

MISSION STATEMENT

Our Fire Prevention Division has the responsibility to provide a safe environment to the citizens of Charlotte County through education and enforcement of the Florida Fire Prevention Code.

GOAL

To work closely with County Building Department and area fire departments to ensure code compliance and provide technical support pertaining to the application, enforcement and interpretation of the Florida Fire Prevention Code/ Standards, County Ordinance and Florida Laws.

Public Safety Complex
Fire & EMS Headquarters
26571 Airport Road
Punta Gorda, Florida 33982
Main: 941.833.5600

www.CharlotteCountyFL.gov



Fire Prevention Staff:

Fire Marshal Scott P. Morris

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Charlotte County Fire & EMS Fire Prevention Bureau



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Florida Statutes



Adopted Fire Codes & Standards

The State of Florida has adopted the **2014 Florida Fire Prevention Code (FFPC)** effective **December 31, 2014**. This code consists of NFPA 1 (2012 ed.) and NFPA 101 (2012 ed.) and are the Florida editions.

Fire Inspector Duties

Inspectors are responsible for the plan review of each commercial permit and for conducting new construction inspection within our county jurisdiction.

For any plan reviews or new construction inspection within the City of Punta Gorda, please contact the City of Punta Gorda Fire Department at 941.575.5549.



Where is my permit?

When you submit a required set of plans, they are processed through several Charlotte County departments and divisions, including Fire Prevention. Fire Prevention Division permit pick up and delivery from the Building Department occurs every Tuesday and Thursday. Fire Prevention's time frame for review of your plans is approx. two weeks from the time your plan is received by Fire Prevention to the time your plan is returned back to the Building Department.

Fire Prevention reviews your plan and Fire Inspectors enter the results of the review into a tracking program. *(For information on how a contractor can review the results, please contact the Building Department at 941.743.1201).* If your plan is rejected, an email will be sent to the contact listed in the permit.

Most common rejections:

- Permit packet not complete: i.e. missing product information, missing parts of the plan, etc.
- Plans not legible.
- Areas not properly marked: i.e. office labeled as a conference room or storage. Not properly mark as to the units/building's use.
- Missing devices.

The above items are a limited list of why plans are rejected; the Fire Inspector is looking for multiple

Construction Site Safety

- **Fire Appliances:**
Shall have a clearance of 7 ½' on front/sides.
- **Hurricane Preparedness:**
Contractor shall secure his/hers job site 48 hours before the storm makes landfall.
- **Hazardous Materials:**
A copy of the MSDS sheet shall be on site.
- **Fire Hydrants:**
Shall have a clearance of 7 ½' on front/sides and 4' at the rear.
- **Water supply:**
Shall be established before combustibles brought on site.

**In case of emergency (fire/medical):
CALL 911**

What is needed for an inspection?

- Approved stamped permits on site
- GC and/or the subcontractor
- Design sheets (UL, FM, etc.)

