

**MINUTES  
PIRATE HARBOR STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING  
TUESDAY, APRIL 18, 2023**

**1:02 p.m. – 1:48 p.m.  
South County Regional Park Recreation Center  
670 Cooper Street, Punta Gorda, Florida**

**Members Present:** George Herl, Chair  
Phillip Smallwood, Vice-Chair  
Tom McClung  
Lynn McCulloch  
Andrew Wolf

**Members Absent:** None

**County staff:** Karlene McDonald, Operation Supervisor  
Erica LeMaster, Community Liaison  
James Layport, Projects Manager  
Denise Kolerski, Senior Financial Analyst  
Pam Kirchner, Financial Manager

**Guests:** None

**Call to Order / Roll Call**

The meeting was called to order at 1:02 p.m. Roll call was taken, and a quorum was established.

**Citizen Input on Agenda Items (3-Minute Limit):**

None

**Unfinished Business:**

- a. FY23 Paving Program: Mr. Layport provided the bids for the FY23 paving contract, the assessment rate scenarios were reviewed, and discussion followed regarding interest rates, clearing and grubbing trees, and milling. Mr. Smallwood motioned to move forward with a 15-year loan.

**Citizen Input on MSBU Items (3-Minute Limit):**

None

**Advisory Board Open Discussion:**

Discussion ensued regarding Zemel Road paving.

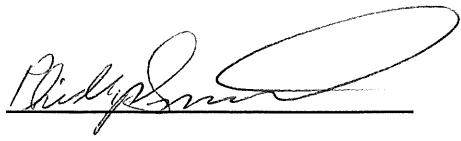
**Meeting Schedule / Items for the next agenda:**

Future meetings are scheduled at 10:30 a.m. at the Punta Gorda Charlotte Library as follows:

- June 14, 2023
- September 20, 2023
- December 18, 2023

The meeting adjourned at 1:48 p.m.

Submitted by: Karlene McDonald  
Public Works Department

A handwritten signature in black ink, appearing to read "Philip Smith", written over a horizontal line.

Chair Signature

6-14-2023

Date

**AGENDA  
PIRATE HARBOR STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING  
TUESDAY, APRIL 18, 2023**

**1:00 p.m., South County Regional Park Recreation Center  
670 Cooper Street, Punta Gorda, Florida**

**BOARD MEMBERS:** George Herl, Chair  
Phillip Smallwood, Vice-Chair  
Tom McClung  
Lynn McCulloch  
Andrew Wolf

**COUNTY STAFF:** Karlene McDonald, Operations Supervisor  
James Layport, Projects Manager

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on Agenda Items (3-Minute Limit)
3. Unfinished Business:
  - a. FY23 Paving Program
4. Citizen Input on MSBU Items (3-Minute Limit)
5. Advisory Board Open Discussion
6. Meeting Schedule / Items for Next Agenda
7. Motion to Adjourn

