

Charlotte County
Board of County Commissioners
Staff Report
June 2015

Budget & Administrative Services
Budget Department/Fiscal Services Division

- Grants Support:
- Human Services Grants:
 - Reports were submitted to the Area Agency on Aging for reimbursement for the monthly Human Services Senior Reports. Community Care for the Elderly (CCE), Alzheimer 's Disease Initiative (ADI), Older American's Act (OAA) IIIB and Title III E, and Home Care for the Elderly (HCE) totaling \$85,265.
 - Fiscal Division staff is working with the Information Technology Division to update the Grant Site on SharePoint. The kickoff meeting was held on June 9, 2015 and a follow-up inter-department meeting was held on June 23rd.
 - Low Income Home Energy Assistance and Community Services Block Grant funds were received in the amounts of \$25,395.03 and \$5,563.78 respectively from the April 2015 reports submitted.
 - Staff attended the FGFOA Conference and attended some very good sessions on grants and budgeting. Also, a session was presented on the new Federal Omni Circular summarizing the new regulations relating to our Federal Grants with contract start dates on or after December 26, 2014.
- Transit Grants:
 - None
- Public Safety Grants:
 - Received a total of \$38,861.23 in grant reimbursement claims:
 - \$26,113.33 from State of FL for EMPA (labor) grant
 - \$ 5,301.49 from State of FL for EMPG (operating) grant
 - \$ 3,734.41 from State of FL for Hazmat grant
 - \$ 3,712.00 from State of FL for Hazard Analysis Update grant
 - Prepared and submitted Detail of Claims Form and Reimbursement Request Form to DEM for the HSGP HazMat grant agreement 14DS-L5-09-18-01-466 for the period of April 1, 2015 through May 31, 2015. The reimbursement request for the period totaled \$890.97.
 - Prepared and submitted Change Request to Florida Department of Health for the EMS Grant agreement C3008 to add the balance from EMS Grant agreement C1008 plus interest earned totaling \$2,176.04.
 - June 9, 2015, BCC approved the agreement with Florida Department of Emergency Management in the amount of \$2,666 for the FY 15/16 Hazard Analysis Update Grant. Funding will be used to record the location and type of hazardous materials in the County.
 - Researched alternate grant funding resources for Fire Rescue. Obtained the Funding Alternatives for Emergency Medical and Fire Services Guide from the U.S. Fire Administration. Collaborated with the City of Fort Lauderdale's Assistant Budget Manager on other potential grant opportunities available for Fire Rescue, EMS, and Emergency Management.
- Road Grants:
 - Received a total of \$ 17,490.00 as follows:
 - \$11,100 from WCIND for new marine marker installation
 - \$6,390.00 from the Boater Improvement Fund for marine debris clean up
 - Invoiced a total of \$ 527,652.47 as follows:
 - \$321,212.17 to FDOT for Burnt Store Phase 3 road construction
 - \$190,450.30 to FDOT for Highway Lighting Maintenance agreement
 - \$11,100.00 to WCIND for new marine marker installation
 - \$4,890.00 to the Boater Improvement Fund for marine debris clean up

- WCIND Grants:
 - Resolution for MAC FY2016 Grant requests went to Board of County Commissioners on June 8, 2015 for approval. Total amount of the requests was \$1,232,319. This has been budgeted in the FY15/16 budget.
- Library Grants:
 - None
- Justice and Mental Health Collaboration Grant:
 - Submitted progress reports to our external grant evaluator in preparation for the annual review.
 - Submitted the monthly draw down of \$7,750 for Charlotte Behavioral Health Care's services and the semi-annual draw down of \$1,250 for Dr. Pam Baker's evaluation services. Completed the FFATA sub-recipient reporting for the month of June.
- Operating, Capital and Accounting Support:
- Accounting/Billing:
 - Invoiced a total of \$349.50 for Public Safety:
 - \$349.50 for Radio repairs
 - Received a total of \$1,635.70 for Public Safety:
 - \$1,635.70 for Radio repairs
 - EMS Refunds - processed 40 refunds for overpayments received by ADPI totaling \$6,646.96 for May.
 - EMS Collection payments – processed 52 payments totaling \$5,572.55 for June.
 - Prepared tax distribution spreadsheet for special assessment fees to Little Gasparilla Island Fire Unit for April in the amount of \$8,012.33.
- Budget Support:
 - Met with Community Services manager to discuss current CIP project tracking and changes requested to phasing of projects.
 - Updated Road Improvements CIP for operating costs, to show the annual increase/cost for the full 6 year plan.
 - Prepared Budget / CIP amendment for agenda item with backup for new Parking Meter Replacement CIP.
- Department Specific Support:
 - Met with KPMG on operational audit and cost allocations.
 - Proposed Utility allocation plan for Engineering Costs to be in alignment with the mechanism used by Public Works
 - Continued discussion on Line Cost Recovery MSBU
 - Finalized Offering Statement for Peace River Authority Forward Delivery Bond Issue.
 - Assisted EMS staff with drafting and modification of the Ambulance Fee Waiver Program, including policy guidelines, application, tracking spreadsheet, and evaluation of a memorandum of understanding. A follow-up meeting with Human Services has been scheduled for July 16th for their review of the program drafts.
 - Assisted EMS staff with identifying service level issues and scheduling a meeting with EMS billing vendor for July 8th to be held at the Public Safety Building in Punta Gorda.
 - Set up project and coordinated information with Finance for new beneficiary donation to Englewood Library
 - Worked with the Fiscal Analyst to balance all Public Works MSBU and Special Assessment funds, as well as to ensure all interfund transfers are balanced for FY16 & FY17.
 - Prepared a budget adjustment to award the Tom Adams Bridge Rehabilitation project.
 - Participated in meetings with IT regarding changes in the SharePoint Grants site and with Fiscal staff to identify changes we need to make the site more user friendly.
 - Prepared CIP/Budget Adjustment to be included with a Facilities Novus item for the CARE facility expansion – amount \$48,000.
- Financial Reporting:
 - Updated SharePoint reports with May financial information (Projected Revenue & Expense, Fund Rollup, Department Rollup)

- Analytical Support:

- Continued planning the transition in the Realignment of the Fiscal Services Division for Operations and CIP and AP/AR.
- Began developing training plan for the Operations and CIP group as part of realignment efforts in Fiscal Services.
- Continued work on creating the new Capital Improvements book sections to the new format for the project files in an effort to bring CIP format consistency to all departments per the realignment efforts for Fiscal Services realignment efforts.
- Prepared and sent 3 year historical revenue / expense for Natural Resources Dept.
- Researched and updated 2 year parking meter and parking pass collections by location.
- Analyzed Road Project information for future costs for differences between the 2/17/15 and the 6/11/15 BCC presentations, per Board request.
- Division of Juvenile Justice – Prepared the invoice and remitted a check to DJJ for the remaining balance due of \$496,472 by June 30th to prevent the withholding of state shared revenues.
- Completed the cost-benefit analysis on Mid-County Commercial Yard Waste project and met with management to discuss the results.
- Staff attended TRIM notice training.
- A records request was completed for Legal/Natural resources.
- Prepared analysis on County expenditures for FRS back to 2004.

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- June Accomplishments:

- Office 365 – The Office 365 exchange deployment is on track with a completion of 60%. We have three departments left to migrate and expect to complete ahead of schedule. During May and June we have completed the following departments

Department	Actual Start	Actual End
County Commissioners, County Administration	6/18/2015	6/25/2015
County Attorney, Human Resources	6/10/15	6/16/15
Facilities, Construction Mgmt, Environmental Services, Growth Mgmt, MPO	6/2/15	6/10/2015
Community Services	5/28/15	6/2/15
Budget & Administration	5/19/15	5/27/15
Community Development, BCS	5/5/2015	5/18/2015
Department Directors	5/4/2015	5/15/2015
Human Services	5/1/2015	5/5/2015

- We anticipate that all departments will be in Office 365 by mid-August
- Banner Upgrade – We restarted the Banner 4.4 project with kick-off meeting June 3-4. The project charter and work plan are being finalized and software installation will begin July 6.
- SharePoint Update – The Community Services web site is finished and we have met with Public Safety to begin their migration which should complete in September. CCU will be next beginning in August.
- Staff Changes – Evan Leibman, our Network Services Manager, resigned in May. We have filled the position with Kevin Mangels, our former Security Administrator for the past year. Kevin comes into the position with 20 years in the Marines as an IT network administrator. We have begun the search to fill the security administrator position.
- PublicStuff – We have been using PublicStuff to track incoming citizen requests since mid-June. Staff is becoming more and more familiar with the software. The PublicStuff mobile app will be publicly announced in July. 39 requests have come in with a completion rate of 82%

- June Outage Statistics:

- 14 Incidents
- Total Down Time – 3 days 12 hr. 46 mins.

- Average time per Incident – 6 hrs. 3 mins.
- System availability was 88.227%
- **June Call Statistics:**
 - Request for Service Opened Last Month – (requests for new hardware or software products and features...etc.) = 371
 - Request for Service Closed Last Month – (requests for new hardware or software products and features...etc.) = 368
 - Incidents Opened Last Month – (hardware or software that is not functioning properly) = 653
 - Incidents Closed Last Month – (hardware or software that is not functioning properly) = 638
 - Contacts received through Helpdesk – (This is comprised of phone calls, e-mails, web portal & Walk-in Traffic) = 644

Purchasing

- **Pre-Submittal meetings held:**
 - 15-317 Jail Infirmary
 - 15-359 Charlotte County Sheriff's Office District 1 Headquarters – Construction Manager at Risk
- **Shortlisting meetings held:**
 - 15-262 Design – South County Community Library & Archive
 - 15-294 State Lobbyist – Government Relations
 - 15-287 Veterans Memorial Park Construction Manager at Risk
- **Negotiations meetings:**
 - 15-173 Burnt Store Road Widening
 - 15-234 McGuire Park Renovations
 - 15-202 Don Pedro / Knight Island Construction Manager at Risk
 - 15-251 Olean Boulevard Widening
 - 15-256 Parallel Lock
 - 15-239 Charlotte County Sheriff's Office District 1 Design
 - 15-287 Veterans Memorial Park Construction Manager at Risk
- **Proposals due and received:**
 - 15-295 State Lobbyist – Appropriations
 - 15-294 State Lobbyist – Government Relations
 - 15-287 Veterans Memorial Park Construction Manager at Risk
- **Pre-bid meetings held:**
 - 15-307 Tom Adams Bridge Tenderhouse – Phase 2
 - 15-297 Sun Shade Structures
 - 15-316 East/West Springlake Wastewater Expansion – B
 - 15-321 Construction of Fire Training Building
 - 15-342 Additional In-Home Elder Care & Support Services
 - 15-222 Stormwater Control Structure – Sunrise Waterway
 - 15-254 Harbour Heights Median Improvements
- **Bid openings held:**
 - 15-298 Transportation Wastewater – Dewatered / Liquid Residuals – Back Up Services
 - 15-297 Sun Shade Structures
 - 15-341 Additional In-Home Elder Care & Support Services
 - 15-258 Sunshine Lake Recharge Wells
 - 15-307 Tom Adams Bridge Tenderhouse – Phase 2
 - 15-342 Oil & Lube Services – Annual
 - 15-344 Vehicle Services – Annual
- **Quotes due and received:**
 - 15-325 Piling Replacement – Annual
 - 15-326 Historical Courthouse Termite Fumigation
- **Work orders due and received:**
 - 15-324 Burnt Store Village Buffer – Landscape
 - 15-315 Cape Haze Force Main

- 15-330 Northwest Port Charlotte Bridge

Real Estate Services

- Purchase Contract for Bayshore Park – The BCC approved the contract at their May 12th regular meeting. We have closed on the property and advised Community Services.
- Piper Road North – We will be bringing 27 resolutions of necessity to the BCC at their July 14th regular meeting.
- Surplus Property Disposal – We have started the closing process on those bids that were accepted by the BCC at their May 26th meeting. The County will realize over \$174,000 from this sale. Total funds to the County now exceed \$3.3 million.
- Customer Satisfaction – Our customer surveys continue to show that our Division has a high customer service rating.
- Release and Occupation of Easement Program – This program remains active with over 165 applications received to date this fiscal year.
- Edgewater Phase II – Mediations to reach final settlement continue.
- Placida Widening – Work continues to acquire additional right of way on a voluntary basis.
- Environmental Lands Acquisition Program – The BCC has approved the acquisition of scrub jay habitat on the County's behalf. Natural Resources will be providing us with direction on acquiring specific habitat parcels.
- Flamingo/Edgewater – We have acquired over 80% of the parcels needed for this project, all on a voluntary basis. This right of way acquisition program continues.
- Midway Project – Temporary Rights of Entry – We have obtained the necessary rights of entry for this project. This road widening project will commence shortly.
- Burnt Store Road Phase III – Mediation and settlement conferences continue.
- Gasparilla Road – Mediation and settlement conferences continue.
- Legal Research – We continue to assist staff in the County Attorney's Office in researching and reviewing historical records related to the defense of potential and/or ongoing lawsuits.
- Harbor Boulevard Improvements (Parkside) – The BCC approved the acquisition of easements on a voluntary basis. We have obtained several favorable responses to date (8 out of 12) and continue to follow up directly with the affected land owners.
- Vacant land next to Justice Center – We have been informed by Punta Gorda Housing Authority (PGHA) that the property will be made available for purchase through the competitive bid process. The minimum by set by the PGHA is \$1,425,000 and the bid date is June 25th.
- Murdock Village – We are continuing our monthly inspections.
- Stump Pass Dredging – We have sent out several easement documents to the affected land owners seeking permission to allow for the placement of sand on beaches near private property. The returned executed easements are being recorded in the County's public records.
- Engineering, Administration, Community Services and Utilities – We continue to assist these departments and divisions in obtaining easements, title searches and researching land related issues for numerous capital projects.
- Burnt Store Road Phase II – This last phase of the widening of the Burnt Store Road corridor is subject to BCC approval and funding. We will continue working with legal and engineering staff to determine if opportunities exist to acquire a portion of the required right of way from the future developer of Tern Bay. Public Works is moving ahead with roadway redesign plans.
- Sheriff's District Office in Parkside – We have a 15 acre site for a new Sheriff's District Office in the vicinity of the Parkside CRA under contract. This proposed acquisition will be brought to the BCC at their July 14th regular meeting.
- Olean Boulevard – We will work with Public Works as the planning and design for the roadway expansion gets underway. We anticipate the need to acquire portions of several improved commercial parcels adjacent to the existing roadway.
- Sheriff's Lease – Town Center Mall – We have negotiated a one year term for the 3,000 square feet of space occupied by the Sheriff at the Town Center Mall. As approved by the BCC at their June 9th meeting, the space will be rented to the County at an annual rent of \$.12 cents per year (\$.01 per month).

- Winchester Boulevard – RES staff attended this roadway’s opening ceremony on June 15th. Acquisition of right of way for this important hurricane evacuation roadway started in 2002 and continued through 2015.

Community Development

- The Building Division:

Item	Total FY2014	Jun-14	Jun-15	FY14YTD	FY15 YTD
Single Family Permits Issued	551	56	74	375	557
Multi Family Permits Issued	0	0	2	0	4
Commercial Permits Issued	40	6	5	35	80
All Other Permits Issued	17181	1561	1668	12582	14178
Customers Served	24045	2066	2203	17852	18214
Inspections	55832	4739	5190	41514	45122
Permitting Revenue	\$2,814,423.00	\$288,963.00	\$259,562.00	\$2,082,984.00	\$2,614,043.00
Permitting Expenditure	\$2,236,389.00	\$154,470.00	\$191,066.00	\$1,693,044.00	\$1,762,880.00
Code Enforcement Revenue	\$1,018,597.00	\$72,308.00	\$65,990.00	\$714,261.00	\$703,341.00
Code Enforcement Expenditure	\$1,652,671.00	\$109,151.00	\$106,366.00	\$1,262,723.00	\$1,071,334.00
New Complaints Received	1235	125	189	686	639
Code Cases Initiated	3079	307	293	2307	2573
CEB Cases Heard	574	77	61	463	279
Citations Issued \$ Amount	\$151,000.00	20000	7000	120000	64000
New Contractor Licenses Issued	16	0	1	9	13
Contractor Licenses Revoked	7	0	1	7	6

- The Planning and Zoning Division:

- Parkside CRA
- Public forums to discuss the draft Parkside Revitalization Plan and appropriate land development regulations to implement were held August 27, September 10, and September 30, 2014. These meetings produced valuable discussion on the draft Revitalization Plan, and the plan has been revised to reflect these comments and the discussion, producing a final draft. Roundtable meetings to develop appropriate land development regulations to implement the revitalization plan were held on January 26, and February 23, 2015 and the results are being used to refine the proposed LDRs. A visual preference survey is available for voting at four locations across Parkside through June and July – at the Cultural Center, the Port Charlotte Library, the Family Services Center, and the Port Charlotte office of the Charlotte County Chamber of Commerce. The data collected from this survey will be used in preparing the proposed LDRs. Both the Revitalization Plan and the LDRs will be taken forward for adoption at the same time.
- Charlotte Harbor CRA:
- The Charlotte Harbor Community Revitalization Plan was presented for final adoption at the June 23, 2015 BCC land use meeting. A first draft of the LDRs has been prepared and was presented to the CRA Advisory Committee. Discussions on the LDRs have begun, and are expected to continue through the summer. Adoption of the LDRs will likely begin in the fall of 2015.
- Manasota Sandpiper Key Architectural Review Committee:
- The Committee met on June 3rd and June 17th. The following projects were presented to the ARC:
- 1145 Little Court – fence
 - Comments: Recommended approval
- 165 Sand Dollar Lane – fence
 - Comments: Recommended approval
- 2835 North Beach Road – dock and lifts
 - Comments: Recommended approval

- Little Gasparilla Island Community Plan:
- No new updates at this time.
- Grove City Community Plan:
- No new updates at this time.
- Babcock Ranch:
- The revised Land Development Regulations for Babcock Ranch was adopted by the Board of County Commissioners at the November 25th BCC Land Use Meeting. The Babcock Overlay Zoning District Pattern Book Phase 1A was approved by the Community Development Department on June 8, 2015.
- Murdock Village:
- No new updates at this time.
- School Concurrency:
- No new updates at this time.
- Revision of the Comprehensive Plan:
- The amendment to the Comprehensive Plan, which was adopted by the Board of County Commissioners (BCC) on September 23, 2014, has been challenged by the Friends of Cape Haze, Deb Highsmith, and the Sierra Club. Revisions to the Mineral Resource Extraction (MRE) Future Land Use Map category was adopted by the BCC on April 28, 2015, has been challenged by the City of Punta Gorda.
- Revision of the Land Development Regulations:
- In order to thoroughly review and revise/update the existing Land Development Regulations (LDRs), staff has divided the project into three phases:
 - Phase I focused on revisions to the conventional zoning districts and some sections of Article I. In General and Article III. Special Regulations of Chapter 3-9. Zoning.
 - Phase II will focus on all overlay codes and the remaining sections of Article I., In General, and Article III., Special Regulations of Chapter 3-9. Zoning.
 - Phase III will focus on regulations found primarily in Chapter 3-5. Planning and Development, which may include topics such as wetlands, landscaping and buffers, and site and commercial design standards.
- Phase I of the revisions was adopted by the Board of County Commissioners (BCC) on November 25, 2014. Phase II.1 of the revisions was adopted by the BCC on February 24, 2015. Phase II.2 of the revisions was adopted by the BCC of April 28, 2015. Revisions to the Manasota and Sandpiper Key Zoning District Overlay were also adopted by the BCC on April 28, 2015. Phase II.3 of the revisions focus on revisions to the boating structures, houseboats, off-street parking and parking and loading facilities which are all located in Article III, Special Regulations of Chapter 3-9, Zoning. These revisions were presented to the BCC for adoption on May 26th.
- Section 3-9-79.1, Parking of boats, RVs, trucks and trailers will be presented to the Board on July 28, 2015 for consideration. Staff sent the existing Commercial Design Standards to local firms in order to solicit comments for staff to make revisions in the near future. Staff has been gathering comments within the organization in order to revise the existing sign code.
- Site Plan Approval:
- The County received 8 sufficient petitions in June:
 - 1 Project Conference
 - 5 Preliminary
 - 1 Final
 - 2 Major Modifications
- Board of Zoning Appeals:
- The Board of Zoning Appeals heard the following petitions on June 10th, 2015:
- Petition VAR-15-002:
 - Duane Needham, agent for Tile & Carpet World, is requesting a variance to increase the maximum area permitted for wall signs, from 50 to 72 square feet, to allow an additional 20.25 square foot wall sign on the north wall of the building, in the Charlotte Harbor Mixed Use zoning district. The property address is 4820 Tamiami Trail, Charlotte Harbor, and is described as parts of block 18, the vacated alley, vacated Short Street, and vacated Seneca

- Avenue, all in the Charlotte Harbor Subdivision, located in Section 36, Township 40 South, Range 22 East, was approved with conditions with a 5-0 vote.
- Petition VAR-15-004:
 - Attorney Richard Rosenbaum, agent for Suellen Bowser, is requesting a variance of 1.4 feet to reduce the required 7.5-foot side yard setback to 6.1 feet, to allow an existing lanai to remain, in the Residential Single-family-3.5 zoning district. The property address is 3318 Brooklyn Avenue, in Port Charlotte, and is described as lot one of block 520 in the Port Charlotte Subdivision, Sub-section Seven, all located in Section 23, Township 40 South, Range 22 East, was approved with conditions with a 5-0 vote.
 - Petition SE-15-003:
 - Sayme White is requesting a special exception to allow a Major Home Occupation, consisting of a dog grooming business, in the Residential Single-family-3.5 zoning district. The property address is 2200 Anne Avenue, Port Charlotte, and is described as lot one of block 2751, of Port Charlotte Subdivision, Sub-section 33, all located in Section 14, Township 40 South, Range 22 East, was approved with conditions with a 5-0 vote.
 - Planning and Zoning Board:
 - The Planning and Zoning Board heard the following petition during the June 8th meeting:
 - PP-15-04-01
 - Babcock Property Holdings, LLC has requested Preliminary Plat approval for a subdivision to be named, Babcock Phase 1A, consisting of 198 mixed use lots The site is 183.97 acres, more or less, and is located south of Bermont Road, north of the border with Lee County, east of State Road 31, and west of the border with Glades County, in Sections 30 and 31, Township 42 S, Range 26 E, in Commission District I.
 - Board Recommendation: Approval
 - Board of County Commissioners Land Use:
 - The Board of County Commissioners heard the following petitions June 23, 2015.
 - NOPC-15-03-02, Text Amendment to the Sandhill Development of Regional Impact Development Order
 - Approve a Resolution adopting Petition NOPC-15-03-02, which is a text amendment to the Sandhill Development of Regional Impact (DRI) Development Order by adding some specific sign requirements to allow one additional pole sign between 40 feet and 80 feet in height to be located on either PA, PD or PE of Parcel 5-13 of Tract 5 of the Sandhill DRI; for property located south of the DeSoto County Line, north of Rampart Boulevard, east of Loveland Boulevard and west of the Deep Creek area; Section 7, Township 40 South, and Range 23 East, in the Port Charlotte area, currently containing a total of 713.12± acres; Commission District I; Petition No. NOPC-15-03-02; Applicant: Sandhill Kings, LLC; providing an effective date. This application does not require the filing of a Notice of Proposed Change. Legislative.
 - Board Decision: Approval
 - An Ordinance Adopting Petition No. PA-14-11-17-LS: Charlotte Harbor Revitalization Plan Text Amendments.
 - Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment to amend the Future Land Use (FLU) Element, FLU Appendix I: Land Use Guide, FLU Appendix II: Future Land Use Map Series, and FLU Appendix IV: Revitalization Plans to create the Charlotte Harbor Community Revitalization Plan; Petition No. PA-14-11-17-LS; Applicant: Charlotte County Board of County Commissioners. Commission District 1. Legislative.
 - Board Decision: Approval
 - An Ordinance Adopting Petition No, PA-14-04-04-LS: Charlotte Harbor Revitalization Plan FLUM Amendments.
 - Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment to amend Charlotte County FLUM Series Map #1: 2030 Future Land Use, from 1) Charlotte Harbor Tourist (CHT) to Charlotte Harbor Mixed Use (CHMU) (30.34± acres) with an annotation to the 2030 Future Land Use Map to limit the base density to 15 units per acre, unless density is transferred to the property; 2) CHT to Parks and Recreation (PKR) (0.96± acres); 3) Charlotte Harbor Neighborhood Business/Residential (CHNBR) to CHMU (21.62± acres) with an annotation to the 2030 Future Land Use Map to limit the base density to 10

units per acre, unless density is transferred to the property; 4) Charlotte Harbor Coastal Residential (CHCR) to CHMU (2.75± acres) with an annotation to the 2030 Future Land Use Map to limit the base density to 3.5 units per acre, unless density is transferred to the property; 5) CHCR to Charlotte Harbor Commercial (CHC) (0.81± acres); 6) CHC to CHMU (1.78± acres) with an annotation to the 2030 Future Land Use Map to limit the base density to 0 units per acre, unless density is transferred to the property; and 7) Medium Density Residential (MDR) to CHMU (14.9± acres) with an annotation to the 2030 Future Land Use Map to limit the base density to 10 units per acre, unless density is transferred to the property. An annotation is also added to the 2030 Future Land Use Map for all properties which are currently designated as Charlotte Harbor Mixed Use (CHMU) and located within the Riverwalk Sub-district (10.76± acres), and the annotation is to limit the base density to 15 units per acre unless density is transferred to the property. All properties are located in the Charlotte Harbor Community Redevelopment Area; containing a total of 83.92± acres; Petition No. PA-14-04-04-LS; Applicant: Charlotte County Board of County Commissioners. Commission District 1. Legislative.

- Board Decision: Approval
- SV-14-12-03: Resolution Revision.
 - Approve a revision to Resolution 2015-019, reinstating the Board's approval of Petition SV-14-12-03 for Michael Bossey. Legislative.
 - Board Decision: Approval
- Unified Land Development Code Revisions, Phase II.3
 - Section 3-9-79.1: Parking of Boats, Recreational Vehicles, Trucks, and Trailers
 - An Ordinance amending Charlotte County Code Chapter 3-9, Zoning, by revising Section 3-9-79.1, Parking of Trucks, Trailers Travel Trailers and renaming this Section to Parking of Boats, Recreational Vehicles, Trucks and Trailers; providing for the revised intent; providing for revised parking standards and restrictions for trucks and trailers; providing for parking standards for boats, RVs and trailers on private developed property; providing for revised violations and enforcement; providing for conflict with other ordinances; providing for severability; and providing for an effective date. Applicant: Charlotte County Board of County Commissioners.
 - Board Recommendation: Pulled, will be heard at July Land Use Meeting

Community Services

- Administration:
 - Responded to 157 phone calls, 18 web mails, 8 citizen concerns, 13 accident and 4 incident reports, and 3 damaged and missing item report.
 - Parking passes sold (mail and phone) - 43
 - Supported 2 Advisory Boards, Safety Committee
 - Promotional and Marketing Activities
 - ½ page ad in the Parrot Magazine promoting activities
 - Facebook Page Current reach – 705 Page Likes
 - iHeart Media commercials Commemorative Brick Program, Library Read and Feed, Swim Scholarships
 - Hippo Radio Show 1580 AM
 - Distributed (6) press releases
 - Meetings
 - McGuire Park Design Contract Negotiations
 - Veterans Memorial Park Design Kickoff
 - Parkside Festival Committee Meeting
 - Parks and Recreation Master Plan
 - Consultant is pulling together information from public workshops
 - Online Survey continues – www.CCParksMasterPlan.com
 - Playgrounds
 - Higgs and Kiwanis Park complete

- Swing set for Englewood East on order
- Employee Appreciation Events
 - Bowling at Treasure Lanes
- Seasonal Concessions
 - Englewood Beach
 - Hot Dog Cart – Yank’s Franks
 - Yoga – Loving Light Healing Center
 - Italian Ice – Plumberry Ice
 - Beach Chairs/Umbrellas/Scooter Rental – Englewood Florida Scooters
 - Yes Man – fresh fruit drinks

- Charlotte Sports Park:

- The Charlotte Sports Park hosted 16 home games for the Charlotte Stone Crabs on the following dates with a total attendance of 11506.

Wednesday	6/3/2015	461	
Thursday	6/4/2015	776	
Friday	6/5/2015	1294	FIREWORKS
Saturday	6/6/2015	948	Hat giveaway & Country Night
Monday	6/15/2015	0	Rained Out
Tuesday	6/16/2015	1460	
Wednesday	6/17/2015	663	Summer Camp Day
Thursday	6/18/2015	952	Throwback Thursday
Monday	6/22/2015	314	
Tuesday	6/23/2015	930	
Wednesday	6/24/2015	362	
Thursday	6/25/2015	682	Jaws Night
Saturday	6/27/2015	1039	Team Photo Giveaway & Autograph session & Star Wars Night & Scout Night
Sunday	6/28/2015	205	
Monday	6/29/2015	343	
Tuesday	6/30/2015	1077	

- The Charlotte Sports Park hosted the Prospect Wire Baseball Tournament on 6/6-6/8 with an attendance of 2,500.
- The Charlotte Sports Park hosted the Pro-style Baseball Tournament on 6/13 – 6/14 with an attendance of 3,000.

- Port Charlotte Beach Pool:

- 959 paid admissions
- 131 Pass holder visits
- 265 Water Aerobics participants
- 2 Private Swim Lesson series
- Staff spent an estimated 44 hours performing In-Service Training Lifeguard skills such as conditioning swimming, rescues, First Aid/CPR/AED and Administering Emergency Oxygen.
- Staff spent an estimated 42 hours performing facility maintenance such as pool maintenance, pulling trash and cleaning restrooms

- Oyster Creek Regional Park Pool:

- 2841 paid admissions
- 575 pass holder visits
- 500 water exercise participants
- 23 participants registered for Learn to Swim
- 7 summer camps visit the pool each week resulting in approximately 800 “splashes” for the month.

- The moonlight movie event was held June 20 and had 210 people attend.
- Charlotte County Blue Fins practiced 5 times per week resulting in approximately 400 “splashes” for the month.
- Staff spent an estimated 48 hours performing In-Service training Lifeguard skills such as conditioning swimming, rescues, First Aid/CPR/AED and Administering Emergency Oxygen.
- Staff spent an estimated 45 hours performing facility maintenance such as pool maintenance, pulling trash and cleaning restrooms.
- South County Regional Park Pool:
 - 2239 paid admissions
 - 822 pass holder visits
 - 112 water exercise participants
 - The Charlotte County Blue Fins held 43 swim practices resulting in approximately 860 “splashes” for the month.
 - 81 participants registered for swim lessons in June.
 - 2642 campers from 12 different camps visited the pool in June.
 - Charlotte County Fire/EMS and Punta Gorda Fire Department each held staff swim testing.
 - Staff spent an estimated 60 hours performing In-service Lifeguard training skills such as First Aid/CPR/AED and Administering Emergency Oxygen.
 - Staff spent an estimated 70 hours performing facility maintenance such as pool maintenance, pulling trash and cleaning restrooms
- Recreation:
 - The four Charlotte County Recreation Centers and two Charlotte County Skate Parks were open a combined 1,350 hours and served over 9,400 patrons (paid and nonpaid). There were Fitness, Instructional, Youth Leagues and Arts & dance programs held at each facility. Registration for classes and leagues totaled 994 with 4,732 touches combined. Recreation facilities were rented 46 times achieving a rental attendance total of 650 people.
- Athletic Section:
 - Charlotte County athletic leagues and athletic special events used County facilities approximately 1,561 hours in the month of June. An estimated 2,029 local athletic participants visited County facilities. Activities included Youth Baseball, Youth Swimming, Youth Soccer, Youth Softball, Youth Flag Football, Adult Soccer, Youth BMX and Adult Flag Football.
 - There were not any tournaments scheduled for the month of June.
- Extension Services:
 - Administration:
 - Meetings/Reporting:
 - Meeting and Lunch with new Associate Dean for Extension, Agricultural Programs, Dr. Saqib Mukhtar – Manatee County Extension – June 30th – 12 noon
 - South Central Monthly CED Meeting – June 22nd – 1 pm
 - Sunrise Kiwanis – Talk on Extension – June 25th – 7:15 am – Cultural Center – 24 participants
 - District IV Success Stories Due – June 15th
 - UF/IFAS District IV - 3-Year Pack Review Due – June 17th
 - County Appraisal Completion – June 19th
 - Soil and Water Conservation Board Meeting – June 8th – 9 am
 - Managers Meeting - Charlotte Sports Park – 1 pm – June 8th
 - East Port Environmental Campus Meeting – June 12th – 8:30 am
 - Final Spring Lakes Workshop Preparation Meeting before the 30th – June 29th – 1 pm
 - Website Hits: Website: 2307 page views
 - Facebook® Page - Charlotte County Extension data: Facebook: 1,099 likes: Our Blog had 432 views. (Mitchell, Schumaker)
- Sea Grant:
 - Publications:
 - Staugler, E.A. 2015. "What's up with those baby horseshoe crabs swimming upside down?" WaterLIFE Magazine June 2015, pg. 12.
 - Staugler, E.A. 2015. "A Mayan Invasion". Waterline Magazine, Charlotte Sun Herald. June 25, 2015, pg. 13.

- Websites:
- Web flyer for advertising Great Bay Scallop Search
- http://flseagrant.ifas.ufl.edu/emails/Scallop_Search/2015/index.html
- Marine Scene Plus (Regional Blog) <http://flseagrant.ifas.ufl.edu/newsletter/>
- 6/25 – Gag grouper season starts July 1st for most of Florida's Gulf Coast
- 6/26 – 2015 Great Bay Scallop Search – Volunteers Needed
- Field Work
- 6/4 – Stump Pass Beach State Park, pre-field trip site visit
- 6/12 – Side scan field work with City Police Dept. Dive Team
- 6/22 – Site visit to Walton Ranch Preserve, for potential FMNP Upland Habitats field trip site
- Outreach Programs:
- 6/2, 4, 6, 9, 11, 13, 16, 18, 20, 23 – Florida Master Naturalist Program, Coastal Systems class – 17 students completed course
- 6/9 – Guest speaker for Burnt Store Isles Fishing Club – 28 attendees
- 6/25 - Fisheries Forum – 44 attendees
- Site & Office Visits:
- Al Hemmingway, Charlotte Sun
- University Governness:
- Reviewed Extension Professional Development Mini-Grant applications
- Reviewed EDIS Vibrio publication
- Meetings:
- 6/1 – Stone Crab Advisory Panel
- 6/9 – Fisheries Forum planning conf. Call
- 6/10 – Hands Across the Harbor planning meeting
- 6/19 – Florida Sea Grant annual meeting – planning conference call
- 6/24 – Audubon Nature Institute – Blue Crab Sustainability Plan
- 6/25 – Fisheries Forum planning conf. call
- 6/26 – FSG Fisheries WAG leadership conf. call
- 6/29, 30 – FSG Fisheries WAG meeting - Naples
- Trainings:
- 6/24 – IFAS Communications, Search Engine Optimization for blogs. IFAS
- Other:
- 6/5 & 12 – County Parks & Natural Resources Manager Interviews and considerable time preparing for upcoming FMNP class. (Staugler)
- 4-H Youth Development:
- Foods Preparation Classes
- Seventeen Charlotte County youth completed 12 hours of Foods Preparation Classes focusing on Bread Making and Dairy Foods. These classes were held at the McGuire Park 4-H House in order to reach an underserved youth population.
- Animal Science STEM
- Seven Charlotte County youth participated in a week-long day camp focusing on Animal Science STEM topics. Over thirty hours of classroom work, field trips and guest speakers introduced the youth to careers in animal science.
- Camp Cloverleaf Counselor Training
- Thirty-two teen leaders completed Camp Cloverleaf Counselor training in order to serve as counselors and counselors-in-training for the Charlotte County week of camp. Included in the training were sessions on: conflict resolution, diversity, time management, safety, and the ages and stages of children. During camp, these counselors and counselors-in-training supervise youth and assist staff and teach classes. (Phillippe, Cardwell)
- Horticulture:
- Programming
- MG Graduation and MG Association Meeting - June 3rd – 10 am
- Special Outreach
- MG Radio Show – WCCF-1580 – 10 am – *MG Radio – 1580- WCCF – 10 am – June 23rd – Lynn Buth, Nancy Palmer (new Member), and Ralph Mitchell

- Florida State Horticulture Society – June 1st – June 2nd - St. Augustine – Presenting a paper – “Parks That Teach”
- Spring Lakes Workshop – Beach Complex – 4:00 – 8:00 pm – June 30th – Florida-Friendly Landscaping presentation and booth – 57 participants.
- Florida-Friendly Landscaping™
 - Summary: The Florida-Friendly Landscaping™ assistant provided solutions to homeowners on ‘right plant, right place’ plant care, pest control and proper fertilization. Total clientele contacts this month 483 homeowners and new resident: 212 attending 10 teaching events, 72 telephone consultations, 56 visits made to the office, 7 field and HOA walk-about visits and 136 email consultations.
 - Who Benefited? These organizations benefited interacting with the FFL™ assistant in June. Punta Gorda Isles Homeowner Association, Charlotte County Master Gardeners, The Hammocks (HOA) at Cape Haze, Residence in the Spring Lake Sewer area, Boca Grande HOA, Extension Green Team FFL members and homeowners.
 - Florida-Friendly Yard Recognition: 28 Master Gardeners traveled to Cape Coral to see a completed Florida yard. Also, Master Gardeners received training on drought-tolerant native plants.
 - Caladium Display: Over 2,000 Caladium tubers were donated and planted by hand in preparation for Caladium workshops offered to the public in July. Heavy equipment from Public Works, compost from Charlotte County Solid Waste, Community Service Workers from the Probation office and Charlotte County Master Gardeners prepared the bed and planted.
 - Spring Lake Sewer Educational Event: Extension staff members were teachers and problem-solvers for this event attended by resident living in the construction zone. All residents were shown better ways to manage their own stormwater on their own yards.
 - Lift Station Buffers use Florida-Friendly Landscaping: The FFL assistant provided advice and guidance to Charlotte County Utility engineers finalizing maintenance contracts on six lift stations to keep them attractive and sustainable. Each landscape was installed to create a sight-line buffer between the station and nearby neighborhood parks, sidewalks and streetscapes. Proper plant selection and installation practices were used.



- Public Works staff removing plants in preparation for Caladium trial.



- Volunteers provided the labor to plant all the caladium tubers donated by Happiness Farms, Inc.
- Meetings:
 - Community roadway (gateways & thoroughfares) landscape beautification committee meeting – June 17th – 2 pm – Public Works
- Charlotte Sun Newspaper Articles:
 - Newspaper Article for June 29th – “How to water your newly planted trees”
 - Newspaper Article for June 22nd – “Olive trees – yes and no”
 - Newspaper Article for June 15th – “Wild for allamanda”
 - Newspaper Article for June 8th – “Protect your beneficials!”

- Newspaper Article for June 1st – “Fertilizer ordinance – keeping landscapes green and waterways clean” (Mitchell, Bates, Becker)
- Natural Resources
 - This month staff collectively treated around 90 acres of county lands for exotic flora including, B. pepper, Melaleuca, Earleaf Acacia, cogon grass, Guinea grass and lead tree.
 - Delineated Scrub overstory reduction project area. This action includes measuring dbh for cost estimation and designation of individual trees to be removed.
 - Staff utilized the GPS application for multiple projects including the mapping and signage of the Blue Ways Trails system and mapping the presence of Listed flora species on county lands
 - Staff participated in multiple educational opportunities including REDDY and the Exotic Reptile Capture and Transportation permitting process. In addition to this one staff member also obtained the status of Natural Areas Applicator License. This permit will enable staff to treat exotics in-house and save cost.
 - Staff participated in a State-wide effort to analyze the DNA of water lettuce. Water Lettuce is a common exotic/invasive found throughout Florida. A recent discovery in lake sediment dated more than 10K years ago may indicate that water lettuce is not exotic. State DEP personnel requested staff gather samples from three separate areas in the county for genetic analysis.
- Parks:
 - Fabricated and installed signage to close lot and piers at Harbor Walk project to public.
 - Reviewed Harbour Heights boat ramp concept design and suggested some changes for preparing 30% plans by engineer.
 - Two new swing sets installed at Harold Ave. Park, including ADA & infant seats, and 2 belt swings
 - Two new ADA beach chairs purchased and deployed at Englewood Beach Park
 - Attended initial meeting with Waterfest 2015 representatives to plan preliminary event at Englewood Beach November 2015.
 - Conducted exit interview with Debra Campbell, who went back into real estate sales due to improving economy.
 - Replaced both swing bays, total of 4 swings (2 belt, 1 infant, 1 ADA) at Port Charlotte Beach Park.
 - Replaced both swing bays, total of 4 swings (2 belt, 1 infant, 1 ADA) at Tringali Park.
 - Deployed 75 bright blue recycle containers throughout parks and ballfield system to increase recycling in the County, after a trial of 12 containers proved increased compliance
- Fields:
 - Replaced the old scoreboard with a new one at Ann Dever Football
 - Installed 3 new flag poles. A 40ft at SCRCP, 40ft at Ann Dever and 35ft at Carmelita . All 3 flags are lit with a solar powered light and strategically placed to be visible from almost anywhere in the park.
 - Measured and laid out two flag football fields on the softball fields at Carmelita since the football fields are closed for new sod in July.
 - The final dug out shade structure was installed at NCRP and they have begun the installation at SCRCP.
 - Hosting the second baseball tournament in June at NCRP this weekend Iron Pigs.
 - Little League started their playoff games this week at Harold Ave and two alternate locations (NCRP and SCRCP) in case of a rain out at Harold Ave

Facilities, Construction and Management

- ADA Various Improvements: ADA Phase III is in engineering and design. Schematic designs and budget cost estimates are being prepared for all targeted site improvements. Proposed solutions to carry forward for final design will be prioritized based on need and available budget. We are looking by the end of July for the cost estimates according to the consultants.
- Anger Fishing Pier & Parking Renovations: The phone cable has been repaired, the additional rip rap has been installed and Community Services has opened the Pier and Park to the public.

- Port Charlotte Beach Fishing Pier & Boardwalk Renovation: The fishing pier and South Boardwalk are complete. Work is continuing on the North boardwalk.
- Franz Ross Football Fields Renovation: The change order for the investigations of field soil characteristics and re-design of the field is being revised.
- Franz Ross Park Parking Expansion: The pre-construction meeting has been held and the contractor is obtaining the building permit.
- Cape Haze Pioneer Trail Connector: Developer negotiations were completed in June.
- CARE Facility Expansion: The design RLI was submitted to Purchasing. The purchasing agent was assigned with the draft document reviewed. The RLI will be advertised in July.
- Fire Training Facility: The construction pre-submittal meeting was held June 15 with bids due July 15th.
- Bay Heights Boat Ramp: The consultants received the US Coast Guard approval for the new boat ramp construction. The USCG channel marker application was submitted with the forecasted approval early in July.
- Airport Annex Master Plan: The consultant received direction on site users. The consultants submitted the design proposal for the firing range. Staff will review the package before submitting change order to the design contract.
- Murdock Service Area and VIP parking area: Preliminary plans reviewed with staff. Final plans underway.
- Bayshore Live Oak Park Shoreline Restoration: Preliminary plans have been reviewed with permitting agencies. Final plans reflecting agency and staff comments were submitted to agencies. Corps RAI was received and response is being prepared.
- Harbor Heights Drainage, Parking and Sports Facilities Improvements: Paving has been completed and work is continuing on the sports courts.
- Harbour Heights Boat Ramp: NO CHANGE – consultant not available.
- El Jobean Fishing Pier: NO CHANGE – consultant not available.
- Justice Center Expansion: No comments on draft RFP received from stakeholders. (All comments relayed at a pre-RFP workshop are sufficient.) The final draft RFP sent to Purchasing.
- Sales Tax Project – Family Services Center Renovations: Spatial and functional analysis of the Family Services Center and Cultural Center is underway. Final floor plans and deficiencies analysis are complete. Functional and program analysis is ongoing.
- Sales Tax Project – Veterans Memorial Park: The designers provided four conceptual park layouts. The project team will meet to discuss the concepts compiling selected elements into the final concept. The construction manager was shortlisted on June 25th with BCC approval scheduled for July 28th.
- Sales Tax Project – McGuire Park: Negotiations kick-off meeting was held on June 9 and included all stakeholders to give consultant a broad perspective on context and possible scope of work. Consultant submitted first draft which is being reviewed by staff.
- Sales Tax Project – South County Community Library: Proposals received and ranked by committee; scheduled for BCC approval of ranking on June 23. City authorized staff to develop inter-local agreement for property. Boundary survey has been requested.
- Sales Tax Project – CCSO District 1 Offices: The design firm was approved by BCC on June 23rd. The negotiations started on June 26th. The construction manager pre-submittal meeting was held June 25th with packages due July 16th. The professional committee is scheduled for July 28th for shortlisting.
- Sales Tax Project – Jail Infirmary: The design pre-submittal meeting was held on June 15th with packages due on June 30th. The committee will review and shortlist on July 16th.
- Fire Station # 10: The fire sprinklers design has been completed and advertised for construction bids. One construction bid has been received but it had exceptions. CC purchasing is attempting to secure this bid.

Human Resources

- Employee & Labor Relations:
 - Continued Union negotiations with IAFF
 - Extended employment opportunities to 47 candidates.
 - Attended Local SHRM Meeting
 - Recruitment related activities and hiring processes
 - Served on Interview Panel for Community Services Natural Resources Manager
 - Employee related issues and investigations
 - Continue to partner with Charlotte Technical Center by offering job shadowing opportunities and Water & Wastewater Operator Training with Utilities department
 - Discipline related conversations and activities
 - Monitor the community service program with Courts System
 - FMLA Processing & Reporting
 - Tasks associated with Employee of the Month
 - Legal Discussions
 - Miscellaneous advisement/investigations/coaching/development conversations
- Benefits Related:
 - Facilitated Orientations
 - Process Tuition Reimbursement Requests
 - Prepare orientation booklets
 - Provide Customer Service to employees
 - Produce Service Awards and letters to employees
 - Self- service assistance regarding on-line applications & Eden self-service system
- Learning & Organizational Development:
 - Halogen assistance for employees and Management
 - Held “Motivating for Results – Bringing out the Best in People”
 - Generated monthly service awards
 - Miscellaneous coaching/development conversations
 - Held Ambassador Program – 32 employees enrolled
 - Professional Development to include webinar, reviewing industry journals, etc.

Human Services

- “Caught in the Act” good customer service acknowledgement goes to Ellen Betz and Theresa Lewis this month.
- Ivey Winkler was selected as County Employee for the month of June and will be recognized by the Board of Commissioners at their July 28th meeting.
- Terry Keene, Assistant Veteran Services Officer, offered help to a Vietnam combat wounded veteran in writing his request for a Bronze Star Medal with V device citation to the Secretary of the Navy. Not routinely a service of our Veteran Services Office, the Veteran and his family appreciated the interest and assistance. The Veteran is waiting for the official response to his request.
- 2-1-1 Call Centers throughout Florida contract with the Florida Department of Agriculture and Consumer Services to provide information on Summer BreakSpot. This program assists school aged children accompanied with an adult to obtain free breakfast and lunch throughout Charlotte County Public Schools. The program started in June and will end in August (dates for BreakSpot sites vary).Parents/Care Givers are encouraged to dial 2-1-1 for information on times and locations nearest to their homes. This program ensures that children of Charlotte County obtain proper nourishment for breakfast and/or lunch during the summer months.
- Family Services staff attended a developmental assets meeting to discuss the upcoming plans for the 2015-2016 Youth Summit.
- The Health Department dietician reviewed the Department’s food pantry and made recommendations for healthier future purchases.
- The Family Services Manager attended the Drowning Prevention Coalition meeting with partners that included the YMCA, DCF, and school district, Fire/EMS, Galisano Children’s

Hospital and Bayshore Hospitals. Future partners may include non-profit agencies at the Family Services Center, esp. the Boys and Girls Club.

- Housing Division hired a new Administrative Assistant. Welcome back, Ebony Louis.
- Department staff participated in team building and staff appreciation event on June 5th.
- All on-site and desk review monitoring of in-home elder care for 2014 vendors was completed. Purchasing Bids for 2015 vendors were received, reviewed, and recommended for Board of County Commissioner approval on June 23, 2015. New contracts will be in effect July 1, 2015.
- Veteran Services staff attended the Congressional Caseworker/VSO meeting at the Port Charlotte VA Clinic to review/new changes in VA medical care.
- Family Services staff and Department Director participated in the desk review interview for the Juvenile Diversion grant contracts. No deficiencies were identified.
- Veteran Services assisted a veteran with severe mental incapacities in navigating the VA's "Choice" doctor program. The veteran was previously unable to make himself an appointment to see an eye doctor because of lack of understanding of the process and lack of transportation to a facility. Staff was able to sit with the veteran and call the Choice Program line and find him a facility that was in an area serviced by Charlotte County Transit and then coordinated with Transit to make his appointment.
- David Donohew received an award from the local chapter of the Military Order of the Purple Heart at the BCC meeting for his dedication to wounded veterans of Charlotte County.
- Ivey Winkler and Lori North are attending the County's 6 week Ambassador Program.
- Department staff participated in a webinar sponsored by the Florida Housing Coalition on Homelessness and Emergency Solution Grants.

Public Safety

- Animal Control: No information to report.
- Emergency Management: No information to report.
- Fire and EMS: No information to report.

Public Works

- The Engineering Division
- Construction Projects:
- Active Construction Projects (may affect vehicular/boater/pedestrian traffic patterns)
 - 2015 County Paving Program – This program provides for the resurfacing of roads in Greater Port Charlotte, Parkside, Deep Creek, and the Road & Bridge Districts. Construction Contract: Ajax Paving, Construction Schedule: March 2015 – Early 2016
 - Midway 9 Area: The Contractor completed paving and restoration continues.
 - Peachland 4 Area: The sodding operation is nearing completion.
 - Deep Creek Phase I: Base repairs are underway; paving will follow.
 - To date, approximately 24,986 tons of S-III asphalt has been placed in the Greater Port Charlotte area. The time complete is 43.4 percent and the work completed is 43.5 percent.
 - Burnt Store Road (Phase 3) Widening – Construction consists of widening Burnt Store Road, between the Lee County Line and a point north of Zemel Road, to a four-lane divided suburban typical section including stormwater management, drainage improvements, street lighting, 6' sidewalks on both sides of the roadway, utility relocations and additions. Construction is projected to be complete in September 2015. Construction Contract: Gibbs & Register, Construction Schedule: 03/10/2014 – 11/18/2015
 - The excavation of all ponds is complete. Grading and sodding of swales continues.
 - Work is progressing on the box culverts at the Clark Canal. Work is scheduled to begin at the box culvert at the Bear Branch Creek now that traffic has been shifted to the new east side lanes. The west side of the box culverts will be constructed in the upcoming months.

- Installation of drainage pipes and utilities continues. Approximately 97% of the utility pipe and 83% of the drainage pipework has been installed.
- Over 85% of the sidewalk sub grade has been installed on the northbound side. Concrete installation for the sidewalk is 85% complete on the northbound side and 20% complete on the southbound side.
- The contractor completed 90% of the stabilizer/base on the northbound travel lanes and 10% on the southbound travel lanes. The first and second course of asphalt has been paved on the northbound lanes - and another 1,500 feet of asphalt has been paved on the southbound lanes.
- Crews are installing street lighting and IT conduit on the east side of the project. FPL pole relocation and new electrical wire is complete. FPL crews have removed the old poles.
- Please note that traffic has shifted to the east side of new roadway and the speed limit is reduced to 35 miles per hour. The entire project length is a NO PASSING zone; extreme caution should be used when traveling in this area.
- Construction is approximately 64% complete.
- Charlotte Harbor Gateway Harbor Walk, Phase 1 – This project is to design and construct pedestrian and boater access to Charlotte Harbor. The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor.
- The County is utilizing Florida Department of Transportation (FDOT) Local Agency Program (LAP) Funds to construct this project. Notice to Proceed was issued by FDOT on Dec. 11, 2014. This project includes Construction, Engineering and Inspection (CEI) services to ensure compliance with federal rules and requirements. The Board of County Commissioners approved the CEI contract with CDM Smith on November 12, 2014. Construction Contract: Quality Enterprises, Construction Schedule: 05/18/2015 – Feb 2016.
- Quality Enterprises began construction on May 18, 2015. The area will be closed to the public during construction. A project map indicating the specific project location is available on the project status website. Public service announcements and on-site signage will be utilized to inform local residents about the construction activities and the necessary area closure.
- CR 771 (Gasparilla Road) Widening – The purpose of this project is to widen CR 771 (Gasparilla Road) to a four-lane divided roadway, from SR 776 to the vicinity of Rotonda Boulevard East. The project will include the installation of sidewalks and bicycle facilities. This 790 calendar day project is funded by the 2009 Sales Tax, Road Impact Fees, Gasoline Tax and a State Grant. Construction Contract: Construction Manager at Risk, Halfacre Construction, Woodruff and Sons, Inc. will be performing on-site construction, Construction Schedule: 07/07/2014 – 09/04/2016.
- Zep Construction is scheduled to pour the traffic barrier wall and pedestrian parapet wall on the new bridge deck this week.
- Woodruff and Sons' Crew #1 will be concentrating on new utility installations from CR 771 east towards Cattle Dock Rd.
- Woodruff and Sons' Crew #2 is installing storm drain systems from Marathon Boulevard north to SR 776.
- Woodruff and Sons' Crew #3 is working on sidewalk construction south of Marathon Boulevard and is importing fill material to begin road construction from San Domingo Boulevard to Marathon Boulevard.
- The directional bore is complete under SR 776, just east of CR 771, to provide for a new water main on the north side of SR 776 for future development.
- Additional crews are on-site completing stormwater retention ponds.
- Overall construction is 42% complete.
- Edgewater Drive Widening Phase 2 – This project will widen Edgewater Drive, between Harbor Boulevard and Midway Boulevard, to a four-lane arterial roadway designed to better serve the central portion of the County and accommodate anticipated traffic growth. The project will include replacing three bridges (West Spring Lake Waterway, East Spring Lake Waterway, and Sunrise Waterway) and improve five intersections, four of which will be roundabouts. Improvements include a raised median, curb and gutter, sidewalks/bike lanes, and landscaping.
- This project includes Construction, Engineering and Inspection (CEI) services to ensure compliance with federal rules and requirements. The Board of County Commissioners approved

the CEI contract with Southwest Engineering & Design on November 12, 2014. Construction Contract: Owen-Ames-Kimball, Construction schedule: 1/5/2015 – 2/5/2017.

- Excerpts from the GoEP2.com website:
- Thomas Marine Construction is driving production piles and will begin replacing and widening three bridges along the Edgewater Driver Corridor in Port Charlotte across the East Spring Lake, West Spring Lake and Sunrise Waterway. The contractor anticipates leaving one of the spans open at all times for marine traffic. Any channel restrictions or temporary closures will be coordinated with the Coast Guard and published in the [Local Notice to Mariners](#) (see Chart 11416).
- Notice of Intermittent Traffic Delays – Edgewater Drive/Harbor Boulevard Intersection - was published on July 2, 2015 - PORT CHARLOTTE, Fla. (July 2, 2015) the contractor will be installing the mast arm foundations at the Edgewater Drive/Harbor Boulevard intersection the weeks of July 6 and July 13. Motorists should expect stoppage of traffic as equipment is moved through the intersection.
- When the Edgewater Drive Phase 2 Improvements are complete, the Edgewater Drive/Harbor Boulevard intersection will be a signalized intersection with mast arms.
- Midway Boulevard Widening Phase 2 – This is the last phase of a multi-year widening project of Midway Boulevard. The project limits are from Sharpe Street (just east of Harbor Drive) to the intersection of Kings Highway (about 2.25 miles). Design includes four lanes of traffic with center turn lanes, new sidewalks on both sides, closed drainage system, new traffic signals at Beacon Drive, new pedestrian crossings at the schools, new lighting, and a new water and sewer system along the corridor. Temporary sidewalks, meeting the ADA requirement, will be installed during construction to maintain all pedestrian access. The road may be closed to through traffic at times however mail delivery, emergency services and access to local residences will be maintained during construction. This project was selected for inclusion in the 2008 Sales Tax Referendum. Construction Contract: Forsberg Construction, Construction Schedule: June 30, 2015 – Summer 2018
- Construction began June 30, 2015 from Achilles Boulevard to Kings Highway.
- From: <http://midwayupdate.com/> (June 23, 2015) - The Contractor will be mobilizing and setting up the construction yard during the month of July. Contractors Planned Schedule: Construction Activities for the rest of this year will be focused on the east end of the project from the Niagara waterway (Achilles Street) to Kings Highway. Storm Drainage work to begin mid-August and continue through mid-November along Midway Boulevard in the area between Achilles to Shilo Street.
- Sidewalks - Rotonda Boulevard West – The Rotonda West MSBU Committee requested a sidewalk and bike path along the Boulevards. This project will design and construct approximately 1.4 miles of sidewalk and bike path along Rotonda Boulevard West from Parade Circle to Rotonda Circle. Construction Contract: General Contracting Services, Construction Schedule: 01/05/2015 – 07/31/2015.
- Construction is complete from Rotonda Circle to Parade Circle. The Contractor is now working at the bridge between Rotonda Circle and Boundary Boulevard.
- Stormwater Control Structure Replacement - Fordham Waterway at Peachland FOR 5.11 – This project provides for the construction of a stormwater control structure under Peachland Boulevard at the Fordham Waterway. The new structure will replace two 48" culverts and a 50' weir with one 8'x10' box culvert with a 5' weir. Construction Contract: Quality Enterprises, Construction Schedule: 8/3/2015 – 3/10/2016.
- The construction contract was awarded to Quality Enterprises at the BCC meeting on May 26, 2015. The pre-construction meeting was held June 9, 2015. Work is scheduled to begin on August 3, 2015.
- Stormwater Control Structure Replacement - Niagara Waterway at Peachland NIA 5.72 – This project provides for the construction of a stormwater control structure under Peachland Boulevard at the Niagara Waterway. The new structure will replace a 48" reinforced concrete pipe and a 22' weir with two 36" reinforced concrete pipes with a 6' weir. Construction Contract: Quality Enterprises, Construction Schedule: 8/3/2015 – 3/10/2016.

- The construction contract was awarded to Quality Enterprises at the BCC meeting on May 26, 2015. The pre-construction meeting was held June 9, 2015. Work is scheduled to begin August 3, 2015.
- U.S. 41 Microtunnels / Weirs – This project involves engineering and permitting for the directional drilling of culverts under US 41 at the Fordham, Elkcam, and Pompano Waterways, replacement of culverts at the North and South US 41 Access Roads within the Pompano Waterway, replacement of a stand-alone weir across the Elkcam Waterway, north of the US 41 Access Road, and replacement of a stand-alone weir across the Fordham Waterway, north of the US 41 Access Road. Construction Contract: ZEP Construction, Construction Schedule: 11/18/2013 – 6/30/2015
- All contractual construction items are complete; punchlist items and demobilization of equipment is projected to be complete by the end of July.
 - Elkcam Waterway: Zep Construction is currently working on punchlist items.
 - Fordham Waterway: Zep Construction is currently working on punchlist items.
 - Elmira Blvd: Complete.
- Winchester Boulevard South Extension – This project includes the construction of a new four-lane connector from Placida Road to the Charlotte/Sarasota County line, with a direct connection to I-75 via River Road within Sarasota County. The Florida Department of Transportation approved the final plans for intersection improvements at SR 776/Winchester Boulevard North. Intersection improvements include a right turn lane and traffic signalization improvements; this work has been added to the project. Construction Contract: ZEP Construction, Construction Schedule: 11/25/2013 – Summer 2015
 - The new sidewalk and curbing on SR 776 is complete.
 - Storm drainage and utility installations are 100% complete.
 - The installation of street lights and poles is 100% complete.
 - The SR 776 intersection gravity wall is complete.
 - The final lift of asphalt is complete throughout the entire project.
 - ADA sidewalk mats are 100% complete.
 - Roadway signing and striping is 100% complete.
 - Signalization at CR 775 and SR 776 is in the final stages of completion.
 - A ribbon cutting ceremony was held June 15, 2015. Winchester Boulevard South is open to traffic.
- Construction Projects In Design or Negotiation:
 - Burnt Store Road Phase 2 Widening – This project is to design and permit a new four-lane divided roadway to include sidewalks and bike facilities between the existing two (2) four-lane projects to the north and south. This section is from the southern end of Burnt Store Road (near Notre Dame Boulevard) to the northern four-lane section of Burnt Store Road, north of Zemel Road. Design Contract: Johnson Engineering, Design/Permitting schedule: (in negotiation) Procurement Process: (Construction TBD), Projected start of Construction: TBD
 - Charlotte Harbor Gateway Harbor Walk, Phase 2 – This project is to design and construct pedestrian and boater access to Charlotte Harbor. The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor. Phase 2 includes the design of pedestrian connections from the promenade (located along the east side of US 41 northbound travel lanes), including a boardwalk crossing underneath the US 41 Bridge, a stairway connecting the promenade to the US 41 Bridge sidewalk, a fishing pier, and a water taxi dock facility. Design Contract: Kimley-Horn & Associates, Design/Permitting Schedule: 10/15/2013 – 07/17/2015, Procurement Process: October 2015, Projected Start of Construction: Early 2016
 - Meetings with the design firm continue; submission of permit applications and 90% design plans are expected in June 2015. County staff and the design team are working with the Florida Department of Transportation to discuss the plans and secure the land lease agreement.
 - Edgewater Drive Bridge Repair at Elkcam Waterway – This project includes engineering services to inspect and evaluate the current condition of each wall at the Edgewater Drive Bridge (014074) over the Elkcam Waterway near Cousley Drive and determine the most cost effective method of

- repair. Design Contract: CES/American Engineering, Design/Permitting Schedule: through 8/27/2015, Procurement Process: September 2015, Projected Start of Construction: Late 2015
- The design firm submitted a Wall Rehabilitation Report to the County on April 24, 2015; staff is currently reviewing the report.
 - Parkside - Harbor Boulevard Improvements (U.S. 41 to Olean Boulevard) Phase 2 – Phase 2 design includes roadway improvements consisting of a four lane divided roadway with a 16' – 20' raised median that will provide for safer turning movements, 8' – 10' multi use paths on both sides, landscaping, decorative lighting, wayfinding and a gateway feature. Utility improvements are included in this project. Design Contract: Johnson Engineering, Design/Permitting Schedule: 11/12/2013 – 04/25/2015, Procurement Process: August 2015, Projected Start of Construction: Late 2015
 - The Engineering Division received the 90% landscape plans and is currently reviewing 90% utility and stormwater plans.
 - The Board of County Commissioners approved Charlotte County Utilities' change order for additional utility design on May 12, 2015 pertaining to Aaron Street infrastructure.
 - Placida Road Safety Improvements Phase 1 (Rotonda Blvd. West to Cape Haze Drive) – Safety improvements include: a 2.9 mile bicycle-pedestrian path from Rotonda Boulevard West to Cape Haze Drive, intersection improvements at Lemon Bay Golf Course, Bantry Bay, Cape Haze Drive and Panama Drive and resurfacing of Placida Road from Rotonda Boulevard West to the Boca Grande Causeway. Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: through Summer 2015, Procurement Process: Fall 2015, Projected Start of Construction: Fall 2015
 - Utility design should be complete by August 2015. Construction plans are on hold at approximately 80% pending completion of utility plans. Utility plans are currently at 60% and have been submitted to CCU for review.
 - Placida Road Safety Improvements Phase 2 (Cape Haze Dr. to Boca Grande Causeway) – This project provides for a continuous walkway along Placida Road from SR 776 to the Boca Grande Causeway. This multi-use path will run along the northwest side of Placida Road and will be 10' wide to accommodate both pedestrians and bicyclists. Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: through Summer 2015, Procurement Process: Fall 2015, Projected Start of Construction: Fall 2015.
 - Utility design should be complete by August 2015. Construction plans are on hold at approximately 90% pending completion of utility plans. Utility plans are currently at 60% and have been submitted to CCU for review.
 - Sheehan Boulevard Bridge Repair at Yale Waterway – This project will rehabilitate the existing Bridge on Sheehan Boulevard over the Yale Waterway. The existing Bridge was built in 1968 therefore the Bridge deck and rails are substandard. Sales tax funds will supplement MSBU funds allowing for the inclusion of sidewalks on both sides of the Bridge. The rehabilitation will widen the structure to accommodate sidewalks, replace the bridge deck and install a barrier wall. The proposed design includes sidewalks on both sides of the Bridge and allows the bridge to be a segment of the horizontal curve, maximizing the bridge deck area. Design Contract: Southwest Engineering and Design, Design/Permitting Schedule: 09/10/2012 – Late 2014, Procurement Process: Summer 2015, Projected Start of Construction: Fall 2015
 - 100% design plans were received and are under review. CCU completed the watermain design to connect existing watermains on either side of the bridge. The proposed watermain will be supported on the Bridge.
 - With the utility design complete, the bridge rehabilitation project will be submitted to the Purchasing Department in preparation for bid solicitation.
 - Sidewalks – Burnt Store Lakes – The South Burnt Store MSBU Committee requested sidewalks within the Burnt Store Lakes subdivision. This project will design and construct approximately 1.5 miles of sidewalks: Vincent Avenue from Boca Vista Road to Burnt Store Road, Saragossa Lane from Cape Horn Boulevard to Burnt Store Road, and Rio Togas Road from Cape Horn Boulevard to Burnt Store Road. Design Contract: Banks Engineering, Design/Permitting Schedule: 01/06/2014 – Late 2014, Procurement Process: Summer 2015, Projected Start of Construction: Late Summer 2015

- Budget adjustments have been made allowing for construction to begin on Vincent Avenue, Saragossa Lane, and Rio Togas Road this year. Bid specifications are being finalized by staff. This project is expected to go out for bid in July 2015.
- Sidewalks – Cape Haze Drive – Design and construction of approximately 3,400 linear feet of sidewalk along Cape Haze Drive, from Arlington Drive north to approximately 450' north of Links Lane, where Cape Haze Drive becomes a four lane road. Design Contract: Johnson Engineering, Design/Permitting: March 2015 – Fall 2015, Procurement: Fall 2015, Construction: Early 2016
- Staff met with the Engineering firm to confirm the scope and fee for the project. 30% design plans are expected to be received in July 2015.
- Sidewalks – Gulfstream Boulevard – This project will consist of an 8' sidewalk installed from an existing sidewalk on Gulfstream Boulevard at Snow Drive continuing to Rosemont Drive. Design includes a connection to an existing sidewalk on Sunnybrook Boulevard. Design Contract: Giffels-Webster Engineers, Design/Permitting: 3/20/2011 – 6/25/2013, Procurement: April – Sept. 2015, Construction: TBD
- Design is complete and the bid package is in the Purchasing Department undergoing review in preparation for bid advertisement. Public Works anticipates that this project will be advertised for bid in July 2015.
- Sidewalks – Harbour Heights – This project consists of constructing approximately 2.75 miles of 5' wide sidewalks within the Harbour Heights MSBU District. Sidewalks are proposed along the following six (6) roadways: Sunnybrook Road (from triangle at Broadpoint Dr. to Peace River Dr.), Peace River Drive (from Sunnybrook Rd. to San Marino Dr.), San Marino Drive (from Broadpoint Dr. to Peace River Dr.), Broadpoint Drive (from Voyageur Dr. to Washington St.), Sulstone Drive (from Sunnybrook Rd. south to end), Voyageur Drive (from Broadpoint Dr. to end). Design Contract: Charlotte Engineering, Design/Permitting: 6/27/14 – May 2015, Procurement: TBD, Construction: TBD
- The 100% design plans were reviewed and returned to the Design Engineer; the bid set of design plans are in progress. Contract documents are assembled and under review.
- Utilities are now being added to the contract. Upon receipt of utility plans, this project package will be submitted to the Purchasing Department.
- Sidewalks – Oceanspray Boulevard – A sidewalk may be installed on Oceanspray Boulevard from Sunnybrook Boulevard to Gulfstream Boulevard. Design includes a crossing at Spinnaker Boulevard and is an integral part of a network of sidewalks planned for the Englewood East / Rotonda Area. Design Contract: Johnson Engineering, Design/Permitting Schedule: 01/03/2012 – 05/14/2013, Procurement Process: TBD, Projected Start of Construction: TBD
- The original allocation of \$10,000,000.00 from sales tax funding is close to being spent. A determination is forthcoming on which sidewalks will be constructed with the remaining funds. More information will be provided as it becomes available.
- Sidewalks - Parade Circle Sidewalk Connections – The Rotonda West MSBU requested that sidewalks be installed along the feeder roads leading to Parade Circle. This design will be for approximately 950 feet of 6' sidewalk along Oakland Hills Road, Pebble Beach Road, Pinehurst Road, Broadmoor Road, Long Meadow Road and White Marsh Road. Design Contract: Johnson Engineering, Design/Permitting: thru Summer 2015, Procurement: TBD, Construction: TBD
- Johnson Engineering submitted the 100% design plans and bid specifications which are under review by County staff.
- Sidewalks - Sheehan Boulevard – This sidewalk will be installed on Sheehan Boulevard, from Noble Terrace to Peachland Boulevard, and includes a connection to a recently constructed sidewalk on Alton Road as well as utility improvements. Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule (Sidewalk only): 03/02/2011 – 05/10/2013, Procurement Process: August 2015, Projected Start of Construction: TBD
- CCU received the FDEP permit for the utility portion of the project and is working on technical specifications and bid items. This sidewalk project has been incorporated into the "GPC Bridge Rehabilitation - Sheehan Boulevard over Yale Waterway" project.
- Sidewalks - South Gulf Cove – The South Gulf Cove MSBU Committee requested approximately 17 miles of multi-use pathways within the South Gulf Cove subdivision. Phase One includes the design and construction of approximately 2.7 miles of off-street pathways on Ingraham Boulevard

from Gasparilla Road to Calumet Boulevard and on Calumet Boulevard from Ingraham Boulevard to St. Paul Drive. Design Contract: Johnson Engineering, Design/Permitting Schedule: 01/06/2014 – 10/01/2014, Procurement Process: thru Summer 2015, Projected Start of Construction: Fall 2015

- Final construction plans and specifications were received on February 3, 2015. The bid package is in the Purchasing Department undergoing specification review.
- South Gulf Cove Bridge Repairs – This project consists of Bridge repairs needed in South Gulf Cove based on the 2013 Florida Department of Transportation Bridge Inspection Report. The St. Paul Drive Bridge over the Zephyr Waterway has one (1) pile with delamination at each of the four corners with evidence of corrosion bleed-out on the northwest corner that needs to be repaired. The Ingraham Boulevard Bridge over the President's Waterway has two (2) piles that have experienced section loss within the wet/dry zone due to the corrosivity of the blackish water and are in need of repair. Design Contract: American Consulting Professionals, Design/Permitting Schedule: 05/01/2014 – 01/31/2015, Procurement Process: thru August 2015, Projected Start of Construction: Fall 2015
- On May 20, 2015 construction bids were opened and are under review for compliance. Once the lowest, responsive, responsible bidder has been determined Engineering Staff will make a recommendation to the Purchasing Department.
- Tom Adam's Bridge Rehabilitation – This project consists of replacing the existing tender house, electrical, and mechanical equipment. The proposed Tenderhouse will provide a gateway to the Manasota Key will feature a standing seam roof color coordinated with the bridge and large observation windows designed to withstand hurricane winds. The proposed Tenderhouse will provide visibility of traffic and pedestrians approaching the structure when the bridge is being opened or closed. Currently, the bridge tender's view is obstructed. The existing Tenderhouse will be removed providing a scenic outlook for pedestrians. The existing concrete railing and guardrail will be removed and replaced with a steel traffic barrier and aluminum handrail, which will allow for widening the sidewalk to a minimum of five (5) feet. The sidewalk surface will be topped to correct slope and alignment issues, making it easier for pedestrians to cross the bridge. The rehabilitation will also replace the existing Traffic Gates, Traffic Signals, the approach slabs (concrete slab which connect the bridge to the roadway), abutment wall cap, slope pavement (surface under the bridge approaches), plus the bridge will be repainted. Design Contract: Charlotte Engineering & Surveying, Design/Permitting Schedule: 07/02/2012 – Summer 2014, Procurement Process: Spring-Summer 2015, Projected Start of Construction: Summer 2015
- This project is currently advertised for bid.
- Coastal Projects:
 - Alligator Creek Dredging – The Alligator Creek Waterway MSBU Committee requested that the County design and apply for a permit to dredge the navigable waterways within the Alligator Creek MSBU to a depth of -6 feet MLW. It is anticipated that a significant amount of time may be required to negotiate with the Florida Department of Environmental Protection (FDEP) to issue permits for the dredging within the Alligator Creek to more than a depth of -5 feet, which is the depth for the current permit. Design Contract: Coastal Engineering, Design/Permitting Schedule: 01/06/2013 – Summer 2015, Procurement Process: Summer 2015, Projected Start of Construction: Summer 2015
 - The Army Corps of Engineers (ACOE) combined the -5' MLW Maintenance Dredging project with the proposed -6' MLW project even though they are different in their scope.
 - The FL Department of Environmental Protection (FDEP) permit was received for the -6ft MLW project which includes public interest in the form of purchasing and donating an YSI Water Quality Monitor to the "Friends of CHAP."
 - The ACOE issued their public notice and received one request for additional information from National Marine Fisheries specific to Essential Fish Habitat. Coastal Engineering Consultants responded to the ACOE, supplying them with the requested data; a letter of informal consultation was sent by the ACOE to the National Marine Fisheries for review in February 2015.
 - On April 9, 2015 staff requested that the Sea Edge ACOE permit be extended which is under review.

- Buena Vista Grassy Point Waterway Maintenance Dredging – Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral channels and 500 feet into the interior canals to determine the amount of material needed to be removed to restore safe navigation. Design Contract: Johnson Engineering, Design/Permitting Schedule: 02/01/2014 – Summer 2015, Procurement Process: Summer 2015, Projected Start of Construction: Late 2015
- The permit application was submitted to FDEP on July 23, 2014. FDEP issued their permit but had to send the application to the Army Corps of Engineers (ACOE).
- Consultation with National Marine Fisheries Service (NMFS) is underway for the presence of the Smalltooth Sawfish. A request for additional information was received from NMFS on Jan. 12, 2015 regarding the seagrass in the areas adjacent to the channel. Johnson Engineering is preparing a response to provide the requested data.
- The 80% construction plans have been reviewed by staff with minor edits to the plans.
- Gulf Cove Waterway Maintenance Dredging – Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral/access channels. The amount of material to be removed will be determined as engineering and design progresses. The project includes the removal of the existing silt to the previous dredge depth of -4ft MLW within the lateral/access channels and 100 feet into the interior canals. Design Contract: TBD, Design/Permitting Schedule: May 2014 - Winter 2015, Procurement Process: Spring 2016, Projected Start of Construction: Spring 2016
- Coastal Engineering Consultants (CEC) proposed an alternate approach that will improve navigation and yield cost savings over time through reduction of maintenance dredging needs. The approach includes identifying/combining multiple canals into single channels extending to the river.
- The County reviewed the preliminary plan set and issued a revised task order to Coastal Engineering Consultants to proceed with the additional survey and design work. CEC completed the additional survey and alternate design alignments depicting the proposed connector channels. The design was reviewed and approved by the MSBU Committee; a second change order was submitted to facilitate the new design.
- A pre-application meeting was conducted with the FDEP and ACOE to determine project feasibility. Both agencies view the project as favorable. FDEP commented that the FWC Department of Aquaculture will need to comment on the shellfish habitat designation and the ACOE stated that NMF will need to do the same in regards to the Smalltooth Sawfish habitat.
- The spoil site has been identified for temporary use for permitting. The permit application and drawings are complete and were submitted to State and Federal permitting agencies.
- Harbor Heights Waterway Maintenance Dredging – This project consists of maintenance dredging existing man-made canals and access channels to their permitted conditions to restore safe navigation within the waterway system. Design Contract: Stantec, Design/Permitting Schedule: 12/17/2013 – Spring 2015, Procurement Process: Spring 2015, Projected Construction: Summer 2015 through late 2015
- Staff reviewed the bid specifications and the Consultant made final revisions; limited vegetation trimming, for line of sight/navigation, was added to the contract.
- This project is tied to the Countywide Dredge Permit and the permit renewal is still pending from Army Corps of Engineers, (ACOE) therefore this project has been delayed.
- Staff has been in constant communication with the ACOE and has been advised that this project may fit under the programmatic biological opinion that is being completed by National Marines Fishery Service (NMFS) which may facilitate permitting.
- County and ACOE staff answered a Request for Additional Information from the National Marines Fishery Service which indicates that this project is now under active review by NMFS. According to the NMFS website, the draft Letter of Consent advanced from Phase 1 to Phase 2 on May 11, 2015.
- Manasota Key North Beach Erosion Study – Public Works Engineering requested Letters of Interest (RLI) from the Library of Engineering Firms to complete a Regional Beach Erosion Study (BES) on the north end of Manasota Key, from R monument 1 to R monument 15, upon the request of citizens affected by critical beach erosion. Upon completion of the study, this

information could be used to develop funding strategies and further the project into permitting. Design Contract: Coastal Engineering, Design/Permitting Schedule: Summer 2015 – Late 2015

- The erosion study shall include the following:
- a. Beach Profile Surveys
- b. Erosion Analysis
- c. Sand Volume Analysis
- d. Conceptual Restoration Plans
- e. Natural Resource Surveys
- f. Develop Funding Approaches and Strategies to Mitigate Total Cost
- g. Participate in Stakeholder Meetings
- h. Provide Potential Cost Estimates
- i. Provide Permit Feasibility Analysis
- Coastal Engineering Consultants completed the initial surveys and will continue to refine the data and conduct additional survey work as needed.
- Manchester Waterway Bathymetric Survey – The Manchester Waterway MSBU Advisory Committee requested that a bathymetric survey be conducted within the canals of the Manchester Waterway MSBU. The results of the bathymetric survey will be used to determine the scope of work needed to dredge the canal system to a depth of -4ft measured at MLW landward of the Bridge and -5ft MLW elsewhere. Design Contract: DMK Associates, Design/Permitting Schedule: May - July 2015
- The bathymetric survey is underway and approximately 50% complete.
- Pirate Harbor Access Channel – Dredging provides safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge 2,300 feet of access channel that was not covered under previous permitting. This project was originally presented to the Florida Department of Environmental Protection (FDEP) in 2003/04 however, at that time, FDEP did not view this project as favorable and it was removed from the original contract. Now that the Pirate Harbor rock ledges have been removed, the engineering and design of the Pirate Harbor Access Channel has been added to the previous contract and will require a standard general permit. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/22/2014 – Early 2016, Procurement: Summer 2016, Projected Start of Construction: Summer 2016
- FDEP completed the UMAM ranking on the seagrass impacts for the proposed dredging. CEC is currently investigating alternative sites for creating a seagrass mitigation project (e.g., fill blow-holes / prop-scars) as the initial search for potential mitigation sites did not find enough suitable areas within the vicinity of the project area, thus a wider search area will be examined using aerial photography.
- Additional discussions with FDEP regarding the mitigation options will ensue once CEC identifies alternative sites after which the UMAM analysis can be completed by the County and FDEP. These are currently under review and have been provided to the Pirate Harbor Waterway Advisory Committee.
- Coastal Engineering Consultants, working in partnership with FDEP and County Staff, completed the field survey of potential sea grass mitigation areas. The field survey will be used to finalize the permitting process.
- South Gulf Cove Parallel Lock – The South Gulf Cove Waterway Benefit Unit Advisory Committee is concerned about the congestion of the existing lock and boating restrictions imposed when the existing lock is in under maintenance/repair. The MSBU recommends an additional lock parallel to the existing one. This project provides for engineering, permitting and construction management services for the creation of a new parallel lock located next to the existing South Gulf Cove lock. The design of this project is funded by assessments in the South Gulf Cove Waterway MSBU. Design Contract: TBD, Design/Permitting Schedule: TBD, Procurement Process: TBD, Projected Start of Construction: TBD
- The Board of County Commissioners approved the commencement of negotiations with DMK of Englewood on June 23, 2015; negotiations are underway.
- South Gulf Cove Turn Basin – The South Gulf Cove Waterway Committee requests to permit and construct a turn basin outside the lock complex to aid boaters in holding position while the lock is

in use. From outside the lock the only existing location for vessels, of any substantial size and draft, to hold position is in the channel. Due to the channel width, this poses a potential hazard notably during high winds or seas. The creation of a turn basin will aid boaters by providing sufficient space to hold position until the lock is free of other vessels. Design Contract: Johnson Engineering, Design/Permitting Schedule: 06/01/2013 – Early 2015, Procurement Process: Spring 2015, Projected Start of Construction: Summer 2015

- The Florida Department of Environmental Protection (FDEP) and Army Corps of Engineers (ACOE) permits have been issued.
- Johnson Engineering recently reviewed the cost estimate and completed a pre-construction update survey to insure the dredge quantities were still accurate prior to bid solicitation. 100% plans and revised bid specifications have been received. This project package is in the Purchasing Department undergoing preparation for bid solicitation.
- Stump Pass 10 Year Beach and Inlet Management Plan – This project provides for continued monitoring, as required by permitting, for dredging Stump Pass that re-established the 1980 channel alignment and provided for re-nourishment of critically eroded beaches. Maintenance dredging of Stump Pass and beach re-nourishment will be conducted approximately every three years. An engineered structure will be installed at Stump Pass to improve program performance. In the permitting process, an Adaptive Management Plan Strategy will be employed to provide options for modifications to structure(s) placed with initial construction, or installation of additional structures in the future, in response to beach and inlet management activities and storm erosion impacts. Design Contract: Coastal Engineering, Design/Permitting Schedule: 04/16/2012 – July 2015, Procurement Process: Summer 2015, Projected Start of Construction: November 2015
- After reviewing the proposed alternatives, the Florida Park Service prefers a rock terminal groin sited as far south as practicable. Coastal Engineering Consultants (CEC) completed a project modeling study to determine how far south it can be placed to minimize impacts. The results were provided to the State agencies responsible for review and comment.
- The result of this modeling showed that reducing the height of the structure by 1.5 feet did not affect the performance and decreased any negative impacts downstream of the structure. However, the State Park Service did not choose this as their desired configuration. They asked for a design that would increase the amount of sand placement upstream of the structure, but the modeling showed that this would be more costly and could have negative impacts on the down drift beaches and the pass itself.
- CEC submitted draft t-groin plans to FDEP in response to a Request for Additional Information (RAI.) The FDEP issued a second RAI to which the CEC and County staff have prepared a response including: minor drawing edits, minor changes to the biological monitoring program, formal public noticing, erosion control line process for sand placement, and terminal groin installation on the Stump Pass Beach State Park.
- The ACOE submitted permit documents to the State Historic Preservation Office for review of potential impacts to historical and cultural resources. It is noted that the consulting team included a marine archaeologist who assisted with the design elements to avoid such impacts.
- The US Fish and Wildlife Service agency is working on a new Biological Opinion (BO) for this Project. It is noted that the Red Knot was recently listed on the threatened and endangered species list, thus a new BO will have to review the project for migratory birds including Piping Plover and Red Knot as well as sea turtles.
- The County is actively working to renew the original project easements, specific to beach front property owners, for temporary construction and related access needs. Further, the County is seeking additional temporary construction easements from beachfront property owners outside of the original project limits from the State Park Beach to the County Park Beach on Manasota Key; approximately 80% of the easements have been obtained.
- County Staff and CEC held a telephone application conference with the ACOE; the project may change slightly to allow additional fill to be placed behind the structure to provide for quicker impoundment of the groin. To date, the changes are viewed as favorable by the Army Corps of Engineers.
- A marine marker survey has been completed and the results were shared with staff; the Signing and Marking crew relocated marine markers to better delineate the channel.

- Senate Bill 2500-A, which provides funding for Beach Management Projects, passed and could provide Charlotte County's Stump Pass project \$2.5 million. Staff is awaiting final correspondence from the State to complete this action.
- Projected Permitting Schedule:
- May 2014 - June 2015: Permit processing with FDEP & USACE
- June 2015: FDEP permit
- July 2015: USACE Permit
- Drainage Projects:
 - Stormwater Control Structure Replacement - Fordham Waterway at Quasar FOR 4.60 – This project provides for the construction of a stormwater control structure under Quasar Boulevard at the Fordham Waterway. The new structure will replace two 60" reinforced concrete pipes and a 50' weir with one 8'x10' box culvert and a 6' weir. Design Contract: Johnson Engineering, Design/Permitting Schedule: 10/01/2013 – 10/01/2014, Procurement Process: July 2015, Projected Start of Construction: October 2015
 - 100% design plans have been received. This structure is not scheduled for construction until late 2015.
 - Stormwater Control Structure Replacement – Lion Heart Waterway at Peachland LIO 4.03 – This project provides for the design, permitting and construction of a stormwater control structure under Peachland Blvd. at the Lion Heart Waterway. The new structure will replace two 60" metal pipes with two 10'x10' box culverts. Design Contract: Johnson Engineering, Design/Permitting Schedule: through Oct. 2015, Procurement Process: TBD, Projected Start of Construction: TBD
 - Survey work is underway.
 - Stormwater Control Structure Replacement - Niagara Waterway at Quasar NIA 5.09 – This project provides for the design, permitting and construction of a stormwater control structure under Quasar Boulevard at the Niagara Waterway. The new structure will replace two 48" metal pipes and a 44' weir with two 48" concrete pipes and a 20' weir. Design Contract: Johnson Engineering, Design/Permitting Schedule: 05/01/2013 – 9/1/2014, Procurement Process: Late Summer 2015, Projected Start of Construction: Fall 2015
 - The design is complete and permits have been obtained. Due to funding and other ongoing projects, this structure is scheduled for construction in late 2015.
- Landscaping Projects:
 - May 26 – June 2, 2015:
 - Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization Phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
 - Landscape fertilization was completed at Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization Phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
 - Mowing of all County-owned fenced retention pond sites was completed.
 - June 3 – 9, 2015:
 - Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
 - June 10-16, 2015:
 - Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
 - June 17 - 23, 2015:
 - Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
 - Mulch top dressing, of landscape plant beds and tree rings, was completed throughout South Gulf Cove.
 - Flower bed crop rotation was completed at the Manasota Key traffic circle.
 - Plant material enhancements were completed at the US 41 Revitalization Phase I project.

- June 24 - 29, 2015:
- Basic landscape maintenance was performed at: Manasota Key; South Gulf Cove; Grove City Park; US 17 medians in Cleveland; US 41 Revitalization phase I; Charlotte Harbor Gateway and Melbourne Street Bridge.
- Mowing of all County-owned fenced retention ponds was completed.
- Lighting Projects - Charlotte County CIP Projects:
 - Burnt Store Road Phase 1 – (Pedestrian features/preemption conflict with Seminole Gulf Railroad) An agreement with Seminole Gulf Railroad was approved by the Board of County Commissioners on May 26, 2015. The agreement is fully executed and the first installment of \$50k has been forwarded to Seminole Gulf Railroad to order equipment.
 - Burnt Store Road Phase 3 – Monitoring contract work as roadway lighting, pull boxes, and communication conduits are installed; load center cabinets have been built and installed on service poles. Inspections continue.
 - Edgewater Phase 2 Construction – Construction is underway; addressing signal timing complaints as a result of Edgewater Dr. road closure. Maintenance of the traffic signal at Edgewater Dr. and Harbor Blvd. was transferred over to the projects signal contractor. The intersection was changed to a four-way stop with flashing red signal displays. The contractor has de-energized the traffic signal and removed overhead signal displays.
 - Electric Runs to Rotonda West Bridges – Project package is in the Purchasing Department.
 - CR 771 (Gasparilla Rd) Widening Project – Reviewed and commented on roadway lighting and traffic signal material submittals. Conduit for lighting is being installed.
 - Midway Boulevard Widening Project – Construction began June 30. Traffic signal work with coincide with contractor’s construction schedule.
 - US 41 Microtunnel Project – Punchlist items are complete. The lighting portion of this project is complete.
 - Winchester Boulevard Project – Roadway opened June 15; traffic signals were turned on at each end. Contractor still needs to finish roadway lighting load center. Final punch list and walk through still needs to be addressed.
- Lighting Projects – Departmental Projects:
 - Replaced the aging signal controller cabinet and components at the intersection of US 17 at Disston Avenue; FDOT furnished the materials.
 - Rotated all signal displays upright and placed the intersection of Placida Road and Winchester Boulevard into flash mode on June 12. The intersection was placed into full operation on June 15. The intersection of SR 776 at Winchester Boulevard was placed into flash mode on June 12 and into full operation on June 15.
 - Repaired a pedestrian signal pole on the northeast corner of SR 776 at Murdock Circle as a result of a vehicle accident.
 - Replaced the pedestrian signal pole on the southeast corner of Cooper Street at Carmalita Street as a result of a vehicle accident.
 - Replaced batteries in the uninterruptable power supply (UPS) unit at Jones Loop Road at the I-75 southbound off-ramp and Placida Road at Winchester Boulevard.
 - Replaced video detection camera mounting brackets at the intersections of Kings Highway at Sandhill Boulevard and at the I-75 northbound off ramp.
 - Replaced one blue confirmation light mounted under the traffic signal display at U S41 and Midway Boulevard.
 - Replaced the battery in two solar school flashing beacon assemblies.
 - Worked with the vendor of the school flasher time clock system to resolve communication issues. Crews replaced numerous cellular modems which were not communicating with the system.
 - Lighting District employees, Andrew Amendola and Pete Casseday, attended fork lift training at Charlotte County Utilities.
 - Investigated a roadway lighting complaint of “lights on during the day” on SR 776 at the Myakka River Bridge. Crews replaced the photocell that controls its operation. Crews also repaired four additional street light poles in mid-county.

- Installed cabling, mounting hardware, radar detection units and made up the cable connectors at Marion Avenue at Bal Harbor Boulevard. The new vehicle detection units will be placed into operation next month after the traffic signal cabinet is replaced due to aging equipment.
- Replaced three defective video detection cameras at SR 776 and Murdock Circle.
- Attended weekly progress meetings and participated in underground signal conduit inspections for the US41 widening project.
- Attended bi-weekly progress meetings and participated in signal construction inspections on the SR776 re-surfacing project.
- Completed traffic signal preventative maintenance at the following locations:
 - Conway Blvd. at Olean Blvd.
 - SR 776 at Pine St.
 - Harbor Blvd. at Olean Blvd.
 - SR 776 at San Casa Blvd.
 - Placida Rd. at Winchester Blvd.
 - Olean Blvd. at Aaron St.
 - Midway Blvd. at Harbor Blvd.
 - US 41 at Burnt Store Rd.
- Traffic Management Center:
 - Develop signal phasing and timings for CR 775 at Winchester Rd. intersection.
 - Winchester Rd. opening and review of signal operations.
 - Coordinate efforts to affect repairs due to cut fiber Florida St; deliver supplies to scene.
 - Continue with review and coordination of Countywide signal re-timing efforts.
 - Found issues with data information being delayed or stop to SWIFT center. Resolved.
 - Continue monitoring of US 41 traffic signals due to Edgewater Rd closure.
 - Ongoing – Assist Albeck & Gerken, FDOT consultants, for inventory of traffic signal intersections.
 - Continue efforts promoting the TMC’s Twitter account for traffic incidents.
 - Locates Performed:
 - 301 requests for underground utility locates were received generating 98 tickets for locates.
 - Trouble Calls:
 - 26 trouble calls received, responded to and problems of various natures resolved.
- Maintenance & Operations:
 - June 3 - 9, 2015:
 - A total of 39 new requests were received related to brush, drainage, asphalt repair, and debris.
 - Drainage line & grade:
 - 13,350 SF in Northwest Port Charlotte
 - 3,500 SF in Grove City
 - 7,145 SF in Greater Port Charlotte
 - 2,600 SF in Rotonda West
 - 7,490 SF in Road & Bridge South
 - Small pipe install:
 - 34 LF in Greater Port Charlotte
 - 20 LF in Englewood East
 - 64 LF in Punta Gorda Non-Urban
 - Menzie ditch cutting:
 - 68,805 SF in South Charlotte Stormwater
 - 70,000 SF in West Charlotte Stormwater
 - 40,000 SF in Englewood East
 - Boom mower:
 - Cut 977 CY in Northwest Port Charlotte
 - Cut 23,250 CY in Rotonda Lakes
 - Cut 30,427 CY in Punta Gorda Non-Urban
 - Cut 43,478 CY in Greater Port Charlotte
 - Culvert cleaning:
 - Cleaned 1 culvert in Greater Port Charlotte
 - Cleaned 2 culverts in Road & Bridge South

- Cleaned 16 culverts in Road & Bridge North
- Cleaned 2 culverts in Punta Gorda Non-Urban
- Cleaned 1 culvert in Burnt Store Village
- Cleaned 4 culverts in Deep Creek
- Asphalt repair:
- Utilized 4 tons of material to repair locations throughout the County
- Trash / debris removal:
- Removed 6,520 pounds of debris from Englewood East
- Road grading:
- 33,000 SY on Don Pedro / Knights Island
- Contracted Services
- West county ROW mowing for the month of June has been completed in Englewood East, Grove City, Lemon Bay, Placida, West county R&B, Rotonda West and Gulf Cove. They are currently mowing in South Gulf Cove.
- Specialty Mowing continues in all areas; currently preparing to start applying mulch on US 41.
- The pipe lining company is currently working on two Locations on Caring Way in Port Charlotte (behind Charlotte County Ford).
- June 10 - 16, 2015:
- A total of 30 new requests were received related to brush, drainage, asphalt repair, guardrail repair, and debris.
- Drainage line & grade:
- 14,400 SF in Northwest Port Charlotte
- 3,900 SF in Grove City
- 3,900 SF in Greater Port Charlotte
- 1,000 SF in Punta Gorda Non-Urban
- 14,360 SF in Road & Bridge South
- Small pipe install:
- 176 LF in Greater Port Charlotte
- 96 LF in Englewood East
- 92 LF in Grove City
- 32 LF in Punta Gorda Non-Urban
- Menzie ditch cutting:
- 47,400 SF in South Charlotte Stormwater
- 130,000 SF in West Charlotte Stormwater
- 167,350 SF in Mid Charlotte Stormwater
- 60,000 SF in Englewood East
- Boom mower:
- Cut 11,600 CY in Road & Bridge South
- Cut 12,400 CY in Rotonda Lakes
- Cut 6,000 CY in Englewood East
- Cut 9,072 CY in Punta Gorda Non-Urban
- Cut 23,325 CY in Greater Port Charlotte
- Culvert cleaning:
- Cleaned 52 culverts in Greater Port Charlotte
- Asphalt repair:
- Utilized 7.95 tons of material to repair locations throughout the County
- Contracted Services:
- ROW mowing is underway in Greater Port Charlotte; they are currently on the west side of US 41 working their way toward Harborview Boulevard.
- ROW mowing has also begun in South County; they are currently in Tropical Gulf Acres and Burnt Store Road areas.
- The Specialty Mowing Contractor finished the top mulch dressing on US 41 medians, parking pods and Veterans Boulevard.
- June 17 - 23, 2015:

- A total of 45 new requests were received related to brush, drainage, asphalt repair, shoulder repair, and debris.
- Drainage line & grade:
- 3,660 SF in Harbour Heights
- 11,250 SF in Englewood East
- 9775 SF in Greater Port Charlotte
- 2,550 SF in Punta Gorda Non-Urban
- 10,940 SF in Road & Bridge South
- Small pipe install:
- 148 LF in Greater Port Charlotte
- 76 LF in Northwest Port Charlotte
- 40 LF in Englewood East
- 80 LF in Punta Gorda Non-Urban
- Menzie ditch cutting:
- 93,800 SF in South Charlotte Stormwater
- 130,000 SF in West Charlotte Stormwater
- 163,500 SF in Mid Charlotte Stormwater
- Boom mower:
- Cut 15,950 CY in Rotonda Lakes
- Cut 7,600 CY in South Gulf Cove
- Cut CY in Punta Gorda Non-Urban
- Cut 59,443 CY in Greater Port Charlotte
- Culvert cleaning:
- Cleaned 45 culverts in Greater Port Charlotte
- Trash/debris removal: Removed 13,340 pounds of debris throughout the County
- Asphalt repair:
- 11.71 tons of material used to repair locations throughout the County
- June 24 - 29, 2015:
- A total of 52 new requests were received related to brush, drainage, asphalt repair, sidewalk repair, and debris.
- Drainage line & grade:
- 4,500 SF in Grove City
- 10,400 SF in South Gulf Cove
- 2,000 SF in Greater Port Charlotte
- 7,540 SF in Harbour Heights
- 7,250 SF in Road & Bridge North
- 10,100 SF in Punta Gorda Non-Urban
- Small pipe install:
- 180 LF in Greater Port Charlotte
- 144 LF in Northwest Port Charlotte
- 44 LF in South Gulf Cove
- 72 LF in Punta Gorda Non-Urban
- Menzie ditch cutting:
- 81,680 SF in South Charlotte Stormwater
- 160,000 SF in West Charlotte Stormwater
- Boom Mower:
- Cut 23,950 CY in Rotonda Lakes
- Cut 16,500 CY in Road & Bridge South
- Cut 75,038 CY in Greater Port Charlotte
- Cut 17,447 CY in Cook & Brown
- Culvert Cleaning:
- Cleaned 18 culverts in Greater Port Charlotte
- Trash/Debris Removal:
- Removed 4,940 pounds of debris throughout the County
- Asphalt Repair:

- Utilized 2.06 tons of material to repair locations throughout the County
- Contracted Services
- ROW mowing in Deep Creek, Harbor Heights, Northwest Port Charlotte and Greater Port Charlotte have been completed for the month of June; they are currently working in Greater Port Charlotte East side of US 41.
- South County ROW mowing is currently working on State Rd 74 and will continue for the next few days.
- Specialty mowing completed all cycles for the month of June; they are currently starting early on North County locations for the month of July with US 41 being the main area of concern.
- Mulch continues to be addressed in all areas of the County; currently they are finishing up on Veterans Boulevard and will be moving to locations in West County this week.
- Mosquito & Aquatic Weed Control:
 - June 3 - 9, 2015:
 - Mosquito Control
 - Acres treated: 46,226
 - Service requests: 82
 - Landing rate counts taken: 28
 - Waste tires collected: 0 reported
 - Aquatic Weed Control
 - Sites inspected: 3
 - Sites treated: 35
 - Mitigation sites maintained: 2
 - June 10 - 16, 2015:
 - Mosquito Control
 - Acres treated: 49,298
 - Landing rate counts taken: 33
 - Traps set: 1
 - Service requests: 55
 - Aquatic Weed Control
 - Sites treated: 17
 - Sites inspected: 11
 - June 17 - 23, 2015:
 - Mosquito Control
 - Acres treated: 41,410
 - Landing rate counts taken: 60
 - Traps set: 1
 - Service requests: 65
 - Aquatic Weed Control
 - Sites treated: 20
 - Sites inspected: 6
 - Mitigation sites maintained: 3
 - June 24 - 29, 2015:
 - Mosquito Control
 - Acres treated: 87,114
 - Landing rate counts taken: 69
 - Traps set: 24
 - Service requests: 69
 - Aquatic Weed Control
 - Sites treated: 24
 - Sites inspected: 19
 - Mitigation sites maintained: 2
- Other Projects:
 - Harbour Heights Median Improvements - This project consists of installing curbing, irrigation and landscaping within the existing medians on Sunnybrook Road and Broadpoint Drive. Design

Contract: Charlotte Engineering, Design/Permitting: 6/27/14 – Early 2015, Procurement: Spring/Summer 2015, Construction: Summer 2015

- A Request for Bids is currently advertised. The pre-bid conference is scheduled June 24 and bid opening is scheduled July 8, 2015.
- Manasota Key Community Plan Design – The Manasota Key MSTU Committee requested the development of a Community Plan including, but not limited to, sidewalks, bike paths, crosswalks and lighting. The first phase of this project consisted of a conceptual master plan completed by Weiler Engineering in December 2013. Phase 2 is the design of construction ready plans consisting of the top priorities as identified by the MSTU Committee. Design Contract: Weiler Engineering, Design/Permitting Schedule: July 2014 – Late Spring 2015, Construction: N/A
- The 60% design plans for the Gulf Blvd. sidewalk were received Dec. 31, 2014. A Community Meeting was held at the Tringali Community Center on Wed., Feb. 4, 2015 to present the 60% sidewalk plans. At this time the Gulf Blvd. sidewalk project is on hold until a survey is mailed to all property owners and input is gathered.
- The 60% design plans for the North Beach Road commercial section have been received and are being reviewed by staff.
- The MSTU is scheduled to meet on July 29, 2015 to decide how to move forward.
- Rotonda West Bridge Lighting – The Rotonda West Street and Drainage MSBU requested the installation of decorative lighting to the five bridges over the Rotonda River. Bridge Locations: Rotonda Boulevard East, Rotonda Boulevard West, Rotonda Boulevard North, Cape Haze Drive, Rebel Court. Wright Construction completed the installation of an electric power system to feed the decorative lighting planned under the first phase of this project. Design Contract: Florida Transportation Engineering, Design/Permitting Schedule: through Spring 2015, Procurement Process: Summer 2015, Projected Start of Construction: Fall 2015
- This project is currently advertised for bid. A pre-bid meeting is scheduled July 15, 2015 and the bids are due on August 5, 2015.
- Sunshine Lake Recharge Wells – This project consists of the installation of two recharge wells to maintain active water flow through the Sunshine Lake. A recharge well will be located at the north end of Sunshine Lake and a second adjacent to McGuire Park. Design Contract: RMA Geologic Consultants, Design/Permitting Schedule: 04/01/2013 – 07/31/2013, Procurement Process: April - June 2015, Projected Start of Construction: TBD
- This project is currently advertised for bid; the pre-bid meeting was held May 20, 2015; bid opening is scheduled June 24, 2015.
- Sunshine Lake Water Level Control Structure - The purpose of this project is to design and construct a water control structure at the downstream end of the Sunrise Waterway to restore and enhance the water quality of Sunshine Lake. This project is being conducted in response to recommendations received from the Sunshine Lake Water Quality Study. Design: Public Works Engineering Division, Design/Permitting Schedule: 04/17/2013 – 10/01/2013, Procurement Process: through July 2015, Projected Start of Construction: Fall 2015.
- The 2012 Sunshine Lake Water Quality Study, conducted by Atkins, focused on the potential causes of the existing and persistent algal blooms occurring in the Sunshine Lake/Sunrise Waterway, and recommended solutions toward restoring and enhancing the water quality of these water bodies. The study recommendations include the following actions: removal of the algal biomass, enhancing circulation by aeration, providing additional water input by well augmentation, and modification of lake levels by the addition of a water control structure.
- This project is intended to meet the lake level modification recommendation of the study. The control structure will be constructed at the large culvert at the Tamiami Trail frontage road, located at the downstream end of Sunrise Waterway. The structure will raise the water level in the water bodies eighteen inches, lessening algal growth due to seasonal lowering of water levels. The additional water depth and volume provides additional attenuation and dilution of runoff and will increase storage for suspended solids. Additional proposed improvements include upsizing the pipe crossing at Gertrude from the existing 36" diameter to a 48" diameter storm drain, and increasing the number of pipe crossings at N. Tamiami Trail frontage road from one 72" to two 72" pipes.

- This project is currently advertised for bid. A pre-bid conference is scheduled June 17 with bid opening scheduled July 1, 2015.
- Solid Waste:
 - The Solid Waste Division and representatives of the Charlotte County Sheriff's Department met recently to discuss and visit several vagrant camps in Charlotte County. Three large camps in the Murdock area were identified and are scheduled for cleanup on July 13. The camps in question are significant in size and it is estimated that there are approximately 120 cubic yards of debris that need to be removed. The camp cleanup is a cooperative effort of the Solid Waste and Maintenance & Operations Divisions as well as the Charlotte County Sheriff's Department. Areas identified throughout the County will continue to be addressed as resources become available.
 - Keep Charlotte Beautiful was recognized at the recent Keep America Beautiful of Florida Affiliate meeting. Five affiliates were recognized for their outstanding work this year; Keep Charlotte Beautiful and director Glenda Anderson received the 2015 Outstanding School and Youth Involvement award. The Keep America Beautiful President, Jennifer Jenn, presented Ms. Anderson with an award for recruiting schools to participate in the Recycle-Bowl and helping Scouts achieve their Eagle and Gold Awards. Glenda was also recognized for her upcoming retirement in July after more than 13 years with Keep Charlotte Beautiful.
 - Hazardous Waste Specialists conducted 30 business inspections during the month of June (4,806 lbs. of hazardous waste was checked). Inspections insure that businesses properly dispose of hazardous waste by keeping local businesses abreast of current guidelines and Best Management Practices. The Solid Waste Division continues to assist housebound residents by picking up used needles/syringes and providing them with safe, puncture resistant containers to collect them in. This service reduces the likelihood of used syringes/needles making their way into the curbside waste stream where they pose a significant hazard to people who work in solid waste curbside collection.
 - Solid Waste Division staff members attended the annual Recycle Florida Today Conference in June. Educational topics included current trends in the recycling industry in Florida and nationwide, as well as challenges faced with identifying materials and increasing commercial business participation. The State of Florida currently has a 75% recycling mandate by 2020, but with the challenges faced within the business community, this goal may be unobtainable.
- Traffic Signing & Marking:
 - Herbicide: 2,961 items sprayed
 - Marine Signs Replaced: 89
 - New Signs Installed: 58
 - Raised Pavement Markers Installed: 977
 - Road Legends Installed: 300
 - Signs Inspected: 9,711
 - Signs Manufactured: 278
 - Sign Maintenance: 1091
 - Striping: 5,000 feet (.95 miles)
 - Traffic Counts: 39 stations
 - Trouble Calls (after hours): 7
 - Converted the intersection of Chamberlain/Hillsborough Boulevards to a 4-way stop.
 - Removed 5,000 pounds of debris that fell off of the old Placida Railroad trestle.

Tourism

- Public Relations:
 - Provided images of Peace River Wildlife Center to a publisher working on a book about Luna.
 - Updated information for the 4th edition of the guidebook, Along Florida's Expressways.
 - Provided images to German-based Global Angler Magazine.
 - Worked with the Charlotte Harbor VCB marketing director and two fishing guides in gathering content to create complimentary ad in the digital magazine called ODU Magazine.

- Articles of Note
 - As a direct result of the media release distributed in May about summer in Charlotte Harbor & the Gulf Islands, VISIT FLORIDA's Luxury Insider, Kara Franker, published an article about summer happenings in the destination on VISITFLORIDA.com. http://www.visitflorida.com/en-us/articles/2014/insider-entertainment-luxury/art-cultural-events-charlotte-harbor-kara-franker.html?CID=SM_Twitter_2015VFPosts_VFMain
 - As a direct result of the May media familiarization trip, two articles about the destination appeared in two, separate Brazilian publications.
 - The first publication is called Revista D&A with a circulation of 50,000. It's a lifestyle publication focusing on architecture, design, trends, dining, events, art and luxury for the state of Paraiba, located on Brazil's East Coast, north of Rio de Janeiro (about a 33-hour drive). The article focuses on Palm Island Resort and can be viewed through this link. <http://issuu.com/revistadea/docs/revistadea36>
 - The second publication is called Revista Fácil Nordeste. Englewood is featured in this tourism and entertainment magazine for Northeast Brazil with an estimated circulation of just over 100,000. I'm told the article will be available online soon www.revistafacil.net.
 - Travel Writers:
 - Myscha Theriault and David Dickinson, June 12 & 13, 2015
Myscha is a freelance writer who writes on a variety of topics including travel and culinary and David is a science writer. They visited at their own expense and stayed at the Four Points by Sheraton Punta Gorda Waterfront and attended Blues, Brews & BBQ. They visited in early 2014 and after this most recent visit, Myscha is planning to publish an article about this visit to Punta Gorda.
 - Amy Lemley Bailey, MyScoop.us, June 21 – 27, 2015
 - Amy is the Editor In Chief of MyScoop.us which reaches over 97,000 unique visitors each month with over 638,000 monthly views. Target is primarily Southern female ages 22 – 45 with core audience being moms ages 30 – 35. She contacted the VCB about a week prior to her intended visit and with assistance, was found accommodations with Palm Island Resort's mainland condos at a media rate. She traveled with her 7-year-old daughter and dog.
- Sports and Meetings:
 - Conducted a site visit of South County Regional Park and Carmalita Park for Infosport, Inc. representatives as part of our bid to host their Professional Soccer Combine in January 2016.
 - Coordinated the creation of seven different promotions which included the Event Center, Four Points, and Palm Island Resort to incentivize planners to book their meetings in Charlotte County. As part of our agreement with CVENT, these promotions have been posted to their online supplier network site.
 - Assisted with the coordination of and participated in the Charlotte County Chamber of Commerce's Leadership Charlotte Tourism Day.
 - Coordinated lodging rates for the AAU Fall State Gymnastics Championships and the Riverfront Classic gymnastics event.
 - Recruited volunteers and assisted with the set-up for the Sunshine State Games Track & Field Championships.
 - Coordinated and participated in a meeting between Charlotte Harbor Regatta, Inc. and Charlotte County's Community Services Department to discuss logistics for the F18 Americas Championship Regatta.
- Marketing:
 - Following best practices and suggestions from Simpleview team Chip Futch is building out landing pages/microsites based on niche. This is in preliminary stage and will require a great deal of content. First out of the chute will be an "arts" centric landing page
 - Two new digital campaigns are underway. Digital billboards in the Tampa area promote summer beach getaways and Florida Tracks and Trails. Cinema advertising in the Tampa Market promotes summer beach getaways.
 - In cooperation with VISIT FLORIDA, the VCB has a digital billboard in Lexington, KY. There are five flight weekly from Lexington to Punta Gorda through July and 4 flights a week in August.

- **Film and Digital Media:**

- Location Photography & Videos:
- Took photos of Kingsway Golf and Country Club for photo database (right), Fishermen's Village Marina, Charlotte Harbor at Sunset (right), Englewood Beach, video of Blues, Brews & Barbeque Festival at the History Park in Punta Gorda
- Extras:
- Jerry met in Kansas City with John Shipp, film booker and exhibitor. He will be visiting our area in early July and will advise us on the potential of an art film house in the county. Jerry also met Steph Scupham, director of the Kansas City Film Commission. They discussed shifting focus from features to commercials. She's going to talk to her board members who are with advertising agencies and ask them how they determine locations for shoots, and will share info with us.
- Followed up on an inquiry involving actor Hugh O'Brien for feature *Old Soldiers*. Determined producer had not yet secured funding. Michael Gattuso with The Real Treasure Hunters contacted us for minor assistance on a documentary he's making on the pirate Gasparilla. He intends to begin shooting in July and will keep us informed on shooting dates
- His locations seem to be on the Peace River.



Utilities

- **Engineering Services:**

- 1,499 Locates Processed from Sunshine State One Call; 1 Developer Agreements Prepared; 156 Residential Service Availability Letters Prepared; 4 Commercial Service Availability Letters Prepared; 63 Residential Service Applications Processed; 443 CIP inspections; 170 Developer Inspections.

- **Business Services:**

- **Web Services:** VueBill (hosted by BillTrust). Currently 14,451 (25%) of our customers now receive their bill electronically. 57% of our customers pay electronically.
- **Fixes Base meter installation:** Installation of Phase IV meters began the middle of February. As of 6/30/15, the entire infrastructure was installed and 1252 (34%) of the phase IV meters have been installed. An addendum to the contract and action plan will be submitted to the Board for approval to accelerate the installation of the system and maintain costs at current contract levels.
- **Customer Service:** Total number of customers to the lobby was 2,013
- **Delinquencies:** Total delinquency revenue for the month was \$41,599. FY 15 total: \$379,579
- **Banner Upgrade:** Draft charter and project plan for this migration has been provided to the project team for their input. This project is expected to go into full implementation schedule in August.
- **Accounts Receivable:** The 90 day June accounts receivable days was 25.25% compared to the same time period last year of 43.43%. The 30 day June accounts receivable was 69.08% compared to the same period last year of 51.35%
- **Telephone Activity:** In order to facilitate faster phone service, payment only option was added to the customer options. There were 501 payment only calls and the average speed of answer was 1.14 minutes. For all other calls, there were 9276 calls presented and average speed of answer

was 7.44 minutes. Hired two of the temp staff in June and could not get these positions replaced because of contractual issues with the temporary service.

- Customer Satisfaction: Over the last several months, we have had a third party contact (telephone calls) customers that we serviced in the previous month to obtain feedback on our performance. The key areas that we survey include: LPS installation, new meter installation, and move in customer. The results of May Survey were: 31.93% of all customers were extremely satisfied with service; 86.55% were either extremely satisfied or satisfied. Specifically, 86% of customers that had a move in were satisfied with services; 85.71% of Meter Installation customers were satisfied, and 90% of LPS installation customers were satisfied or extremely satisfied.
- Operations Division:
 - Treatment Facilities:
 - Work Orders: 162 preventative maintenance, 20 corrective, and 4 emergency work orders were completed.
 - Reclaimed/Backflow: 122 residential cross-connection inspections, 3 annual backflow tests, and 5 reclaim site maintenance/repairs were completed.
 - Burnt Store WRF: The emergency plant generator controller was calibrated and tested. The main breaker load test verification was completed and the unit is fully operational. Staff completed the sodium hypochlorite double containment project. Staff completed the installation of the #1 plant water replacement pump.
 - East Port WRF: Staff completed the replacing of a section the 8" leaking pvc piping with ductile iron piping on the influent side of the turbo disc filter. Staff completed the installation of the replacement ultrasonic flow meters on #1 and #2 chlorine chambers.
 - Leachate: Staff completed the installation of replacement pump #1 in plant lift station #1.
 - Rotonda WRF: Staff completed the installation of the replacement drive sprockets and chains on the #1 and #2 drum screens.
 - West Port WRF: Staff completed reinstalling the #3 and #4 coated rehabilitated drum screens. Staff completed replacing the corroded steel I-beams with aluminum I-beams in the head works catwalk.
 - Pre-Treatment: 105 monthly inspections, 51 re-inspections. 0 groundwater wells sampled and 2 miscellaneous samplings were completed.
 - Personnel: The Laboratory Technician position vacancy was reposted. We had made a selection twice for this position and twice the candidate declined the offer of employment. One staff received his Wastewater C license.
 - Training: Six staff members attended First Aid/CPR/AED recertification.
 - Water Distribution:
 - The Foreman selection start date postponed 6-8 weeks due to an injury received before start date.
 - Installation of new influent bleach skid at the Rotonda Booster station.
 - Issues related to the overheating of the #2 pump motor at the Rotonda Booster are leading to a faulty VFD. We are attempting to contact a representative from Allen Bradley to help troubleshoot the VFD.
 - The Flow meter has failed at the Ingraham Injection station. Testing continues but it appears a power surge has damaged the power supply and the transmitter for the unit. We are investigating the possibility of isolating the power supply for surge protection and replacing the transmitter with a more stable unit.
 - Facilities removed a wall separating the Foreman workspace; providing a more suitable work environment.
 - Completed 43 new water service installations
 - Dedicated 94 man hours to Engineering projects
 - 3 staff members attended the FWPCOA short school to prepare for advanced licensing.
 - Final tie in for all of the water mains have been completed for the Burnt Store water mains.
 - Supervisory staff all received i-pads to help them send and receive information in the field.

- Wastewater Collection:
- Gravity/Force Mains: 45 force main isolation valves were located, cleaned, exercised, and marked; 18 manholes were repaired by raising, resealing or replacing the ring & cover; investigated 6 backups that were determined to be on the customer's side and their responsibility; located and repaired 2 gravity services for Engineering which were new construction; 6 gravity services were excavated and repaired due to damage/ blockage on CCU's side of service; replaced 8 sewer ARVs and cleaned/ serviced another 39 ARV bodies; a force main with valving was installed at L/S #841 to divert flow into the station for re-pumping to L/S #99; repairs were completed on a 3" force mains hit by Public Works and the work order is being completed for billing; 2 LMK point repairs were completed on 8" gravity mains; 4,407 feet of gravity main were cleaned and televised in Rotonda with 23 manholes getting inspections during the process; 16 LPS service taps were completed for new construction .
- Lift Stations: completed 50 PM work orders; completed 96 CM work orders; installed the new pumps at the Sheriff's office in Punta Gorda; installed new pumps in Deep Creek – 1 at #311, 2 at #308, 1 at #317 and Rotonda – 2 at #825 and 2 at #838; replaced faulty disconnect and meter can at L/S #18; replaced main isolation valve and moved bypass to the downstream side at Quesada master lift station; began preparation for rehab work on L/S #SH-201.
- Low Pressure Sewer: 4 MNTK installs completed for the North Shore project; North Shore Sewer Expansion is complete; 8 standard upgrades completed; 2 check valves repaired at the street; responded to 181 LPS service calls; completed 31 LPS PMs; replaced 3 failed tanks; flushed Kerrigan Cir. force main area; completed test on EZ Flow sewer pop-up valves for I & I project.
- Training: One employee finished the Wastewater Collection Sacramento course and one started the course; instructed the Gravity sewer group on CIPP point repair process; one new employee started; started internal cross training of two employees.
- Public Outreach:
 - Attended Burnt Store Facility Tour presentation. Two Commissioners attended, Commissioner Doherty and Commissioner Truex.
 - Created three letters for the public in regards to upcoming projects
 - Assisted with media relations for Interim Utilities Director-WCCF Radio Interview
 - Reviewed email letter for distribution to customers enrolled in in Electronic Funds Transfer
 - Hydration Program Presentation to a summer camp program at Cedar Point Park
 - Approximately 15 summer campers ages 6-12.
 - Power Point Presentation Development for the US 41 Expansion Project, and Waste Water Expansion Program and Summer Camp Program-Hydration and Conservation efforts.
 - Created and nearly ready to publish the landing web site for the East and West Spring Lake Waste Water Expansion Project. www.SpringLakesProject.com
 - Coordinated two public educational programs for the East and West Spring Lake Project held on 6/30/2015. 57 attendees registered.
 - Two press releases issued. Topic: Vacuum Collection Station & All CCU Staff meeting notification
 - Responded to two service inquiries through "Public Stuff" and managed updates.
 - 171 Facebook Likers now connected to CCU's page.
- Human Resources:
 - Total positions: 207
 - Vacant positions: 7
 - Selections with July start dates on 2 positions: (2) WWC Utility Service Techs.
 - Actively recruiting 5 positions: Director, CIP Analyst, Laboratory Technician; WD Foreman, and Utilities Service Technician – Distribution
- PR/MRWSA Water Resources:
 - Water Demand in May averaged 27.07 MGD and water quality was good. Seasonal water delivery from the regional system to the City of Punta Gorda through the Phase 1 pipeline was ongoing. There was 10.43 BG of water in storage at the end of May, representing 385 days of demands.
 - The Authority Board met on June 5, 2015 to address the 2016 Budget and to approve the Second Amendment to the Master Water Supply Contract.

- East Port WRF Expansion:
 - Phase I construction nearing completion; anticipated mid-2015.
- North Shore & Harper WW MSBU:
 - Electrical contractor is finalizing installation of panels.
 - In-house staff have completed 100% of LPS tank installations
- East & West Spring Lake Wastewater MSBU:
 - Contract A, the Master Vacuum Station is under construction; Contract C, which includes the western portions of the vacuum collection system, was awarded by the BCC on 4/28/2015 to Stevens & Layton, Inc. Pre-construction meeting scheduled for June 2. Contract B was posted for bid at the end of May and bids were received July 1st. The low bidder was below the engineers' estimate.
 - Final agreement for TMDL \$2 million grant expected for BCC approval at July 28 meeting.
 - Bi-monthly sampling continues.
 - TetraTech to provide draft Quality Assurance Project Plan expected by July.