

**MINUTES
SOUTH BURNT STORE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
MONDAY, FEBRUARY 15, 2022**

**10:001 a.m. – 11:41 a.m.
Punta Gorda Charlotte Library
401 Shreve Street, Punta Gorda, Florida**

Members Present: Dr. Mary Ellen Kiss, Vice-Chair
Dave Evans
Robert Hancik
Sandra Funk

Members Absent: None

County Staff: Karlene McDonald, Community Liaison

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 10:01 a.m. A roll call was taken, and a quorum was present.

Election of Officers:

- Chair: Ms. Funk nominated Mr. Hancik, who declined. Ms. Funk also nominated Dr. Mary Ellen Kiss, seconded by Mr. Hancik, there were no other nominations
- Vice-Chair: Ms. Funk nominated Mr. Evans, seconded by Mr. Hancik, there were no other nominations.

Nominations were unanimously agreed; Dr. Kiss accepted the position of Chair and Mr. Evans accepted the position of Vice-Chair.

Sunshine Law, Roberts Rules of Order and Public Records Review:

The Advisory Board viewed the Sunshine Law presentation, Dr. Kiss inquired about meetings where multiple Advisory Board members are present, Ms. McDonald confirmed meetings where MSBU items are not discussed are not a Sunshine Law violation. Mr. Evans inquired about POA meetings where MSBU items may arise; Ms. McDonald confirmed citizen input and opinions can be heard, but Advisory Board members must not respond to questions with their personal opinions. She suggested an option for Q&A be to have 1 Advisory Board representative answer questions and the remainder temporarily excuse themselves from the room or to direct citizens to speak with members after the meeting. Mr. Evans inquired about citizen input at Board of County Commissioners meetings. The Roberts Rules of Order video was watched, and Ms. McDonald provided an overview of record retention for MSBU items and where to locate the Records Management Department contact information on the County webpage.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3-Minute Limit):

None

Approval of Minutes:

The draft minutes from November 15, 2021, were approved as written.

Unfinished Business:

- a. Maintenance of Streets & Drainage: Dr. Kiss requested confirmation that the road crossing pipes to be replaced ahead of paving will be lined or replaced. Discussion ensued regarding lining all applicable pipes due to time and funding. Dr. Kiss requested an updated timeline for lining the pipe from Egret to Osprey Lakes and the feasibility of widening the roads to incorporate a bike lane on major roads within the community where sidewalks are unlikely. Discussion ensued regarding additional benefits to widening the roads as the community continues to grow and the cost difference between a sidewalk project and a road widening project.

Mr. Evans inquired about the feasibility of a golf cart community and reducing the speed limit to 25MPH. The Advisory Board requested Ms. McDonald investigate the process for requesting speed limit reductions for the entire community. Mr. Evans inquired about a no thru vehicle ordinance for Cape Horn Boulevard. The Advisory Board inquired about a permanent radar speed sign for Cape Horn Boulevard that can capture data for both directions of traffic. Dr. Kiss inquired about the decorative lighting along Vincent Avenue that is not functioning.

Ms. Funk inquired about Vincent Avenue being paved during the FY24 paving program, commented on historical issues with paving due to the County line running down the center of the road. Conversation followed regarding the catch basin and road crossing pipe that drains into a pond over the Lee County line and possibly closing the drainage system to be contained within Charlotte County. Mr. Evans inquired about ADA mats being repainted around the round-a-bouts on Cape Horn Boulevard and why no additional mats have been repainted. Dr. Kiss requested an update on previous Vac Con request for Nogales Court.

New Business:

- a. Financial Reports: The FY22 first quarter financial reports and FY22 adopted budget were reviewed. Discussion ensued regarding the paving reserve, Ms. McDonald noted the funds collected for paving are not separated, but after the 20% reserve policy and expenditures for the fiscal year are subtracted from the fund balance the remainder can be put towards paving, there is currently approximately \$2.2 million dollars available pending total expenses for FY22. The Advisory Board requested update paving costs based on the rise of oil prices, Ms. McDonald noted the FY22 paving contract was submitted to Purchasing last month and we should have a better idea of current prices once bids are received.

Citizen Input on MSBU Items (3-Minute Limit):

None

Advisory Board Open Discussion:

None

Schedule Meetings / Items for Next Agenda:

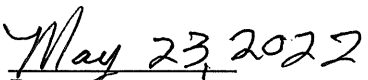
Discussion occurred regarding the potential of rescheduling the August meeting. Future meetings are scheduled at 10:00 a.m. at the Punta Gorda Charlotte Library as follows:

- May 23, 2022
- August 22, 2022
- November 21, 2022

Meeting adjourned at 11:41 a.m.

Submitted by: Karlene McDonald
Public Works Department


Chair Signature


Date

AGENDA
SOUTH BURNT STORE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
MONDAY, FEBRUARY 14, 2022

10:00 a.m., Punta Gorda Charlotte Library
401 Shreve Street, Punta Gorda, Florida

BOARD MEMBERS: Dr. Mary-Ellen Kiss, Vice-Chair
Dave Evans
Sandra Funk
Robert Hancik

COUNTY STAFF: Karlene McDonald, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Election of Officers
3. Sunshine Law, Roberts Rules of Order and Public Relations Annual
4. Changes to the Agenda / Motion to Approve Changes
5. Citizen Input on Agenda Items (3-Minute Limit)
6. Approval of Minutes: November 15, 2021
7. Unfinished Business:
 - a. Maintenance of Streets & Drainage
8. New Business:
 - a. Financial Reports
9. Citizen Input on MSBU Items (3-Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

FINAL - Q4

CHARLOTTE COUNTY PUBLIC WORKS
MSBU FINANCIAL HISTORY
FY 12 THRU FY 21
FUND 1446
SOUTH BURNT STORE ST/DR MAINT UNIT

Formerly Fund 127 (SD)	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	Adopted Budget FY 20-21	FY 20-21 12 Mo. Actual (a)
BEGINNING BALANCE	\$ 892,931.03	\$ 884,055.16	\$ 955,592.34	\$ 755,201.01	\$ 832,319.53	\$ 190,019.84	\$ 44,196.14	\$ 676,619.57	\$ 1,301,570.37	\$ 1,796,975.00	\$ 1,951,266.17
REVENUES RECEIVED:											
Assessments & Earnings Assessments	118,967.52	121,034.03	119,304.36	120,309.73	122,588.98	120,608.19	120,118.92	118,246.70	117,907.83	673,453.00	118,853.72
Assessments & Earnings Assessments Paving							547,208.43	538,679.41	537,135.68		541,444.75
Assessments & Earnings Interest	4,264.34	4,165.69	4,073.08	6,007.89	4,479.76	1,558.94	9,215.63	24,543.73	25,525.92	7,215.00	13,455.62
Assessments & Earnings Net Inc(Decr) FMV/Invest.	3,130.81	(3,869.26)	907.22	1,862.37	20.25	(118.86)	(4,900.96)	16,549.66	16,125.57		(13,630.26)
Assessments & Earnings Excess Fees /Misc.	1,161.63	1,043.09	909.34	834.12	895.09	921.10	3,637.68	4,027.87	4,248.34		3,977.52
Loans & Borrowing External Borrowing-Paving										(34,033.00)	
Assessments & Earnings Less: Reserve - FS 129.01											
Total Revenue	<u>127,524.30</u>	<u>122,373.55</u>	<u>125,194.00</u>	<u>129,014.11</u>	<u>127,984.08</u>	<u>122,969.37</u>	<u>675,279.70</u>	<u>702,047.37</u>	<u>700,943.34</u>	<u>646,635.00</u>	<u>664,101.35</u>
TOTAL REVENUES & BALANCES	<u>1,020,455.33</u>	<u>1,006,428.71</u>	<u>1,080,786.34</u>	<u>884,215.12</u>	<u>960,303.61</u>	<u>312,989.21</u>	<u>719,475.84</u>	<u>1,378,666.94</u>	<u>2,002,513.71</u>	<u>2,443,610.00</u>	<u>2,615,367.52</u>
EXPENDITURES:											
Contract Services C/S - Sod Installed	-	1,022.00	712.00	416.00		43,878.00	1,495.00		338.00	5,411.00	1,016.00
Deco Lights & Lndscp C/S - Lighting of Entry Features c411207		10,288.32	231,684.26	1,221.00							
Deco Lights & Lndscp P/S - Eng. Design Lighting Entry	111,095.34	14,920.90	2,816.96		1,380.00						
Contract Services P/S - Sidewalk Design			56,008.00	13,092.00	634,840.44	620.00					
Contract Services C/S - Other Contractual Svcs	1,827.00						4,115.00	3,438.50		365.00	365.00
Internal Charges Central/Indirect Allocation	6,180.00	2,546.00	2,048.00	1,270.00	4,303.00	1,265.00	6,123.00	3,819.00	1,223.00	1,284.00	1,284.00
Public Works Services Equipment Repl Chgs/PW	466.28	909.58	1,369.00	1,865.50	5,107.71	22,227.43	858.03	5,092.07	2,752.72	13,032.41	2,255.93
Public Works Services Maintenance Services	13,944.52	18,436.23	22,688.95	23,744.30	108,006.32	193,347.07	16,141.47	45,453.42	26,313.63	103,432.05	19,327.45
Purchased Services Utility Svc-Water/Sewer	244.53	166.93	3,178.38	142.22	80.30	187.20	199.80	211.20	222.94	2,000.00	222.12
Purchased Services Utility Svc-Traffic Signs/Lights	851.00	748.92	2,698.46	3,341.31	3,160.42	3,432.75	3,272.05	3,145.82	3,411.80	4,000.00	3,370.35
Purchased Services R/M-Imprv Other than Bldgs									3,093.00		
Purchased Services Advertising-Legal						342.00				150.00	
Purchased Services Fees-Landfill			53.98	19.67	241.56	709.77		1,116.21	890.37	1,000.00	320.51
Purchased Services Tax Collector-Collection Fee	1,618.46	1,712.19	1,761.07	1,843.68	1,799.33	1,782.99	9,830.28	9,018.54	8,426.35	13,469.06	8,445.48
Public Works Services Lighting Materials		33.11	173.04	229.37	108.14	50.68	3.33	40.54		41.47	64.16
Public Works Services Materials- Road & Bridge	161.99	4.03	132.29	3,977.07	942.62	557.28	99.57	4,084.73	2,870.18	5,008.83	
Public Works Services Sign Materials	11.05	48.16	260.94	733.47	181.13	392.90	718.74	1,676.54	675.27	1,637.65	1,341.01
Capital Outlay Imprv Othe than Bldgs-Equipment											12,117.00
Total Expenditures	<u>136,400.17</u>	<u>50,836.37</u>	<u>325,585.33</u>	<u>51,895.59</u>	<u>770,283.77</u>	<u>268,793.07</u>	<u>42,856.27</u>	<u>77,096.57</u>	<u>51,247.54</u>	<u>150,831.47</u>	<u>50,129.01</u>
ENDING FUND BALANCE	<u>\$ 884,055.16</u>	<u>\$ 955,592.34</u>	<u>\$ 755,201.01</u>	<u>\$ 832,319.53</u>	<u>\$ 190,019.84</u>	<u>\$ 44,196.14</u>	<u>\$ 676,619.57</u>	<u>\$ 1,301,570.37</u>	<u>\$ 1,951,266.17</u>	<u>\$ 2,292,778.53</u>	<u>\$ 2,565,238.51</u>

Note (a): Twelve Month Actuals per Ledger Summary Report of 09/30/21
Maintenance Mgmt System through 09/30/21

ADOPTED
9.27.21

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2021/22 BUDGET
SOUTH BURNT STORE ST/DR MTC. UNIT (SD)
FUND # 1446
ADOPTED MAINTENANCE WORK PROGRAM

ESTIMATED ERU'S - FY 21/22 - NO MOWING ASSESSMENT	(Burnt Store Lakes)	2,260.1
	COST PER	
	ERU	TOTAL
PROJECTED FUND BALANCE - 10/1/21		\$ 2,447,070
ESTIMATED REVENUE RATE - BSL PROPERTIES	\$ 297.83	648,429
FUNDS AVAILABLE		3,095,499
GRAND TOTAL MSBU WORK PROGRAM	\$ 103.88	234,781
BALANCE AFTER PROGRAM		2,860,718
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
PROJECTED FUND BALANCE - 9/30/22		\$ 2,860,718

TRANSFERS AND RESERVES SUMMARY

RESERVE FOR FUTURE CAPITAL OUTLAY		2,241,617
RESERVE FOR CONTINGENCY-REGULAR		309,550
RESERVE-CASH CARRIED FORWARD		309,550
<i>TOTAL TRANSFERS AND RESERVES</i>		<u>2,860,717</u>
TOTAL CASH OUTFLOWS AND RESERVES/BALANCES		\$ 3,095,498
Desired Minimum Fund Balance	\$39,130	
Allowable Fund Balance:	\$619,100	

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
FY 2012/13	ERU	\$ 52.83	\$ 52.83
FY 2013/14	ERU	\$ 52.83	\$ 52.83
FY 2014/15	ERU	\$ 52.83	\$ 52.83
FY 2015/16	ERU	\$ 52.83	\$ 52.83
FY 2016/17	ERU	\$ 52.83	\$ 52.83
FY 2017/18	ERU	\$ 297.83	\$ 297.83
FY 2018/19	ERU	\$ 297.83	\$ 297.83
FY 2019/20	ERU	\$ 297.83	\$ 297.83
FY 2020/21	ERU	\$ 297.83	\$ 297.83
FY 2021/22	ERU	\$ 297.83	\$ 297.83

CURRENT MAXIMUM RATE SOUTH BURNT STORE \$ 297.83

Totals may not add due to rounding.

ADOPTED
9.27.21

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2021/22 BUDGET
SOUTH BURNT STORE ST/DR MTC. UNIT (SD)
FUND # 1446
ADOPTED MAINTENANCE WORK PROGRAM

<u>PUBLIC WORKS SERVICES</u>	<u>TOTAL EXP</u>
Maintenance Services	\$ 114,783
Equipment Replacement Charges	16,117
Signing & Marking Materials	2,340
Road/Drainage Maintenance Materials	28,428
Lighting Material	-
TOTAL PUBLIC WORKS SERVICES	161,668

<u>OTHER DIRECT COSTS</u>	
Utility Services/Electric-Decorative System	3,500
Utility Services/Water	250
Central/Indirect Services Allocation	3,850
Advertising - Legal	150
TOTAL OTHER DIRECT COST	7,750

<u>CONTRACT SERVICES</u>	<u>C/O \$</u>	<u>NEW \$</u>		
Fees-Landfill			10-9004	2,000
C/S - Sod Installed			10-5003	24,900
cmr2209 C/S - Paving			84-8487	
C/S - Aquatic Weed Control Svcs.			84-8412	
C/S - Pipe Liner			84-8494	20,000
C/S - Concrete Flatwork			84-8478	5,000
TOTAL CONTRACT SERVICES				51,900

TOTAL WORK PROGRAM 221,318

TAX COLLECTOR-COLLECTION FEE 13,463

DEBT SERVICES cmr2209 Principal Pymts
cmr2209 Interest Pymts

GRAND TOTAL MSBU WORK PROGRAM \$ 234,781

Budget by Single MSBU

Budget Year: 2022-BUDGET
MSBU Code: South Burnt Store St/Dr Mtc

Department: All Departments
Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1707506	10-1001-A/C Maint. Potholes	2.00	TN	2.00	1.00	2.25	2.25	1,533.97	141.44	257.09	0.00	1,932.51
1720421	10-1006-Pvmnt Rst Builders	0.00	TN	2.00	0.00	2.30	0.00	0.00	0.00	0.00	0.00	0.00
1720518	10-2003-Sidewalk Repair	750.00	SF	100.00	7.50	1.75	13.13	9,352.40	702.38	519.89	0.00	10,574.66
1730159	10-2005-Con Drways	600.00	SF	300.00	2.00	3.25	6.50	4,562.01	678.25	3,041.32	0.00	8,281.58
1720657	10-2011-Catch Basin Repair	2.00	RPR	1.00	2.00	2.00	4.00	2,762.14	369.78	454.33	0.00	3,586.25
1720944	10-3001-Drainage Maint.	30,000.00	SF	3,500.00	8.57	4.25	36.42	25,831.08	4,408.84	4.13	0.00	30,244.04
1720968	10-3002-Major Outfall	0.00	SY	1,200.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1721065	10-3003-VAC Cul Clean	20.00	CULV	10.00	2.00	3.10	6.20	4,205.68	842.20	0.00	0.00	5,047.88
1723252	10-3004-Sm Pipe Inst	160.00	LF	32.00	5.00	3.00	15.00	10,473.32	2,192.50	6,640.38	0.00	19,306.20
1723301	10-3005-Sm Pipe Rpr	3.00	RPR	2.00	1.50	3.00	4.50	3,142.00	657.75	142.43	0.00	3,942.18
1721280	10-3007-MAN Cul Clean	0.00	SF	1,500.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1730160	10-3009-Sidelot Outfall	600.00	SF	2,500.00	0.24	4.00	0.96	685.60	120.29	57.52	0.00	863.41
1749755	10-3010-Lg Pipe Inst	160.00	LF	40.00	4.00	4.00	16.00	11,426.69	2,142.00	16,809.42	0.00	30,378.11
1723344	10-3014-Drg Mtc Regrading	4,000.00	SF	5,000.00	0.80	4.00	3.20	2,285.34	292.72	0.00	0.00	2,578.06
1723383	10-4002-Shoulder Repr	1.00	SM	0.50	2.00	4.00	8.00	5,635.97	870.00	501.05	0.00	7,007.02
1730161	10-5000-Brush Cut-Response	5.00	ICD	12.00	0.42	3.00	1.26	840.49	103.49	0.00	0.00	943.98
1708685	10-5001-Brush Cut-Routine	0.00	CY	2,700.00	0.00	3.75	0.00	0.00	0.00	0.00	0.00	0.00
1708703	10-5003-C/S-Sod Instltd	24,900.00	DOL	1,000.00	24.90	0.00	0.00	0.00	0.00	0.00	24,900.00	24,900.00
1723515	10-5004-BC Flail Mowr	5,000.00	CY	12,000.00	0.42	1.00	0.42	303.79	122.98	0.00	0.00	426.77
1723730	10-5005-Sod Watering	7,200.00	GAL	2,400.00	3.00	1.00	3.00	2,169.96	226.50	0.00	0.00	2,396.46
1722831	10-8003-Fuel Truck	10.00	LHR	10.00	1.00	1.00	1.00	741.52	205.80	0.00	0.00	947.32
1722913	10-8004-Transport	4.00	LHR	3.00	1.33	1.00	1.33	1,037.68	368.81	0.00	0.00	1,406.49
1723042	10-9002-Misc. Activity	10.00	LHR	10.00	1.00	1.00	1.00	629.82	37.20	0.00	0.00	667.02
1709020	10-9004-Landfill Fees	2,000.00	DOL	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1723790	10-9020-ROW Clr & Haul	0.00	TN	5.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1723838	10-9030-Inspection - Field	15.00	LHR	10.00	1.50	2.00	3.00	2,174.75	55.80	0.00	0.00	2,230.55
1709192	10-9031-Inspection C/S Mowing	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1709926	10-9033-Inspection C/S Sidewalk	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1709905	10-9034-Inspection C/S Veg Remvl	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1709966	10-9852-Supervision	30.00	LHR	10.00	3.00	1.00	3.00	2,533.13	111.60	0.00	0.00	2,644.73
1710439	10-9866-MSDR	70.00	LHR	10.00	7.00	1.00	7.00	4,422.16	0.00	0.00	0.00	4,422.16
	Program 10 Totals:	75,542.00			2,080.18		137.17	96,749.50	14,650.33	28,427.56	26,900.00	166,727.38
1713863	60-6001-Sign Maintenance	260.00	SGN	40.00	6.50	1.45	9.43	5,456.67	697.13	1,225.84	0.00	7,379.63
1723960	60-6002-Sign Preparation	30.00	SGN	26.00	1.15	1.00	1.15	763.77	0.00	806.89	0.00	1,570.66
1723988	60-6003-Striping	0.00	FS	30,000.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1724014	60-6005-Sign Install	6.00	SGN	20.00	0.30	1.00	0.30	199.24	15.90	168.87	0.00	384.01

Budget by Single MSBU

Budget Year: 2022-BUDGET
MSBU Code:

Department: All Departments
Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1724063	60-6008-Herbicide Sign Shop	440.00	SGN	170.00	2.59	1.15	2.98	1,978.15	219.22	25.33	0.00	2,222.70
1724096	60-6009-Hand Liners (Legends)	0.00	LGD	50.00	0.00	4.45	0.00	0.00	0.00	0.00	0.00	0.00
1724143	60-6010-Sign Inspection	1,474.00	SGN	160.00	9.21	1.00	9.21	6,116.77	342.61	0.00	0.00	6,459.38
1713563	60-6013-TSM Trouble Calls	4.00	LHR	2.00	2.00	1.25	2.50	1,712.67	85.80	113.50	0.00	1,911.97
1713529	60-6052-Supervision	20.00	LHR	10.00	2.00	1.00	2.00	1,328.29	106.00	0.00	0.00	1,434.29
Program 60 Totals:		2,234.00			23.75		27.56	17,555.56	1,466.66	2,340.43	0.00	21,362.64
1711116	70-7007-St Light Maint.	0.00	LITE	8.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Program 70 Totals:		0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1711133	84-8468-ROW/Land Acquisition	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1739143	84-8478-C/S Concrete Flatwork	5,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
1711189	84-8480-C/S Mowing	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1711396	84-8490-Professional Engineer Svcs	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1711428	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1711455	84-8492-Oth Contr Svc 2 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1711474	84-8493-Contract Landscaping	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1751148	84-8494-C/S Pipe Liner	20,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
1711531	84-8496-C/S Specialty Mowing	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1712010	84-8499 - C/S Survey	0.00	DOL	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Program 84 Totals:		25,000.00			0.00		0.00	0.00	0.00	0.00	25,000.00	25,000.00
1712638	93-9357-Project Management	10.00	LHR	20.00	0.50	2.00	1.00	478.40	0.00	0.00	0.00	478.40
Program 93 Totals:		10.00			0.50		1.00	478.40	0.00	0.00	0.00	478.40
1712271	96-9605-Stormwater Design Support	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
1712287	96-9657-Stormwater Project Mgmt	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Program 96 Totals:		0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1712319	97-9701-Traffic Engr	0.00	LHR	15.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
Program 97 Totals:		0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
PW-SBSM Totals:		102,786.00			2,104.43		165.73	114,783.46	16,116.99	30,767.99	51,900.00	213,568.42

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
 FY 2022/23 BUDGET
 SOUTH BURNT STORE ST/DR MTC. UNIT (SD)
 FUND # 1446
 PROPOSED MAINTENANCE WORK PROGRAM

APPROVED
9.27.21

ESTIMATED ERU'S - FY 22/23 - NO MOWING ASSESSMENT	(Burnt Store Lakes)	2,260.1
	COST PER	
	ERU	TOTAL
PROJECTED FUND BALANCE - 10/1/22		\$ 2,860,718
ESTIMATED REVENUE AT PROPOSED RATE - BSL PROPERTIE	\$ 297.83	649,798
FUNDS AVAILABLE		3,510,516
GRAND TOTAL MSBU WORK PROGRAM	\$ 107.75	243,524
BALANCE AFTER PROGRAM		3,266,993
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
PROJECTED FUND BALANCE - 9/30/23		\$ 3,266,993

TRANSFERS AND RESERVES SUMMARY

RESERVE FOR FUTURE CAPITAL OUTLAY		2,564,888
RESERVE FOR CONTINGENCY-REGULAR		351,052
RESERVE-CASH CARRIED FORWARD		351,052
<i>TOTAL TRANSFERS AND RESERVES</i>		3,266,992
TOTAL CASH OUTFLOWS AND RESERVES/BALANCES		\$ 3,510,516

Desired Minimum Fund Balance \$40,587
 Allowable Fund Balance: \$702,103

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
FY 2013/14	ERU	\$ 52.83	\$ 52.83
FY 2014/15	ERU	\$ 52.83	\$ 52.83
FY 2015/16	ERU	\$ 52.83	\$ 52.83
FY 2016/17	ERU	\$ 52.83	\$ 52.83
FY 2017/18	ERU	\$ 297.83	\$ 297.83
FY 2018/19	ERU	\$ 297.83	\$ 297.83
FY 2019/20	ERU	\$ 297.83	\$ 297.83
FY 2020/21	ERU	\$ 297.83	\$ 297.83
FY 2021/22	ERU	\$ 297.83	\$ 297.83
FY 2022/23 Proposed	ERU	\$ 297.83	\$ 297.83

CURRENT MAXIMUM RATE SOUTH BURNT STORE \$ 297.83

Totals may not add due to rounding.

APPROVED
9.27.21

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
FY 2022/23 BUDGET
SOUTH BURNT STORE ST/DR MTC. UNIT (SD)
FUND # 1446
PROPOSED MAINTENANCE WORK PROGRAM

<u>PUBLIC WORKS SERVICES</u>	<u>TOTAL EXP</u>
Maintenance Services	\$ 121,237
Equipment Replacement Charges	17,311
Signing & Marking Materials	3,157
Road/Drainage Maintenance Materials	28,513
Lighting Material	-
TOTAL PUBLIC WORKS SERVICES	170,218

<u>OTHER DIRECT COSTS</u>	
Utility Services/Electric-Decorative System	3,500
Utility Services/Water	250
Central/Indirect Services Allocation	4,043
Advertising - Legal	150
TOTAL OTHER DIRECT COST	7,943

<u>CONTRACT SERVICES</u>	<u>C/O \$</u>	<u>NEW \$</u>		
Landfill Fees			10-9004	2,000
C/S - Sod Installed			10-5003	24,900
cmr2209 C/S - Paving			84-8487	
C/S - Concrete Flatwork			84-8478	5,000
C/S - Pipe Liner			84-8494	20,000
C/S - Aquatic Weed Control Svcs.			84-8412	-
C/S - ROW Mowing			84-8490	-
C/S - Survey			84-8499	-
C/S - Specialty Mowing			84-8496	
P/S - Engineering - Sidewalks			84-8490	-
C/S - Sidewalk			84-8479	-
TOTAL CONTRACT SERVICES				51,900

TOTAL WORK PROGRAM 230,061

TAX COLLECTOR-COLLECTION FEE 13,463

DEBT SERVICES cmr2209 Principal Pymts
cmr2209 Interest Pymts

GRAND TOTAL MSBU WORK PROGRAM \$ 243,524

Budget by Single MSBU

Budget Year: 2023-BUDGET
MSBU Code: South Burnt Store St/Dr Mtc

Department: All Departments
Activity: All Activities

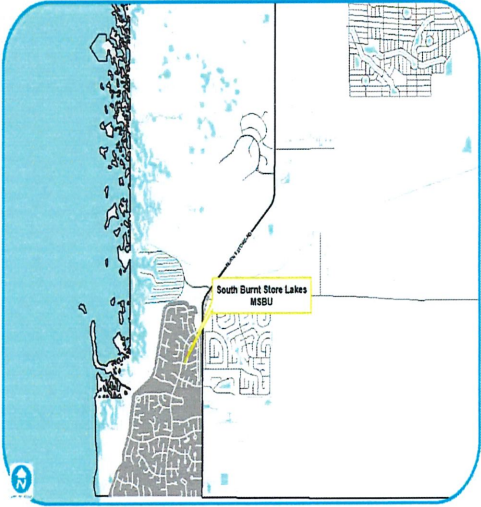
WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1726547	10-1001-A/C Maint. Potholes	2.00	TN	2.00	1.00	2.25	2.25	1,595.39	148.54	257.68	0.00	2,001.61
1724468	10-1006-Pvmnt Rst Builders	0.00	TN	2.00	0.00	2.30	0.00	0.00	0.00	0.00	0.00	0.00
1721353	10-2003-Sidewalk Repair	750.00	SF	100.00	7.50	1.75	13.13	9,726.58	737.44	519.89	0.00	10,983.91
1734538	10-2005-Con Drways	600.00	SF	300.00	2.00	3.25	6.50	4,744.54	712.30	3,041.32	0.00	8,498.16
1724943	10-2011-Catch Basin Repair	2.00	RPR	1.00	2.00	2.00	4.00	2,872.65	388.39	455.38	0.00	3,716.41
1725089	10-3001-Drainage Maint.	30,000.00	SF	3,500.00	8.57	4.25	36.42	26,865.13	4,630.59	4.13	0.00	31,499.84
1725648	10-3002-Major Outfall	0.00	SY	1,200.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1725185	10-3003-VAC Cul Clean	20.00	CULV	10.00	2.00	2.00	4.00	2,932.87	884.40	0.00	0.00	3,817.27
1725685	10-3004-Sm Pipe Inst	160.00	LF	32.00	5.00	3.00	15.00	10,892.49	2,302.50	6,640.38	0.00	19,835.37
1725728	10-3005-Sm Pipe Rpr	3.00	RPR	2.00	1.50	3.00	4.50	3,267.75	690.75	142.43	0.00	4,100.93
1725758	10-3007-MAN Cul Clean	0.00	SF	1,500.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1734539	10-3009-Sidelot Outfall	600.00	SF	2,500.00	0.24	4.00	0.96	713.05	126.34	57.52	0.00	896.90
1749757	10-3010-Lg Pipe Inst	160.00	LF	40.00	4.00	4.00	16.00	11,884.13	2,249.60	16,892.90	0.00	31,026.63
1725833	10-3014-Drg Mtc Regrading	4,000.00	SF	5,000.00	0.80	4.00	3.20	2,376.83	307.44	0.00	0.00	2,684.27
1725896	10-4002-Shoulder Repr	1.00	SM	0.50	2.00	4.00	8.00	5,861.60	913.60	501.05	0.00	7,276.25
1734541	10-5000-Brush Cut-Response	5.00	ICD	12.00	0.42	3.00	1.26	874.11	108.70	0.00	0.00	982.81
1716459	10-5001-Brush Cut-Routine	0.00	CY	2,700.00	0.00	3.75	0.00	0.00	0.00	0.00	0.00	0.00
1716469	10-5003-C/S-Sod Instlld	24,900.00	DOL	1,000.00	24.90	0.00	0.00	0.00	0.00	0.00	24,900.00	24,900.00
1726007	10-5004-BC Flail Mowr	5,000.00	CY	12,000.00	0.42	1.00	0.42	315.97	129.15	0.00	0.00	445.12
1726079	10-5005-Sod Watering	7,200.00	GAL	2,400.00	3.00	1.00	3.00	2,256.90	237.90	0.00	0.00	2,494.80
1726192	10-8003-Fuel Truck	10.00	LHR	10.00	1.00	1.00	1.00	771.18	216.10	0.00	0.00	987.28
1726245	10-8004-Transport	4.00	LHR	3.00	1.33	1.00	1.33	1,079.18	387.30	0.00	0.00	1,466.48
1726297	10-9002-Misc. Activity	10.00	LHR	10.00	1.00	1.00	1.00	655.02	39.10	0.00	0.00	694.12
1716780	10-9004-Landfill Fees	2,000.00	DOL	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
1726382	10-9020-ROW Clr & Haul	0.00	TN	5.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1734542	10-9030-Inspection - Field	15.00	LHR	10.00	1.50	2.00	3.00	2,261.73	58.65	0.00	0.00	2,320.38
1716943	10-9031-Inspection C/S Mowing	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1716976	10-9033-Inspection C/S Sidewalk	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1716985	10-9034-Inspection C/S Veg Remvl	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1717037	10-9852-Supervision	30.00	LHR	10.00	3.00	1.00	3.00	2,634.45	117.30	0.00	0.00	2,751.75
1717108	10-9866-MSDR	70.00	LHR	10.00	7.00	1.00	7.00	4,599.05	0.00	0.00	0.00	4,599.05
	Program 10 Totals:	75,542.00			2,080.18		134.97	99,180.60	15,386.09	28,512.68	26,900.00	169,979.34
1726675	60-6001-Sign Maintenance	260.00	SGN	24.00	10.83	1.20	13.00	8,976.46	603.23	2,042.43	0.00	11,622.13
1726791	60-6002-Sign Preparation	30.00	SGN	26.00	1.15	1.00	1.15	794.32	0.00	806.89	0.00	1,601.21
1734543	60-6005-Sign Install	6.00	SGN	20.00	0.30	1.00	0.30	207.21	16.71	168.87	0.00	392.79
1727039	60-6008-Herbicide Sign Shop	440.00	SGN	170.00	2.59	1.15	2.98	2,057.28	230.24	25.33	0.00	2,312.85

Budget by Single MSBU

Budget Year: 2023-BUDGET
MSBU Code:

Department: All Departments
Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1727101	60-6009-Hand Liners (Legends)	0.00	LGD	50.00	0.00	4.45	0.00	0.00	0.00	0.00	0.00	0.00
1727150	60-6010-Sign Inspection	1,474.00	SGN	160.00	9.21	1.00	9.21	6,361.44	873.11	0.00	0.00	7,234.54
1717707	60-6013-TSM Trouble Calls	4.00	ICD	2.00	2.00	1.25	2.50	1,781.18	90.10	113.50	0.00	1,984.78
1717757	60-6052-Supervision	20.00	LHR	10.00	2.00	1.00	2.00	1,381.42	111.40	0.00	0.00	1,492.82
	Program 60 Totals:	2,234.00			28.08		31.13	21,559.31	1,924.79	3,157.02	0.00	26,641.12
1717769	70-7007-St Light Maint.	0.00	LITE	8.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 70 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1717793	84-8468-ROW/Land Acquisition	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1739154	84-8478-C/S Concrete Flatwork	5,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
1717851	84-8480-C/S Mowing	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1739190	84-8489-Drainage Project	20,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
1718059	84-8490-Professional Engineer Svcs	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718092	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718120	84-8492-Oth Contr Svc 2 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718140	84-8493-Contract Landscaping	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1751167	84-8494-C/S Pipe Liner	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718198	84-8496-C/S Specialty Mowing	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718268	84-8499 - C/S Survey	0.00	DOL	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 84 Totals:	25,000.00			0.00		0.00	0.00	0.00	0.00	25,000.00	25,000.00
1718370	93-9357-Project Management	10.00	LHR	20.00	0.50	2.00	1.00	497.54	0.00	0.00	0.00	497.54
	Program 93 Totals:	10.00			0.50		1.00	497.54	0.00	0.00	0.00	497.54
1718539	96-9605-Stormwater Design Support	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
1718556	96-9657-Stormwater Project Mgmt	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 96 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1718593	97-9701-Traffic Engr	0.00	LHR	15.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
	Program 97 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
	PW-SBSM Totals:	102,786.00			2,108.76		167.10	121,237.45	17,310.88	31,669.70	51,900.00	222,118.00

FY2022 Capital Improvements Budget / FY 2022 - FY 2027 Project Detail													Project No. cmr2209																																																																																																																																																																																																																																																																																																																																		
GENERAL PROJECT DATA:		Status		Future		CONCURRENCY REQUIREMENTS						(Y/N)		PROJECT NEED CRITERIA		PROJECT SCHEDULE		FY22		FY23		FY24		FY25		FY26		FY27																																																																																																																																																																																																																																																																																																																			
Project Title:		South Burnt Store Paving		Does project add new capacity?						Yes/No		Safety		Design/Arch		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4		1 2 3 4																																																																																																																																																																																																																																																																																																																			
Functional Area:		Road Maintenance		Is project required to maintain level of service:						Yes/No		Mandate		Land/ROW																																																																																																																																																																																																																																																																																																																																	
Department:		Public Works		- Within 5 years? List project in CIE						Yes/No		Replace		Construct																																																																																																																																																																																																																																																																																																																																	
Location:		South Burnt Store MSBU, South County		- From 6 to 10 years? Monitor Annually						Yes/No		Growth		Equipment																																																																																																																																																																																																																																																																																																																																	
PROJECT DESCRIPTION:													PROJECT RATIONALE (Include Additional LOS Detail, if necessary):																																																																																																																																																																																																																																																																																																																																		
Pavement maintenance of MSBU roadways. Includes the repaving and rejuvenation of existing paved roadways throughout the MSBU.																																																																																																																																																																																																																																																																																																																																															
Funding is provided from assessments in the South Burnt Store Street & Drainage Unit.																																																																																																																																																																																																																																																																																																																																															
OPERATING BUDGET IMPACT:													REPLACEMENT COUNTY PROPERTY NO.:																																																																																																																																																																																																																																																																																																																																		
26.4 miles																																																																																																																																																																																																																																																																																																																																															
Future funding for paving BOCC raised rates in FY18 to begin paving in 2024.																																																																																																																																																																																																																																																																																																																																															
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Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-SBSM South Burnt Store St/Dr Mtc

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
	1220419	PW-SBSM South Burnt Store S&D MS DR Annual Work Order	PW-SBSM	South Burnt Store St/Dr Mtc										
					10-9866 MS DR	10/04/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/14/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/19/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/20/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/21/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/25/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						10/26/2021	0.50	37.97	0.00	0.00	0.00	0.50	LHR	37.97
						10/28/2021	0.25	18.98	0.00	0.00	0.00	0.25	LHR	18.98
						11/01/2021	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						11/02/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						11/03/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						11/04/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						11/08/2021	1.75	159.93	0.00	0.00	0.00	1.75	LHR	159.93
						11/09/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/10/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/15/2021	3.00	274.17	0.00	0.00	0.00	3.00	LHR	274.17
						11/16/2021	1.25	114.24	0.00	0.00	0.00	1.25	LHR	114.24
						11/17/2021	1.25	114.24	0.00	0.00	0.00	1.25	LHR	114.24
						11/18/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						11/22/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						11/23/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						11/29/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
					MSDR Total		15.50	1,374.03	0.00	0.00	0.00	15.50	LHR	1,374.03
					Total WO Number: 1220419		15.50	1,374.03	0.00	0.00	0.00	15.50	LHR	1,374.03
	1435667	PW-SBS-LD - TS#202 - 24477 Rio Togas - Decorative Lighting Maintenance	PW-SBSM	South Burnt Store St/Dr Mtc										
					70-7024R Underground Locate	10/20/2021	1.00	67.15	0.00	3.71	0.00	1.00	LHR	70.86
					Underground Locate Total		1.00	67.15	0.00	3.71	0.00	1.00	LHR	70.86
					Total WO Number: 1435667		1.00	67.15	0.00	3.71	0.00	1.00	LHR	70.86
	1563426	Depression near 16221 Trading Post Rd X Sunset Palms Blvd-SBSM *Weekend on call	ROAD-21875	ROADWAY-TRADING POST RD-SBSM	TRADING POST RD-SBSM									
					10-9030D Inspection - Field	10/22/2021	0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
					Inspection - Field Total		0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
					Total WO Number: 1563426		0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
	1613580	Repair Catch Basin - 24424 Peppercorn Rd - SBSM	ROAD-19109	ROADWAY-PEPPERCO RN RD-SBSM	PEPPERCO RN RD-SBSM									
					10-9030D Inspection - Field	10/22/2021	1.00	84.26	0.00	3.76	0.00	1.00	LHR	88.02

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-SBSM

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
				Inspection - Field Total			1.00	84.26	0.00	3.76	0.00	1.00	LHR	88.02
				Total WO Number: 1613580			1.00	84.26	0.00	3.76	0.00	1.00	LHR	88.02
1678675	Vac Con & Std Cuts - 16689, 16685 & 16681 Acapulco Rd - SBSM	ROAD-19104	ROADWAY-ACAPULCO RD-SBSM	ACAPULCO RD-SBSM										
				10-9030D	Inspection - Field	10/22/2021	0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
				Inspection - Field Total			0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
				Total WO Number: 1678675			0.50	42.13	0.00	1.88	0.00	0.50	LHR	44.01
1774858	Vac Con - 24336 Vincent Ave - SBSM	ROAD-21816	ROADWAY-VINCENT AVE-SBSM	VINCENT AVE-SBSM										
				10-3003D	VAC Cul Clean	11/22/2021	2.00	137.54	0.00	41.99	0.00	1.00	CULV	179.53
				VAC Cul Clean Total			2.00	137.54	0.00	41.99	0.00	1.00	CULV	179.53
				Total WO Number: 1774858			2.00	137.54	0.00	41.99	0.00	1.00	CULV	179.53
1775643	Vac Con - 17422 Cardenas Ln - SBSM	ROAD-19357	ROADWAY-CARDENAS LN-SBSM	CARDENAS LN-SBSM										
				10-3003D	VAC Cul Clean	10/28/2021	2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
				VAC Cul Clean Total			2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
				Total WO Number: 1775643			2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
1780029	Vac Con and Inspect Catch Basin - 24344 Vincent Ave - SBSM	ROAD-21816	ROADWAY-VINCENT AVE-SBSM	VINCENT AVE-SBSM										
				10-3003D	VAC Cul Clean	10/28/2021	2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
				VAC Cul Clean Total			2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
				Total WO Number: 1780029			2.00	140.32	0.00	48.10	0.00	1.00	CULV	188.42
1781228	L&G - 17506 Cape Horn Blvd to CB - SBSM	ROAD-19360	ROADWAY-CAPE HORN BLVD-SBSM	CAPE HORN BLVD-SBSM										
				10-9030D	Inspection - Field	10/20/2021	1.00	73.33	0.00	3.85	0.00	1.00	LHR	77.18
				Inspection - Field Total			1.00	73.33	0.00	3.85	0.00	1.00	LHR	77.18
				Total WO Number: 1781228			1.00	73.33	0.00	3.85	0.00	1.00	LHR	77.18
1785303	Vac Con - 16243 & 16233 Nogales Ct - SBSM	ROAD-17362	ROADWAY-NOGALES CT-SBSM	NOGALES CT-SBSM										
				10-3003D	VAC Cul Clean	11/19/2021	4.00	275.08	0.00	83.98	0.00	2.00	CULV	359.06
				VAC Cul Clean Total			4.00	275.08	0.00	83.98	0.00	2.00	CULV	359.06
				Total WO Number: 1785303			4.00	275.08	0.00	83.98	0.00	2.00	CULV	359.06
1788254	FY22 SBSM Sign Insp. 6001 Location 88 Year-Round	SBSM-TSM	TSM											
				60-6001R	Sign Maintenance	10/13/2021	2.00	125.78	30.55	15.06	0.00	3.00	SGN	171.39
				Sign Maintenance Total			2.00	125.78	30.55	15.06	0.00	3.00	SGN	171.39
				97-9752	Supervision	10/25/2021	1.50	110.88	0.00	5.64	0.00	1.50	LHR	116.52
				Supervision Total			1.50	110.88	0.00	5.64	0.00	1.50	LHR	116.52

Monthly MSBU Activity Report

START DATE: 10/1/2021 END DATE: 11/30/2021

PW-SBSM

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
Total WO Number: 1788254							3.50	236.66	30.55	20.70	0.00	4.50	LHR	287.91
1789786	FY22 SBSM Sign Insp. 6010	Location 88 Year-Round	SBSM-TSM	TSM										
				97-9752	Supervision	11/15/2021	1.50	215.76	0.00	4.25	0.00	1.50	LHR	220.01
Supervision Total							1.50	215.76	0.00	4.25	0.00	1.50	LHR	220.01
Total WO Number: 1789786							1.50	215.76	0.00	4.25	0.00	1.50	LHR	220.01
1791240	Paint ADA Mats - Peppercorn x Cape Horn Blvd - SBSM		ROAD-19109	ROADWAY-PEPPERCO ORN RD-SBSM	PEPPERCO RN RD-SBSM									
				10-9002R	Misc. Activity	11/23/2021	20.00	1,135.05	0.00	79.75	0.00	20.00	LHR	1,214.80
Misc. Activity Total							20.00	1,135.05	0.00	79.75	0.00	20.00	LHR	1,214.80
				10-9852R	Supervision	11/23/2021	2.50	256.30	0.00	8.25	0.00	2.50	LHR	264.55
Supervision Total							2.50	256.30	0.00	8.25	0.00	2.50	LHR	264.55
				10-9030R	Inspection - Field	11/03/2021	1.50	120.33	0.00	4.95	0.00	1.50	LHR	125.28
						11/05/2021	2.00	205.04	0.00	6.60	0.00	2.00	LHR	211.64
Inspection - Field Total							3.50	325.37	0.00	11.55	0.00	3.50	LHR	336.92
				10-9002D	Misc. Activity	11/29/2021	0.00	0.00	88.29	0.00	0.00	0.00	LHR	88.29
Misc. Activity Total							0.00	0.00	88.29	0.00	0.00	0.00	LHR	88.29
Total WO Number: 1791240							26.00	1,716.72	88.29	99.55	0.00	26.00	LHR	1,904.56
1791243	Inspect ADA Mats - Saragossa Ln x Cape Horn Blvd - SBSM		ROAD-19102	ROADWAY-SARAGOS SA LN-SBSM	SARAGOSS A LN-SBSM									
				10-9002D	Misc. Activity	11/23/2021	20.00	1,135.05	0.00	79.75	0.00	20.00	LHR	1,214.80
						11/29/2021	0.00	0.00	87.66	0.00	0.00	0.00	LHR	87.66
Misc. Activity Total							20.00	1,135.05	87.66	79.75	0.00	20.00	LHR	1,302.46
Total WO Number: 1791243							20.00	1,135.05	87.66	79.75	0.00	20.00	LHR	1,302.46
1792227	FY22 SBSM 6011, RPMs Year-Round		SBSM-TSM	TSM										
				60-6011R	RPM Maint./Install	11/10/2021	16.00	1,482.92	72.00	29.56	0.00	96.00	RPM	1,584.48
RPM Maint./Install Total							16.00	1,482.92	72.00	29.56	0.00	96.00	RPM	1,584.48
Total WO Number: 1792227							16.00	1,482.92	72.00	29.56	0.00	96.00	RPM	1,584.48
Total MSBU: PW-SBSM							96.50	7,163.40	278.49	471.06	0.00	172.50	RPM	7,912.94

South Burnt Store Street and Drainage MSBU

Fund Financial Report

Oct. 1 - Dec. 31, 2021

	Actual FY2021	Adopted Budget FY2022	YTD Actual FY2022	Projected FY2022
Beginning Balance	\$1,951,266	\$2,447,070	\$2,565,239	\$2,565,239
Revenues				
Assessments & Earnings	664,101	648,429	405,475	648,429
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
Total Revenue	\$664,101	\$648,429	\$405,475	\$648,429
Expenditures				
Contract Services	1,381	29,900	-	29,900
Pipe Lining	-	20,000	-	20,000
ROW Maintenance	-	-	-	-
ROW Reclamation	-	-	-	-
Speciality Mowing	-	-	-	-
Public Works Services	22,989	161,668	7,737	161,668
Internal Charges	1,284	3,850	3,850	3,850
Purchased Services	12,358	19,363	8,673	19,363
Materials and Supplies	-	-	-	-
Capital Outlay	12,117	-	-	-
Debt Services	-	-	-	-
Project Costs				
South Burnt Store Paving FY24	-	-	-	-
Total Expenditures	\$50,129	\$234,781	\$20,260	\$234,781
Reserves (Ending Fund Balance)	\$2,565,239	\$2,860,718	\$2,950,453	\$2,978,887
<i>Reserve %</i>	98.1%	92.4%	99.3%	92.7%

Date Prepared: 1/13/2022

Explanation of Terms

Revenue:

- **Net Inc(Decr) FMV/Invest.** – The Clerk of the Court’s Finance Dept invests the money that the MSBU’s have on hand. Every year the Clerk’s Finance is required to mark up or down to fair market value all investments the County has. This markup or markdown is what gets posted to this line item.
- **Excess Fees/Misc.** - Excess Fees returned from the tax collector and Miscellaneous Revenue from accident claims.
- **Less: Reserve – FS 129.01(2)(B)** – The receipts portion of the budget shall include 95 percent of all receipts reasonably to be anticipated from all sources.

Expenditure:

- **Other Contractual Services** – This may include but is not limited to: Street Sweeping, Tree Removal, Tree Replacement, Installed Sod, Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.), Pipe Lining, Traffic Control, Welding, POA Fees, Fabrication, Survey.
- **Central/Indirect Allocation** – Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
- **Equipment Repl Chgs/PW** – Costs that are incurred for the use of equipment on a particular job. For example: The use of a tractor or excavator on a job.
- **Tax Collector-Collection Fee** – Tax collector fees based on the collected assessment revenue.
- **Materials – Road & Bridge** – Costs of the materials used for a particular job.

Category Definitions - Quarterly Financial Reports

Revenues:	Includes:
Assessments & Earnings	Assessment fees, Interest and Investment Earnings
Grant & Subsidy Revenue	Federal, State and Local Grants, Subsidies from other funding sources
Loans & Borrowing	Debt proceeds

Expenditures:	Includes:
Contract Services	<p>Installed Sod Repairs (Irrigation, Sidewalk, Driveway, Asphalt, etc.) Street Sweeping Survey Traffic Control Tree Removal / Replacement **excludes project costs and itemized contractual items listed below</p> <p>Different templates will show different itemized accounts Itemized Items - SD Template - Pipe Lining, ROW Maint, ROW Recl, Spec Mowing Itemized Items - WW template - Survey, Navigatoinal Trimming Itemized Items - Stormwater - Pipe Lining, Water Quality Itemized Items - Beaches - none, most expenses are project related</p>
Public Works Services	<p>Costs incurred by the MSBU Work Program and Project(s) for Labor, Tools/Equipment and Material usage</p> <p>Public Works Services periods covered: Q1 PE 12.31 = (2mo) October - November actuals Q2 PE 3.31 = (5mo cumulative) October - February actuals Q3 PE 6.30 = (8mo cumulative) October - May actuals Q4 PE 9.30 = (12mo cumulative) October - September actuals</p>
Internal Charges	Inter-department charges for services provided. This calculation is based on actual expenditure data from 2 years in arrears. Not to exceed 5% of the current fiscal year assessment revenue.
Purchased Services	<p>Legal Advertising (MSBU Notice Mailings) / Postage Aquatic Weed Charges Landfill Fees POA Fees Electricity & Water Tax Collector Collection Fees</p>
Materials and Supplies	Operating Supplies (Example: Stakes for sea turtle nest / beach monitoring)
Capital Outlay	<p>Non project related capital costs (Example: Permanent radar signs) Right of Way Acquisition (Example: Easements)</p>
Debt Services	<p>Principal Loan Payments Interest Payments Cost of debt (arbitrage, closing costs, etc)</p>

Project Costs	Includes:
Project Costs	Construction (Dredging, Bridge Maintenance, Paving), Engineering and Design

Reserves (Ending Fund Balance)	Includes:
Reserves / Ending Fund Balance	Reserve for Contingencies, Cash Carried Forward, Future Capital Outlay (per reseve policy)