

**MINUTES
ROTONDA WEST STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, MARCH 31, 2022
9:30 a.m. – 11:22 a.m.**

**West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida**

Members Present: Nicholas Kotzalas, Chair
Samuel Besase, Vice Chair
Denise Burns
Carol Delucca
Laura Ingrassia

Members Absent: None

County Staff: Kimberly Kelley, Community Liaison
Kelly Slaughter, Project Manager
Jeff Litherland, Project Engineer

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

Approval of Minutes:

The December 15, 2021, minutes were unanimously approved as submitted.

Unfinished Business:

- a) Bridge Maintenance/Repair Update: There was discussion on the power point provided which included the timeline and improvement options to the existing railing. Ms. Burns motioned to accept option two which included the upgrade with an additional cost, seconded by Mr. Kotzalas and it was unanimously approved.
- b) Maintenance of Streets and Drainage: Ms. Kelley reviewed an updated PowerPoint regarding drainage and the current work program. Mr. Kotzalas mentioned placing no parking signs in the median along the Rotonda Boulevards. Ms. Kelley advised that Public Works staff does not recommend a no parking in right of way or no parking in medians sign/ordinance, however it can be brought before the Board of County Commissioners if needed. There was additional discussion on maintenance vehicles and overnight parking in the medians. Mr. Kotzalas motioned to move forward with no parking signs in the medians on the Boulevards, seconded by Ms. Ingrassia. Motion passed 3:2 with Ms. Burns and Mr. Besase casting the dissenting votes.
- c) Landscaping: Ms. Kelley explained the trees recently being removed from the median that were a safety concern regarding line of sight.

New Business:

- a) Financial Reports: The FY21 annual actual expenditure, FY22 first quarter actual expenditure, and maintenance activity were provided for review. Ms. Burns inquired on receiving the breakdown of the project reserves.

Citizen Input on MSBU Items (3 Minute Limit):

- Diane Shaw inquired on the life span of the bridges once maintenance and repairs are complete, the paving loan and prepayments, private easement access for drainage work, line and grade work order completion, no parking sign cost and tax certificates.
- Barry Patterson inquired on the determination of the gas tax roads and expressed concern about the increased traffic.
- Leo Van Orden commented on the use of electric vehicles and gas tax funding.

Advisory Board Open Discussion:


Ms. Kelley pointed out the Public Works Facebook page, noting the areas within Rotonda West that were highlighted. Ms. Delucca expressed her concern on the heavy vehicle use on the roadways within the unit.

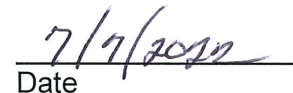
Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 9:30 a.m. in the West County Annex Meeting Schedule as follows:

- Thursday, July 7, 2022
- Thursday, October 27, 2022- This meeting will be held at the Ann and Chuck Dever Regional Park Recreation Center
- Thursday, December 15, 2022

Submitted by Kimberly Kelley
Public Works Department


Chair Signature


Date



**Rotonda West Street & Drainage
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance

Thursday, March 31, 2022

9:30 a.m., West Charlotte Annex
6868 San Casa Drive, Englewood, Florida

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Kimberly Kelley	Kimberly.Kelley@charlottecountyfl.gov	941-575-3613
SAM BESASE		
Diane Shaw	LILIRISH@earthlink.net	314-952-9988
LEO VAN ORDE	LEOVANORDE2020@GMAIL	973 558 0654
Carol Deluca		
Laura Ingrassia	Laurai@ptd.net	
Bonny Patterson	PATTERSONBARRID@GMAIL	609-903-2201
Butch Mulhollem		
Wade CASTEL	AWCAST@SBCGLOBAL.NET	586-925-1065
Nick Kotzalas		
DEENIE BURNS	BALINESIAN@AOL.COM	941-698-0503

AGENDA

ROTONDA WEST STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, MARCH 31, 2022

9:30 a.m., West County Annex
6868 San Casa Drive, Englewood, FL

BOARD MEMBERS: Nicholas Kotzalas, Chair
Samuel Besase, Vice Chair
Denise Burns
Carol Delucca
Laura Ingrassia

COUNTY STAFF: Kimberly Kelley

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: December 15, 2021
5. Unfinished Business
 - a) Bridge Maintenance/Repair Update
 - b) Maintenance of Streets and Drainage
 - c) Landscaping
6. New Business
 - a) Financial Reports
 - b) Executive Summary
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

CHARLOTTE COUNTY PUBLIC WORKS
MSBU FINANCIAL HISTORY
FY 12 THRU FY 21
FUND 1438
ROTONDA WEST ST/DR MAINT UNIT

FINAL - Q4

Formerly Fund 173 (WA)

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Adopted Budget FY 20-21	FY 20-21 12 Mo. Actual (a)
BEGINNING BALANCE	\$ 3,815,742.90	\$ 3,637,356.65	\$ 3,518,585.64	\$ 2,476,624.24	\$ 2,262,142.71	\$ 1,985,919.99	\$ 2,197,187.50	\$ 2,364,395.94	\$ 4,355,949.68	\$ 2,304,296.66	\$ 4,553,604.74
REVENUES											
Assessments & Earnings Assessments	600,148.80	630,042.34	613,281.57	606,731.92	605,934.25	604,773.66	604,544.68	604,729.62	565,117.17	2,161,249.70	2,113,408.92
Assessments & Earnings Interest	18,283.11	15,775.19	13,620.25	15,777.01	16,909.52	25,051.22	43,931.66	60,839.92	65,807.36	10,729.49	33,682.09
Assessments & Earnings Net Inc(Decr) FM/Invest.	14,448.76	(15,904.59)	2,935.67	4,665.37	142.65	(6,304.91)	(20,131.94)	39,982.29	38,166.20	-	(33,857.80)
Assessments & Earnings Excess Fees/Misc.	8,477.71	7,983.21	4,858.60	4,206.50	4,424.27	3,295.44	3,707.84	4,333.97	4,333.97	-	12,730.61
Assessments & Earnings Less: Reserve - FS 129.01	-	-	-	-	-	-	-	-	-	(109,596.96)	-
Loans & Borrowing	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	643,064.85	657,486.53	675,299.83	631,400.79	627,410.69	629,138.69	631,639.84	709,259.66	673,424.70	2,082,380.23	2,125,964.02
EXPENDITURES											
Contract Services CIS - ROW Mowing	774.36	5,000.00	3,000.00	3,000.00	3,000.00	2,500.00	6,765.00	12,380.00	28,434.50	41,605.00	27,411.60
Specialty Mowing CIS - Specialty Mowing	3,470.00	4,580.00	14,610.00	15,670.00	19,010.00	20,620.00	20,620.00	94,435.00	90,851.00	115,562.00	106,674.00
Paving Program FY25 CIS - Paving	-	15,492.00	52,491.00	3,645.00	131,655.30	36,709.50	25,440.00	22,919.33	183,423.65	350,000.00	-
Pipe Lining CIS - Pipe Liner	-	-	-	-	-	-	-	-	-	-	-
Contract Services CIS - Concrete Flatwork	4,788.00	750.00	3,000.00	5,600.00	3,495.30	3,495.30	7,140.00	7,854.00	7,854.00	8,868.00	7,939.12
Contract Services CIS - Landscaping	-	-	-	-	-	-	-	-	-	-	-
Contract Services CIS - Street Sweeping	-	-	-	-	-	-	-	-	-	-	-
Rotonda West Bridge Rehab OTB - Bridge Rehab & Mtc Progr - Design #8	-	-	-	-	-	-	-	-	-	-	-
Rotonda West Bridge Rehab OTB - Bridge Rehab & Mtc Program #36	-	-	-	-	-	-	-	-	-	-	-
Contract Services CIS - Bridge Master Plan	3,043.00	3,706.47	5,203.25	2,880.00	1,446.20	1,857.04	4,404.00	3,460.00	3,850.00	73,500.00	2,010.00
Contract Services CIS - Other Contractual Svcs	9,412.00	9,134.00	9,894.46	1,920.00	8,360.00	663.00	663.00	6,921.00	6,156.00	6,156.00	5,630.10
Paving Program FY25 R/M - Other	7,104.00	11,748.00	9,886.00	9,886.00	24,174.00	10,760.00	16,051.00	7,834.00	6,340.00	6,657.00	6,657.00
Internal Charges	2670	-	196	-	-	-	-	-	-	-	4,584.06
Purchased Services Postage	-	-	-	-	-	-	-	-	-	-	150.00
Purchased Services Advertising - Legal	32,635.49	33,680.87	23,665.69	15,184.66	9,087.87	12,458.20	12,891.37	7,367.28	14,023.86	38,752.10	342.65
Public Works Services Equipment Rep Chgs/PW	385,025.18	291,378.95	233,063.26	196,895.78	162,235.65	132,301.10	167,735.97	119,008.16	108,150.40	235,581.50	28,699.23
Public Works Services Fuel/Landfill	1,031.78	56.99	881.98	141.12	1,101.60	141.12	156.74	502.58	1,624.30	1,000.00	584.11
Purchased Services Util Svc-Elec St Lights	11,811.78	11,946.66	12,751.68	13,282.60	12,705.35	4,285.08	4,440.70	4,443.74	4,455.33	5,500.00	4,573.77
Purchased Services Tax Collector-Collection Fee	72,497.36	38,444.37	26,824.88	7,750.57	4,764.71	26,161.01	12,722.06	11,859.94	7,222.72	43,624.99	27,031.35
Public Works Services Materials - Road & Bridge	4,157.02	1,797.21	3,080.49	512.58	731.62	384.62	8,464.05	11,591.30	1,310.15	26,785.34	8,242.89
Public Works Services Sign Materials	-	-	-	-	-	-	-	-	-	16.55	5,653.29
Public Works Services Lighting Materials	-	-	-	-	-	-	-	-	-	-	132.70
Debt Services Principal Pymts	-	-	-	-	-	-	-	-	-	-	-
Debt Services Interest Pymts	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	827,451.10	776,257.54	1,717,261.23	845,882.32	903,633.41	417,671.18	464,431.40	456,876.68	475,769.64	965,134.23	438,826.12
ENDING FUND BALANCE	3,637,356.65	3,518,585.64	2,476,624.24	2,262,142.71	1,985,919.99	2,197,187.50	2,364,395.94	2,616,778.73	4,553,604.74	3,421,544.66	6,240,742.64

Note (a): Twelve Month Actuals per Ledger Summary Report of 09/30/21
Maintenance Mgmt System through 09/30/21

Rotonda West Street and Drainage MSBU

Fund Financial Report

Oct. 1 - Dec. 31, 2021

	Actual FY2021	Adopted Budget FY2022	YTD Actual FY2022	Projected FY2022
Beginning Balance	\$4,553,605	\$5,713,205	\$6,240,743	\$6,240,743
Revenues				
Assessments & Earnings	2,125,964	3,788,565	2,799,382	3,788,565
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
Total Revenue	\$2,125,964	\$3,788,565	\$2,799,382	\$3,788,565
Expenditures				
Contract Services	42,991	209,471	5,797	209,471
Pipe Lining	-	350,000	-	350,000
ROW Maintenance	-	-	-	-
ROW Reclamation	-	-	-	-
Speciality Mowing	106,674	99,393	-	99,393
Public Works Services	245,408	700,575	30,649	700,575
Internal Charges	6,657	7,172	7,172	7,172
Purchased Services	37,096	86,460	56,737	86,460
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
Project Costs				
Rotonda West Bridge Rehab	-	3,713,000	-	3,713,000
Paving Program FY25	-	-	-	-
Total Expenditures	\$438,826	\$5,166,071	\$100,355	\$5,166,071
Reserves (Ending Fund Balance)	\$6,240,743	\$4,335,699	\$8,939,769	\$4,863,237
<i>Reserve %</i>	93.4%	45.6%	98.9%	48.5%

Date Prepared: 1/14/2022

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
1220417	PW-ROTWESTM	Rotonda West S&D MSDR Annual Work Order	PW-ROTWESTM	Rotonda West St/Dr Mtc	10-9866 MSDR	10/01/2021	0.75	56.95	0.00	0.00	0.00	0.75	LHR	56.95
						10/05/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/06/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/07/2021	0.75	56.95	0.00	0.00	0.00	0.75	LHR	56.95
						10/08/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/12/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/13/2021	1.00	75.93	0.00	0.00	0.00	1.00	LHR	75.93
						10/14/2021	1.00	75.93	0.00	0.00	0.00	1.00	LHR	75.93
						10/15/2021	1.00	75.93	0.00	0.00	0.00	1.00	LHR	75.93
						10/19/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/20/2021	1.50	113.90	0.00	0.00	0.00	1.50	LHR	113.90
						10/21/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/22/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/25/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/26/2021	1.25	94.91	0.00	0.00	0.00	1.25	LHR	94.91
						10/27/2021	0.75	56.95	0.00	0.00	0.00	0.75	LHR	56.95
						10/29/2021	0.75	56.95	0.00	0.00	0.00	0.75	LHR	56.95
						11/02/2021	2.00	182.78	0.00	0.00	0.00	2.00	LHR	182.78
						11/03/2021	2.50	228.48	0.00	0.00	0.00	2.50	LHR	228.48
						11/04/2021	4.00	365.56	0.00	0.00	0.00	4.00	LHR	365.56
						11/05/2021	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						11/09/2021	1.50	137.09	0.00	0.00	0.00	1.50	LHR	137.09
						11/10/2021	1.50	137.09	0.00	0.00	0.00	1.50	LHR	137.09
						11/12/2021	1.50	137.09	0.00	0.00	0.00	1.50	LHR	137.09
						11/17/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						11/18/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/19/2021	1.50	137.09	0.00	0.00	0.00	1.50	LHR	137.09
						11/22/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/23/2021	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						11/30/2021	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
							30.50	2,601.88	0.00	0.00	0.00	30.50	LHR	2,601.88
							30.50	2,601.88	0.00	0.00	0.00	30.50	LHR	2,601.88

MSDR Total														
Total WO Number: 1220417														
1541655	ROTWEST - SL#213 - 551	Rotonda Cir. - Decorative Lighting Maintenance	ROTWESTM-DE	Decorative Lighting										
			CO-LIGHT											
70-7024R Underground Locate														
Underground Locate Total														
						11/29/2021	0.00	0.00	0.00	3.30	0.00	0.00	LHR	3.30
							0.00	0.00	0.00	3.30	0.00	0.00	LHR	3.30
						11/29/2021	5.00	282.54	30.93	35.94	0.00	0.00	LITE	349.41
							5.00	282.54	30.93	35.94	0.00	0.00	LITE	349.41
							5.00	282.54	30.93	39.24	0.00	0.00	LITE	352.71

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
	1541657	ROTWEST - SL#214 - 292 Rotonda Blvd. - Decorative Lighting Maintenance	ROTWESTM-DE CO-LIGHT	Decorative Lighting	70-7007R St Light Maint.	11/29/2021	1.00	71.18	30.93	3.30	0.00	0.00	0.00 LITE	105.41
					St Light Maint. Total		1.00	71.18	30.93	3.30	0.00	0.00	0.00 LITE	105.41
	1561056	PS 2824419 L&G On Long Meadow Rd-X-Marker Rd - ROTWESTM	ROAD-11656	ROADWAY-LONG MEADOW RD-ROTWESTM	LONG MEADOW RD-ROTWESTM STM									
					Total WO Number: 1541657		1.00	71.18	30.93	3.30	0.00	0.00	0.00 LITE	105.41
					10-3001D Drainage Maint.	10/19/2021	10.00	695.50	0.00	185.30	0.00	0.00	0.00 SF	880.80
					Drainage Maint. Total		10.00	695.50	0.00	185.30	0.00	0.00	0.00 SF	880.80
					10-5003D C/S-Sod Instltd	10/26/2021	0.00	0.00	0.00	0.00	780.00	0.00	0.00 SF	780.00
					C/S-Sod Instltd Total	11/08/2021	0.00	0.00	0.00	0.00	2,280.00	0.00	0.00 SF	2,280.00
					Total WO Number: 1561056		0.00	0.00	0.00	0.00	3,060.00	0.00	0.00 SF	3,060.00
	1610190	line and grade - 771-773 Boundary Blvd. - ROTWESTM	ROAD-11218	ROADWAY-BOUNDAR Y BLVD-ROTWESTM	BOUNDARY BLVD-ROTW ESTM	10/05/2021	0.00	0.00	0.00	0.00	660.00	0.00	0.00 SF	660.00
					C/S-Sod Instltd Total		0.00	0.00	0.00	0.00	660.00	0.00	0.00 SF	660.00
					Total WO Number: 1610190		0.00	0.00	0.00	0.00	660.00	0.00	0.00 SF	660.00
	1612225	PS 8319169 Drainage - Between 60 & 62 Oakland Hills Ct - ROTWESTM	ROAD-11754	ROADWAY-OAKLAND HILLS PL-ROTWESTM	OAKLAND HILLS PL-ROTWESTM TM	11/08/2021	2.00	170.30	0.00	5.66	0.00	0.00	0.00 SF	175.96
					Drainage Maint. Total		2.00	170.30	0.00	5.66	0.00	0.00	0.00 SF	175.96
					10-9852D Supervision	11/08/2021	1.75	179.41	0.00	5.78	0.00	1.75	LHR	185.19
					Supervision Total	11/12/2021	2.00	205.04	0.00	6.60	0.00	2.00	LHR	211.64
					Total WO Number: 1612225	11/30/2021	2.00	205.04	0.00	6.60	0.00	2.00	LHR	211.64
					Supervision Total		5.75	589.49	0.00	18.98	0.00	5.75	LHR	608.47
					10-3004D Sm Pipe Inst	10/19/2021	10.00	695.50	0.00	185.30	0.00	0.00	0.00 LF	880.80
					Sm Pipe Inst Total	11/30/2021	45.00	2,866.05	148.53	466.40	0.00	0.00	0.00 LF	3,480.98
					Total WO Number: 1612225		55.00	3,561.55	148.53	651.70	0.00	0.00	0.00 LF	4,361.78
					Drainage Maint. Total		62.75	4,321.34	148.53	676.34	0.00	5.75	LF	5,146.20
	1691325	L&G - 8 Pine Valley Pl to Outfall just past 18 Pine Valley Pl - ROTWESTM	ROAD-11632	ROADWAY-PINE VALLEY PL-ROTWESTM	PINE VALLEY PL-ROTWESTM TM	10/05/2021	7.00	486.85	0.00	129.71	0.00	0.00	0.00 SF	616.56
					Drainage Maint. Total		7.00	486.85	0.00	129.71	0.00	0.00	0.00 SF	616.56

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
	1750319	Backyard swale (see comments) - Btw 48 to 52 Bunker Pl - ROTWESTM	ROAD-10119	ROADWAY-BUNKER PL-ROTWESTM	BUNKER PL-ROTWESTM TM	11/17/2021	0.00	0.00	0.00	0.00	960.00	0.00	SF	960.00
				10-5003D C/S-Sod Instltd			0.00	0.00	0.00	0.00	960.00	0.00	SF	960.00
				C/S-Sod Instltd Total			0.00	0.00	0.00	0.00	960.00	0.00	SF	960.00
				10-9002D Misc. Activity		10/18/2021	4.00	269.70	0.00	0.00	0.00	4.00	LHR	269.70
				Misc. Activity Total		10/20/2021	4.00	269.70	0.00	7.52	0.00	4.00	LHR	7.52
				10-3014D Drg Mtc Regrading		10/19/2021	5.00	350.80	0.00	9.40	0.00	3,000.00	SF	360.20
				Drg Mtc Regrading Total			5.00	350.80	0.00	9.40	0.00	3,000.00	SF	360.20
				Total WO Number: 1750319			9.00	620.50	0.00	16.92	960.00	3,004.00	SF	1,597.42
	1753604	PS9539279 L&G - 42 Marker Rd - ROTWESTM	ROAD-11659	ROADWAY-MARKER RD-ROTWESTM	MARKER RD-ROTWE STM	10/18/2021	16.00	1,078.80	0.00	148.24	0.00	0.00	SF	1,227.04
				10-3001D Drainage Maint.			16.00	1,078.80	0.00	148.24	0.00	0.00	SF	1,227.04
				Drainage Maint. Total			16.00	1,078.80	0.00	148.24	0.00	0.00	SF	1,227.04
				10-5003D C/S-Sod Instltd		10/05/2021	0.00	0.00	0.00	0.00	1,570.00	0.00	SF	1,570.00
				C/S-Sod Instltd Total			0.00	0.00	0.00	0.00	1,570.00	0.00	SF	1,570.00
				Total WO Number: 1753604			16.00	1,078.80	0.00	148.24	1,570.00	0.00	SF	2,797.04
	1759100	Shoulder Repair - 1069 Rotonda Cir - ROTWESTM	ROAD-10389	ROADWAY-ROTONDA CIR-ROTWESTM	ROTONDA CIR-ROTWE STM	11/22/2021	5.00	295.68	3.97	16.33	0.00	0.03	SM	315.97
				10-4002R Shoulder Repr			5.00	295.68	3.97	16.33	0.00	0.03	SM	315.97
				Shoulder Repr Total			5.00	295.68	3.97	16.33	0.00	0.03	SM	315.97
				Total WO Number: 1759100			5.00	295.68	3.97	16.33	0.00	0.03	SM	315.97
	1761433	Pothole Repair - 1069 Rotonda Cir - ROTWESTM	ROAD-10389	ROADWAY-ROTONDA CIR-ROTWESTM	ROTONDA CIR-ROTWE STM	10/14/2021	5.00	337.13	16.74	24.65	0.00	0.27	TN	378.52
				10-1001R A/C Maint. Potholes			5.00	337.13	16.74	24.65	0.00	0.27	TN	378.52
				A/C Maint. Potholes Total			5.00	337.13	16.74	24.65	0.00	0.27	TN	378.52
				Total WO Number: 1761433			5.00	337.13	16.74	24.65	0.00	0.27	TN	378.52
	1776651	Std Cuts - 22, 24, 26, 28, 30 & 32 Broadmoor Ln - ROTWESTM	ROAD-11230	ROADWAY-BROADMO OR LN-ROTWESTM	BROADMOO R LN-ROTWESTM TM	10/07/2021	2.50	210.16	0.00	9.40	0.00	2.50	LHR	219.56
				10-9852D Supervision			2.50	210.16	0.00	9.40	0.00	2.50	LHR	219.56
				Supervision Total			2.50	210.16	0.00	9.40	0.00	2.50	LHR	219.56
				10-3003D VAC Cul Clean		10/07/2021	8.00	561.28	0.00	192.40	0.00	6.00	CULV	753.68
				VAC Cul Clean Total			8.00	561.28	0.00	192.40	0.00	6.00	CULV	753.68
				Total WO Number: 1776651			10.50	771.44	0.00	201.80	0.00	8.50	CULV	973.24

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West S/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
1777400	Small L&G and Sidelot outfall-36 Medalist Rd - ROTWESTM		ROAD-11637	ROADWAY-MEDALIST	MEDALIST	10/15/2021	3.00	210.48	0.00	72.15	0.00	1.00	CULV	282.63
				RD-ROTWESTM	RD-ROTWE									
				STM	STM									
				10-3003D VAC Cul Clean	VAC Cul Clean									
VAC Cul Clean Total														
Total WO Number: 1777400														
177724	PS10487032 Vac Con & Std Cuts - 196,198,200 Bunker Rd - ROTWESTM		ROAD-10249	ROADWAY-BUNKER	BUNKER	10/15/2021	4.00	280.64	0.00	96.20	0.00	3.00	CULV	376.84
				RD-ROTWESTM	RD-ROTWE									
				STM	STM									
				10-3003D VAC Cul Clean	VAC Cul Clean									
VAC Cul Clean Total														
Total WO Number: 177724														
1777733	On Call filled pot hole - Medalist Rd - ROTWESTM		ROAD-11637	ROADWAY-MEDALIST	MEDALIST	10/22/2021	5.00	378.98	15.19	23.68	0.00	0.25	TN	417.84
				RD-ROTWESTM	RD-ROTWE									
				STM	STM									
				10-1001R A/C Maint. Potholes	A/C Maint. Potholes									
A/C Maint. Potholes Total														
Total WO Number: 1777733														
1779438	Std Cuts - 10, 8, 6 & 4 Bunker Pl - ROTWESTM		ROAD-10119	ROADWAY-BUNKER	BUNKER	10/19/2021	6.00	420.96	0.00	144.30	0.00	4.00	CULV	565.26
				PL-ROTWESTM	PL-ROTWE									
				TM	TM									
				10-3003D VAC Cul Clean	VAC Cul Clean									
VAC Cul Clean Total														
Total WO Number: 1779438														
1779752	PS10578692 Std Cuts - 149 Mark Twain Ln - ROTWESTM		ROAD-10250	ROADWAY-MARK	MARK	10/11/2021	1.50	110.00	0.00	5.73	0.00	1.50	LHR	115.73
				TWAIN LN-ROTWESTM	TWAIN									
				LN-ROTWE	LN-ROTWE									
				TM	TM									
Inspection - Field														
Inspection - Field Total														
Total WO Number: 1779752														
1780068	Vac Con & Std Cuts - 6 & 8 Sportsman Rd - ROTWESTM		ROAD-11231	ROADWAY-SPORTSMA	SPORTSMA	10/22/2021	4.00	280.64	0.00	96.20	0.00	2.00	CULV	376.84
				N RD-ROTWESTM	N									
				RD-ROTWE	RD-ROTWE									
				STM	STM									
VAC Cul Clean Total														
Inspection - Field														
Inspection - Field Total														
Total WO Number: 1780068														

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West S/Dr Mtc

Project Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
1781957	Asphalt Repair - 407 Rotonda Cir - ROTWEST	ROAD-10389	ROADWAY-ROTONDA CIR-ROTWESTM	ROTONDA CIR-ROTWE STM	10/22/2021	5.00	378.98	15.19	23.68	0.00	0.25	TN	417.84
			10-1001R A/C Maint. Potholes			5.00	378.98	15.19	23.68	0.00	0.25	TN	417.84
			Total WO Number: 1781957			5.00	378.98	15.19	23.68	0.00	0.25	TN	417.84
1783735	PS# 10751972 Pot Hole - Medalist Rd X Rotunda Cir - ROTWESTM	ROAD-11637	ROADWAY-MEDALIST RD-ROTWESTM	MEDALIST RD-ROTWE STM	10/29/2021	5.00	347.75	24.80	23.68	0.00	0.40	TN	396.23
			10-1001R A/C Maint. Potholes			5.00	347.75	24.80	23.68	0.00	0.40	TN	396.23
			Total WO Number: 1783735			5.00	347.75	24.80	23.68	0.00	0.40	TN	396.23
1784635	PW-MSBU-W Rotonda West Bridge Rehab c410517	PW-ROTWESTM	Rotonda West S/Dr Mtc										
			93-9357R Project Management		10/01/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/05/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/06/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/07/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/08/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/12/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/13/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/15/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/21/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/22/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/27/2021	2.00	179.79	0.00	0.00	0.00	2.00	LHR	179.79
					10/28/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
					10/29/2021	2.00	179.79	0.00	0.00	0.00	2.00	LHR	179.79
					11/16/2021	1.00	113.18	0.00	0.00	0.00	1.00	LHR	113.18
					11/17/2021	2.00	213.52	0.00	0.00	0.00	2.00	LHR	213.52
					11/23/2021	2.00	219.94	0.00	0.00	0.00	2.00	LHR	219.94
					11/24/2021	1.00	106.76	0.00	0.00	0.00	1.00	LHR	106.76
					11/30/2021	2.00	213.52	0.00	0.00	0.00	2.00	LHR	213.52
						23.00	2,192.19	0.00	0.00	0.00	23.00	LHR	2,192.19
					10/07/2021	2.00	175.58	0.00	0.00	0.00	2.00	LHR	175.58
					10/26/2021	1.00	87.79	0.00	0.00	0.00	1.00	LHR	87.79
						3.00	263.37	0.00	0.00	0.00	3.00	LHR	263.37
						26.00	2,455.56	0.00	0.00	0.00	26.00	LHR	2,455.56
1785479	Trim Trees - 53 Medalist Ln - ROTWESTM	ROAD-11630	ROADWAY-MEDALIST LN-ROTWESTM	MEDALIST LN-ROTWESTM	11/02/2021	7.50	450.18	0.00	129.88	0.00	1.00	ICD	580.05
			10-5000R Brush Cut-Response			7.50	450.18	0.00	129.88	0.00	1.00	ICD	580.05
			Brush Cut-Response Total			7.50	450.18	0.00	129.88	0.00	1.00	ICD	580.05
			Total WO Number: 1785479			7.50	450.18	0.00	129.88	0.00	1.00	ICD	580.05

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
		10-1001R A/C Maint. Potholes				11/10/2021	5.00	295.68	23.25	50.23	0.00	0.38	TN	369.15
		A/C Maint. Potholes Total					5.00	295.68	23.25	50.23	0.00	0.38	TN	369.15
		Total WO Number: 1788461					5.00	295.68	23.25	50.23	0.00	0.38	TN	369.15
1788713	Vac Con - 3 Bunker Pl - ROTWESTM	ROADWAY-BUNKER PL-ROTWESTM	ROAD-10119	BUNKER PL-ROTWESTM	BUNKER PL-ROTWESTM									
		10-3003D VAC Cul Clean				10/22/2021	2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
		VAC Cul Clean Total					2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
		10-9852D Supervision				10/22/2021	1.00	81.19	0.00	3.76	0.00	1.00	LHR	84.95
		Supervision Total					1.00	81.19	0.00	3.76	0.00	1.00	LHR	84.95
		Total WO Number: 1788713					3.00	221.51	0.00	51.86	0.00	2.00	LHR	273.37
1789202	Vac Con- 81 Fairway Rd- ROTWESTM	ROADWAY-FAIRWAY RD-ROTWESTM	ROAD-11479	ROADWAY-FAIRWAY RD-ROTWESTM	FAIRWAY RD-ROTWESTM									
		10-3003D VAC Cul Clean				10/28/2021	5.00	350.80	0.00	120.25	0.00	1.00	CULV	471.05
		VAC Cul Clean Total					5.00	350.80	0.00	120.25	0.00	1.00	CULV	471.05
		Total WO Number: 1789202					5.00	350.80	0.00	120.25	0.00	1.00	CULV	471.05
1789399	Inspect erosion on bridge- Bunker Rd-ROTWESTM	ROADWAY-BUNKER RD-ROTWESTM	ROAD-10249	ROADWAY-BUNKER RD-ROTWESTM	BUNKER RD-ROTWESTM									
		10-9852D Supervision				10/26/2021	1.75	152.85	0.00	6.49	0.00	1.75	LHR	159.35
		Supervision Total					1.75	152.85	0.00	6.49	0.00	1.75	LHR	159.35
		10-9030D Inspection - Field				10/25/2021	1.50	126.39	0.00	5.64	0.00	1.50	LHR	132.03
		Inspection - Field Total					1.50	126.39	0.00	5.64	0.00	1.50	LHR	132.03
		10-3001D Drainage Maint.				11/16/2021	10.00	643.25	0.00	82.95	0.00	0.00	SF	726.20
		Drainage Maint. Total					10.00	643.25	0.00	82.95	0.00	0.00	SF	726.20
		Total WO Number: 1789399					13.25	922.49	0.00	95.08	0.00	3.25	SF	1,017.58
1789740	FY22 ROTWESTM 6001, Location 87 Sign Maint. Year-Round	ROTWESTM-TS												
		60-6001R Sign Maintenance				10/29/2021	3.00	188.67	0.00	34.50	0.00	10.00	SGN	223.17
		Sign Maintenance Total					3.00	188.67	0.00	34.50	0.00	10.00	SGN	223.17
		Total WO Number: 1789740					3.00	188.67	0.00	34.50	0.00	10.00	SGN	223.17
1789745	FY22 ROTWESTM 6001, Location 85 Sign Maint. Year-Round	ROTWESTM-TS												
		60-6001R Sign Maintenance				11/12/2021	6.00	391.86	0.00	44.34	0.00	12.00	SGN	436.20
		Sign Maintenance Total					6.00	391.86	0.00	44.34	0.00	12.00	SGN	436.20
		Total WO Number: 1789745					6.00	391.86	0.00	44.34	0.00	12.00	SGN	436.20

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accomp.	UOM	Total Cost
	1789749	FY22 ROTWESTM 6010, Location 83 Sign Insp. Year-Round	ROTWESTM-TS M	Supervision	97-9752 Supervision	11/17/2021	1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67
				Supervision Total			1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67
				Total WO Number: 1789749			1.00	143.84	0.00	2.83	0.00	1.00	LHR	146.67
	1789752	FY22 ROTWESTM 6010, Location 82 Sign Insp. Year-Round	ROTWESTM-TS M	Supervision	97-9752 Supervision	10/27/2021	1.00	73.92	0.00	2.83	0.00	1.00	LHR	76.75
				Supervision Total			1.00	73.92	0.00	2.83	0.00	1.00	LHR	76.75
				Total WO Number: 1789752			1.00	73.92	0.00	2.83	0.00	1.00	LHR	76.75
	1789753	FY22 ROTWESTM Sign Maint 6001 Location 82 Year-Round	ROTWESTM-TS M	Supervision	97-9752 Supervision	11/29/2021	2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34
				Supervision Total			2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34
				Total WO Number: 1789753			2.00	287.68	0.00	5.66	0.00	2.00	LHR	293.34
	1791113	Routine Flail Mowing - Rotonda West - ROTHGTM	ROTWESTM-RO AD	Flail Mow	10-5004R BC Flail Mowr	11/02/2021	10.00	591.35	0.00	259.30	0.00	10,111.00	CY	850.65
				Flail Mowr Total		11/05/2021	0.00	0.00	0.00	0.00	0.00	0.00	CY	0.00
				Total WO Number: 1791113			10.00	591.35	0.00	259.30	0.00	10,111.00	CY	850.65
	1791549	NPDES Debris pickup- 3848 Cape Haze Dr- ROTWESTM	ROAD-16221	ROADWAY-CAPE HAZE DR-ROTWE STM	10-9020R ROW Cir & Haul	11/17/2021	1.50	114.39	0.00	8.97	0.00	1.00	LD	123.36
				ROW Cir & Haul Total			1.50	114.39	0.00	8.97	0.00	1.00	LD	123.36
				Landfill Fees	10-9004R Landfill Fees	11/17/2021	0.00	0.00	0.00	0.00	3.85	0.00	DOL	3.85
				Landfill Fees Total			0.00	0.00	0.00	0.00	3.85	0.00	DOL	3.85
				Total WO Number: 1791549			1.50	114.39	0.00	8.97	3.85	1.00	DOL	127.21
	1792231	Bucket Truck Brush Cut - Normandy Way X Rotonda Blvd W - ROTWESTM	ROAD-10113	ROADWAY-NORMANDY WAY-ROTWESTM ESTM	10-5000R Brush Cut-Response	11/12/2021	4.00	209.56	0.00	25.90	0.00	0.00	ICD	235.46
				Brush Cut-Response Total			4.00	209.56	0.00	25.90	0.00	0.00	ICD	235.46
				Supervision	10-9852R Supervision	11/12/2021	1.75	179.41	0.00	5.78	0.00	1.75	LHR	185.19
				Supervision Total			1.75	179.41	0.00	5.78	0.00	1.75	LHR	185.19
				Total WO Number: 1792231			5.75	388.97	0.00	31.68	0.00	1.75	LHR	420.65

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-ROTWESTM Rotonda West St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract Cost	Work Accom.	UOM	Total Cost
	1792368	FY22 - Trouble Call - FB23 - WB Rotonda Blvd. - Not Working	PW-ROTWESTM	Rotonda West St/Dr Mtc										
					70-7004R Trouble Call	11/12/2021	9.00	530.58	0.00	53.91	0.00	9.00	LHR	584.49
						11/15/2021	7.50	418.63	0.00	44.93	0.00	7.50	LHR	463.55
					Trouble Call Total		16.50	949.21	0.00	98.84	0.00	16.50	LHR	1,048.04
					Total WO Number: 1792368		16.50	949.21	0.00	98.84	0.00	16.50	LHR	1,048.04
					Total MSBU: PW-ROTWESTM		367.04	26,408.97	1,051.64	3,269.94	7,083.85	13,379.07	LHR	37,814.39

Category Definitions - Quarterly Financial Reports

Revenues:	Includes:
Assessments & Earnings	Assessment fees, Interest and Investment Earnings
Grant & Subsidy Revenue	Federal, State and Local Grants, Subsidies from other funding sources
Loans & Borrowing	Debt proceeds

Expenditures:	Includes:
Contract Services	Installed Sod Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.) Street Sweeping Survey Traffic Control Tree Removal / Replacement **excludes project costs and itemized contractual items listed below Different templates will show different itemized accounts Itemized Items - SD Template - Pipe Lining, ROW Maint, ROW Recl, Spec Mowing Itemized Items - WWV template - Survey, Navigatoinal Trimming Itemized Items - Stormwater - Pipe Lining, Water Quality Itemized Items - Beaches - none, most expenses are project related
Public Works Services	Costs incurred by the MSBU Work Program and Project(s) for Labor, Tools/Equipment and Material usage Public Works Services periods covered: Q1 PE 12.31 = (2mo) October - November actuals Q2 PE 3.31 = (5mo cumulative) October - February actuals Q3 PE 6.30 = (8mo cumulative) October - May actuals Q4 PE 9.30 = (12mo cumulative) October - September actuals
Internal Charges	Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
Purchased Services	Legal Advertising (MSBU Notice Mailings) / Postage Aquatic Weed Charges Landfill Fees POA Fees Electricity & Water Tax Collector Collection Fees
Materials and Supplies	Operating Supplies (Example: Stakes for sea turtle nest / beach monitoring)
Capital Outlay	Non project related capital costs (Example: Permanent radar signs) Right of Way Acquisition (Example: Easements)
Debt Services	Principal Loan Payments Interest Payments Cost of debt (arbitrage, closing costs, etc)

Project Costs	Includes:
Project Costs	Construction (Dredging, Bridge Maintenance, Paving), Engineering and Design

Reserves (Ending Fund Balance)	Includes:
Reserves / Ending Fund Balance	Reserve for Contingencies, Cash Carried Forward, Future Capital Outlay (per reseve policy)

Explanation of Terms

Revenue:

- **Net Inc(Decr) FMV/Invest.** – The Clerk of the Court’s Finance Dept invests the money that the MSBU’s have on hand. Every year the Clerk’s Finance is required to mark up or down to fair market value all investments the County has. This markup or markdown is what gets posted to this line item.
- **Excess Fees/Misc.** - Excess Fees returned from the tax collector and Miscellaneous Revenue from accident claims.
- **Less: Reserve – FS 129.01(2)(B)** – The receipts portion of the budget shall include 95 percent of all receipts reasonably to be anticipated from all sources.

Expenditure:

- **Other Contractual Services** – This may include but is not limited to: Street Sweeping, Tree Removal, Tree Replacement, Installed Sod, Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.), Pipe Lining, Traffic Control, Welding, POA Fees, Fabrication, Survey.
- **Central/Indirect Allocation** – Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
- **Equipment Repl Chgs/PW** – Costs that are incurred for the use of equipment on a particular job. For example: The use of a tractor or excavator on a job.
- **Tax Collector-Collection Fee** – Tax collector fees based on the collected assessment revenue.
- **Materials – Road & Bridge** – Costs of the materials used for a particular job.

Reserves:

- **Reserve for Contingencies** – To maintain adequate levels of fund balance to mitigate current and future risks such as revenue shortfalls, unanticipated expenditures, and other unforeseen financial situations after exhausting all other funding options. Balance not less than 5% and not greater than 10% of the total budget.
- **Cash Carried Forward** – A reserve amount for the purpose of paying expenses from Oct. 1 of the ensuing fiscal year until the time when the revenues for that year are expected to be available. Balance not less than 5% and not greater than 10% of the total budget.
- **Future Capital Outlay** – Reserve amount accumulated for the purpose of funding capital projects must be spent on such project within six years from the date it was assessed or collected.

ROTONDA WEST STREET AND DRAINAGE
Municipal Service Benefit Unit (MSBU)
FY 21 Annual Report – Executive Summary
October 1, 2020 – September 30, 2021

Ordinance 2015-045 adopts a countywide Uniform Standard for Municipal Service Benefit Unit (MSBU) And Municipal Service Taxing Unit (MSTU) Advisory Boards;

Sec. 4-1-18. Duties/Responsibilities

The advisory board shall make recommendations to the Board of County Commissioners and staff, limited to the scope and purpose of the Unit which includes, but is not limited to, the following:

1. To make recommendations to the County for expenditure of the funds within the budget in accordance with the law and Board of County Commissioners approved purchasing guidelines and;
2. To make recommendations to the Board of County Commissioners regarding the annual proposed budget for the Unit.

Purpose

Code of Laws and Ordinances, ARTICLE XL. - ROTONDA WEST STREET & DRAINAGE UNIT
Sec. 4-6-834.

The purpose of the unit is to provide for the construction, reconstruction, repair, paving, repaving, hard surfacing, re-hard surfacing, widening, guttering and draining of the platted streets in the unit, including the necessary appurtenances thereto, and beautification projects from funds derived from special assessments within the unit only.

Summary

Current Rate: \$245


Max Rate: \$300

The FY21 completed work program included all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, sod installation, and street sweeping.

The current fiscal year work program includes all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, bridge maintenance plan, concrete flatwork, bridge maintenance repair and rehabilitation, street sweeping and pipe lining. Professional services include engineering design of the bridge maintenance plan

For.FY23, the Advisory Board recommends budgeting for all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, bridge maintenance plan, concrete flatwork, bridge maintenance repair and rehabilitation, street sweeping and pipe lining. Professional services include engineering design of the bridge maintenance plan.

Future paving is anticipated in FY25.



Rotonda West Drainage Update

03.31.2022



CHARLOTTE COUNTY
FLORIDA

Funding Sources

- **Rotonda West Street and Drainage MSBU**
 - Swale grading, pipe lining and other activities, as required, to augment the efforts of the stormwater work and includes existing work orders in our system
- **West Charlotte Stormwater MSBU**
 - Pipelining major stormwater pipes
 - Pipe and catch basin repairs

MOU Agreement

- Approved by the Board of County Commissioners on July 28, 2020.
- The MOU agreement provides easements for Public Works to perform drainage maintenance/repair for Rotonda West Association and golf course owned property.
 - This does not include easements for 44 properties now owned by private citizens or other entities.
- Public Works does not maintain the grass/vegetation on private property which includes backyard swales that abut the golf course or RWA property.

Work Program

- October 1, 2020, is new Fiscal Year (FY21)
- Asset collection and conditional assessments
- Prioritizing
- Pipe lining
- Front yard swales

Street & Drainage Maintenance Services Budget

Budgeted

- 2020 -\$314,522
- 2021- \$312,788
- 2022- \$700,575
- 2023- \$717,108

Expended

- 2020- \$108,160
- 2021- \$211,428
- 2022-\$189,778 YTD
 - \$\$

Pipe lining –YTD 12.10.2021

Street and Drainage

- FY20 - \$183,423.65
- FY21- \$0.00
- FY22 \$0.00

West Charlotte Stormwater

- FY20- \$0.00
- FY21- \$424,548
- FY22- \$23,274
- FY22- Encumbered \$55,705

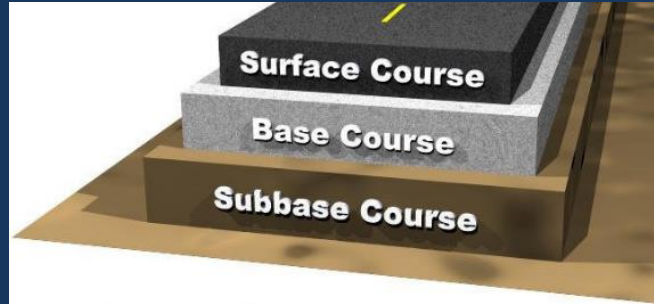
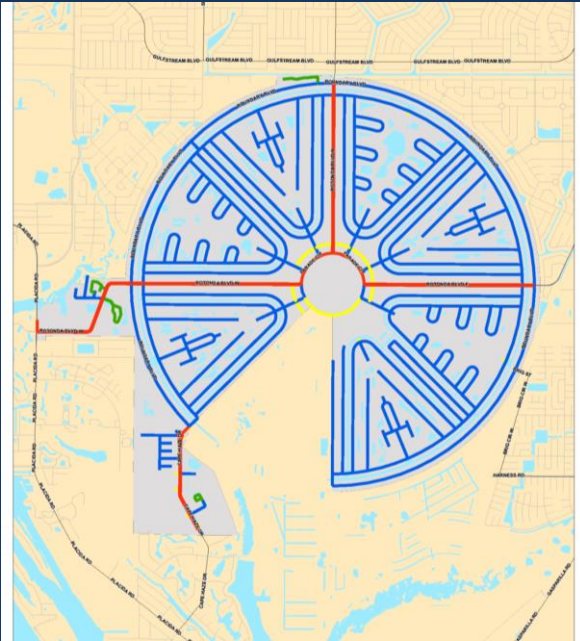
Key Points

- Managing expectations from residents
 - Priority
 - Pipes under the road and between homes
 - This has been conveyed by PW Director at two different public meetings and during the Board of County Commissioner meeting.
- Easements
 - Staff will maintain drainage facilities for which it has appropriate easements

Outreach

- September 23, 2020 - MSBU meeting, Jason attended to explain MOU and asset collection
- December 12, 2020 - MSBU meeting, Kim reviewed work orders and conveyed asset collection.
- March 25, 2021 - Kim attended RWA Association Meeting via Zoom
- March 31, 2021- MSBU meeting, reviewed work order system.
- June 30- 2021- MSBU meeting, reviewed work orders and pipe lining completed.
- July 28, 2021- Kim met with citizen at 456 Boundary Blvd.
- August 17, 2021 - Kim met with citizen at 32 Long Meadow Ct.
- November 4, 2021- Kim attended RWA Open House
- December 15, 2021- MSBU meeting, Kim provided power point drainage presentation.
- February 17, 2022- Kim met with citizens at 70, 72, &74 Long Meadow Pl
- March 4, 2022- Kim met with citizens at 208 Tournament, 33 & 35 Clubhouse, and 42 Marker Rd
- March 31, 2022- MSBU meeting review updated power point





ROAD LAYERS

<p>Surface Course:</p> <ul style="list-style-type: none"> - multiple layers of asphalt pavement structure - top layer is directly exposed to traffic - provides a smooth & uniform rigid surface - resists the abrasive forces of traffic - acts as a structural part of the pavement 	<p>Sub- Base Course:</p> <ul style="list-style-type: none"> - natural shell base material - below the pavement layers - provides strength & support to overlying pavement - provides drainage protection - prevents settlements to pavement
<p>Base Course:</p> <ul style="list-style-type: none"> - acts as a foundation of the road pavement - transfers the traffic load safely to the sub-base - constructed out of crushed lime rock or shell - withstand high shearing stresses due to the impact of traffic - between the sub grade & the base course - enhances the bearing capacity of the sub grade 	

Paving program

- Paving Program starts FY25
- 81.8 miles
- Assessment increased in FY2020 with a 5yr reserve, 15yr loan (\$145)

Bridge Program

- Street and Drainage MSBU fund 17 of the 21 bridges within Rotonda West
- Assessment increase in FY22 (\$200) based on a 15yr loan

Substation Projection
Center Point
Utility Feet
Source: Public Works
Metadata available upon request

■ Bridges
— Culverts



(Not To Scale)



Areas of Pipelining completed

- YTD \$686,950.65 has been expended and encumbered by the Street and Drainage and West Charlotte Stormwater Units

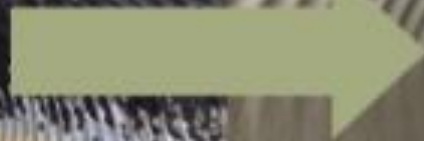
Map Legend
— Pipe Lining Completed



Before

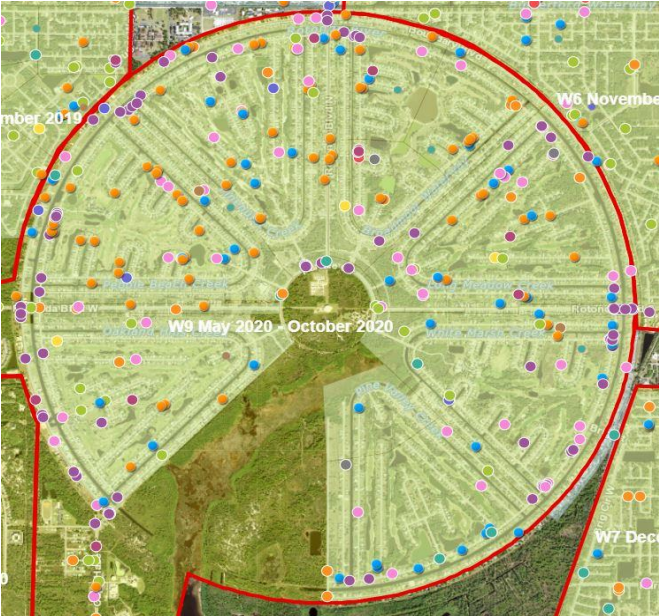


After

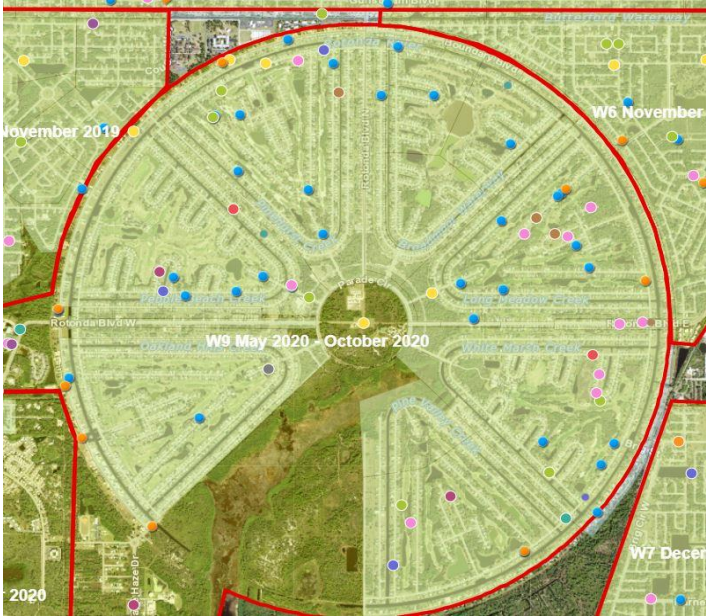


Work Orders YTD 03.29.2022

Closed



Open

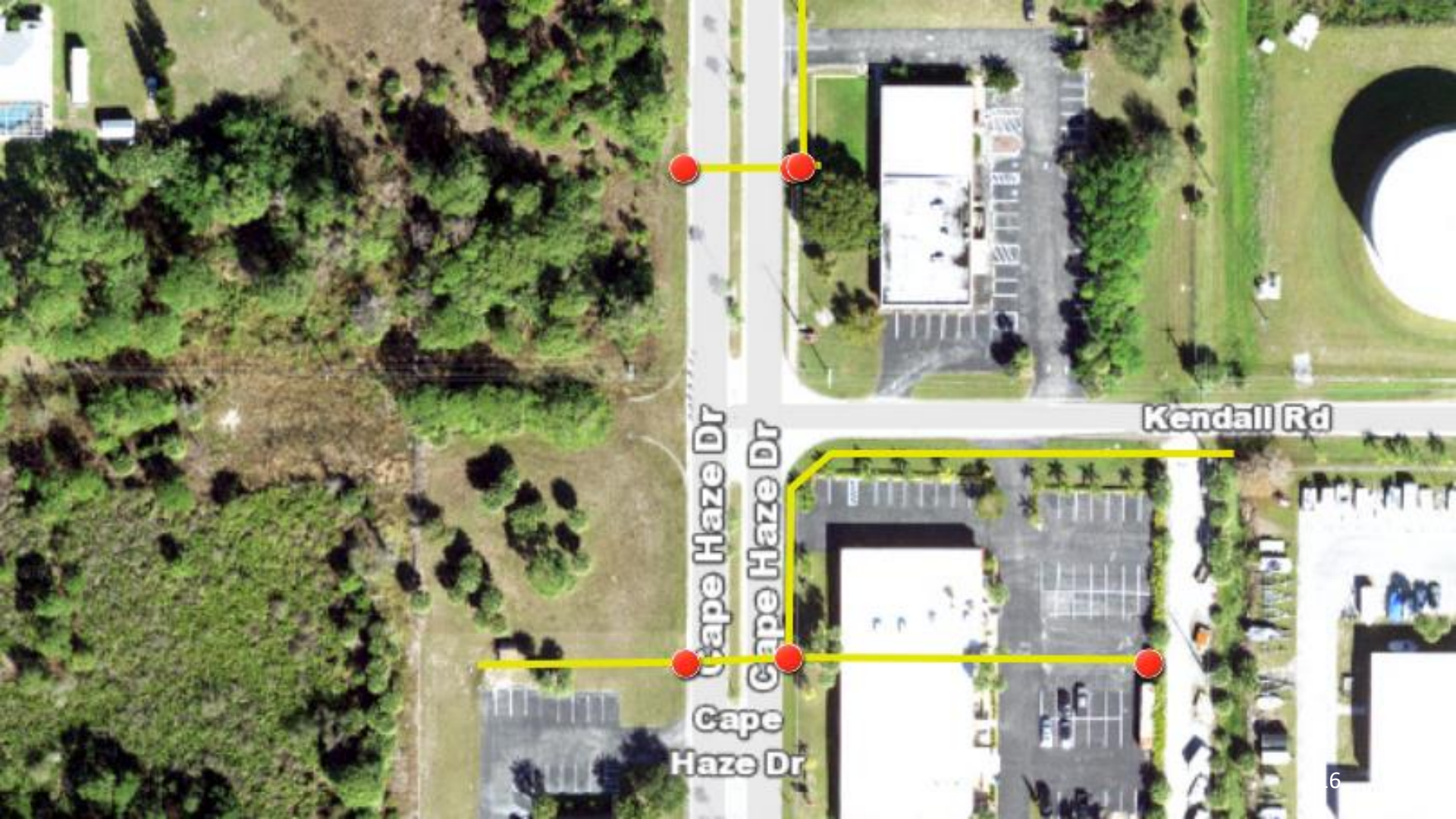




Par View Road



Cape Haze Drive



Cape Haze Dr

Cape Haze Dr

Kendall Rd

Cape Haze Dr

Weir on Boundary Blvd.





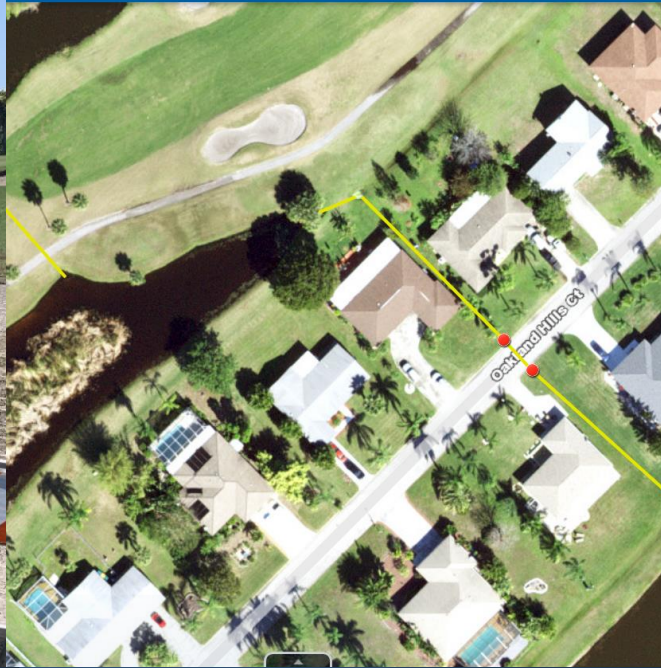
Long Meadow Court



Mark Twain Lane



Mark Twain Lane



Oakland Hills Ct.



Oakland Hills Ct.





Par view Road

Rotonda Circle – Sink hole





Long Meadow Court- Before



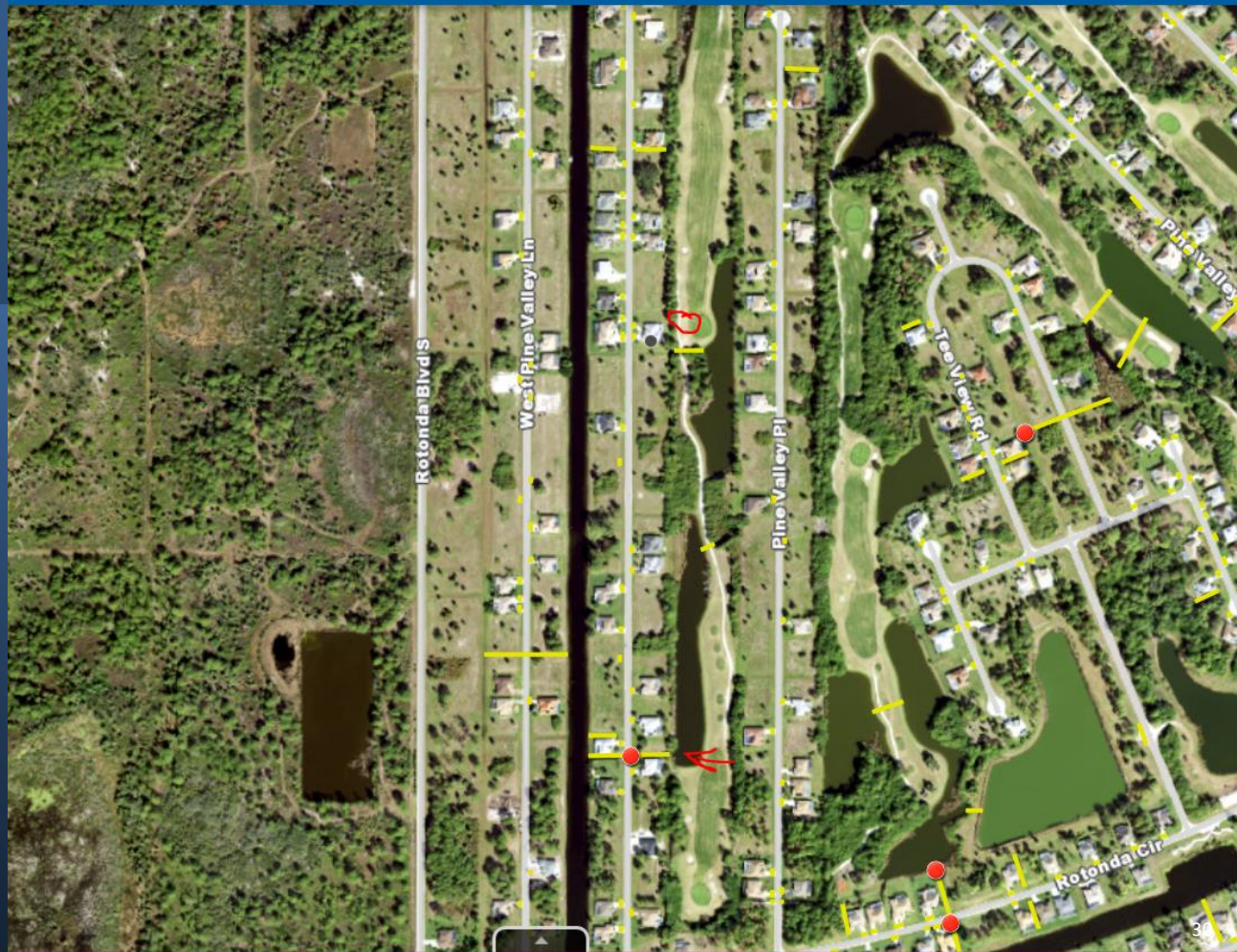
Long Meadow Court- After



Rotonda Circle



Tournament Rd.



Long
Meadow
Court

Before



After



Before





Long Meadow Pl

74 Long Meadow Place

Example of
Thatching
needed



Noteworthy Information

- Front yard and backyard swales are designed to hold water.
- Water in the swale, draining properly improves water quality.
- If water is standing more than 72 hours after the last occurrence, please call Public Works for inspection.
- Once the work order is created an inspection could be performed, depending on workload this could take up to 30 days.
- Inspector will recommend what type of work is needed, if any.
- This is assigned to a Field Supervisor to include into their work program when working in that specific MSBU.

Conclusion

- Public Works priority is to keep water in swales, not in a dwelling or road. The road can become a secondary conveyance system in a storm.
- Public Works is currently working on repairing, replacing or pipelining major stormwater pipes prior to performing work in backyard ditches.
- Public Works is not recommending a rate increase for drainage maintenance at this time. Working within the allowable budget.
- It is our goal to deliver exceptional service.

Questions?