.93
					MSDR Total		**20.00**	**1,518.60**	**0.00**	**0.00**	**0.00**	**20.00**	LHR	**1,518.60**
					Total WO Number: 1220401		**20.00**	**1,518.60**	**0.00**	**0.00**	**0.00**	**20.00**	LHR	**1,518.60**
C391301	1343054	PW-MANWW 83% Spot Dredging In Manchester WW c391301	PW-MANWWM	Manchester WW Bnfit										
					93-9357D Project Management	01/05/2021	0.50	43.90	0.00	0.00	0.00	**0.50**	LHR	43.90
						03/09/2021	1.00	87.79	0.00	0.00	0.00	**1.00**	LHR	87.79
						03/10/2021	2.00	175.58	0.00	0.00	0.00	**2.00**	LHR	175.58
						03/25/2021	1.00	87.79	0.00	0.00	0.00	**1.00**	LHR	87.79
						03/31/2021	2.50	219.48	0.00	0.00	0.00	**2.50**	LHR	219.48
					Project Management Total		**7.00**	**614.53**	**0.00**	**0.00**	**0.00**	**7.00**	LHR	**614.53**

PW-MANWWM

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
				Total WO Number: 1343054			7.00	614.53	0.00	0.00	0.00	7.00	LHR	614.53
				Total MSBU: PW-MANWWM			27.00	2,133.13	0.00	0.00	0.00	27.00	LHR	2,133.13

1136

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2021/22 BUDGET
MANCHESTER WATERWAY BENEFIT UNIT (NJ)
FUND # 1136
PROPOSED WATERWAY UNIT WORK PROGRAM

PLANNED
3.29.21

ESTIMATED ERU'S - FY 21/22		1,970.5
	COST PER ERU	TOTAL
PROJECTED FUND BALANCE - 10/1/21		$ 774,793
ESTIMATED REVENUE AT PROPOSED RATE	**$ 50.00**	106,354
(Includes External Loan)		
FUNDS AVAILABLE		881,146
GRAND TOTAL MSBU WORK PROGRAM	$ 401.91	791,968
BALANCE AFTER PROGRAM		**89,178**
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
PROJECTED FUND BALANCE - 9/30/22		**$ 89,178**
TRANSFERS AND RESERVES SUMMARY		
RESERVE FOR FUTURE CAPITAL OUTLAY		
RESERVE FOR CONTINGENCY-REGULAR		44,589
RESERVE-CASH CARRIED FORWARD		44,589
TOTAL TRANSFERS AND RESERVES		**89,178**
******TOTAL CASH OUTFLOWS AND RESERVES/BALANCES******		**881,146**
Desired Minimum Fund Balance:	$131,995	
Allowable Fund Balance	$176,229	

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
FY 2012/13	ERU	$ 50.00	$ 50.00
FY 2013/14	ERU	$ 100.00	$ 100.00
FY 2014/15	ERU	$ 100.00	$ 100.00
FY 2015/16	ERU	$ 100.00	$ 100.00
FY 2016/17	ERU	$ 100.00	$ 100.00
FY 2017/18	ERU	$ 50.00	$ 50.00
FY 2018/19	ERU	$ 50.00	$ 50.00
FY 2019/20	ERU	$ 50.00	$ 50.00
FY 2020/21	ERU	$ 50.00	$ 50.00
FY 2021/22 Proposed	ERU	$ 50.00	$ 50.00

CURRENT MAXIMUM RATE $205.13

Totals may not add due to rounding.

1136

PLANNED
3.29.21

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2021/22
MANCHESTER WATERWAY BENEFIT UNIT (NJ)
FUND # 1136
PROPOSED WATERWAY UNIT WORK PROGRAM

	PUBLIC WORKS SERVICES				TOTAL EXP
	Maintenance Services				$ 19,226
	Equipment Replacement Charges				-
	Signing & Marking Materials				-
	Road/Drainage Maintenance Materials				-
	TOTAL PUBLIC WORKS SERVICES				19,226
	OTHER DIRECT COSTS				
	Postage & Notices				-
	Central/Indirect Services Allocation				2,447
	Advertising - Legal				150
	TOTAL OTHER DIRECT COST				2,597
	CONTRACT SERVICES	C/O $	NEW $		
	Landfill Fees			10-9004	
c391301	P/S - Engineering			84-8490	25,017
c391301	C/S - Dredging			84-8486	668,158
	C/S - Navigational Trimming			84-8484	50,000
	C/S - Survey			84-8499	25,000
	TOTAL CONTRACT SERVICES				768,175
	TOTAL WORK PROGRAM				789,998
	TAX COLLECTOR-COLLECTION FEE				1,971
	DEBT SERVICE			Principal Pymts	-
				Interest Pymts	-
	GRAND TOTAL MSBU WORK PROGRAM				791,968

Budget by Single MSBU

Budget Year: 2022-BUDGET
MSBU Code:

Department: All Departments
Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1720965	10-3002-Major Outfall	0.00	SY	1,200.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1710397	10-9866-MSDR	60.00	LHR	10.00	6.00	1.00	6.00	3,790.43	0.00	0.00	0.00	3,790.43
	Program 10 Totals:	**60.00**			**6.00**		**6.00**	**3,790.43**	**0.00**	**0.00**	**0.00**	**3,790.43**
1711218	84-8484-C/S Vegetation Removal	50,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
1713372	84-8486-Contract Dredging	668,158.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	668,158.00	668,158.00
1711363	84-8490-Professional Engineer Svcs	25,017.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,017.00	25,017.00
1711433	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1712688	84-8499 - C/S Survey	25,000.00	DOL	0.00	0.00	1.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00
	Program 84 Totals:	**768,175.00**			**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	**768,175.00**	**768,175.00**
1712031	93-9357-Project Management	517.00	LHR	15.00	34.47	0.50	17.24	14,153.11	1,282.28	0.00	0.00	15,435.39
	Program 93 Totals:	**517.00**			**34.47**		**17.24**	**14,153.11**	**1,282.28**	**0.00**	**0.00**	**15,435.39**
1712275	96-9605-Stormwater Design Support	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 96 Totals:	**0.00**			**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	PW-MANWWM Totals:	**768,752.00**			**40.47**		**23.24**	**17,943.54**	**1,282.28**	**0.00**	**768,175.00**	**787,400.82**

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CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2022/23 BUDGET
MANCHESTER WATERWAY BENEFIT UNIT (NJ)
FUND # 1136
PROPOSED WATERWAY UNIT WORK PROGRAM

PLANNED
3.29.21

	COST PER ERU	TOTAL
ESTIMATED ERU'S - FY 22/23		1,970.5
PROJECTED FUND BALANCE - 10/1/22		$ 89,178
ESTIMATED REVENUE AT PROPOSED RATE	**$ 50.00**	104,565
(Includes External Loan)		
FUNDS AVAILABLE		193,743
GRAND TOTAL MSBU WORK PROGRAM	$ 27.22	53,632
BALANCE AFTER PROGRAM		**140,112**
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
PROJECTED FUND BALANCE - 9/30/23		**$ 140,112**
TRANSFERS AND RESERVES SUMMARY		
RESERVE FOR FUTURE CAPITAL OUTLAY		101,364
RESERVE FOR CONTINGENCY-REGULAR		19,374
RESERVE-CASH CARRIED FORWARD		19,374
TOTAL TRANSFERS AND RESERVES		**140,112**
******TOTAL CASH OUTFLOWS AND RESERVES/BALANCES******		**193,744**
Desired Minimum Fund Balance:	$8,939	
Allowable Fund Balance	$38,749	

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
FY 2013/14	ERU	$ 100.00	$ 100.00
FY 2014/15	ERU	$ 100.00	$ 100.00
FY 2015/16	ERU	$ 100.00	$ 100.00
FY 2016/17	ERU	$ 100.00	$ 100.00
FY 2017/18	ERU	$ 50.00	$ 50.00
FY 2018/19	ERU	$ 50.00	$ 50.00
FY 2019/20	ERU	$ 50.00	$ 50.00
FY 2020/21	ERU	$ 50.00	$ 50.00
FY 2021/22 Proposed	ERU	$ 50.00	$ 50.00
FY 2022/23 Proposed	ERU	$ 50.00	$ 50.00

CURRENT MAXIMUM RATE $205.13

Totals may not add due to rounding.

1136

PLANNED
3.29.21

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY2023
MANCHESTER WATERWAY BENEFIT UNIT (NJ)
FUND # 1136
PROPOSED WATERWAY UNIT WORK PROGRAM

	PUBLIC WORKS SERVICES				TOTAL EXP
	Maintenance Services				$ 3,942
	Equipment Replacement Charges				-
	Signing & Marking Materials				-
	Road/Drainage Maintenance Materials				-
	TOTAL PUBLIC WORKS SERVICES				3,942
	OTHER DIRECT COSTS				
	Postage & Notices				-
	Central/Indirect Services Allocation				2,569
	Advertising - Legal				150
	TOTAL OTHER DIRECT COST				2,719
	CONTRACT SERVICES	C/O $	NEW $		
	Landfill Fees			10-9004	
c391301	P/S - Engineering			84-8490	-
c391301	C/S - Dredging			84-8486	-
	C/S - Navigational Trimming			84-8484	20,000
	C/S - Survey			84-8499	25,000
	TOTAL CONTRACT SERVICES				45,000
	TOTAL WORK PROGRAM				51,661
	TAX COLLECTOR-COLLECTION FEE				1,971
	DEBT SERVICE			Principal Pymts	-
				Interest Pymts	-
	GRAND TOTAL MSBU WORK PROGRAM				53,632

Budget by Single MSBU

Budget Year: 2023-BUDGET
MSBU Code:

Department: All Departments
Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1725645	10-3002-Major Outfall	0.00	SY	1,200.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1717066	10-9866-MSDR	60.00	LHR	10.00	6.00	1.00	6.00	3,942.04	0.00	0.00	0.00	3,942.04
	Program 10 Totals:	**60.00**			**6.00**		**6.00**	**3,942.04**	**0.00**	**0.00**	**0.00**	**3,942.04**
1751759	84-8484-C/S Vegetation Removal	20,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
1717941	84-8486-Contract Dredging	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718026	84-8490-Professional Engineer Svcs	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718097	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718243	84-8499 - C/S Survey	25,000.00	DOL	0.00	0.00	1.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00
	Program 84 Totals:	**45,000.00**			**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	**45,000.00**	**45,000.00**
1718291	93-9357-Project Management	0.00	LHR	15.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
	Program 93 Totals:	**0.00**			**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
1718543	96-9605-Stormwater Design Support	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 96 Totals:	**0.00**			**0.00**		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
	PW-MANWWM Totals:	**45,060.00**			**6.00**		**6.00**	**3,942.04**	**0.00**	**0.00**	**45,000.00**	**48,942.04**

MANCHESTER-1136

FY2022 Capital Improvements Budget / FY 2022 - FY 2027 Project Detail — **Project No. c391301**

GENERAL PROJECT DATA:

Project Title:	Manchester Waterway Maintenance Dredging
Functional Area:	Engineering, Dredging & Coastal Management
Department:	Community Development
Location:	Manchester WW

COMPREHENSIVE PLAN INFORMATION:

	(Y/N)
Does project add new capacity?	No
Is project required to maintain level of service:	
- Within 5 years? List project in CIE	No
- From 6 to 10 years? Monitor Annually	No

PROJECT NEED CRITERIA	
Safety	
Mandate	
Maint	X
Growth	

PROJECT SCHEDULE	FY22	FY23	FY24	FY25	FY26	FY27
	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
Desgn/Arch						
Land/ROW						
Construct						
Equipment						

PROJECT DESCRIPTION:

Funds will be used for construction of spot dredging within the Manchester Waterway, benefitting both Manchester Waterway property owners (83%) and Ackerman Waterway property owners (17%), when work is done on the Access Channel & Lewis Creek.

Survey money has been moved to line item section of the financials and will be budgeted for the same amount each year.

PROJECT RATIONALE (Include Additional LOS Detail, if necessary):

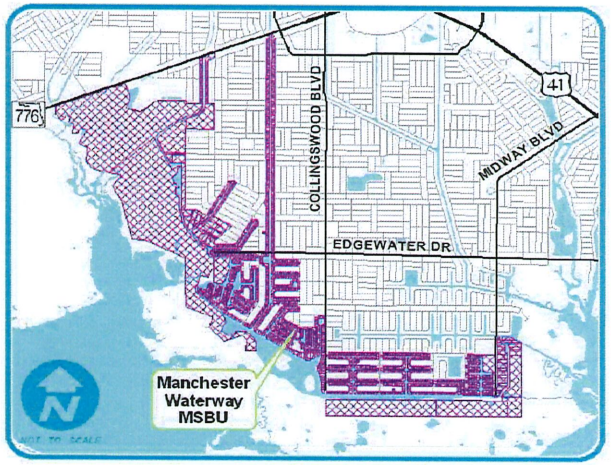
Provide safe navigation to the citizens who utilize the waterways.
The MSBU will approve all work programs prior to initiation.

OPERATING BUDGET IMPACT:

FY19 Possible spot dredge as determined by survey $50,000 design/arch/eng

REPLACEMENT COUNTY PROPERTY NO.:

	Prior Actual	Est FY21	Calc. for FY22: Orig. FY22	Calc. for FY22: Est c/o to FY22	Calc. for FY22: New $ FY22	FY22	FY23	FY24	FY25	FY26	FY27	FUTURE	Total
EXPENDITURE PLAN (000'S)													
Design/Arch/Eng	156			25		25							181
Land (or ROW)													
Construction	423			668		668							1,091
Internal Costs	32			15		15							48
Landscaping													
Interest													
Survey													
Total Project Cost	611			709		709							1,320
FUNDING PLAN (000'S)													
MSBU/TU Assessments	611			709		709							1,320
External Borrowing													
TOTAL FUNDING	611			709		709							1,320
LOAN REPAYMENT SCHEDULE (000'S)													
Assessments													
TOTAL LOAN REPAYMENT													
OPERATING BUDGET IMPACT (000'S)													
Personal Svc.													
Non-personal													
Capital													
Total Operating													



MANCHESTER WATERWAY
Municipal Service Benefit Unit (MSBU)
FY20 Annual Report – Executive Summary
October 1, 2019 – September 30, 2020

Ordinance 2015-045 adopts a countywide Uniform Standard for Municipal Service Benefit Unit (MSBU) and Municipal Service Taxing Unit (MSTU) Advisory Boards;

Sec. 4-1-18. Duties/Responsibilities

The advisory board shall make recommendations to the Board of County Commissioners and staff, limited to the scope and purpose of the Unit which includes, but is not limited to, the following:

1. To make recommendations to the County for expenditure of the funds within the budget in accordance with the law and Board of County Commissioners approved purchasing guidelines and;
2. To make recommendations to the Board of County Commissioners regarding the annual proposed budget for the Unit.

Purpose

Code of Laws and Ordinances, ARTICLE XIII. - MANCHESTER WATERWAY BENEFIT UNIT, Sec. 4-7-264. - Purpose.

The purpose of this unit is to provide for the dredging, maintenance, clearing, marking for navigational purposes, and providing of safety devices in the Manchester Waterway System. The purpose of this unit shall not include the maintenance of seawalls.

Summary

Current Rate: $50 **Max Rate: $205.13**

The FY20 completed work program included all internal maintenance and administrative costs and professional services included engineering for dredging; contracted services included navigational trimming and dredging.

The current fiscal year work program includes all internal maintenance and administrative costs, and contracted services for a bathymetric survey, dredging, and navigational trimming.

For FY22, the Advisory Board recommends budgeting for all internal maintenance and administrative costs, and contracted services for a bathymetric survey and navigational trimming.