

# Charlotte County Weekly Department Highlights

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## Community Development

Claire Jubb of the Charlotte County Community Development Department was a featured presenter on a webinar hosted by the Center for Digital Government and Public CIO – a nationwide publication supporting the use of technology in all levels of government. The topic for the webinar surrounded collaboration, cooperation and managing change involved in maintaining and updating IT systems and software. Charlotte County was featured alongside the City and County of San Francisco to help other jurisdictions with the processes and challenges involved in replacing and updating technology and introducing new ideas and tools to employees and citizens alike.

The community development department is now allowing some resubmittals to plans review corrections to be emailed rather than brought into the department. This has been an extremely popular change with the first email submission coming less than 30 minutes after the announcement. For more information, please visit our website at <http://www.charlottecountyfl.gov/dept/commdev/Pages/default.aspx> or email us at [PermitResubmittal@charlottecountyfl.gov](mailto:PermitResubmittal@charlottecountyfl.gov)

## Community Services

### Charlotte Sports Park

The Charlotte Sports Park staff will be conducting Event Specialist interviews on 12/11/14 for the upcoming 2015 Spring Training Season.

### Harold Avenue

We will, we will ROCK YOU! Game four of the Fall Youth Basketball League was completed this past weekend. Over the course of two days, the center played host to 309 players and 600 spectators. Tip off took place at 8 a.m. on Saturday and 2 p.m. on Sunday. The participants played two 20 minute halves allowing them the opportunity to demonstrate the skills that they acquired. The Youth Basketball Fall League will continue with six more weeks of regular season games and a post season tournament.

### Port Charlotte Beach Pool and Recreation

For the week of 12-3 through 12-9-14, Port Charlotte Beach Pool has been preparing to reopen after repairs and renovations. The Pool has passed inspections and reopened 12-11-14, more than a month ahead of schedule.

Here at Port Charlotte Beach, we had two events this past weekend, the first was a baby shower for 35 guests and the second was a holiday party for 150 guests.

This weekend we will be hosting Santa's Candy Land. There will be an adaptive time slot, from 1:00pm to 2:00pm, and then 5:30pm to 8:00 pm for the general public.

### Oyster Creek Regional Pool

For the week of 11-30-14 through 12-6-14 Oyster Creek Regional Park Pool had 91 paid admissions, 120 water aerobics participants and was visited by 94 pass holders. The Bluefin's held 4 practices with approximately 100 swimmers.

### South County Regional Park and Pool

South County Regional Park Pool remains closed for renovations. 11-30-14 through 12-6-14 we had 6 pass holders swim at the Port Charlotte High School Pool.

### Extension Services

Newspaper Article for December 15 - "The new Florida snow"  
SWOT Analysis - Water Resources – December 15- Admin Conference Room  
GI-BMP – December 16  
Extension Staff Christmas Luncheon – December 17  
Extension Staff Meeting – December 18  
Budget prep meeting – MCRL – December 19  
UF/IFAS Extension Self-Appraisals/4-H RSA Appraisals due December 19

### **Libraries**

World renowned Egyptian Dancer Layla Taj performed at the Mid-County Regional Library on Thursday, December 4, 2014. She performed to a packed house and demonstrated five historical and signature dances. The 135 individuals gave her a standing ovation.

## **Facilities Construction & Maintenance**

### **Repairs and Maintenance**

Repairs to El Jobean Fishing Pier guard rails are 90% complete

The sidewalk repairs are nearly completed at Spring Lake Park.

Clean up and repairs by Facilities Construction & Maintenance to Fire Station #10 on Gasparilla Island are also about 90% complete.

### **Operations**

A temporary ramp at Historical Courthouse will be installed starting this week. This ramp will be ready for use when the demolition and construction of the accessible route and the new permanent ramp begins. The accessible route and ramp will be installed at the rear of the building replacing the small wheel chair lift there now. Parking on the Herald Court side of the building will be closed off except for handicap accessible parking, route, and ramp during construction project period.

### **Project Management**

Demolition of decking has begun on the Anger Pier in west county area.

The Port Charlotte Beach complex fishing pier and boardwalk rehabilitation project has been awarded to Bayshore Construction.

The Franz Ross Park parking and drainage documents have been supplied to Facilities department for review.

The scope of work for boat ramp at Harbour Heights Park in Port Charlotte was submitted to Facilities Department by the engineer.

Facilities staff started the sale tax projects program management. We are working with other departments compiling conceptual timelines and CIP budget sheet details. The goal is to provide a manageable construction timeline integrated with available funding.

## **Human Services**

The Family Services Manager and Neighborhood Accountability Board Coordinator met with all of the Captains and Lieutenants from the Charlotte County Sheriff's Office to educate them on the Civil Citation program and address any barriers/concerns they may have. As a result, the Department is working with the State Department of Juvenile Justice to address some concerns with victim agreement to civil citation including those of some of the larger retailers.

The Human Services Director attended a one day seminar on the new federal Office of Management and Budget (OMB) Super Circular, aka Omni Circular, which goes into effect December 26, 2014. This Circular

combines and clarifies several existing circulars that provide administrative and fiscal (including cost principals and audit) requirements primarily for government agencies, non-profit agencies and institutes of higher learning. Some changes for awarding federal funds include heightened accountability for meeting performance measures, adherence to required purchasing protocols, and greater assessment of agency and internal risk factors.

## **Public Works**

**Active Construction Projects** (may affect vehicular/boater/pedestrian traffic patterns)

**2014 County Paving Program** - This program provides for the resurfacing of roads in Greater Port Charlotte and the Road & Bridge Districts. 2014 paving maps are available on the public Website. Construction Contract: Ajax Paving, Construction Schedule: 02/03/14 – Late 2014

The contractor completed paving operations in the Road and Bridge District; restoration continues in the Greater Port Charlotte and Road and Bridge Districts. The milling operation has concluded and the paving operations began last week with an estimated completion date of December 12, 2014.

A Change Order is being processed to repair the road on Lorenzo Avenue caused by a resident pouring gasoline on the road.

To date, approximately 88,283 tons of asphalt has been placed in the Road and Bridge, Greater Port Charlotte, and Punta Gorda Non-Urban MSBU Districts. The amount of contract time that has elapsed is approximately 66.24% and the Contractor has completed approximately 83.48% of the work.

**CR 771 (Gasparilla Road) Widening** – The purpose of this project is to widen C.R. 771 (Gasparilla Road) to a four-lane divided roadway, from S.R. 776 to the vicinity of Rotonda Boulevard East. The project will include the installation of sidewalks and bicycle facilities. This 790 calendar day project is funded by the 2009 Sales Tax, Road Impact Fees, Gasoline Tax and a State Grant. Construction Contract: Construction Manager at Risk, Halfacre Construction, Woodruff and Sons, Inc. will be performing on-site construction, Construction Schedule: 07/07/14 – 09/04/16.

Woodruff and Sons is currently installing new water lines south of the Butterford Waterway across CR 771, working at night time only. This operation should be completed by Friday, Dec. 11, 2014. A Detour is in place directing traffic around the work site.

**Stormwater Control Structure Replacement - Dorchester Waterway at Kenilworth DOR 4.89** - This project provides for the design, permitting, and construction of a stormwater control structure under Kenilworth Boulevard at the Dorchester Waterway. As a result of the Stormwater Master Plan that was completed in 1998, it was determined that many of the existing water control structures were either undersized or had deteriorated since the 1960's when they were originally built. This particular structure collapsed in late November 2013. This structure will be upsized from two culverts to two 8'x10' box culverts. Construction Contract: Lovin Construction, Construction Schedule: 9/15/2014 – 12/31/2014

Construction is underway. The filler slabs and both barrier walls have been poured. The rip rap is finished and the slopes have been formed. The project remains on schedule and is 78% complete.

**Stormwater Control Structure Replacement - Sunset Waterway at Forrest Nelson Blvd SUN 3.65** – This project provides for the construction of a stormwater control structure under Forrest Nelson Boulevard, between Quesada Avenue and Corktree Circle, at the Sunset Waterway. As a result of the Stormwater Master Plan that was completed in 1998, it was determined that many of the existing water control structures were either undersized or had deteriorated since the 1960's when they were originally built. This particular structure will be replaced with three 8'x10' box culverts to increase flow capacity. Construction Contract: Quality Enterprises, Construction Schedule: 05/19/2014 – 10/13/2014

Construction is complete; Forrest Nelson Boulevard is open to traffic. The Contractor is working on as-built drawings and finalizing paperwork.

**U.S. 41 Microtunnels / Weirs** – This project involves engineering and permitting for the directional drilling of

culverts under U.S. 41 at the Fordham, Elkcam, and Pompano Waterways, replacement of culverts at the North and South U.S. 41 Access Roads, within the Pompano Waterway, replacement of a stand-alone weir across the Elkcam Waterway, north of the U.S. 41 Access Road, and replacement of a stand-alone weir across the Fordham Waterway, north of the U.S. 41 Access Road. Construction Contract: ZEP Construction, Construction Schedule: 11/18/2013 – 5/12/2015

- Elkcam Waterway: Zep Construction is currently preparing the NE and NW sections of the existing waterway for final rip rap erosion control, final construction of the concrete headwalls and fabric form installation.
- Fordham Waterway: Zep Construction is currently removing the old existing weir as part of the clearing operation.

### **Construction Projects in Design or Negotiation**

**2015 County Paving Program** - This program provides for the resurfacing of roads in Greater Port Charlotte, Parkside, Deep Creek, and the Road & Bridge Districts. Construction Contract: TBD, Construction Schedule: Early 2015 – Late 2015

The 2015 Paving Program is currently advertised for competitive bid. The pre-bid conference was held Dec. 2, 2014 and bid opening is scheduled Dec. 19, 2014.

Upon receipt and review of bids, a recommendation to award the contract will be presented to the Board of County Commissioners.

**Midway Boulevard Widening Phase Two** – This project will complete the widening of Midway Boulevard between Sharpe Street and Kings Highway. Downstream stormwater improvements must be made before widening this section of the corridor. This project includes increasing the drainage capacity under US 41 at three locations in addition to the widening of Midway Boulevard from Sharpe Street to Kings Highway. This project was selected for inclusion in the 2008 Sales Tax Referendum. Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: 05/08/2012 – Summer 2014, Procurement Process: Early 2015, Projected Start of Construction: Spring 2015

All Roadway Construction plans, Charlotte County School District plans, Signing/Marking, Lighting Signalization and Utility plans are complete.

At this time Giffels-Webster Engineers is finalizing all staff comments and preparing the contract bid documents. The contract is scheduled to go out for bid the spring of 2015.

**Sidewalks – Harbour Heights** - This project consists of constructing approximately 2.75 miles of 5' wide sidewalks within the Harbour Heights MSBU District. Sidewalks are proposed along the following six (6) roadways: Sunnybrook Road (from triangle at Broadpoint Dr. to Peace River Dr.), Peace River Drive (from Sunnybrook Rd. to San Marino Dr.), San Marino Drive (from Broadpoint Dr. to Peace River Dr.), Broadpoint Drive (from Voyageur Dr. to Washington St.), Sulstone Drive (from Sunnybrook Rd. south to end), Voyageur Drive (from Broadpoint Dr. to end). Design Contract: Charlotte Engineering, Design/Permitting: 6/27/14 – Late 2014, Procurement: TBD, Construction: TBD

The survey work for the project area is complete. County staff met with Charlotte Engineering & Surveying to discuss design options. 90% design plans are expected by mid-January 2015.

**Sidewalks - Rotonda Boulevard West** - Three sidewalks are being funded through the Rotonda MSBU. Sidewalks will be installed from Parade Circle to Rotonda Circle on Rotonda Boulevard East, Rotonda Boulevard North and Rotonda Boulevard West. Design Contract: Johnson Engineering, Design/Permitting Schedule: 08/18/2011 – 06/11/2013, Procurement Process: through 12/9/2014, Projected Start of Construction: Late 2014

Bids for construction were opened on November 5, 2014. Upon completion of bid review, General Contracting Services was selected as the lowest responsive, responsible bidder. A recommendation to award the construction contract will be presented to the Board of County Commissioners on December 9, 2014. Once the contract is awarded, a pre-construction meeting will be set.

**Sidewalks - South Gulf Cove** – The South Gulf Cove MSBU Committee requested approximately 17 miles of multi-use pathways within the South Gulf Cove subdivision. Phase One includes the design and construction of

approximately 2.7 miles of off-street pathways on Ingraham Boulevard from Gasparilla Road to Calumet Boulevard and on Calumet Boulevard from Ingraham Boulevard to St. Paul Drive. Design Contract: Johnson Engineering, Design/Permitting Schedule: 01/06/2014 – 10/01/2014, Procurement Process: Early 2015, Projected Start of Construction: Spring 2015

The MSBU Committee met on December 4, 2014, and requested that the pathway be constructed of concrete instead of asphalt. Johnson Engineering has been advised and will revise the plans accordingly. Final construction plans and specifications should be received by the end of December 2014.

### **Drainage Projects**

**Newgate Waterway Spoil Removal** - The Newgate Waterway has several large silt deposits and overgrown vegetation within the limits of the water line. This accumulated material is causing an adverse impact on the stormwater conveyance system and needs to be removed. Approximately 8,000 cubic yards of material will be removed from the waterway approximately 3,400 feet from Jennings Boulevard to east of David Boulevard. Design Contract: Stantec, Design/Permitting Schedule: 02/01/2013 – 8/30/2014, Procurement Process: through 12/9/2014, Projected Construction Schedule: January 2015 – March 2015 (during dry season)

The Gopher Tortoise permit and the reservations for the relocation ranch have been obtained. Bids for the construction contract were received and opened on November 12, 2014. A recommendation to award the construction contract will be presented to the Board of County Commissioners on December 9, 2014.

**Oyster Creek Flow Enhancement** - This project provides for the removal of exotic vegetation including, but not limited to, Brazilian Pepper, Primrose Willow, Cattails, dead vegetation and trash from approximately 19 acres of land within the flow ways of Oyster Creek, Gondolier Waterway and Early Waterway. This project is funded by the West Charlotte Stormwater District. Design: Public Works Engineering, Procurement Process: 10/13/2014 – Late 2014, Projected Construction Schedule: Early 2015.

This project is currently advertised for bid. The pre-bid conference was held November 13, 2014 and the bid opening is scheduled December 17, 2014. The bid opening was rescheduled from Dec. 3rd to Dec. 17th due to a question about the contract that had to be researched.

### **Landscaping Projects**

- Mulch top dressing was completed at the Manasota Key Streetscaping Project.
- Basic landscape maintenance was performed at: US 41 revitalization phase I; Charlotte Harbor Gateway phase I; Manasota Key; Grove City Park and in South Gulf Cove.

### **Maintenance & Operations**

December 2 – 9, 2014

There were 62 new work requests for service during this time period. The calls were for drainage work, illegal dumping, brush cutting, asphalt repairs needed.

Drainage line & grade:	16,250 SF in Greater Port Charlotte
	4,800 SF in Gulf Cove
	7,500 SF in Deep Creek
Major Outfall:	5,800 SY in South County Stormwater Ditches
Small pipe install:	240 LF in Greater Port Charlotte
Small Pipe Repairs:	1 repair in Greater Port Charlotte
Catch Basin Repairs:	3 repairs in Greater Port Charlotte
Menzie ditch cutting:	100,000 SF in West County Stormwater Ditches (Gulf Cove area)
	45,000 SF in South County Stormwater Ditches
Boom Mower:	Cut 14,827 CY on Neal Road
	Cut 15,300 CY in South Punta Gorda Heights West
	Cut 51,857 CY in Greater Port Charlotte
	Cut 7,700 CY in Boca Grande
	Cut 17,500 CY in Rotonda Heights

Culvert Cleaning: 9 culverts in Greater Port Charlotte  
12 culverts in Gulf Cove  
Shoulder Repair: 1.8 miles in Road & Bridge North

### **Other Projects**

**Harbour Heights Median Improvements** - This project consists of installing curbing, irrigation and landscaping within the existing medians on Sunnybrook Road and Broadpoint Drive. Design Contract: Charlotte Engineering, Design/Permitting: 6/27/14 – Late 2014, Procurement: TBD, Construction: TBD

The design team surveyed the area. The 90% design plans are expected to be received by December 31, 2014.

**Manasota Key Community Plan Design** – The Manasota Key MSTU Committee requested the development of a Community Plan including, but not limited to, sidewalks, bike paths, crosswalks and lighting. The first phase of this project consisted of a conceptual master plan completed by Weiler Engineering in December 2013. Phase 2 is the design of construction ready plans consisting of the top priorities as identified by the MSTU Committee. Design Contract: Weiler Engineering, Design/Permitting Schedule: July 2014 – Early 2015, Construction: N/A

Weiler Engineering met with the MSBU Committee on September 10, 2014 and reviewed the preliminary 30% design plans for the sidewalk along Gulf Blvd. The MSBU Committee agreed that 5 feet wide sidewalks were a better option with the limited right of way.

The 30% design plans for the northern "on street" parking, and the 60% design plans, are expected by the end of December 2014.

A Community Meeting is scheduled Wednesday, February 4, 2015, at 6:00 p.m. at the Tringali Community Center to provide the public an opportunity to review the design plans.

### **Tourism**

Charlotte Harbor Visitor & Convention Bureau staff attended Visit Florida's annual meetings market trade show, Florida Encounter, in the Ft. Lauderdale area earlier this month (Dec. 3 – 5). In addition to attending various networking functions, staff met one-on-one with over two dozen meeting planners and introduced these decision makers to what our area has to offer in terms of accommodating a variety of meetings, conferences and trade shows. Participation directly resulted in several leads as well as valuable exposure of our destination to the more than 80 meeting planners in attendance specifically shopping Florida locations for their future meetings.