

**MINUTES
SOUTH GULF COVE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 14, 2023**

**9:30 am – 10:50 am
Mac V. Horton West County Annx
6868 San Casa Dive, Englewood, Florida**

Board Members: Jenna Ginsberg, Chair
David Gervais, Vice Chair
Patrick Gilchrist

Members Absent: Apologies received from Michael Harkins
County Staff: Karlene McDonald, Operations Supervisor
Zach Patchell, Project Manager

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Changes to Agenda/ Motion to Approve Changes:

Annual Review and Election of Officers was removed from the agenda.

Citizen Input on Agenda Items (3 Minute Limit):

- Mr. Krause inquired about the qualifications to be an MSBU Advisory Board member, how Harbor West was excluded from the MSBU, what will happen when Harbor East development occurs in terms of the MSBU assessment and if Harbor West would become part of the South Gulf Cove HOA if they are included into the Waterway MSBU.
- Mr. Vaccaro commented on how important the lock tenders are for smooth operation, regardless what the Advisory Board decides for the lock, he would like the tenders to remain.
- Mr. Sparano commented on the debris still within the west end of the Butterford Waterway and inquired about who is responsible to remove it. He inquired about an update on the derelict sailboat at the S-bend.

Approval of Minutes:

The March 22, 2023 minutes were unanimously approved as submitted.

Unfinished Business:

- a. Parallel Lock/Lock Operation (tender/tender house): The county is waiting on 60% plans for the tenderhouse. Additional staff have been looped into the permitting of the parallel lock. Mr. Patchell confirmed regardless of permitting, the design plans will be completed. Conversation ensued regarding the cost for a temporary trailer for the lock tenders. Ms. Ginsberg inquired about radio communications and the possibility of putting lock controls inside the trailer in the future. Mr. Gervais motioned to move forward allocating \$60,000 initially and continue funding \$30,000 annually for a 60'x24' trailer with a wood ADA ramp, the motion was seconded and the Chair opened the floor for discussion from the gallery.

- Mr. Bonis inquired about whether the cost of the trailer covered water and sewer.
- Mr. Shearot inquired about potable water for the temporary trailer.

Mr. Patchell confirmed utilities are included in the design of the permanent tender house, Ms. Ginsberg confirmed this temporary trailer to solely offer shelter, but the Advisory Board will look into costs for routine servicing of a water bladder and septic tank. Madam Chair called for a vote and it was unanimously approved.

- b. Interior Dredge/Bathymetric Survey: WGI has been selected to perform the interior bathymetric survey for \$49,730. Mr. Patchell noted the mouths of the finger canals will be included in the survey. Discussion ensued regarding sedimentation under docks & boat lifts and Ms. Ginsberg inquired about a digital overlay of the survey on navigational charts; Mr. Patchell confirmed that it's not included in the scope of the contract, but will inquire. The post-storm bathymetric survey field work has been completed and Mr. Patchell anticipates the deliverables to be available within the next 30 days.
- c. Existing Lock Maintenance/Cameras: Tony Pribble, Securities Manager has been looped into the discussion regarding cameras at the lock. Real Estate Services is working with staff regarding the possibility of obtaining easements for the fiber. Ms. McDonald confirmed an RFQ (request for quotes) is in process to replace the rotted underdecking.
- d. Water Quality: The dashboard on the Charlotte County webpage has been updated with post-lan data, nitrogen levels at the Stauton x Interceptor location have been on a steady rise, Mr. Moody suggested if the next sample set follows the same trend, it may be worth investigating. Ms. Ginsberg reminded everyone about fertilizer use.

New Business:

- a. Financial Reports: The FY23 second quarter financial reports were reviewed, Ms. McDoanld confirmed the \$55,000 credit for the lock tender overages have been applied to the assessments & revenue. Ms. Ginsberg confirmed the annual assessment rate is sufficient, but a rate increase and loan will be needed in the future for the construction of the parallel lock.
- b. FY22 Executive Summary: Ms. Ginsberg outlined the FY22 Executive Summary information.

Citizen Input on MSBU Items (3 Minute Limit):

- Mr. Sparano requested confirmation that the current assessment rate is sufficient to fund all the planned programs for the MSBU and would like an update on the derelict sailboat.
- Mr. Osanitsch commented on the most recent County Land Use meeting, Harbor East and dock permitting. He inquired about who is responsible for water quality.

Advisory Board Open Discussion:

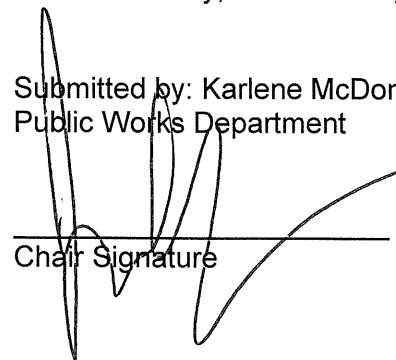
The Advisory Board commented on the process to remove derelict vessels, impending development of Harbor East, future dock installations within Harbor East and current building codes.

Schedule Meetings / Items for Next Agenda:

Future Meetings are scheduled at 9:30 a.m., in the West County Annex, Room 120 as follows:

- Wednesday, September 13, 2023
- Wednesday, December 6, 2023

Submitted by: Karlene McDonald
Public Works Department



Chair Signature

9/13/2023
Date



**South Gulf Cove Waterway
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
9:30 a.m., Wednesday, June 14, 2023

Location: Mac V. Horton, West County Annex
6868 San Casa Dr., Englewood, FL

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

| NAME (please print) | Email Address | Phone Number |
|---------------------|--|--------------|
| Karlene McDonald | Karlene.McDonald@charlottecountyfl.gov | 941-575-3600 |
| Bob Mag | | |
| Jeff Raykis | jr@raykisconstruction.com | 717-497-1636 |
| Jim Krause | JKrause@gmail.com | 585-261-3752 |
| CHARLES SPARANO | SPARANO@COMCAST.NET | 954-295-4739 |
| Steve Tortorella | StephenTortorella@Adl.com | 774-230-9304 |
| Zach Kotolick | Zach.Kotolick@CharlotteCountyFl.gov | |
| DAN BOVIN | chiet98781@AIMAFL.COM | 757-615-6344 |
| JOHN OSANITSCH | JOHN0@SELFSTARTER.COM | 707-235-6200 |
| Jenna Ginity | | |
| DAVID GERMAN | | 941-740-0132 |
| MARK VACCARO | MMVACCARO@GMAIL.COM | 610-457-3370 |
| JERRY BERG | STEARMBERG@GMAIL.COM | 513-218-1435 |
| MIKE MENTE | MIKEONMARCO@GMAIL.COM | 259-249-2642 |
| PAT GILCHRIST | PATGILCHRIST@GMAIL.COM | 914-490-6614 |
| ERIC ORTBERG | ortberg59@gmail.com | 612-840-8142 |

AGENDA

SOUTH GULF COVE WATERWAY MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, JUNE 14, 2023

9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida

BOARD MEMBERS: Jenna Ginsberg Chair
David Gervais, Vice Chair
Patrick Gilchrist
Michael Harkins
Vacant

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Changes to the Agenda / Motion to Approve Changes
4. Citizen Input on Agenda Items (3-Minute Limit)
5. Approval of Minutes: March 22, 2023
6. Unfinished Business
 - a. Parallel Lock/ Lock Operation (tender/tender-house)
 - b. Interior Dredge/ Bathymetric Survey
 - c. Existing Lock Maintenance / Cameras
 - d. Water Quality
7. New Business
 - a. Financial Reports
 - b. FY22 Executive Summary
8. Citizen Input on MSBU Items (3-Minute Limit)
9. Sunshine Law / Roberts Rules of Order
10. Election of Officers
11. Advisory Board Open Discussion
12. Meeting Schedule / Items for Next Agenda
13. Motion to Adjourn

South Gulf Cove Waterway MSBU
Fund Financial Report
Oct. 1, 2022 - Mar. 31, 2023

| | Actual FY2022 | Adopted Budget FY2023 | YTD Actual FY2023 | Projected FY2023 |
|---------------------------------------|------------------|-----------------------------|----------------------|---------------------|
| Beginning Balance | \$3,617,336 | \$3,947,026 | \$3,836,939 | \$3,836,939 |
| Revenues | | | | |
| Assessments & Earnings | 465,452 | 507,384 | 530,514 | 562,935 |
| Grant & Subsidy Revenue | 75,000 | - | - | - |
| Loans & Borrowing | - | - | - | - |
| Total Revenue | \$540,452 | \$507,384 | 530,514 | \$562,935 |
| Expenditures | | | | |
| Salaries and Benefits (Lock) | - | - | 53,469 | 86,663 |
| Contract Services | 1,800 | - | 340 | 170 |
| Survey | - | 15,000 | - | 15,000 |
| Navigational Trimming | - | 50,000 | - | 50,000 |
| Public Works Services | 79,581 | 48,080 | 2,749 | 48,080 |
| Internal Charges | 2,767 | 2,905 | 2,905 | 2,905 |
| Purchased Services | 7,433 | 11,088 | 8,719 | 11,588 |
| Materials and Supplies | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Services | - | - | - | - |
| Project Costs | | | | |
| SGC WW Maint. Dredging | 130,861 | 386,752 | - | - |
| SGC Parallel Lock | 46,849 | 627,504 | 20,281 | 20,285 |
| SGC WW Lock | 51,557 | 5,000 | - | 5,000 |
| Total Expenditures | \$320,849 | \$1,146,329 | 88,463 | \$239,690 |
| Reserves (Ending Fund Balance) | \$3,836,939 | \$3,308,081 | \$4,278,989 | \$4,160,183 |
| <i>Reserve %</i> | 92.3% | 74.3% | 98.0% | 94.6% |

Date Prepared: 4/23/2023

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---|-------------------------------|--------------------------|---|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 7644 | Lock Maintenance | | 02/07/2023 | 2.00 | 130.26 | 0.00 | 9.34 | 0.00 | | 139.60 |
| | Work Order 7644 Total | | | | 2.00 | 130.26 | 0.00 | 9.34 | 0.00 | 1.00 | 139.60 |
| | 8158 | Lock Maintenance | | 02/24/2023 | 4.00 | 260.52 | 0.00 | 18.68 | 0.00 | | 279.20 |
| | Work Order 8158 Total | | 15800 CATTLE DOCK POINT RD, Port Charlotte, 33981 | | 4.00 | 260.52 | 0.00 | 18.68 | 0.00 | 1.00 | 279.20 |
| | 8370 | Lock Maintenance | | 03/02/2023 | 3.00 | 195.39 | 0.00 | 0.00 | 0.00 | | 195.39 |
| | Work Order 8370 Total | | CATTLE DOCK POINT RD, PORT CHARLOTTE, 33981 | | 3.00 | 195.39 | 0.00 | 0.00 | 0.00 | 1.00 | 195.39 |
| | 8499 | Lock Maintenance | | 03/06/2023 | 6.00 | 418.18 | 0.00 | 26.52 | 0.00 | | 444.70 |
| | 8499 | Lock Maintenance | | 03/16/2023 | 0.00 | 0.00 | 0.00 | 0.00 | 397.80 | | 397.80 |
| | Work Order 8499 Total | | | | 6.00 | 418.18 | 0.00 | 26.52 | 397.80 | 1.00 | 842.50 |
| | 8699 | Lock Maintenance | | 03/13/2023 | 2.00 | 130.26 | 0.00 | 9.34 | 0.00 | | 139.60 |
| | Work Order 8699 Total | | 15005 CATTLE DOCK POINT RD, PORT CHARLOTTE, 33981 | | 2.00 | 130.26 | 0.00 | 9.34 | 0.00 | 1.00 | 139.60 |
| | 9150 | Lock Maintenance | | 03/29/2023 | 8.00 | 534.74 | 0.00 | 36.61 | 0.00 | | 571.35 |
| | Work Order 9150 Total | | 15005 CATTLE DOCK POINT RD, PORT CHARLOTTE, 33981 | | 8.00 | 534.74 | 0.00 | 36.61 | 0.00 | 1.00 | 571.35 |
| s391601 - South Gulf Cove WW Lock Split Funded | | | | | | | | | | | |
| | Lock Maintenance Total | | | | 25.00 | 1,669.35 | 0.00 | 100.49 | 397.80 | | 2,167.64 |
| | 6150 | MSBU Administrative Work | | 01/04/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6150 | MSBU Administrative Work | | 01/05/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|---------------------------------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 6150 | MSBU Administrative Work | | 01/07/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6150 | MSBU Administrative Work | | 01/10/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 01/11/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 01/26/2023 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 6150 | MSBU Administrative Work | | 01/27/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 02/16/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6150 | MSBU Administrative Work | | 02/24/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6150 | MSBU Administrative Work | | 03/10/2023 | 2.00 | 170.90 | 0.00 | 0.00 | 0.00 | | 170.90 |
| | 6150 | MSBU Administrative Work | | 03/14/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6150 | MSBU Administrative Work | | 03/15/2023 | 2.50 | 182.35 | 0.00 | 0.00 | 0.00 | | 182.35 |
| | 6150 | MSBU Administrative Work | | 03/21/2023 | 2.50 | 182.35 | 0.00 | 0.00 | 0.00 | | 182.35 |
| | 6150 | MSBU Administrative Work | | 03/22/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 03/24/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 03/29/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | | 85.45 |
| | 6150 | MSBU Administrative Work | | 03/30/2023 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | | Administrative Time Total | | | 16.75 | 1,259.28 | 0.00 | 0.00 | 0.00 | | 1,259.29 |
| | 6150 | MSBU Administrative Work | | 03/22/2023 | 4.00 | 291.76 | 0.00 | 0.00 | 0.00 | | 291.76 |
| | | MSBU Meeting Total | | | 4.00 | 291.76 | 0.00 | 0.00 | 0.00 | | 291.76 |
| | | Work Order 6150 Total | | | 20.75 | 1,551.04 | 0.00 | 0.00 | 0.00 | 0.00 | 1,551.05 |
| | | MSBU Administrative Work Total | | | 20.75 | 1,551.04 | 0.00 | 0.00 | 0.00 | | 1,551.05 |
| 2823 | | Project Management | | 01/05/2023 | 1.50 | 128.18 | 0.00 | 0.00 | 0.00 | | 128.18 |

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--------------------|----------|------------------------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 2823 | Project Management | | 01/10/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | 0.00 | 42.73 |
| | 2823 | Project Management | | 01/11/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 |
| | 2823 | Project Management | | 01/27/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 |
| | 2823 | Project Management | | 02/01/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | 0.00 | 42.73 |
| | 2823 | Project Management | | 02/15/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 5,874.00 | 0.00 | 5,959.45 |
| | 2823 | Project Management | | 02/23/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | 0.00 | 42.73 |
| | 2823 | Project Management | | 03/10/2023 | 1.25 | 106.81 | 0.00 | 0.00 | 0.00 | 0.00 | 106.81 |
| | 2823 | Project Management | | 03/17/2023 | 0.00 | 0.00 | 0.00 | 0.00 | 7,535.50 | 0.00 | 7,535.50 |
| | 2823 | Project Management | | 02/15/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | 0.00 | 42.73 |
| | 2823 | Project Management | | 03/24/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 |
| | | | | Public Outreach Total | 1.50 | 128.18 | 0.00 | 0.00 | 0.00 | 0.00 | 128.18 |
| | 2823 | Project Management | | 01/18/2023 | 1.50 | 128.18 | 0.00 | 0.00 | 0.00 | 0.00 | 128.18 |
| | 2823 | Project Management | | 01/19/2023 | 2.00 | 170.90 | 0.00 | 0.00 | 0.00 | 0.00 | 170.90 |
| | 2823 | Project Management | | 02/08/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 |
| | 2823 | Project Management | | 02/16/2023 | 2.00 | 170.90 | 0.00 | 0.00 | 0.00 | 0.00 | 170.90 |
| | 2823 | Project Management | | 02/17/2023 | 4.00 | 341.80 | 0.00 | 0.00 | 0.00 | 0.00 | 341.80 |
| | 2823 | Project Management | | 02/22/2023 | 2.50 | 213.63 | 0.00 | 0.00 | 0.00 | 0.00 | 213.63 |
| | 2823 | Project Management | | 02/24/2023 | 2.00 | 170.90 | 0.00 | 0.00 | 0.00 | 0.00 | 170.90 |
| | 2823 | Project Management | | 02/28/2023 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 |
| | 2823 | Project Management | | 03/01/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | 0.00 | 42.73 |
| | 2823 | Project Management | | 03/24/2023 | 3.50 | 299.08 | 0.00 | 0.00 | 0.00 | 0.00 | 299.08 |
| | 2823 | Project Management | | 03/28/2023 | 2.50 | 213.63 | 0.00 | 0.00 | 0.00 | 0.00 | 213.63 |
| | 2823 | Project Management | | 03/29/2023 | 1.50 | 128.18 | 0.00 | 0.00 | 0.00 | 0.00 | 128.18 |

03/31/2023

END DATE:

01/01/2023

START DATE:

Monthly Funding Report

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | 03/22/2023 | 24.00 | 2,050.80 | 0.00 | 0.00 | 0.00 | | 2,050.83 |
| | 2823 | Project Management | | | 5.00 | 427.25 | 0.00 | 7.84 | 0.00 | | 435.09 |
| | | Plan/Spec Review Total | | | 5.00 | 427.25 | 0.00 | 7.84 | 0.00 | | 435.09 |
| | | Project Meetings Total | | | 37.75 | 3,225.74 | 0.00 | 7.84 | 13,409.50 | 0.00 | 16,643.13 |
| | | Work Order 2823 Total | | | | | | | | | |
| c391204 | | South Gulf Cove Parallel Lock | | | 37.75 | 3,225.74 | 0.00 | 7.84 | 13,409.50 | | 16,643.13 |
| | | Project Management Total | | | 83.50 | 6,446.12 | 0.00 | 106.33 | 13,807.30 | | 20,361.82 |
| | | South Gulf Cove Waterway Benefit Unit Total | | | | | | | | | |

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | | 83.50 | 6,446.12 | 0.00 | 108.33 | 13,807.30 | | 20,361.82 |

Grand totals for all MSBUs reported

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|----------------------------------|--------------------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 6248 | Lock Maintenance | | 11/16/2022 | 4.00 | 260.52 | 0.00 | 14.01 | 0.00 | | 274.53 |
| | Work Order 6248 Total | | | | | | | | | | |
| | | | | | 4.00 | 260.52 | 0.00 | 14.01 | 0.00 | 1.00 | 274.53 |
| | Lock Maintenance Total | | | | | | | | | | |
| | 3719 | MSBU Administrative Work | | 10/19/2022 | 1.00 | 75.46 | 0.00 | 14.01 | 0.00 | | 75.46 |
| | 3719 | MSBU Administrative Work | | 10/21/2022 | 0.50 | 37.73 | 0.00 | 0.00 | 0.00 | | 37.73 |
| | 3719 | MSBU Administrative Work | | 10/26/2022 | 0.75 | 56.60 | 0.00 | 0.00 | 0.00 | | 56.60 |
| | 3719 | MSBU Administrative Work | | 10/27/2022 | 1.00 | 75.46 | 0.00 | 0.00 | 0.00 | | 75.46 |
| | 3719 | MSBU Administrative Work | | 10/28/2022 | 1.50 | 113.19 | 0.00 | 0.00 | 0.00 | | 113.19 |
| | 3719 | MSBU Administrative Work | | 11/01/2022 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 3719 | MSBU Administrative Work | | 11/02/2022 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 3719 | MSBU Administrative Work | | 11/03/2022 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 3719 | MSBU Administrative Work | | 11/04/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 3719 | MSBU Administrative Work | | 11/08/2022 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | Administrative Time Total | | | | | | | | | | |
| | | | | | 6.75 | 504.32 | 0.00 | 0.00 | 0.00 | | 504.34 |
| | Work Order 3719 Total | | | | | | | | | | |
| | | | | | 6.75 | 504.32 | 0.00 | 0.00 | 0.00 | 0.00 | 504.34 |
| | 6150 | MSBU Administrative Work | | 11/23/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 6150 | MSBU Administrative Work | | 11/30/2022 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 12/07/2022 | 1.50 | 115.67 | 0.00 | 0.00 | 0.00 | | 115.67 |
| | 6150 | MSBU Administrative Work | | 12/08/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 6150 | MSBU Administrative Work | | 12/09/2022 | 3.50 | 292.82 | 0.00 | 0.00 | 0.00 | | 292.82 |

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--------------------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|---------------------------------------|
| | 6150 | MSBU Administrative Work | | 12/13/2022 | 2.00 | 145.88 | 0.00 | 0.00 | 0.00 | | 145.88 |
| | 6150 | MSBU Administrative Work | | 12/16/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 6150 | MSBU Administrative Work | | 12/28/2022 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6150 | MSBU Administrative Work | | 12/29/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | 6150 | MSBU Administrative Work | | 12/30/2022 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |
| | | | | | 11.75 | 900.83 | 0.00 | 0.00 | 0.00 | | 900.86 |
| | | | | | | | | | | | Administrative Time Total |
| | 6150 | MSBU Administrative Work | | 12/14/2022 | 7.00 | 510.58 | 0.00 | 7.84 | 0.00 | | 518.42 |
| | | | | | 7.00 | 510.58 | 0.00 | 7.84 | 0.00 | | 518.42 |
| | | | | | | | | | | | MSBU Meeting Total |
| | 6150 | MSBU Administrative Work | | 12/28/2022 | 3.50 | 255.29 | 0.00 | 0.00 | 0.00 | | 255.29 |
| | | | | | 3.50 | 255.29 | 0.00 | 0.00 | 0.00 | | 255.29 |
| | | | | | 22.25 | 1,666.70 | 0.00 | 7.84 | 0.00 | 0.00 | 1,674.57 |
| | | | | | | | | | | | Work Order 6150 Total |
| | | | | | 29.00 | 2,171.02 | 0.00 | 7.84 | 0.00 | 0.00 | 2,178.91 |
| | | | | | | | | | | | MSBU Administrative Work Total |
| | 2823 | Project Management | | 11/04/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 11/08/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 11/15/2022 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | | 85.45 |
| | 2823 | Project Management | | 11/18/2022 | 0.25 | 21.36 | 0.00 | 0.00 | 0.00 | | 21.36 |
| | 2823 | Project Management | | 11/30/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 12/06/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 12/09/2022 | 2.00 | 170.90 | 0.00 | 0.00 | 0.00 | | 170.90 |
| | 2823 | Project Management | | 12/15/2022 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | | 85.45 |
| | 2823 | Project Management | | 12/16/2022 | 4.00 | 341.80 | 0.00 | 0.00 | 0.00 | | 341.80 |

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

South Gulf Cove Waterway Benefit Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 2823 | Project Management | | 12/20/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 12/21/2022 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | | 85.45 |
| | 2823 | Project Management | | 11/23/2022 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 |
| | 2823 | Project Management | | 12/13/2022 | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | | 85.45 |
| | 2823 | Project Management | | 12/14/2022 | 2.50 | 213.63 | 0.00 | 1.96 | 0.00 | | 215.59 |
| | | Public Outreach Total | | | 4.00 | 341.80 | 0.00 | 1.96 | 0.00 | | 343.77 |
| | 2823 | Project Management | | 12/14/2022 | 2.50 | 213.63 | 0.00 | 1.96 | 0.00 | | 215.59 |
| | | Plan/Spec Review Total | | | 2.50 | 213.63 | 0.00 | 1.96 | 0.00 | | 215.59 |
| | | Work Order 2823 Total | | | 18.25 | 1,559.46 | 0.00 | 3.92 | 0.00 | 0.00 | 1,563.42 |
| | | Project Management Total | | | 18.25 | 1,559.46 | 0.00 | 3.92 | 0.00 | | 1,563.42 |
| | | South Gulf Cove Waterway Benefit Unit Total | | | 51.25 | 3,991.00 | 0.00 | 25.77 | 0.00 | | 4,016.86 |

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | | 51.25 | 3,991.00 | 0.00 | 25.77 | 0.00 | | 4,016.86 |

Grand totals for all MSBUs reported



CHARLOTTE COUNTY BOARD OF COMMISSIONERS
BID TABULATION
RENTAL OF MODULAR OFFICE TRAILERS
BID NO. 2023000151
DUE DATE: JANUARY 4, 2023

| Company Names ▶ Location ▶ | TSG Industries Houston, TX | | Vesta Housing Solutions LLC Southfield, MI | | | |
|---|-------------------------------|--------------|---|---------------|----------------|---------------|
| | Description ▼ | Unit | Used Unit Cost | New Unit Cost | Used Unit Cost | New Unit Cost |
| OFFICES | | | | | | |
| 60' x 24' Office Trailer | Per Month | \$ 3,110.40 | \$ 73,728.00 | \$ | \$ 2,350.00 | |
| 64' x 24' Office Trailer (4 offices) | Per Month | \$ 12,109.68 | \$ 156,816.00 | \$ | \$ 2,700.00 | |
| 64' x 36' Office Trailer (6 offices) | Per Month | \$ 15,851.52 | \$ 233,472.00 | \$ | \$ 3,900.00 | |
| 64' x 48' Office Trailer (8 offices) | Per Month | \$ 18,304.00 | \$ 281,600.00 | \$ | \$ 5,200.00 | |
| 64' x 60' Office Trailer (10 offices) | Per Month | \$ 20,633.60 | \$ 317,440.00 | \$ | \$ 6,500.00 | |
| 64' x 72' Office Trailer | Per Month | \$ 22,963.20 | \$ 348,864.00 | \$ | \$ 7,800.00 | |
| 64' x 84' Office Trailer | Per Month | \$ 25,292.80 | \$ 384,256.00 | \$ | \$ 9,100.00 | |
| 64' x 96' Office Trailer | Per Month | \$ 27,728.64 | \$ 422,304.00 | \$ | \$ 10,400.00 | |
| 64' x 108' Office Trailer | Per Month | \$ 30,067.21 | \$ 457,920.00 | \$ | \$ 11,700.00 | |
| 64' x 120' Office Trailer | Per Month | \$ 34,586.00 | \$ 527,056.10 | \$ | \$ 13,000.00 | |
| STAIRS, RAMPS, SERVICE RATES AND ALL OTHER ACCESSORIES | | | | | | |
| Setup Cost | Per Unit | \$ 4.75 | | \$ | \$ 5,550.00 | |
| Delivery | Per Unit | \$ 1.75 | | \$ | \$ 1,450.00 | |
| Removal Cost | Per Unit | \$ 5.00 | | \$ | \$ 6,350.00 | |
| Ramp and Landing Skirting – Aluminum | LF | | \$ 4,275.00 | | | |
| Ramp and Landing Skirting – Wood | LF | | \$ 30.50 | \$ | \$ 19.00 | |
| 5-foot x 5 1/2-foot Landing with 30' ADA Ramp- Aluminum | Each | | \$ 3,650.00 | \$ | \$ 19,547.00 | |
| 5-foot x 5 1/2-foot Landing with 30' ADA Ramp - Wood | Each | | \$ 1,500.00 | \$ | | |

**SOUTH GULF COVE WATERWAY
Municipal Service Benefit Unit (MSBU)
FY22 Annual Report – Executive Summary
October 1, 2021 – September 30, 2022**

Ordinance 2015-045 adopts a countywide Uniform Standard for Municipal Service Benefit Unit (MSBU) And Municipal Service Taxing Unit (MSTU) Advisory Boards;

Sec. 4-1-18. Duties/Responsibilities

The advisory board shall make recommendations to the Board of County Commissioners and staff, limited to the scope and purpose of the Unit which includes, but is not limited to, the following:

1. To make recommendations to the County for expenditure of the funds within the budget in accordance with the law and Board of County Commissioners approved purchasing guidelines and;
2. To make recommendations to the Board of County Commissioners regarding the annual proposed budget for the Unit.

Purpose

Code of Laws and Ordinances, ARTICLE XV. - SOUTH GULF COVE WATERWAY BENEFIT UNIT, Sec. 4-7-304. - Purpose.

The purpose of this unit is to provide for (1) periodic dredging, (2) any repair, expansion or replacement of the waterways, canals, locks or accessory facilities, and (3) operation of the lock, and (4) the removal of cattails from the Interceptor Lagoon waterway.

Summary

Current Rate:

\$50 Wet Lots and Village of Holiday Lakes

\$25 Dry Lots

Max Rate: \$50

The FY22 completed work program included all internal maintenance and administrative costs. Contracted services for repairs to the existing lock, engineering and permitting services for a parallel lock and engineering design and turn basin maintenance dredge.

The current fiscal year work program includes all internal maintenance and administrative costs. Contracted services for a bathymetric survey, existing lock repairs, navigational trimming, and engineering and permitting services for a parallel lock and tender house, and engineering design for selected interior waterway canals.

For FY24, the Advisory Board recommends budgeting for all internal maintenance and administrative costs. Contracted services for a bathymetric survey, navigational trimming, and existing lock repairs and engineering design and dredging for selected interior waterway canals.