Budget & Administrative Services
Fiscal Services

- Grants Support
  - Staff analyzed cost allocation charges for departments and their grant activities. Staff ensured federal cost allocation methods were applied and determined applicability of charges.
  - Shared grant information, processes and resources with financial staff at Sarasota County.
  - **Public Safety Grants**
    - Received a total of $57,942.44 in grant reimbursement claims:
    - Prepared and submitted quarterly report to Florida Department of Health for the EMS County Grant Program for the period ending May 31, 2017. There was no reimbursement requested.
  - **Human Services Grants**
    - Requested a total of $131,012.49 in grant reimbursement claims:
      - $20,609.76 to Area Agency on Aging for the Older Americans Act Grant (OAA)
      - $57,166.92 to Area Agency on Aging for the Community Care for the Elderly Grant (CCE)
      - $18,254.51 to Area Agency on Aging for the Alzheimer’s Disease Initiative Program (ADI)
      - $169.40 to Area Agency on Aging for the Home Care for the Elderly Program (HCE)
      - $9,547.83 to Department of Economic Opportunity for the Community Services Block Grant Program (CSBG)
      - $20,804.42 to Department of Economic Opportunity for the Low-Income Home Energy Assistance Program (LIHEAP)
      - $4,459.65 to the Homeless Coalition for the Emergency Solutions Grant (ESG)
      - Staff attended the Area Agency on Aging (AAA) meeting in North Fort Myers. AAA of Southwest Florida is designated as the Planning and Service Area 8 by the State of Florida Department of Elder Affairs, the agency administers federal and state funded programs.
  - **RESTORE Grant**
    - Staff reviewed 2017 Operational Self-Assessment for submission to the U.S. Department of Treasury as a compliance requirement for RESTORE funding.
    - Staff met with Administration to review upcoming requirements on one pending and three awarded grant projects with RESTORE funding.
  - **Economic Development Grants**
    - Prepared and submitted contract deliverables and reimbursement request for phases 1 through 4 to the Florida Department of Economic Opportunity for the Murdock Village Community Redevelopment Area study for the period ending June 30, 2017. The reimbursement request for the period totaled $40,000.00.
  - **MAC Grants**
    - Reimbursed BRF and WCIND subrecipients $166,411.85 in project claims:
      - Civil Air Patrol – Sundown Flights – $1,587.08
      - Peace River Power Squadron – Education Materials – $1,248.77
      - US Coast Guard Auxiliary 98 – Patrol Boat Deposit – $57,500.00
      - City of Punta Gorda – Seawall Replacement – $38,784.00
      - WCIND – Boca Grande Trestle Repair – $67,292.00

Monthly Report, June 2017
Monthy Report, June 2017

Not-For-Profit Grants
- Received Applications from the following agencies requesting FY18 and FY19 funding support from BCC Control Fund for their projects.
  - Military Heritage Museum – $15,000.00
  - United Way – To Be Determined – FY16 & FY17 – $650,000.00
  - Arts & Humanities Council of Charlotte County – $50,000.00
  - Charlotte Behavioral Health – $1,334,676.00
  - Charlotte Harbor Environmental Center – $35,000.00
  - Florida International Air Show – $80,000.00
- June 13, 2017. BCC approved $75,000.00 funding from BCC Control Fund to support 3 months operating expenses to the Gulf Coast Partnership.

Transit Grants
- Received a total of $61,440.00 in grant reimbursement claims from Florida Department of Transportation for the Transportation Disadvantage Trip and Equipment Grant.
- Prepared and submitted a request for Administrative Approval of the FY 17/18 Transportation Disadvantage Trip and Equipment Grant.
- Prepared new project for FY 17/18 Transportation Disadvantage Trip and Equipment Grant.
- Staff met with Transit Operations to discuss FY 16 FTA Section 5307 grant submission.

Mosquito Grant
- Staff met to review budget for mosquito and aquatic weed in preparation of the Arthropod Detailed Work Plan.
- Prepared the FY 18 Arthropod Detailed Work Plan for the Florida Department of Agriculture and Consumer Services.
- Staff prepared a budget adjustment for board approval in July to Mosquito Control local funding. An Arthropod Control Budget Amendment will be prepared and submitted in July to the State.

Tourism
- Received a total of $57,942.44 in grant reimbursement claims:
  - $5,000.00 from Florida Sports Foundation for FY17 Snowbird Baseball Event.
  - $4,855.13 from Florida Sports Foundation for FY17 Spring Fling Lacrosse Event.

Road Grants
- Invoiced a total of $520,706.26 as follows:
  - $24,143.92 to FDOT for Burnt Store Road Ph2 design
  - $176,562.34 to FDOT for SR776/Gasparilla Rd intersection improvements
  - $320,000.00 to SWFWMD for Mid-Charlotte stormwater structures
  - $46,150.00 to FDOT Highway Beautification Council for I75/US17 Gateway
- Received a total of $14,582.97 as follows:
  - $14,582.97 from FDOT for Burnt Store Road PH@ design
  - Charlotte Harbor CRA FDOT LAP Grant:
    - Gateway Harbor Walk Phase 1b construction:
      - Phase 1b billings: -0-
      - Phase 1b Revenue received: $ -0-
  
MAC Grants
- Charlotte Harbor CRA:
  - Gateway Harbor Walk Phase 1b construction:
    - Phase 1b MAC Grants - Invoiced $10,951.19

Department Specific Support
- To comply with Purchasing requirements on copier lease contracts, staff reviewed grant terms and project numbers to reconfigure purchase requisitions, thereby minimizing future change orders needed.

Other Support
- Staff reviewed and updated Fiscal Services’ Continuity of Operations Plan (COOP) for emergency preparedness.

Monthly Report, June 2017
• **Operating Support**
  - Attended meeting with the Solid Waste to review questions from the Tipping Fee Consultant regarding the rate model.
  - Continued analysis of current county fuel tank conditions and fueling alternatives.
  - Completed Barrier Island Rate Increase Analysis.
  - Worked with the Mosquito Management Team and the Fiscal Grants Group to create and submit the FY2018 Detailed Work Plan Budget to the Florida Department of Agriculture.
  - Worked with the Public Safety Director and their Divisional Managers to ensure FY2017 spending is aligned with the budget.
  - Staff completed the 3-month Ambassador Program and will attend the graduation ceremony in July.
  - Staff attended the FGFOA Annual Conference in Hollywood, FL. The conference theme was “Focus on the Future”.
  - Analysis provided on balance and historical information for Mitigation Basin fund.
  - Provided 86 credit hours for a County Intern. Projects worked on included a Strategic Goals Matrix, Utility Equipment Rates and a Gas Tax Revenue Chart. Additionally, job shadowing in all Fiscal Services departments was provided.
  - Attended meeting with PRMG, Budget Director and Clerk’s Office to review utility revenue sources.
  - Attended the PRMRWSA Board Meeting held at the Eastport Campus in Charlotte County.

• **Accounts Payable/Receivable Support**
  - Attended the quarterly Purchasing Focus Group meeting.
  - Met with Lorah Steiner, Tourism Development Director, to transfer AP/AR functions to Fiscal Services. Tasks include processing purchase requisitions/purchase orders, check requests, invoice payment processing and procurement card approving and reconciliation.
  - Invoiced a total of $675.00 for Public Safety:
    - $675.00 for EMS standby charges
  - Received a total of $50,184.56 for Public Safety:
    - $50,184.56 from the Airport Authority for salaries and gear
    - EMS Collection payments – processed 30 payments totaling $6,426.39 for June.
    - Processed a payment of $124,598.00 to the Tampa Bay Rays for the quarterly field maintenance.
    - Processed a payment of $5,537.00 to Hendry County for the quarterly multi-county Extension Services reimbursement.
  - Received a payment of $18,425.24 from the State of Florida for the quarterly fuel tax refund.

• **Capital Support**
  - Attended the quarterly FDOT/City/County coordination meeting.
  - Met with the IT Manager on how data is collected for the department allocation.
  - Met with Utility staff to discuss SRF loan process and status of current loans.
  - Met with Clerk staff to discuss accounting procedures for Utility funds.
  - Submitted 3 FEMA appeals related to Hurricane Charley.

• **Analytical Support**
  - Prepared FY18 and FY19 Goals Book for publication on the web.
  - Prepared 3rd Quarter Budget Adjustments agenda item documents for presentation to the Board.
  - Met with Administration, IT and Attorney about proposed Novus routing changes.
  - Obtained the Property Appraiser’s Preliminary June estimates and prepared a schedule to show the Percentage Valuation Increases to the Budget Director. With the June valuation estimates recalculated the ad valorem revenues and posted the figures into the County-wide Funds.
  - Reviewed our Cost Allocation Consultant’s draft report and prepared comparison schedules to identify errors and omissions.
  - Created a table to determine the County’s Tax Collector fee and loaded the new amounts to agree with the June valuations.

Monthly Report, June 2017
I.T.
- No information to report.

Purchasing
- **Pre-bid meetings held:**
  - 17-345 Removal & Transportation of Domestic Wastewater – Annual
  - 17-333 South Gulf Cove Sidewalks – Phase II
  - 17-361 Stormwater Collection System Rehabilitation – Annual
  - 17-360 Horizontal Directional Drilling Services – Annual
  - 17-368 Manasota Key Roadway Lighting Maintenance – Annual
  - 17-373 Asphalt Repairs – Annual
- **Bid openings held:**
  - 17-345 Removal & Transportation of Domestic Wastewater – Annual
  - 17-333 South Gulf Cove Sidewalks – Phase II
  - 17-267 Harbour Heights Boat Ramp Replacement
  - 17-324 Piper Road North Extension
- **Quotes due and received:**
  - 17-349 Aluminum Sign Blanks – Annual
  - 17-359 Artificial Reef Construction
  - 17-376 Tecgen Non-Structural Turnout Gear (Fire/EMS)
- **Proposals due and received / Shortlist meeting held:**
  - 17-310 Public Works MSBU/MSTU Methodology
- **Negotiation meetings held:**
  - 17-312 Construction Manager at Risk – Charlotte County Sheriff’s Office District 3
- **Work Orders due and received:**
  - 17-324 Bathymetric Survey – Northwest Port Charlotte Access Channel

Real Estate Services
- **Piper Road North** – The Order of Take was successful. A pre-trial mediation is set for Wednesday November 1st. The project is moving forward.
- **Release and Occupation of Easement Program** - This program continues to be very active. We have received over 210 applications to date for this fiscal year.
- **Parkside-Harbor Boulevard Improvements** – The project is moving forward. All the easements needed for the project have been obtained.
- **Storage space for Clerk’s records** – We have closed on this acquisition and the Facilities Department now has custody of the property. The Justice Center Expansion project can proceed.
- **Engineering, Administration, Community Services and Utilities** - We continue to assist these departments and divisions in obtaining easements, title searches and researching land related issues for numerous capital projects.
- **Potential Sites for Off Beach Parking in West County** – We are working with Administration on the possible purchase of a vacant parcel of land to be used for off beach parking near Englewood Beach.
- **Burnt Store Road Phase II** – We have obtained the appraisals and good faith pre-suit offers for the 90 plus parcels to be acquired, will be sent out next week.
- **Mosquito and Aquatic Weed Control** – To date, we have acquired 44 access lots needed for staff to access canals and waterways to treat for aquatic weed and mosquito control. With the planned acquisition of 54 access lots, our acquisition program is 80% complete.
- **Habitat Conservation Plan** – We continue to acquire parcels needed for the HCP based on direction from Natural Resources.
- **Olean Boulevard** – We are awaiting construction plans and property sketches for the parcels needed for the project.
- **Edgewater Phase II** - Final settlements on a few parcels remain to be concluded. This road project has been completed.

Monthly Report, June 2017
Monthly Report, June 2017

- **Placida Widening** – We have obtained 65% of the right of way needed for this future road expansion project.
- **Flamingo/Edgewater** - We have acquired over 84% of the parcels needed for this project, all on a voluntary basis. This right of way acquisition program continues.
- **Elkcam Waterway Bridge Repair** – We are in the process of obtaining the last of 4 easements needed for this project.
- **Legal Research** - We continue to assist staff in the County Attorney's Office in researching and reviewing historical records related to potential and/or ongoing lawsuits.
- **Midway Road Widening Project** - The construction for this project has started and we are addressing issues related to temporary construction easements that have expired.
- **Disposal of Surplus County Owned Lots** – We are working on preparing a list of parcels for the fall offering.
- **Stump Pass Dredging** - We continue to assist Public Works staff as needed.
- **Murdock Village Redevelopment** – We are assisting with the redevelopment plan in the Murdock Village CRA as needed.
- **Murdock Village Property Inspections** - We are continuing our monthly inspections and report any issues/items that need correcting to the appropriate County staff.
- **Customer Satisfaction** - Our customer surveys continue to show that our Division maintains a high customer service rating.
- **Lease Space for Tourism Department** – This lease project was successfully completed.
- **Sandhill Boulevard** – The improvements to this roadway are under design to determine if additional right of way is needed.
- **Lift Station Expansion** - We closed on the lot located at 1611 Maracaibo Street. This lot is for the establishment of a new lift station.
- **Lease for Sheriff** – This lease project was successfully completed.
- **Lease for Sheriff's Crime Prevention Unit (CPU)** – This lease project was successfully completed.
- **J&D Enterprises Lease** – This is for the space required by the Sheriff near the Airport. The lease terms have been negotiated and will be brought to the BCC in early fall.
- **Myakka Avenue** – We have been asked by the County Engineer to process BCC acceptance of Myakka Avenue.
- **Submerged Land Lease in Charlotte Harbor** – We are working with the State of Florida to obtain a submerged land lease for a dock associated with the parcel that was recently acquired for Harbor Walk.
- **Off-site File Storage** – Facilities staff have relocated our land acquisition files from the former County Jail to the Fleet Building. This new location is readily accessible from our Murdock office.
- **Rotonda Drainage Project** – We have met with Public Works Maintenance and Operations staff to look at the possibility of obtaining blanket easements from the golf course and the HOA in the Rotonda area to allow staff to address drainage issues.
Community Development

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<tr>
<th>Item</th>
<th>Total FY16</th>
<th>Jun-16</th>
<th>Jun-17</th>
<th>FY16 YTD</th>
<th>FY17 YTD</th>
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<td>Total Single Family Permits Issued (including Babcock)</td>
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<td>All Other Permits Issued</td>
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<td>Code Cases Initiated</td>
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<td>Citations Issued $ Amount</td>
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<td>3</td>
<td>6</td>
<td>12</td>
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- **Babcock Ranch**
  - The Notice of Proposed Changes to the Babcock Ranch Community DRI Master Development and its Increment 1 Development Order are under review by the County and State review agencies. The Florida Department of Transportation is reviewing their response regarding the traffic comments. The Planning and Zoning Board recommended approval of these NOPC applications on June 12, 2017. These NOPC applications will be presented to the Board of County Commissioners for adoption on July 25, 2017.

- **Tern Bay DRI**
  - The Board of County Commissioners adopted a Notice of Proposed Change to the Tern Bay Development of Regional Impact Development Order.

- **Little Gasparilla Island Community Plan**
  - No new updates at this time.

- **Grove City Community Plan**
  - No new updates at this time.

- **Revision of the Comprehensive Plan**
  - No new updates at this time.

- **Revision of the Land Development Regulations**
  - No new updates at this time.

- **School Concurrency**
  - No new updates at this time.

- **Planning and Zoning Board**
  - There was no meeting in February.

- **Planning and Zoning Board**
  - The following petitions were heard by the Planning and Zoning Board on June 12, 2017:
    - PP-17-04-02:
      - Babcock Property Holdings, LLC has requested Preliminary Plat approval for a subdivision to be named, Babcock Ranch Community Phase 2A, consisting of 176 mixed use lots. The site is 59.96 acres, more or less, and is located south of Bermont Road, north of the border with Lee County, east of State Road 31, and west of the border with Glades County, in Section 32, Township 42 S, Range 26 E, in Commission District I.
Community Development Department Recommendation: Approval

PP-17-04-03:
Lennar Homes, LLC has requested Preliminary Plat approval for a cluster subdivision to be named, West Charlotte Harbor, consisting of 165 residential lots. The site is 99.60 acres, more or less, and is located south of the Butterford Waterway, north of Abalone Road, east of Santa Cruz Drive, and west of St. Paul Drive, in Sections 9, 10, 15, and 16, Township 41S, Range 21E, in Commission District III.

Community Development Department Recommendation: Approval

PA-17-04-14:
Pursuant to Section 163.3184(3), Florida Statutes, adopt a Small Scale Plan Amendment to change Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Low Density Residential (LDR) to Office and Institutional (OI); for property located at 25366 Tangerine Avenue, in the Port Charlotte area, containing 9.93± acres; Commission District I; Petition No. PA-17-04-14; applicant: Port Charlotte Healthcare Associates, Ltd. (L.P.); providing an effective date.

Community Development Department Recommendation: Approval

Z-17-04-15:
An Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Planned Development (PD) to Office, Medical, and Institutional (OMI); for property located at 25366 Tangerine Avenue, in the Port Charlotte area, containing 9.93± acres; Commission District I; Petition No. Z-17-04-15; applicant: Port Charlotte Healthcare Associates, Ltd (L.P.); providing an effective date.

Community Development Department Recommendation: Approval

NOPC-16-08-14:
A Resolution pursuant to Section 380.06, Florida Statutes, amending the Master Development Order (MDO) for the Babcock Ranch Community Master Development of Regional Impact (DRI) to: 1) clarify that the maximum density is calculated at buildout for Villages, Hamlets, and Town Center; 2) remove reference to minimum density requirements within Villages, Hamlets, and Town Center; 3) modify stormwater conditions to reflect the required hydrologic model which is complete; 4) modify Transportation conditions to be consistent with the Comprehensive Plan and the proposed changes to the transportation analysis; 5) revise Vegetation, Wildlife and Wetlands section to refer Category I and Category II exotic pest plants as defined by the Florida Exotic Pest Plant Council in effect at time of permitting; 6) reflect the extension of the expiration date and buildout date of this Development Order per Executive Order; 7) update Exhibit B: Master Concept Plan (Map H) to add approximate 46 acres to Increment I South area; 8) remove leak detection requirement from Wastewater Management and Water Supply section; 9) update requirements in Increment Review subsection set forth in Wastewater Management and Water Supply section; 10) update requirements in Education section and Police and Fire section; 11) update Exhibit D: Summary of Land Dedication & Facilities Construction to clarify types, acreages, and timeframes for commencement of operations of public facilities; 12) update Exhibit E: Florida Exotic Pest Plant Council’s 2007 List of Invasive Plant Species Category I & II to refer to the most current list in effect at time of permitting; and 13) update Exhibit F: Babcock Ranch Community Master Traffic Study Update; for property located east of S.R. 31, south of C.R. 74 (Bermont Road), west of the Glades County line, and north of the Lee County line, containing 13,630± acres, in the East County area; Commission District I, Petition No. NOPC-16-08-14; applicant: Babcock Property Holdings, L.L.C.; providing an effective date.

Community Development Department Recommendation: Approval

NOPC-16-08-15:
A Resolution pursuant to Section 380.06, Florida Statutes, amending the Increment I Development Order (IDO) for the Babcock Ranch Community Development of Regional Impact to: 1) decrease the residential dwelling units from 2,500 to 2,000; 2) decrease the retail from 126,000 square feet to 50,000 square feet; 3) reduce office from 322,500 square feet to 155,000 square feet; 4) remove 100 hotel rooms; 5) remove 90,000 square feet of industrial; 6) add 18 hole golf course; 7) combine Phase 1 and Phase 2 into one phase; 8) clarify the maximum...
density is calculated at buildout for Villages and Town Center; 9) remove reference to minimum
density requirements within Villages and Town Center; 10) update the improvement requirements
set forth in Transportation section; 11) revise Police and Fire section; 12) add
Solid/Hazardous/Medical Waste section; 13) reflect the extension of the expiration date and
buildout date of this Development Order per Executive Order; 14) add Exhibit A-4: Increment I –
45.98 acres parcel legal description; 15) revise Exhibit B-2: Map H-1 Increment I Overall Land
Use Concept Plan; 16) revise Exhibit C: Table EM-2. Babcock Ranch Community Increment I
Equivalency Matrix; 17) revise Exhibit D: Updated Summary of Land Dedication & Facilities
Construction Required for Increment 1; 18) add Exhibit D1: Specifications for one (1) Freightliner
M2 Ave Type 1 Ambulance; 19) revise Exhibit E: Increment 1 Parameters; and 20) increase
property within Increment I by approximately 45.98± acres; for property located east of S.R. 31,
south of C.R. 74 (Bermont Road), west of the Glades County line, and north of the Lee County
line, containing 4,085.2± acres, in the East County area; Commission District I, Petition No.
NOPC-16-08-15; applicant: Babcock Property Holdings, L.L.C.; providing an effective date.

Community Development Department Recommendation: Approval

Z-17-05-18:
An Ordinance amending Charlotte County Code Chapter 3-9, Zoning, Article II, District
Regulations, by amending Section 3-9-63, establishing Airport Protection and Land Use
Compatibility Overlay Code; providing for conflict with other ordinances; providing for severability;
providing for transmittal; and providing for an effective date. Applicant: Charlotte County Board of
County Commissioners.

Community Development Department Recommendation: Approval

Z-17-05-16:
An Ordinance of the Board of County Commissioners of Charlotte County, Florida, to extend a
previously enacted temporary moratorium on cannabis dispensing businesses as further defined
herein; providing for severability; providing for conflict with other ordinances; and providing for an
effective date.

Community Development Department Recommendation: Approval

Z-17-05-17:
An Ordinance of the Board of County Commissioners of Charlotte County, Florida, amending
Section 3-7-33, limit of approval, of article II, procedure for plat approval, of Chapter 3-7,
subdivision regulations, of the Code of Laws and Ordinances of Charlotte County, Florida, by
revising the authority for the extension of preliminary plats from the Planning and Zoning Board to
the Board of County Commissioners; Petition Z-17-05-17; providing for severability; and providing
for an effective date. Applicant: Charlotte County Board of County Commissioners.

Community Development Department Recommendation: Approval

Board of County Commissioners Land Use
The following petitions were heard by the Board of County Commissioners on June 13 2017:

SV-17-03-04:
Horsepower Investments, LLC is requesting to vacate all of Phoenix Street lying between
Esposito Terrace and Ester Avenue, a total of 0.33 acres, more or less, part of Port Charlotte
Subdivision Section 46, as recorded in Plat Book 5, Pages 57A – 57D, of the Public Records of
Charlotte County, Florida, and located south of Esposito Terrace, north of Ester Avenue,
est of Torrence Street, and west of Plas Street, in Section 14, Township 40S, Range 21E, in
Commission District IV.

Community Development Department Recommendation: Approval

SV-17-03-05:
Lux Biscayne Properties, LLC is requesting to vacate an undeveloped portion of Lorraine Drive, a
total of 0.51 acres, more or less, part of Port Charlotte Subdivision Section 100, as recorded in
Plat Book 13, Pages 7A – 7H, of the Public Records of Charlotte County, Florida, and located
south of Franklin Avenue, north of State Road 776, east of Tulip Street, and west of the East Fork
Waterway, in Sections 11 and 14, Township 40S, Range 21E, in Commission District IV.

Community Development Department Recommendation: Approval

SV-17-02-03:

Monthly Report, June 2017
Randy Mollema is requesting to vacate an undeveloped portion of an unnamed right-of-way abutting his property at 31090 Washington Loop Road, a total of 0.31 acres, more or less, part of J.H. Lucas Subdivision, as recorded in Plat Book 1, Page 44, of the Public Records of Charlotte County, Florida, and located south of Magnolia Avenue, north of Washington Loop Road, east of Duncan Road, and west of Blackjack Circle, in Sections 17, Township 40, Range 24, in Commission District I.

Community Development Department Recommendation: Approval

LADO-17-03-09:
A Resolution pursuant to Section J(1)(k) of the Sandhill Development of Regional (DRI) Development Order and Section 380.06(19)(e)2. F.S., Resolution Number 2015-040, an amendment to the Sandhill DRI Development Order by 1) using the approved equivalency matrix to exchange 62,625 square feet of approved commercial development on Parcels C-21 and C-25 of Tract 1 of the Sandhill DRI for 375 multi-family residential units and retain 150,000 square feet of commercial development for future projects, 2) revising Map H to create Parcel C-25A retaining 4,721 square feet of commercial development rights, 3) deleting Exhibit D, Map H-1, and 4) extending the termination date of this Development Order per Executive Order Number 16-230; for 51.07± acres of the subject property bounded on the north and east by Veterans Boulevard, on the south by Peachland Boulevard, on the west by Loveland Boulevard, the subject property currently containing a total of 51.07± acres, in the Port Charlotte area; Commission District I; Petition No. LADO-17-03-09; Applicant: Charlotte Commons Venture, LLC; providing an effective date. The Sandhill DRI is located south of the DeSoto County Line, north of Rampart Boulevard, east of Loveland Boulevard and west of the Deep Creek area; Section 7, Township 40 South, and Range 23 East, in the Port Charlotte area, currently containing a total of 713.12± acres. This application shall not be deemed to be a substantial deviation and does not require the filing of a Notice of Proposed Change.

Community Development Department Recommendation: Approval

PD-80-4Q/Z-17-03-07:
An Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas. The rezoning is from Planned Development (PD) to PD. This is a major modification of an existing PD for the Sandhill Development of Regional Impact (DRI) 1) to revise the PD concept plan, which was adopted via Resolution No. 92-285, to be consistent with Map H adopted via Resolution 2015-040; 2) to revise a portion of the concept plan specifically for parcels C-21 and C-25 of Tract 1 of the Sandhill Development of Regional Impact to be consistent with Map H proposed in petition LADO-17-03-09; and 3) to add development standards to be consistent with requirements set forth in Resolution 2015-040 and the County's Land Development Regulations; for property located south of the DeSoto County Line, north of Rampart Boulevard, east of Loveland Boulevard and west of the Deep Creek area; Section 7, Township 40 South, and Range 23 East, in the Port Charlotte area, currently containing a total of 713.12± acres; Commission District I; Petition No. PD-80-4Q/Z-17-03-07; Applicants: Charlotte County Board of County Commissioners and Charlotte Commons Venture, LLC; providing an effective date.

Community Development Department Recommendation: Approval with conditions

Z-17-04-09:
An Ordinance amending Charlotte County Code Chapter 3-9, by amending Section 3-9-47, Charlotte Harbor Community Development Code; providing for definitions of “microbrewery”, “microdistillery”, and “microwinery” under subsection (b); providing for conditions for “microbrewery, microdistillery, or microwinery” within the Charlotte Harbor Mixed Use (CHMU) and Charlotte Harbor Riverwalk (CHRW) zoning districts under subsection (c)(1)i and subsection (c)(1)j; providing for conditions for “medical or dental office, clinic” in the CHRW zoning district under subsection (c)(1)j; providing for the addition of “microbrewery, microdistillery, or microwinery”, and “medical or dental office, clinic” as Conditional Uses in the Use Table under subsection (c)(2); providing for conflict with other ordinances; providing for severability; and providing for an effective date. Applicant: Charlotte County Board of County Commissioners.
Monthly Report, June 2017

Community Development Department Recommendation: Approval
PA-17-03-08-LS:
- Pursuant to Section 163.3184(3), Florida Statutes, adopt a Large Scale Plan Amendment; this request is to amend Future Land Use (FLU) Appendix I: Land Use Guide by revising the criteria for “Neighborhood Residential” and deleting “Town Center” under the “General Range of Uses”, and amending the “Special Provisions” set forth in Murdock Village Mixed Use (MVMU) Land Use Map designation; Petition No. PA-17-03-08-LS; Applicant: Charlotte County Board of County Commissioners; providing an effective date.

Community Development Department Recommendation: Approval
Z-17-04-11:
- An Ordinance amending Charlotte County Code Chapter 3-9, Zoning, by revising Section 3-9-49, U.S. 41 Zoning District Overlay; revising permitted uses and structures; permitted accessory uses and structures; adding conditional uses; adding special exception uses and revising prohibited uses and structures; renumbering portions of this section; providing for conflict with other ordinances; providing for severability; and providing for an effective date. Applicant: Charlotte County Board of County Commissioners.

Community Development Department Recommendation: Approval
Z-17-05-17:
- An Ordinance of the Board of County Commissioners of Charlotte County, Florida, amending Section 3-7-33, limit of approval, of article II, procedure for plat approval, of Chapter 3-7, subdivision regulations, of the Code of Laws and Ordinances of Charlotte County, Florida, by revising the authority for the extension of preliminary plats from the Planning and Zoning Board to the Board of County Commissioners.

Community Development Department Recommendation: Approval
Z-17-05-18:
- An Ordinance amending Charlotte County Code Chapter 3-9, Zoning, Article III, Special Regulations, by amending Section 3-9-63, establishing Airport Protection and Land Use Compatibility Overlay Code; providing for conflict with other ordinances; providing for severability; providing for transmittal; and providing for an effective date. Applicant: Charlotte County Board of County Commissioners.

Extension of Temporary Moratorium on Cannabis Dispensing Businesses:
- An ordinance of the board of county commissioners of Charlotte county, Florida, to extend a previously enacted temporary moratorium on cannabis dispensing businesses as further defined herein; providing for severability; providing for conflict with other ordinances; and providing for an effective date.

Community Development Department Recommendation: Approval
Parkside CRA
- Public forums to discuss the draft Parkside Revitalization Plan and roundtable meetings to develop appropriate land development regulations to implement the revitalization plan were held to refine proposed LDRs for Parkside. The visual preference survey to further determine the public’s preferences of various architectural features was completed on August 28, 2015. The results of that survey, along with conclusions drawn from it, were presented to the Team Parkside Executive Committee and at a Team Parkside Community meeting. The data collected from this survey is being used to prepare the proposed LDRs. Both the Revitalization Plan and the LDRs will be taken forward for adoption at the same time.

Charlotte Harbor CRA
- The Charlotte Harbor Community Revitalization Plan was adopted on June 23, 2015. New Land Development Regulations and rezonings were adopted on November 22, 2016.

Murdock Village
- The Murdock Village Community Redevelopment Agency is working with a developer to transfer approximately 450 acres within the Murdock Village CRA, for the construction of 2,400 residential units and 200,000 square feet of commercial space. Revisions to the Murdock Village
Community Redevelopment Plan will be presented to the Community Redevelopment Agency and the Board of County Commissioners on July 11, 2017.

- The following petitions were decided by the Board of Zoning Appeals on June 12, 2017.
  - Approved special exception SE-17-008 to allow a sanitary sewer lift station in the Residential Single-family-3.5 (RSF-3.5) zoning district at 26367 Deep Creek Boulevard, in Deep Creek.
  - The following petitions were decided by the Zoning Official during the month of June, 2017.

**Administrative Variances:**

- There was one Administrative Variance approved by the Zoning Official in June, which brought the total number of Administrative Variances approved in 2017 to seven.

**Minor Home Occupations:**

- There was one Minor Home Occupations approved by the Zoning Official in June, which brought the total number of Minor Home Occupations approved in 2017 to 12.

**Site Plan Review**

- Seven petitions were received for June 2017:
  - Preliminary (1)
  - Major Modification (1)
  - Project conferences (5)

### Community Services

- **Administration**
  - Responded to 128 phone calls, 26 web mails, 7 citizen action requests, 10 Accident Reports, 7 Incident reports
  - Parking passes sold 29 (mail and phone)
  - Supported 3 Advisory Boards, Safety Committee
  - Reviewed submittals to MPO for the Trails Master Plan consultant
  - Participated in 2nd Roundtable with Community Development regarding roadside peddling and food trucks
  - Promotional and Marketing Activities
    - ½ page ad in the Parrot Magazine
    - ¼ page ad Florida Weekly
    - ¼ Page ad Englewood Review – Tringali Camps and Activities
  - Facebook Page Current reach – 2004 Page Likes
    - 100% Response Rate / Very Responsive / Verified Official Page
  - iHeart Media commercials – Tringali Camps and Activities, Fan Bricks, Trip to the Trop, Bayshore BBQ
  - 7 Press Releases
  - Seasonal Concessions
  - Englewood Beach
    - Yoga – Loving Light Healing Center
    - Beach Chairs/Umbrellas/Scooter Rental – Mark Knofler Ent.
    - Yes Man – fresh fruit drinks
  - Boca Grande Fishing Pier
    - Glass Bottom Kayak Rentals and Tours
    - Vendor also partnered with Keep Charlotte Beautiful to do a trash cleanup around Boca Grande Fishing Pier.

- **Recreation:**
  - Ann Dever Regional Park Pool
    - 7304 paid admissions
    - 465 Water Aerobics participants
    - 730 pass holder visits
    - User Group Rental 444
    - Aquatic staff spent an estimated 80 hours performing facility maintenance
    - Aquatic staff spent an estimated 70 hours training Lifeguard skills

Monthly Report, June 2017
All staff attended the quarterly aquatics meeting where safety topics and training were covered.

A Moonlight Movie was held on June 24 where 120 people attended to watch Beauty and the Beast.

Harold Avenue Recreation Center
Port Charlotte Beach Pool
862 paid admissions
371 Water aerobics participants
152 pass holder visits
Staff spent an estimated 30 hours performing facility maintenance
Staff spent an estimated 36 hours training Lifeguard skills
All staff attended the quarterly aquatics meeting where safety topics and training were covered
6 Private Swim Lessons
Port Charlotte Beach Recreation Center
User group rentals 776
140 in attendance for internal or other government rentals
Shelter rentals at PCB and Bayshore 771 attended
Approximately 150 hours were spent performing facility maintenance
The third annual Dance with Daddy was held on June 10 with 94 participants
South County Regional Park Recreation Center
Program and drop in attendance 574
User group rentals 720
160 hours - facility maintenance
Summer Camp Attendance is 2368 for the month of June
Staff is preparing for the Back to School Bash scheduled for July 8th. The event will feature free backpacks, school supplies, haircuts, vision screening, hearing screening and lunch all at no charge.
South County Regional Park Pool
1974 paid admissions
343 Water Aerobics participants
853 pass holder visits
User Group Rental 2402
Aquatic staff spent an estimated 68 hours performing facility maintenance
Aquatic staff spent an estimated 72 hours training Lifeguard skills
The quarterly Aquatic Meeting was held on June 11 with staff from all 3 pools on site to train on new Lifeguarding standards.
The FT lifeguard position is still vacant
A Moonlight Movie was held on June 17 with 33 people in attendance who viewed the movie Moana.
Tringali Park Recreation Center
Athletics
The total number of local athletic facility users (not including gymnasium use) for the month of June 2017 was approximately 2,570 and facilities were booked 1,930 hours. These numbers do not reflect casual use of the parks, the Snowbird Classic or use of the Charlotte Sports Park.
Perfect Game held a Baseball Tournament at North Charlotte Regional Park on June 3rd and 4th.
Chile’s Restaurants held a Kickball Tournament at Carmalita Park on June 5th.
Prostyle Baseball held its World Series Baseball Tournament at Harold Avenue Park and North Charlotte Regional Park from June 10th-11th.
Upcoming Events
Prostyle Baseball to hold its Independence Battle Baseball Tournament at North Charlotte Regional Park, Harold Avenue Park and South County Regional Park from July 1st - 2nd.

Parks and Natural Resources
Land Management
This week staff conducted a vegetative reduction at Ann Dever Memorial Regional Environmental Park. This action is the first step in fuel reduction on a property that has not had a prescribed fire
in many years. In areas where fire introduction is not an option much of the land management is accomplished through mechanical methods. We intend to reduce the fuel load and height, to safely introduce fire to a park with urban interface.

- Additionally, staff conducted some maintenance at Oyster Creek Environmental Park, repairs to bollards and some trail maintenance.
- Also, with the onset of summer rains, trail mowing has become a priority again.
- Staff completed a mechanical treatment at Ann Dever Regional Memorial Environmental Park. The main objective of the treatment was the reduction in vegetative fuels. Florida is a pyrogenic ecosystem, meaning the different habitats in the state have adapted to, and to some extent dependent on, periodic fire. Historically these fires were a result of the natural occurrence of lightning. This time of year, the differential heating rate of land and sea create air flow resulting in static electricity. As we experience more and more rain the potential for wildfire will decrease but for now it’s still quite high. The practice of mulching reduces the fuel height but also reduces large fuels to smaller “finer” fuels. Fine fuels are more subject to influence of relative humidity. For example, an oak log that has been seasoned will still burn readily after a rain but grasses will be difficult to ignite after the temperature reaches the “dew point”, the temperature at which water vapor in the air condenses on surfaces.
- Additionally, we have been working to maintain the properties as the summer rains have come and the grass is growing.
- This week staff spent most of the week on routine maintenance, i.e. mowing, trail trimming and over-story reduction.
- This week staff initiated annual scrub jay surveys. These surveys are a requirement for HCP permit compliance but also provide data that can in turn be used to anticipate management needs on county lands.
- County staff also responded to a report of nuisance alligators at a county park. The alligators were only 2 ft. and no threat to the citizens utilizing the park.

**Coastal Management**

- As of 06.12.2017 county staff, through GPS, has logged 367 sea turtle nests.
- 361 were loggerhead sea turtles
- 3 were documented green sea turtles
- 3 were Kemps Ridley sea turtles
- There are 2 least tern colonies in the county.
- 1 at stump pass on the new sand
  - ~25 nests and counting
- 1 at the palm island mitigation site
  - ~2 nests remain after storms
- 5 documented Wilsons Plover nests
- 2 at Stump Pass
  - 1 hatched producing 3 chicks
  - The other washed out but has likely re-nested since
- 2 at the palm island mitigation site
  - 1 hatched producing 1 chick
  - 1 was unsuccessful
  - There was also a surprise hatch producing 3 chicks
- 1 at Gasparilla Island North
  - The nest was washed out during storm
- 1 documented Snowy Plover nest
- 1 at Gasparilla Island North
  - The nest was washed out during storm
  - There was also a surprise hatch that produced 3 chicks
- On another note, the stump pass dredging is complete!
- We currently have 4 Wilsons Plover chicks and 2 Least Tern chicks at the county shorebird mitigation site.

**Extension Services**

Monthly Report, June 2017
o Administration:
  o Meetings/Reporting/Training/Governance:
  o Manager’s Meeting – Charlotte Sports Park – June 19th – 1 pm
  o Stewardship, Partnership
  o Friends for Extension Meeting – June 21st – 11:30 am to 1 pm Stewardship, Partnership
  o Hurricane Preparedness Meeting – June 21st – 3:30 pm – PW Admin. Conference Room Stewardship, Partnership, Innovation
  o Three-Year Progress Assessment Package Review – June 12th, 13th and 14th Integrity, Stewardship
  o CED Meeting – 1 pm – June 26th Stewardship, Partnership
  o 4-H Beef Club Meeting Supervision – June 27th – 5 pm Integrity, Customer Service
  o Florida Association of Counties Country Store at the Palm Beach Convention Center June 28th – 12 noon – 5:30 pm Integrity, Stewardship, Partnership, Innovation, Customer Service
  o Extension Staff Meeting – June 29th – 3:30 pm Stewardship, Partnership
  o Website Hits: Website: 1,988 page views
  o Facebook© Page - Charlotte County Extension data: Facebook: 2,229 Likes: Blog: 737 pageviews. Innovation (Mitchell, Schumaker)
  o Sea Grant:
  o Publications:
  o PowerPoint:
  o Staugler, E.A. 2017. Getting at Awareness, Knowledge, Perceptions, and Intentions related to Barotrauma Mitigation, for Gulf of Mexico Fishery Management Council Sustainable Fisheries Committee, June 5th, 23 slides. Innovation
  o Website:
  o Marine Scene Plus! (Blog) http://flseagrant.ifas.ufl.edu/newsletter/ Innovation
  o Site & Office Visits (visits of substance):
  o Laishley Marina, site visit Integrity, Customer Service
  o Jay Leverone, Sarasota NEP Integrity, Customer Service
  o University &/or County Governess:
  o 6/13 - Mentor meeting with Sarasota Sea Grant protege’ Integrity, Stewardship, Customer Service
  o 6/26 - Florida Sea Grant Fund Raising Committee meeting in St. Pete Stewardship, Partnership, Innovation
  o Meetings:
  o 6/1 - Wet-lab mini-grant meeting Stewardship, Partnership, Innovation
  o 6/19 - Stone Crab AP meeting, Punta Gorda Integrity, Stewardship, Partnership, Innovation, Customer Service
  o 6/23 - Phone meeting with UF fisheries researcher Stewardship, Partnership, Innovation
  o Training:
  o 6/15 - Research Writing Webinar Innovation
  o Other:
  o Preparing presentations for upcoming conferences Integrity, Innovation
  o Reconfiguring Sea Grant advisory committee (will meet 7/27) Integrity, Stewardship, Partnership, Innovation, Customer Service (Staugler)
  o 4-H Youth Development:
  o Leadership Development:
  o Five 4-H Teen Leadership members attended Camp Counselor Training at Camp Cloverleaf. Integrity, Stewardship, Partnership, Innovation
  o Five Florida 4-H Legislature Camp attendees received training on guidelines and procedures for when they visit the capital. Integrity, Stewardship, Partnership, Innovation
  o 4-H Club Project Activities:
  o Most of the 4-H Clubs are taking a summer break from meetings.

Monthly Report, June 2017
- Beef and Breeding 4-H Club - 15 members - 3 volunteers - two hours per meeting / two meetings
  - Stewardship, Partnership
- 4-H School Enrichment:
  - The 4-H Agent hosted a 6-hour Environmental 4-H Day Camp for Clover bud aged youth (5-7) at the Charlotte Harbor Environmental Center (CHEC) in Punta Gorda. Youth learned about wildlife and the environment. Integrity, Stewardship, Partnership, Innovation
- Charlotte County 4-H and DeSoto County 4-H teamed up to host a two-day Rocketry Camp. Youth were exposed to the mechanics and scientific functions of Rockets. They built and launched their very own paper rockets followed by a model sized adult led launch. The last day consisted of a visit to the Florida Museum of Natural History and planetarium. Integrity, Stewardship, Partnership, Innovation
- 4-H staff hosted a Dairy Day Camp which consisted of 10 youth. Nutrition, dairy cattle breeds, kitchen safety and operations, cooking, and the introduction to the dairy cow anatomy were covered. Integrity, Stewardship, Partnership, Innovation
- Florida 4-H Legislature:
  - Extension staff, 4-H staff, and 4-H youth attended the Florida 4-H Legislature at the capitol. This five-day camp consisted of a “learn by doing” experience in state government. Youth will experience all three branches of Florida’s government: Executive, Legislative, and Judicial. 4-H’ers serve as Florida 4-H senators, representatives, lobbyists, reporters, Lt. Governor, and Governor. Youth will also experience the Supreme Court Justice, lawyer, or juror. Integrity, Stewardship, Partnership, Innovation (Phillippe, Cardwell)
- Horticulture:
- Programming:
  - Green Industry – Best Management Practices Training – June 20th – 8 am to 3 pm - 9 in attendance Stewardship, Partnership, Innovation
  - GI-BMP – Teaching Fertilizer Module – June 8th – Lee County Extension - N. Ft. Myers Recreation Center – 1 pm - 25 in attendance Stewardship, Partnership, Innovation
- Special Outreach:
  - MG Radio – June 27th – 10 am – Ralph Mitchell, Lynn Buth & Tom Becker Stewardship, Partnership, Innovation
- Meetings:
  - Gulf Coast Beekeepers of Florida – 6pm – June 20th Integrity, Customer Service
  - Horticulture Department Meeting – June 26th – 9:30 am Integrity, Stewardship
  - Charlotte County Florida-Friendly Landscaping ™ Program
- Summary: The FFL™ program helps homeowners improve their residential landscapes saving water during periods of drought or improving water quality after heavy rainfall. Total clientele contacts this month were 296 (homeowners, professionals & new resident). 24 attended 2 teaching events, 102 telephone consultations, 64 office visits, 15 field visits and 91 email consultations. Integrity, Stewardship, Partnership, Innovation, Customer Service
  - FFL™ and Master Gardener Training: Administered pre- and post-test to determine 2017 MG trainees understanding of FFL™ practices. 19 trainees were tested. Pre-test scores averaged 70% and when re-tested several days later averaged 80%. The greatest gain in knowledge and understanding were in these areas: 1) reducing turf problem areas 2) selecting plants specific for their water usage, 3) calibrating their residential sprinkler system and 4) properly recycling organic materials into compost. As a tool to further reinforce their applied learning, trainees toured a Gold-level, Recognized Florida-Friendly Yard. Integrity, Stewardship, Partnership, Innovation, Customer Service
  - Miscellaneous FFL Activities in June
  - Several landscape problem-solving field visits and interviews in preparation for writing ‘home and garden’ feature story for the Sept. 2017 issue of Harbor Style Magazine. The stories theme
Tropical Horticulture, Florida-Friendly Landscaping with a View of Land & Water Stewardship, Innovation, Customer Service

- 35 rain barrels were sold in the month of May and June Innovation, Customer Service
- Began FFL Community Services strategic planning process which involves evaluating FFL™ planting and maintenance at the Mid-County Regional Library Integrity, Stewardship, Partnership, Innovation, Customer Service
- FFL consultations with new resident or builders in South Gulf Cove, Burnt Store Lakes, Burnt Store Isles and Babcock Ranch. Partnership, Innovation, Customer Service
- Maintenance activities and plant labeling for newer plantings made in the Environmental Campus courtyard. Stewardship, Partnership, Innovation, Customer Service
- Preparations for FREE July horticulture workshops, Wild about Caladiums in Containers ……and for landscaping Stewardship, Partnership, Innovation, Customer Service
- ‘Parks that Teach’ review with the Punta Gorda Chief Planner for Urban Design. Purpose was to design a self-study guided walk brochure. Stewardship, Partnership, Innovation, Customer Service
- Radio Show with Master Gardeners and Ken Lovejoy. Partnership, Innovation, Customer Service
- Green Industry Best Management training on irrigation taught to 9 contractors. Innovation, Customer Service
- Charlotte Sun Newspaper Articles:
  - Potential Readership:
    - Charlotte Sun Herald – Average Circulation - 30,100
    - Newspaper Article for June 26th - “Green, mean, bougainvillea eating machine”
    - Newspaper Article for June 19th - “Natal plums – fragrant blooms, tasty fruit”
    - Newspaper Article for June 12th - “Whether you call it frangipani or plumeria, this small flowering tree makes a stunning tropical accent”
    - Newspaper Article for June 5th - “Three planes, one palm - a Madagascar wonder” Innovation, Customer Service (Mitchell, Bates, Becker)
- Port Charlotte Public Library
- On Saturday, June 3, we had the Summer Reading Kickoff with over 60 kids in attendance. On Tuesday, June 6, we began, our Summer Read & Feed program serving 75 meals to children 18 and under on the very first day. The response has been overwhelming and more families have been signing up each day. We are looking forward to a busy and active summer as we help the children of Charlotte County enjoy their vacations! The programs run Tues. through Thurs. from 10:30 a.m. – 12:40 p.m.
- Mid-County Regional Library
- On June 14, the Mid-County Regional Library got a visit from the Charlotte County Sheriff Department’s K9 Unit. In addition to seeing two different police cars and trying on some equipment, the 95 kids in attendance learned all about the officers, both canine and human, who keep our county safe. The program was a huge success for kids, parents and presenters alike, and we want to thank the Charlotte County Sheriff’s Office for bringing us such a fun and informative event.
- The Mid-County Regional Library has a new book display. The books on display are all recommendations from members of our popular monthly book club called: Hooked on Books. Hooked on Books is an informal book discussion gathering. Patrons meet along with members of the library staff to discuss and review recently read books and to share recommendations with the group. After each meeting, library staff shelve the recommended books on wall displays in our adult fiction section. So please come and pick up one or two of these great titles and tell us what you think at our next discussion on July 6th. If you gave a suggestion for fellow readers, you can

Monthly Report, June 2017
pick up a patron bookmark and jot down a quick review. Library staff will post your thoughts along with the book for our patrons to see. Help us share the love of reading! Call 941-613-3160 for information regarding Hooked on Books. Happy reading!

- **Englewood Charlotte Public Library**
  - The Englewood Charlotte Library had their Summer Reading Kickoff on Saturday June 3 from 11 am until 1 pm. Library Technician Aundrea Siegenthaler planned the entire event and it was a huge success! We had almost 200 people attend the program throughout the day and handed out 50 reading logs to children. We had free hot dogs sponsored by the Friends of the Englewood Charlotte Library, a Charlotte County fire truck for kids to explore, and a Parks and Recreation table handing out information about summer camps. We also had the Maker Space open with someone demonstrating the 3D printer; both kids and adults are very excited about our 3D printing training sessions scheduled for August. Aundrea brought in Beauty and Wonder Woman from the Sandman Book Company for an interactive story time. Also in attendance was Clawford the Stone Crabs mascot shaking ‘claws’ with kids and handing out information about the Stone Crabs games. Everyone had a great time at our summer reading kickoff.
  
- **Historical Center**
  - What do Atomic Fireballs, Elvis, and Port Charlotte have in common? They all debuted in the 1950s! Charlotte County Historical Center rocked out to 50s theme musical chairs at Harold Avenue Park Summer Camp on June 5, while teaching over 50 kids about Port Charlotte’s development during that era.
  - On June 13, we visited South County Regional Park Summer Camp to make butter with almost 100 kids and explain how local pioneers lived before modern grocery stores.
  - The Charlotte County Historical Center has visited Harold Avenue Park summer camp as the Calusa, hosted a Historical Voyagers meeting; built edible “Cookie Houses” at Englewood-Charlotte Library, and made butter as local pioneers at Punta Gorda Library. We’re spreading the love for local history this summer.

### Facilities, Construction and Management

- **ADA Various Improvements**: Progress meeting with Contractor scheduled June 21st.
- **Ann Dever Regional Park New Recreation Center (Sales Tax Project)**: The 90% plans and specs have been received for review by Charlotte County.
- **Bayshore Live Oak Park Shoreline Restoration**: Consultant is working to reconcile the SWFWMD and USACOE mitigation requirements. Proposed mitigation plan was submitted to SWFWMD on May 23rd. Waiting on the response from the external agencies.
- **BCS Expansion**: In contract negotiations with the CM. Design Kick off scheduled for early June.
- **CARE Facility Expansion**: Project complete.
- **CCSO District 1 Offices (Sales Tax Project)**: The grand opening was held June 24th.
- **CCSO District 3 Headquarters**: The second programming meeting was held on June 28th. At the next meeting, a site visit will be conducted at District 1 office for lessons learned and constructability review.
- **CCSO Firing Range**: The consultant continues with the construction documents as final decisions are made.
- **El Jobean Fishing Pier**: Construction is continuing.
- **Family Services Center Renovations (Sales Tax Project)**: The Together Charlotte recommendation will be presented at the July 18th BCC workshop.
- **Fleet Vehicle Wash Facility**: Awaiting FDOT review approval. Permit is ready.
- **Harbour Heights Boat Ramp**: The low bid for construction is scheduled for CCBOCC approval on July 25th.
- **Harbour Heights Drainage Remediation**: DMK selected as the firm to complete the evaluation and propose repairs if needed.
- **Jail Infirmary (Sales Tax Project)**: The tilt wall panels will be set up starting July 5th. The procedure will take approximately 3 days.

Monthly Report, June 2017
Jail Mezzanine Safety Railing: The F pod housing area will complete by July 6th. The inmates will be relocated out of the next two pods, allowing the contractor to work on two units concurrently.

Justice Center Renovation: The County has completed the closing on the new Records Center building. Meetings have been set with a few departments to review the program and start on the schematic design. Contracts with the Construction Manager are finalized.

Loveland Campus Master Plan: The kickoff meeting and interviews will be hosted in late July by Johnson Engineering.

McGuire Park (Sales Tax Project): Board approved additional funds to proceed with West Construction as the awarded bidder. Scheduling pre-construction meeting. Permit is still under review with comments being addressed.

Mid County Library Building Renovations: Pre-Bid meeting is scheduled for July 13th. Construction Bid opening is July 26th.

NCRP New Recreation Center (Sales Tax Project): The 90% plans are being finalized.

North Charlotte Regional Park Site Lighting Project consists of the baseball parking lot, softball parking lot, and additional safety lighting at the walkway/drive between the two parking lots. Staff is finalizing the scope of work for the installation by an electrical contractor, which will go out for bid.

Recreation Centers Renovations
(Sales Tax Project) In design development phase with first round of documents expected July 10th.

South County Library and Archive (Sales Tax Project) Site remediation continues at the building construction site but has been delayed by excessive rain. The City is planning on dewatering in order to finish the work. The BCC approved $900,000 in additional funding, which was also supported by the City of Punta Gorda and Friends of the Punta Gorda Library, in support of the functionally enhanced design. The design team reconvened in late June and will be bringing a Change Order to the Board in July for additional services of design work.

South County Regional Park ADG has been selected for the design consultant and the contract is being prepared by purchasing.

South County Regional Park Sports Lighting Retrofit Manufacturing of the Musco product is underway, and a late August delivery date is anticipated.

Spring Lake Boardwalk and Parking Renovations Final inspection of project is scheduled for July 6th.

Strategic Master Space Plan The consultant's proposal was finalized and is scheduled for July 25th BCC meeting.

West County Annex Replacement
(Sales Tax Project) Construction permits have been submitted, awaiting Englewood Water District approval for an easement release for project to proceed.

Western Michigan University Flight Training School Certificate of Occupancy for the modular unit was given June 30th, completing punchlist items.

Human Resources
• Employee & Labor Relations
  o Extended employment opportunities to 27 candidates
  o Recruitment related activities and hiring processes
  o Assisted with Fire Inspector interviews
  o Assisted with Equipment Operator Interviews
  o Employee related issues and investigations
  o Discipline related conversations and activities
  o Monitor the community service program with Courts System
  o FMLA Processing & Reporting
  o Tasks associated with Employee of the Month
  o Legal Discussions

Monthly Report, June 2017
- Miscellaneous advisement/investigations/coaching/development conversations
- Attended re-opener negotiation session with IUPAT regarding Article 28. 5 and Article 29
- Participated in organizational emergency preparedness activities regarding the Employee Hotline

- Benefits Related
  - Facilitated Orientations
  - Process Tuition Reimbursement Requests
  - Prepare orientation booklets
  - Provide Customer Service to employees
  - Produce Service Awards and letters to employees
  - Self-service assistance regarding on-line applications & Eden self-service system

- Learning & Organizational Development
  - Halogen assistance for employees and Management
  - Generated monthly service awards
  - Miscellaneous coaching/development conversations
  - Professional Development to include webinar, reviewing industry journals, etc.
  - Continued Kronos Time Keeping Solution trainings and meetings
  - Held “Coaching and Mentoring as Management Tools” on June 15. 14 students attended
  - Coordinated team building session for Human Services with Dr. Kelley on June 12, 2017.

Human Services
- No information to include.

Public Safety
- No information to include.

Public Works
- Bridge Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
  - **Tom Adam’s Bridge Rehabilitation** – This project will replace the existing Tenderhouse, electrical and mechanical equipment. The proposed Tenderhouse will provide a gateway to Manasota Key and will feature a standing seam roof, color coordinated with the Bridge, and large observation windows designed to withstand hurricane winds. The proposed Tenderhouse will provide visibility of traffic and pedestrians approaching the structure when the Bridge is being opened or closed. Currently, the Bridge tender’s view is obstructed. The existing concrete railing and guardrail will be removed and replaced with a steel traffic barrier and aluminum handrail, which will allow for widening the sidewalk to a minimum of five (5) feet. The sidewalk surface will be topped to correct slope and alignment issues. The project also includes the replacement of the existing traffic gates, traffic signals, the approach slabs, abutment wall cap, slope pavement, and the Bridge will be repainted. Construction Contract: Quinn Construction, Construction schedule: 3/29/2016 – 6/7/2017.
  - **Tom Adams Bridge Closure**
  - Tom Adams Bridge will be closed on Monday June 12th. The Contractor plans to close the roadway shortly after midnight. Once the concrete slabs have achieved the required strength the roadway will be reopened. The expected date to reopen the roadway is Sunday June 18th. The bridge will operate normally for marine traffic.
  - The repairs to the Tom Adams Bridge requires the slab between the roadway and the bridge abutment be replaced. Unfortunately, to remove, cast the new slab and allow it to properly cure the Contractor will close the bridge for seven (7) calendar days.
  - **Tom Adams Bridge Maintenance of Traffic**
  - The Tom Adams Bridge, operated by Charlotte County is located on the Intercoastal Waterway, which is under the authority of the US Coast Guard. By law the County must open the bridge for marine traffic. To reduce the effects on the vehicular traffic, the County has requested approval from the US Coast Guard to only open the bridge on the hour.

Monthly Report, June 2017
o Should the bridge become non-operational the County could be required to leave the bridge in the open to marine traffic; therefore, the current construction is critical to everyone who uses this structure.

o Tom Adams Bridge Tenderhouse Construction

o The new Tenderhouse which will provide clear visibility of the vehicle traffic approaching the bridge is taking shape. The exterior is almost complete! The interior work is progressing and more importantly the new electrical and mechanical equipment is being installed. FPL will be installing the new electrical service in the next few weeks.

o Tom Adams Bridge Rehabilitation

o The painting of the bridge (span grates, beams, and bearings) has been completed. The Contractor has reconstructed the wall cap for the retaining wall on the mainland side and has begun work on the island side retaining wall.

o Work is almost complete on the new traffic barrier on the adjacent to the travel lanes coming onto the island on the mainland side of the bridge. The sidewalk and pedestrian handrailing work has begun. The new configuration will provide ADA compliant sidewalks on the bridge. Work will soon begin on the new traffic barrier on the adjacent to the travel lanes coming onto the island on the island side of the bridge. This work will utilize a temporary barrier wall for the maintenance of traffic, which will result in narrow, 10 feet wide the traffic lanes so the Contractor can maintain two-way traffic. Motorist should expect alternating one-way MOT operations, as the temporary barriers are set up and as the Contractor moves materials into and out of the work zone.

o In the coming months, the Contractor will be replacing all the mechanical equipment (Hopkins Frame, Motors, Gear Reducer, Bearings, Brakes, etc.) that opens the bridge leaf. Although this work will impact the bridge operations, it WILL NOT impact vehicular traffic.

o Everyone is encouraged to sign up for the “E-mail Alerts” on our Home page so you can be advised as conditions change. Also, if you have question or comments please let us know by posting them on the “Advisories” page of the website.

• Bridge Projects in Design, Negotiation or Procurement

o Don Pedro / Knight Island Bridge Repairs - Charlotte County is seeking professional engineering services to design repairs on two Don Pedro Knight Island Bridges – Michael Kosinski and Anne Merry. Design Contract: CES/American Engineering, Design/Permitting Schedule: September 2016 - August 2017, Procurement Process: TBD, Projected Start of Construction: TBD

o On January 13, 2017, the Design Engineer and County Staff completed the site inspection of the bridges. The Rehabilitation Report is scheduled to be ready for the MSBU’s approval in May 2017.

o Edgewater Drive Bridge Repair at Elkcam Waterway - This project includes engineering services to inspect and evaluate the current condition of each wall at the Edgewater Drive Bridge (014074) over the Elkcam Waterway (near Cousley Drive) and determine the most cost effective method of repair. Design Contract: CES/American Engineering, Design/Permitting Schedule: through April 2016, Procurement Process: TBD, Projected Start of Construction: TBD

o Real Estate Services Division has obtained all four maintenance easements required for construction and maintenance of the bridge. County Staff will prepare the construction bid documents to send to Purchasing. Once Purchasing has reviewed the contract documents and approves it can go out for the construction bidding process.

o NWPC Bridge Inspections and Design Improvements - This project includes an engineering evaluation of seven bridge structures within the Northwest Port Charlotte MSBU District and development of a detailed rehabilitation plan to extend the structure’s useful life. A consultant will inspect the bridge piles and collect the necessary field data to design structural jackets and supply a report with estimated costs before designing the jackets. The improvements and repairs shall correct deficiencies identified by FDOT consultants to the extent that is practicable. Design Contract: Charlotte Engineering & Surveying (CES), Design/Permitting Schedule: 10/6/2015 – October 2016, Procurement Process: December 2016 -February 2017, Projected Start of Construction: April 2017

o BRIDGE # ON AT
  o 014041  McPearson Dr.  Hastings Waterway
o The Comprehensive Evaluation Report identified 5 of the 7 bridges needing repairs. The County has approved the 100% plans and submitted the bid package to Purchasing.
  o Rotonda Circle Bridge Repair over Pinehurst Creek - The Rotonda Circle Bridge over Pinehurst suffered damage from an automobile accident. After inspection of the bridge we determined this would require a design engineer to review and design the appropriate repair action. Design Contract: CES/American Design/Permitting Schedule: September 2016- June 2017, Projected Start of Construction: TBD
  o On January 13, 2017, the Design Engineer and County Staff completed onsite inspection to the Rotonda Circle Bridge. The Railing Rehabilitation Report is scheduled to be ready for the MSBU's approval in April 2017.
  o Sheehan Boulevard Bridge Repair at Yale Waterway – This project will rehabilitate the existing Bridge on Sheehan Boulevard over the Yale Waterway. The existing Bridge was built in 1968 therefore the Bridge deck and rails are substandard. Sales tax funds will supplement MSBU funds allowing for the inclusion of sidewalks on both sides of the Bridge. The rehabilitation will widen the structure to accommodate sidewalks, replace the deck and install a barrier wall. The proposed design includes sidewalks on both sides of the Bridge and allows the Bridge to be a segment of the horizontal curve, maximizing the deck area. Design Contract: Southwest Engineering and Design, Design/Permitting Schedule: 9/10/2012 – Spring 2016, Procurement Process: Summer 2016, Projected Start of Construction: Fall 2016
  o 100% design plans were received and are under review. CCU completed the watermain design to connect existing watermains on either side of the Bridge. The proposed watermain will be supported on the Bridge. With the utility design, complete, the project package will be submitted to the Purchasing Department in preparation for bid solicitation.
  o Roadway Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
    o 2016 County Paving Program - The purpose of this project is to resurface Charlotte County roadways in the following districts:
      o Greater Port Charlotte
      o Deep Creek
      o North West Port Charlotte
      o Punta Gorda Non-Urban
      o Peace River Shores
      o Rotonda Heights
      o Road & Bridge
      o Construction Contract: Ajax Paving, Construction Schedule: 05/09/2016 – Fall 2017
    o The paving is ongoing in the Rotonda Heights MSBU. The restoration continues in Rotonda Meadows/Villas and in the North West Port Charlotte MSBU's. the contractor still has to complete the paving operations in the Peace River Shores MSBU and the Road and Bridge Change Order. To date there has been approx. 167,511 tons of asphalt placed in this contract. The amount of work completed to date is 75.0 and the amount of contract time that has elapsed is 75.5%.
    o 2017 County Paving Program - The purpose of this project is to resurface Charlotte County roadways in the following districts:
      o South Gulf Cove
      o Greater Port Charlotte
      o Cook Brown & Little Farm Road
      o Deep Creek
      o Harbour Heights
      o North West Port Charlotte
      o Punta Gorda Non-Urban

Monthly Report, June 2017
Road & Bridge

South Punta Gorda Heights

The Paving Contractor has begun the preparation operations in the Harbor Heights MSBU. The tons of asphalt that has been placed in this Contract is approx. 143 tons. The Percentage of work that has been completed is 0.10% The amount of contract time that has elapsed is 4.4%.

Edgewater Drive Widening Phase 2 (EP2) – This project will widen Edgewater Drive, between Harbor Boulevard and Midway Boulevard, to a four-lane arterial roadway designed to better serve the central portion of the County and accommodate anticipated traffic growth. The project will include replacing three bridges (West Spring Lake Waterway, East Spring Lake Waterway, and Sunrise Waterway) and improve five intersections, four of which will be roundabouts. Improvements include a raised median, curb and gutter, sidewalks/bike lanes, and landscaping.

This project includes Construction, Engineering and Inspection (CEI) services to ensure compliance with federal rules and requirements. The Board of County Commissioners approved the CEI contract with Southwest Engineering & Design on November 12, 2014. Construction Contract: Owen-Ames-Kimball, Construction schedule: 1/5/2015 – 05/17/2017

Ribbon Cutting for Edgewater Drive Phase 2 will be June 22, 2017 at 9am at the Spring Lake Park. Edgewater Drive is now open to traffic. Additional construction work remains to be completed in all Areas. There will be intermittent daily lane closures while crews maintain the median landscaping, maintain curb inlets, and complete work outside the roadway. Some work will require closing portions of the pedestrian pathways to allow crews to complete work without closing travel lanes.

AREAS 1 & 2 Area 1: Midway to West Spring Lake Bridge

Spring Lake Park and Boat Ramp are closed for construction under a separate contract with Charlotte County Parks Department.

The new sanitary sewer system is in operation and homeowners are now able to contact the County to arrange for connection.

Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

Area 2: West Spring Lake Bridge to East Spring Lake Bridge

Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

AREAS 3 & 4 Area 3: East Spring Lake Bridge to Sunrise Waterway Bridge

Sunrise Park is open.

Terminations of E. Tarpon Boulevard, Sunnyside Drive and Carlisle Avenue are nearly complete.

Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

Florida Power & Light has a project in progress upgrade power poles from Port Charlotte Blvd to the Sunrise Bridge and work is scheduled to begin.

Area 4: Sunrise Waterway Bridge to Harbor Boulevard

Crews will maintain landscaping.

Sidewalk construction is complete on the north side of Edgewater Drive.

Florida Power & Light has a project in progress to upgrade power poles from the Sunrise Bridge to Harbor Boulevard. This work is nearly complete.

Expect temporary lane closures on the Eastbound lanes as crews complete sidewalk construction where old FPL poles were removed.


Midway to West Spring Lake Bridge

Spring Lake Park and Boat Ramp are closed for construction under a separate contract with Charlotte County Parks Department.

The new sanitary sewer system is in operation and homeowners are now able to contact the County to arrange for connection.

Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

West Spring Lake Bridge to East Spring Lake Bridge
Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

Area 3: East Spring Lake Bridge to Sunrise Waterway Bridge

Sunrise Park is open.

Terminations of E. Tarpon Boulevard, Sunnyside Drive and Carlisle Avenue are nearly complete.

Crews will maintain landscaping.

The remaining pavement markings will be applied to locations on side roads.

Florida Power & Light has a project in progress to upgrade power poles from Port Charlotte Boulevard to the Sunrise Bridge and work is scheduled to begin.

Area 4: Sunrise Waterway Bridge to Harbor Boulevard

Crews will maintain landscaping.

Sidewalk construction is complete on the north side of Edgewater Drive.

Florida Power & Light has a project in progress to upgrade power poles from the Sunrise Bridge to Harbor Boulevard. This work is nearly complete.

Expect temporary lane closures on the Eastbound lanes as crews complete sidewalk construction where old FPL poles were removed.

Midway Boulevard Widening Phase 2 – This project will complete the widening of Midway Boulevard from Sharpe Street to the intersection of Kings Highway (about 2.25 miles). Design includes four lanes of traffic with center turn lanes, new sidewalks on both sides, a closed drainage system, new traffic signals at Beacon Drive, new pedestrian crossings at the schools, new lighting, and a new water and sewer system along the corridor. Temporary sidewalks, meeting ADA requirements, will be installed during construction to maintain all pedestrian access points. Midway Boulevard may be closed to through traffic at times however mail delivery, emergency services and access to local residences will be maintained during construction. Construction Contract: Forsberg Construction, Construction Schedule: 6/30/2015 – 09/20/2018

Forsberg crews are currently installing multiple cross drain pipes running from the south to the north side of Midway.

Crews are currently installing the new Sewer Lift Station across from the Port Charlotte Middle School.

Crews are continuing the installation of the new 30” sewer force main system. Currently the crews are at Alton heading west down Midway.

Crews are grading embankment, placing roadway sub base and base material from Beacon to Alton.

Crews are pouring concrete curbing, sidewalks and traffic barrier wall from Inverness to Starlight.

Crews are grading and pouring residential driveways from Beacon to Alton.

Crews continue to maintain miscellaneous off site drainage and safety items throughout the project.

Please visit the Project’s Web Site for additional information regarding the Midway Project www.midwayupdate.com

Excerpts from www.midwayupdate.com

Sharp Street to Birchcrest Boulevard: The contractor has installed a new water main in this area.

Hariet Street to Neil Armstrong Elementary: The contractor continues to install new utilities and drainage in this area.

Noble Terrace to Broom Court: The contractor continues to install new utilities and drainage in this area.

Conway Blvd. to Page St.: The contractor continues to install new utilities and drainage in this area.

Hayworth Rd. to Alton Rd.: The contractor continues to install new utilities and drainage in this area.

Morley St. to Orlando Blvd. (PCMS): The contractor continues to install new utilities and drainage in this area.

Alton Rd. to Beacon Dr.: The contractor continues to install new utilities and drainage in this area.

Abscott Street to Bermuda Street: The contractor continues to install new utilities and drainage in this area.

Monthly Report, June 2017
- **Hardey Street to Amstead Street:** The southerly two lanes and associated sidewalk is now complete, and the road is opened to thru traffic. Work continues on the northerly two lanes.
- **Willoughby Street to Maracaibo Street:** The southerly two lanes and associated sidewalk is now complete, and the road is opened to thru traffic. Work continues on the northerly two lanes.
- **Shilo Street to Loveland Boulevard:** The southerly two lanes and associated sidewalk is now complete, and the road is opened to thru traffic. Work continues on the northerly two lanes.
- **Kings Highway:** Kings Highway intersection is complete, and open to traffic.
- **Retention Area C-1:** The construction crews have cleared Retention Area ‘C-1’ of large vegetation and have installed a primary stormwater outfall running down Harriet St. and Grandy Ave.
- **Retention Storm Water Pond C-2:** The construction crews have cleared stormwater pond “C-2” of large vegetation, and have installed a primary stormwater outfall running to the Yale Waterway.
- **Page Street Outfall:** The primary stormwater drainage pipe is currently being installed on Page Street.

### Roadway Projects in Design, Negotiation or Procurement

- **2017 County Paving Program** - The purpose of this project is to resurface Charlotte County roadways in the following districts:
  - South Gulf Cove
  - Greater Port Charlotte
  - Cook Brown & Little Farm Road
  - Deep Creek
  - Harbour Heights
  - North West Port Charlotte
  - Punta Gorda Non-Urban
  - Road & Bridge
  - South Punta Gorda Heights

  The Paving Contractor has begun the preparation operations in the Harbor Heights MSBU. The tons of asphalt that has been placed in this Contract is approx. 143 tons. The Percentage of work that has been completed is 0.10% The amount of contract time that has elapsed is 4.4%.

- **Burnt Store Road Phase 2 Widening** – This project includes design, permitting, utility coordination and construction to widen the remaining portion of Burnt Store Road to a four-lane roadway from a point near Notre Dame Boulevard to a point north of Zemel Road. Design includes utility improvements, sidewalks and bicycle facilities. Design/Permitting schedule: 2017, Procurement Process: TBD, Projected start of Construction: TBD (Funding for construction has not been allocated.)

  Johnson Engineering is continuing the design process as recommended and is on schedule.
  - 100% design plans have been reviewed.
  - A meeting with Southwest Florida Water Management District (SWFWMD) was held to present the County’s plan for handling stormwater retention and run-off. The stormwater drainage plans are progressing on schedule.
  - Design schedule:
    - 30% plans due March 11, 2016
    - 60% plans due Aug. 12, 2016
    - 90% plans due Dec. 2, 2016
    - 100% plans due Feb. 3, 2017
  - Final bid contract documents are being finalized and the land acquisition process has begun.

- **Olean Boulevard Widening** - This project is to widen Olean Boulevard, from US 41 to Easy St. This design is a 5-lane section with 2 travel lanes in each direction and a continuous center left/right turn lane in the middle. The design also includes a sidewalk on both sides of Olean Boulevard from Aaron St to Easy St, LED decorative lighting and new traffic signal systems with pedestrian crossings Aaron St and Harbor Blvd. Design Contract: Florida Transportation Engineering Schedule: Summer 2017 – Fall 2018, Procurement Process: Winter 2018-2019, Projected Start of Construction: Summer 2019.
Florida Transportation Engineers (FTE) is currently surveying the entire project limits along with the environmental firm gathering all the necessary data to start the 30% design phase. FTE will also start coordinating with all the Federal and State permitting agencies.

This 30% design phase is expected to be completed and submitted to Charlotte County for review by the end of July 2017.

Parkside - Harbor Boulevard Improvements (U.S. 41 to Olean Boulevard) Phase 2 – The Road Feasibility and Traffic Study (Phase 1) is complete on Harbor Boulevard from US 41 to Olean Boulevard.

Design includes roadway improvements consisting of a four-lane divided roadway with a 16’ – 20’ raised median that will provide for safer turning movements, 8’ – 10’ multi use paths on both sides, landscaping, decorative lighting, wayfinding and a gateway feature. Utility improvements are included in this project.

The Board of County Commissioners approved running FP&L power lines underground, along the west side of Harbor Boulevard, as part of the Harbor Boulevard Enhancement project.


Plans and permits are complete. The County sent the 100% Plans to FPL Underground to finalize their design plans. FPL requires various easements to complete the underground conversion, we are working together to get the easements and plans incorporated into our construction plans for bidding. The Board of County Commissioners approved a Change Order to convert the decorative lighting to LED lighting, this redesign change will be complete in January 2017.

Piper Road North Extension - Piper Road will be extended north from Henry Street to US 17 at the existing Regents Road intersection. The Airport Commerce Park has been identified as a priority for business development. At the present time, there is a limited roadway network in place serving the airport therefore additional roadway and utility improvements will be required to support new or expanded businesses within the corridor. Design Contract: Johnson Engineering, Design/Permitting Schedule: 2010-2011, Procurement Process: January 2017 - February/March 2017, Projected Start of Construction: Summer 2017.

All final land acquisitions have been completed. All project documents, including bid specifications and design plans have been sent to the Purchasing Department for review.

Bid Package is expected to be advertised in May 2017 with an anticipated construction start date in October 2017. Construction expected to take about a year and a half with a completion date around March 2019.

Engineer's Construction Estimate is 8.8 million.

Stormwater Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)


Construction began May 8, 2017 and remains on schedule. The portion of Kenilworth Blvd at the Lionheart Waterway will be closed during construction. The utility bypass has been installed and activated. The sheet pile weir and the box culverts have been installed. The footer for the headwall and wingwalls on the South side have been poured. The walls will be poured Monday 7/10.

Stormwater Projects in Design, Negotiation or Procurement

Stormwater Control Structure Replacement – Haverhill Waterway (Peachland Blvd) – This project provides for the design and permitting of a stormwater control structure under Bachmann Boulevard at the Haverhill Waterway. As a result of the Stormwater Master Plan that was completed in 1998, it was determined that many of the existing stormwater control structures were either undersized or had deteriorated since the 1960’s when they were originally built. The new structure will replace a (2) 54” CMP’s and weir with (2) 9’x10’ box culverts and a weir. Design

Monthly Report, June 2017

- The preliminary survey work has been completed. 30% plans are in development.
- Stormwater Control Structure Replacement – Haverhill Waterway (Bachmann Blvd) - This project provides for the design and permitting of a stormwater control structure under Bachmann Boulevard at the Haverhill Waterway. As a result of the Stormwater Master Plan that was completed in 1998, it was determined that many of the existing stormwater control structures were either undersized or had deteriorated since the 1960’s when they were originally built.
  - The new structure will replace a 60” corrugated metal pipe with a 72” reinforced concrete pipe.
  - The preliminary survey work has been completed. 30% plans have been reviewed by staff and comments submitted back to the designer.

- **Sidewalk Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)**
  - Cape Haze Drive Sidewalks - Design and construction of approximately 3,400 linear feet of sidewalk along Cape Haze Drive, from Arlington Drive north to approximately 450' north of Links Lane, where Cape Haze Drive becomes a four-lane road. The Utilities Department is including a water main replacement as part of this project. Design Contract: Johnson Engineering, Design/Permitting: March 2015 – Spring 2016, Procurement: TBD, Construction: Early TBD
  - The contractor has set up MOT and is doing directional bores for temp. water service and is installing new driveway pipes
  - Harbour Heights Sidewalks - This project consists of constructing approximately 2.75 miles of 5’ wide sidewalks within the Harbour Heights MSBU District. Sidewalks are proposed along the following six (6) roadways: Sunnybrook Road (from triangle at Broadpoint Dr. to Peace River Dr.), Peace River Drive (from Sunnybrook Rd. to San Marino Dr.), San Marino Drive (from Broadpoint Dr. to Peace River Dr.), Broadpoint Drive (from Voyageur Dr. to Washington St.), Sulstone Drive (from Sunnybrook Rd. south to end), Voyageur Drive (from Broadpoint Dr. to end). Design Contract: Charlotte Engineering, Design/Permitting: 6/27/14 – May 2015, Procurement: Summer 2016, Construction: 10/17/2016 - 04/21/2017
  - Sidewalk construction is complete throughout the entire project and opened. Force main work is complete and in service.
  - This project will run concurrently in the following order:
    - Broadpoint Drive from Voyageur Drive to Washington Street
    - Voyageur Drive from Broadpoint Drive to end
    - San Marino Drive from Broadpoint Drive to Peace River Drive
    - Peace River Drive from Sunnybrook Road to San Marino Drive
    - Sunnybrook Road from Broadpoint Drive to Peace River Drive
    - Sulstone Drive from Sunnybrook Road to Santa Clara Drive
  - Parkside - West Tarpon Boulevard/Ambrose Lane Multi-Use Path - This project includes a 10’ multi-use path, landscaping and decorative lighting along West Tarpon Boulevard from US 41 to Ambrose Lane and on Ambrose Lane from West Tarpon Boulevard to Elkcam Boulevard. Design Contract: Johnson Engineering, Design/Permitting Schedule: June 2015 – Summer 2016, Procurement Process: TBD, Projected Start of Construction: TBD
  - Contractor is in the process of installing sidewalks and are 100% complete. Road restoration and sodding is being done and paving is at 100%

- **Sidewalk Projects in Design, Negotiation or Procurement**
  - Parade Circle Sidewalk Connections - The Rotonda West MSBU Advisory Board requested that the multi-use pathway on Parade Circle be extended around the back side of the park to make a complete loop. Design Contract: Johnson Engineering, Design/Permitting Schedule: 07/01/2014, Procurement Process: Summer 2017, Projected Start of Construction: TBD
  - The bid package went to purchasing the last week in June.
  - Parkside - Gertrude Avenue/Aaron Street Multi-Use Path - This project will provide for a 10’ multi-use path, landscaping, decorative lighting, a pocket park and signage along Gertrude Avenue, from Caring Way to Aaron Street, and along Aaron Street from Gertrude Avenue to Harbor
Mootly Report, June 2017

  - We have sent the final bid documents to Purchasing to prepare for advertisement for bids
  - Sheehan Boulevard Sidewalks - This sidewalk will be installed from an existing sidewalk on Peachland Boulevard to an existing sidewalk on Noble Terrace.
  - Design will include a connection to a recently constructed sidewalk at Alton Road as well as utility improvements and a bridge replacement at the Yale Waterway. Design Contract: Giffels-Webster Engineers, Design/Permitting Schedule: 03/02/2011 – 05/10/2013,
  - CCU received the FDEP permit for the utility portion of the project and is working on technical specifications and bid items. This sidewalk project has been incorporated into the "GPC Bridge Rehabilitation - Sheehan Boulevard over Yale Waterway" project.
  - South Gulf Cove Sidewalks – The South Gulf Cove MSBU Advisory Board requested approximately 17 miles of multi-use pathways within the South Gulf Cove subdivision. Contractor (Design) Phase 2 - Southwest Engineering, Phase 3-Johnson Engineering
    - Phase 1 constructed off-street pathways on Ingraham Boulevard and Calumet Boulevard.
    - Phase 2 - Design and construction of off-street pathways on Ingraham Boulevard, Hallendale Boulevard, and part of Saint Paul Drive.
    - Phase 3 - Design and construction of off-street pathways on Appleton Boulevard, Keystone Boulevard, San Domingo Boulevard, and part of Saint Paul Drive.
  - Phase 1 - Is complete.
  - Phase 2 - 100% plans are in review and putting bid package together for purchasing.
  - Phase 3 - Design firm will be Johnson Engineering, surveying is being done.

Other Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)
- Charlotte Harbor Gateway Harbor Walk, Phase 2 – The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor.
  - Phase 2 includes the design of pedestrian connections from the promenade (located along the east side of US 41 northbound travel lanes) including a boardwalk crossing underneath the US 41 Bridge, a stairway connecting the promenade to the US 41 Bridge sidewalk, a fishing pier and a water taxi dock facility.
  - This project is funded by the Charlotte County Redevelopment Fund and will be reimbursed up to $1,410,580 through a Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT).
  - Charlotte County Purchasing Department open construction bids on April 5, 2017, County staff is currently reviewing the bid to make recommendation for approval.
  - Sunshine Lake/Sunrise Waterway Monitoring Program - The Sunshine Lake/Sunrise Waterway system, located in Greater Port Charlotte, experienced extensive and persistent algal blooms. Based on aerial photography and public recollection, it appears that in the course of a few years, the Sunshine Lake/Sunrise Waterway went from being a relatively healthy lake with good water clarity and a mostly sandy bottom to an algae-clogged lake, with noxious odors and deep mucky sediments.
    - In response to these conditions, and as recommended in an assessment of the lake's problems (Atkins 2012) an extensive dredging operation was completed to remove the algal material from the Sunshine Lake/Sunrise Waterway system. Additionally, a watershed-wide investigation of water chemistry to determine the source of increased nutrients causing the persistent algal bloom was recently completed (Atkins and ESA 2015). The recently completed management plan (Atkins and ESA 2014) concluded that that elevated levels of phosphorus in the surficial aquifer and in stormwater runoff reflected phosphorus-rich surface geology in the surrounding watershed, and that there was no "management action" that could take place in the watershed itself that would reduce the phosphorus-rich runoff from entering the lake. Due to the phosphorus-rich surface geology in the watershed, there is a potential that an algal bloom of some type may reoccur in the lake and waterway. Subsequently, a monitoring program which included quantitative criteria was recommended as part of the water quality management plan. This monitoring program was initiated in October of 2015, with samples to be collected on a
quarterly basis. The Scope of Work (SOW) outlined in the link provides detailed information on the activities and costs associated with the continuation of the water quality and benthic monitoring plan for Sunshine Lake and the Sunrise Waterway, as well as continuing the mechanism through which Atkins and ESA can provide ongoing technical guidance related to the ongoing restoration of Sunshine Lake and the Sunrise Waterway. Construction Contract: Atkins North America Inc., Construction Schedule: November 2016 – October 2017

- The monitoring program will continue the ongoing collection of surface water, benthic material and general vegetation assessment for a period of 1 year (4 quarterly events and one annual summary).
- This project consists of 4 tasks as follows:
  - Task 1 - Monitoring
  - Task 2 - Annual Report
  - Task 3 - Flow estimates for discharges from lake and waterway
  - Task 4 - Ongoing technical guidance

- Other Projects in Design, Negotiation or Procurement
  - Charlotte Harbor Gateway Harbor Walk, Phase 2 – The Charlotte Harbor Community Redevelopment Area (CHCRA) is interested in providing continuous pedestrian access from Bayshore Live Oak Park to Chester Roberts Park and to improve boater access to the harbor. Phase 2 includes the design of pedestrian connections from the promenade (located along the east side of US 41 northbound travel lanes) including a boardwalk crossing underneath the US 41 Bridge, a stairway connecting the promenade to the US 41 Bridge sidewalk, a fishing pier and a water taxi dock facility. This project is funded by the Charlotte County Redevelopment Fund and will be reimbursed up to $1,410,580 through a Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT). Design Contract: Kimley-Horn & Associates, Design Schedule: 10/15/2013 – 7/17/2015, Procurement Process: January 2017-March 2017, Projected Start of Construction: Spring 2017 - January 2018
  - Design is complete and approved by FDOT, the LAP agreement was approved by the Board of County Commissioners on Feb. 23, 2016 and has been executed by FDOT. We received verbal approval from the Army Corps of Engineers on the pending permit, the only comment ACOE had we need the Coast Guard to review the permit for their approval and compliance.
  - Manasota Key Community Plan Design – The Manasota Key MSTU Advisory Board requested the development of a Community Plan including, but not limited to, sidewalks, bike paths, crosswalks and lighting. The first phase of this project consisted of a conceptual master plan completed by Weiler Engineering in December 2013. Phase 2 is the design of construction ready plans consisting of the top priorities as identified by the MSTU Advisory Board. Design Contract: Weiler Engineering, Design/Permitting Schedule: July 2014 – Spring 2017, Construction: TBD
  - The 60% design plans for the Gulf Blvd. sidewalk were received Dec. 31, 2014. A Community Meeting was held Feb. 4, 2015 to present the 60% sidewalk plans. At that time the Gulf Blvd. sidewalk project was put on hold until a survey was mailed to all property owners and input gathered.
  - The MSTU Advisory Board has reviewed all input and requested the lighting design be adjusted to alternate lights along each side of Gulf Blvd. Staff is processing a change order for the design engineer to accomplish this. The project is still on hold until this change order is received and approved by the Board of County Commissioners.
  - The 90% design plans for North Beach Road have been received and are being reviewed by staff.
  - New 60% plans with alternate lighting have been received for the Gulf Blvd Sidewalk project. Staff is in process of reviewing.
  - Placida Road Safety Improvements (Rotonda Boulevard West to Boca Grande Causeway) – Safety improvements include the construction of a 10’ wide bicycle-pedestrian path between Rotonda Boulevard West and Boca Grande Causeway and roadway/intersection improvements including:
    - Northbound left turn at Panama Drive.
    - Southbound left turn at Bantry Bay.
- Southbound deceleration lane at Cape Haze Drive.
- Mill and resurface between Rotonda Boulevard West and Boca Grande Causeway.
- Charlotte County Utilities added a reclaimed water line and force main sewer to this project which was approved by the Board of County Commissioners. Conducting utility work in conjunction with construction of the multi-use path and safety improvements will minimize disruption to residents and businesses within the project limits.
- The contractor is clearing and grubbing along Placida Rd., they are relocating some existing utility’s that are in conflict with new pipes and will be installing storm pipes, reclaim water and force main sewer lines. Please drive with caution through the work zone for everyone’s safety.

**Coastal Projects in Construction (may affect vehicular/boater/pedestrian traffic patterns)**

**Alligator Creek Dredging** – The Alligator Creek Waterway MSBU Advisory Board requested that the County design and apply for a permit to dredge the navigable waterways within the Alligator Creek MSBU to a depth of -6 feet MLW. It is anticipated that a significant amount of time may be required to negotiate with the Florida Department of Environmental Protection (FDEP) to issue permits for the dredging within the Alligator Creek to more than a depth of -5 feet, which is the depth for the current permit. Construction services include environmental protection and dredging of Alligator Creek and adjacent channel dredging within the Gasparilla Sound, Charlotte Harbor Aquatic Preserve. Design Contract: Coastal Engineering, Design/Permitting Schedule: 1/6/2013 – Late 2015, Procurement Process: through June 24, 2016, Projected Start of Construction: Summer 2016

- The Army Corps of Engineers (ACOE) combined the -5’ MLW Maintenance Dredging project with the proposed -6’ MLW project even though they are different in their scope.
- The Florida Department of Environmental Protection (FDEP) permit was received Aug. 29, 2014 for the -6ft MLW project which includes public interest in the form of purchasing and donating an YSI Water Quality Monitor to the “Friends of CHAP.”
- The ACOE issued their public notice and received one request for additional information from National Marine Fisheries specific to Essential Fish Habitat. Coastal Engineering Consultants responded with the requested data.
- The National Marine Fisheries’ concurrence letter was issued to the ACOE on November 3, 2015. The ACOE Permit was issued December 29, 2015. A change order to facilitate the bid process was approved; the Consultant resurveyed the project area and provided updated construction drawings and specifications.
- A Request for Bids was recently advertised and bids were opened May 4. A recommendation to award the dredging contract to Waterfront Property Services, LLC dba Gator Dredging, will be presented to the Board of County Commissioners on June 14.
- The contract time is 180 days from the Notice to Proceed which was issued for Aug 1, 2016. The contractor has mobilized to the site and construction is underway. The contractor has mobilized the hydraulic dredge and is currently pumping.
- Harbor Heights Waterway Maintenance Dredging - This project consists of maintenance dredging existing man-made canals and access channels to their permitted conditions to restore safe navigation within the waterway system. Project area includes: Balboa, DeSoto, Dover, Santa Clara, Santa Barbara, San Salvador, and San Marino canals and associated channels within the Peace River. Brush cutting, for line of sight/navigation, was added to the contract. Design Contract: Stantec, Design/Permitting Schedule: 12/17/2013 – March 2016, Procurement Process: March – May 2016, Projected Start of Construction: August 2016
- A recommendation to award Bid #16-296 to the lowest responsive, responsible, bidder, Marine Contracting Group was approved by the Board of County Commissioners on May 24.
- Completion time is 120 calendar days upon Notice to Proceed that was issued for July 19, 2016. Construction is underway at this time. A change order was approved by the Board of County Commissioners on December 13, 2016 for additional dredging and time.

**Coastal Projects in Design, Negotiation or Procurement**
Gulf Cove Waterway Maintenance Dredging - Maintenance dredging provides continued safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge the lateral/access channels. The amount of material to be removed will be determined as engineering and design progresses. The project includes the removal of the existing silt to the previous dredge depth of -4ft MLW within the lateral/access channels and 100 feet into the interior canals. Design Contract: Coastal Engineering Consultants, Design/Permitting Schedule: Through Summer 2016, Procurement Process Summer 2016, Projected Start of Construction: Spring 2017 -Summer 2017

Coastal Engineering Consultants (CEC) proposed an alternate approach that will improve navigation and yield cost savings over time through reduction of maintenance dredging needs. The approach includes identifying/combining multiple canals into single channels extending to the river.

The County reviewed the preliminary plan set and issued a revised task order to proceed with the additional survey and design work. CEC completed the additional survey and alternate design alignments depicting the proposed connector channels. The design was reviewed and approved by the MSBU Advisory Board; a second change order was submitted to facilitate the new design.

A pre-application meeting was conducted with FDEP and ACOE to determine project feasibility; both agencies view the project as favorable. FDEP commented that the FWC Department of Aquaculture will need to comment on the shellfish habitat designation and the ACOE stated that NMF will need to do the same in regards to the Smalltooth Sawfish habitat.

The permit application and drawings are complete and were submitted to State and Federal permitting agencies; correspondence between the County and ACOE confirmed that the review is underway. The Marine Marker Plan is also under review by the permitting agencies. The FDEP issued their permit with FWC Department of Aquaculture review of the shellfish habitat designation.

The Coast Guard is ready to issue the Marine Marker Permit pending authorization from the ACOE.

The US Army Corps of Engineers (ACOE) Public Notice was issued February 2016. Upon receipt of the ACOE permit the County will move forward with project implementation.

Due to public input received on Jan. 30, A bathymetric survey of the interior canals was conducted and design volumes were updated. Coastal Engineering Consultants’ bathymetric survey showed the majority of the interior canals are currently at or below a depth of -4 MLW within the permitted dredge limits. There are so few spots with depths less than -4 MLW that economies of scale do not warrant dredging of the interior canals at this time. It was also noted that private dock dredging is needed and there is some natural silt buildup around outfalls. The board would like to convey that the contractor who will be dredging the outer channel will be available for private dock dredging and that the project includes channel marking to provide for safe navigation.

A motion was approved to remove the interior canals from the project, remove the F-H access channel and proceed with dredging the outer channel to -4 MLW.

Manasota Key North Beach Erosion Project - Public Works Engineering requested Letters of Interest (RLI) from the Library of Engineering Firms to complete a Regional Beach Erosion Study on the north end of Manasota Key, from R monument 1 to R monument 15, upon the request of citizens affected by critical beach erosion. Upon completion of the study, this information will be used to develop funding strategies and further the project into permitting.

The Erosion Study shall include the following:

- Beach Profile Surveys
  - Erosion Analysis
  - Sand Volume Analysis
  - Conceptual Restoration Plans
  - Natural Resource Surveys
  - Develop Funding Approaches/Strategies to Mitigate Cost
  - Participate in Stakeholder Meetings
h. Provide Potential Cost Estimates
i. Provide Permit Feasibility Analysis

- CEC’s approved scope is to assist the County design and permit the 10-YR Plan for the beach restoration and renourishment of Manasota Key. During the Reconnaissance Level Sand Source Search, three primary sand bodies that contain beach compatible sand were identified in close proximity to Manasota Key. Two of the areas, located seaward of the beach and aligned along one corridor, contain up to 1.5 million cubic yards (MCY) of sand which is sufficient for the initial restoration and part of the first renourishment cycle. The current budget is sufficient for CEC to design and permit these two areas. The third area is in close proximity to the beach and offers an opportunity for the County to secure this resource in a cost-effective manner concurrent with the ongoing tasks. This area would provide up to an additional 1.0 MCY which combined with the other areas would yield a volume sufficient for the initial restoration and the first renourishment projects. The County and CEC negotiated a contract amendment to pursue the additional sand source now so it is included in the initial permit application. This will slide the Permit Application submittal back two month but will not change the overall project schedule.

The Sarasota County Board included the Manasota Key Beach Restoration on the agenda for the Joint Meeting held on April 19th. CEC and Charlotte Staff coordinated with their counterparts in Sarasota to answer questions, share Project status, and hear about their efforts on Sarasota’s community outreach program they recently completed. Discussions included approaches to formalize the partnership between the two Counties if Sarasota decides to advance their program. Key items to be coordinated include the form of agreement, cost sharing of work completed to date, cost sharing of future work, and schedule to implement the partnership and get Sarasota caught up with Charlotte’s progress. Key tasks to catch up Sarasota County include beach profiles, geophysical surveys of nearshore to document the presence of nearshore hardbottom, and sand source identification. CEC presented a Project update that included the Project History, description of Current Conditions, summary of Recommended Design Plans, updated Construction Cost Projections, and Time Line outlining remaining tasks to be completed for the permit application submittal through projected construction window. To date Coastal Engineering have conducted the following:

- Beach surveys
  - Nearshore Hardbottom Characterization
  - Preliminary Beach Fill Design
  - Preliminary Borrow Area Design
  - Modeling of Beach Fill Templates
  - Alternatives Analysis

- Projected Timeline:
  - Permit Application Submittal April 2017
  - Permit Processing May 2017 through September 2018
  - Final Design September 2017 through March 2018
  - Bid Process October 2018 through December 2018
  - Construction January 2019 through June 2019
  - Dates may change as we move through the permitting process

- PAR Consulting hosted a series of public workshops in October, December and January to find the best way to fund future beach projects. The workshops were held at the Tringali Park Recreation Center on the following dates:
  - Past Workshops
    - Workshop 3A - 1/19/2017 | 6PM
    - Workshop 3B - 1/21/2017 | 1PM
    - Workshop 2A - 12/1/2016 | 6PM
    - Workshop 2B - 12/3/2016 | 1PM
    - Workshop 1A - 10/10/2016 | 2PM
    - Workshop 1B - 10/11/2016 | 10AM

Monthly Report, June 2017
Monthly Report, June 2017

- Upcoming Workshops
  - Workshop 4A - 7/27/2017 | 6PM
  - Workshop 4B - 7/29/2017 | 6PM

For More Information on PAR Consulting and the funding workshops please go to www.parccoastal.com/manasota

Project History:

Notice to Proceed was issued to the Coastal Engineering Consultants Team in August 2016. The topographic and bathymetric surveys of the beach were completed in September. These surveys will serve as input data for the beach fill design and the base drawings for permitting. The reconnaissance level geophysical surveys were completed on 18 potential offshore borrow area sites in October. These surveys included bathymetry, sidescan sonar, subbottom profiling, and magnetometer surveys. These data are currently undergoing analysis. The next effort is to collect vibracores to characterize the sediment in these areas and determine the suitability for beach restoration. A detailed side scan sonar survey of the nearshore zone was also completed as part of mapping the nearshore hardbottom that may be affected by future beach fill placement. Surveys and design analyses will continue this month on the beach fill template and potential impacts to the nearshore hardbottom. The cross-shore transport modeling was completed which yields the design beach fill template for a 25-year design storm event.

Pirate Harbor Access Channel – Dredging provides safe navigation for citizens who utilize the waterways. This project provides for engineering, design and permitting to dredge 2,300 feet of access channel that was not covered under previous permitting. This project was originally presented to the Florida Department of Environmental Protection (FDEP) in 2003/04 however, at that time, FDEP did not view this project as favorable and it was removed from the original contract. Now that the Pirate Harbor rock ledges have been removed, the engineering and design of the Pirate Harbor Access Channel has been added to the previous contract and will require a standard general permit. Design Contract: Coastal Engineering, Design/Permitting Schedule: 4/22/2014 – Late 2017, Procurement: Late 2017, Projected Start of Construction: Spring 2018

FDEP completed the Uniform Mitigation Assessment Method (UMAM) ranking on the seagrass impacts for the proposed dredging. Coastal Engineering Consultants (CEC) investigated sites for a seagrass mitigation project (e.g., fill blow-holes / prop-scars). The initial search for potential mitigation sites did not find enough suitable areas within the vicinity of the project area therefore a wider search area was examined using aerial photography.

CEC, working in partnership with FDEP and County Staff, completed the field survey of potential seagrass mitigation areas which was reviewed by FDEP and FWC. A second meeting was held with FDEP in November 2015 to discuss the Seagrass Mitigation plan; FDEP requested that an updated boat survey be conducted to determine the required dredge depth; the boat survey was completed in February 2016.

A third meeting was held with FDEP, Aquatic Preserve and FWC staff to review the project design and multiple alternative proposals for seagrass mitigation strategies. State agencies have requested a channel realignment to possibly reduce potential impacts to seagrasses from the dredging.

State agency staff, County and CEC staff reached a consensus on a mitigation strategy to propose restoration of seagrass areas in the vicinity of Cormorant Key. A public interest proposal is being developed, in cooperation with Florida Sea Grant and local boating stakeholders within the Aquatic Preserve, as part of the permit process.

A revised Permit Application was submitted on July 13, 2016. FDEP issued a RAI on Aug 12th. ACOE and National Marine Fisheries issued a RAI on November 15th.

Stump Pass 10 Year Beach and Inlet Management Plan – This project provides for continued monitoring, as required by permitting, for dredging Stump Pass that re-established the 1980 channel alignment and provided for re-nourishment of critically eroded beaches. Maintenance dredging of Stump Pass and beach re-nourishment will be conducted approximately every three years. An engineered structure will be installed at Stump Pass to improve program performance. In the permitting process, an Adaptive Management Plan Strategy will be employed to provide options for modifications to structure(s) placed with initial construction, or installation of additional

- The US Fish and Wildlife Service agency prepared a new Biological Opinion (BO) for this Project. It is noted that the Red Knot was recently listed on the threatened and endangered species list, thus a new BO was necessary to review the project for migratory birds including Piping Plover and Red Knot as well as sea turtles.

- The FDEP issued the Final Order (permit) for the project on Sept. 2, 2015. The review by National Marine Fisheries Service (NMFS) is complete and the County has received ACOE approval.

- The review of construction drawings and bid specifications is complete. The State Parks (Division of Recreation and Parks) issued a concurrence letter for an updated easement that would allow construction on the upland portion of the park property. The County worked through the negotiations with the State Parks Division and the revised easement is nearing completion.

- The County is rebidding the Project to complete the Stump Pass maintenance dredging and terminal groin components of the Project in 2017, and phasing the South Beach Fill renourishment to coincide with the design renourishment interval of 8 years in 2019. This will coincide with the Manasota Key beach restoration project, allowing the County to construct both segments under one mobilization effort that should save the residents, stakeholders, and taxpayers millions of dollars. The County has the right to move forward with beach renourishment in the event conditions change along the South Beach Fill, and monitoring will be performed on the beaches routinely.

- Coastal Engineering Consultants (CEC) completed the updates to the Plans and Specifications and the County has bid and awarded the contract to Great Lakes Dredge and Dock Company. Construction is to commence in March 2017 and be complete in May 2017.

- The dredge contractor, Great Lakes Dredge and Dock, has completed over 125,000 CY out of 150,000 CY on the Updrift Beach Fill (Manasota Key) from north of the structure (R20.5 - Station 205+00 on our baseline) to the north end of the fill (R18.3 - Station 183+00 on our baseline). The rock subcontractor, Luhr Brothers, has completed the primary sections of the terminal groin from the landward end to the seaward crest (over 300 feet) plus another 50 ft. of the foundation layer; at which point the structure slopes and extends seaward into the gulf for another 150 feet.

- The dredge was just refurbished by the manufacturer and this project is the maiden voyage of the "new and improved" dredge. Unfortunately, GLDD has experienced a significant amount of downtime due to major mechanical issues with the dredge. This has precluded the completion of sand placement on the Updrift Beach Fill prior to May 1st.

- In coordination with the state and federal regulatory agencies, we have requested an extension to May 15th to complete the Updrift Beach Fill.

- The dredge is currently shut down for repairs. They smooth graded the beach from R20.5 to R18.3 and they arranged for the beach to be tilled on Sunday the 30th. From this point, all equipment and activity will be constrained from R20.5 South to the inlet.

- Their goal is to restart dredging as soon as repairs are made. They estimate 5 days of pumping to complete the fill. Basically, they need to fill in and around the structure. Then they will smooth grade the beach, degrade their stockpiles, and demobilize off Manasota Key. Goal is to be 100% complete prior to May 15th on Manasota Key. Then they will shift to the south side of the pass and complete the dredging and fill placement on the North Beach Fill on Palm Island.

- The terminal groin work is resuming this week as the seas have layed down. All work for the terminal groin will be daylight hours only and will be conducted from the barge. Their goal is to also be 100% complete by the 15th including the structure itself plus degrading their sidecast piles as they demobilize.

- The Plan Sheet is attached that shows the various project features.

- **Landscaping Projects in Design, Negotiation or Procurement**
  - Gateway Landscaping: I-75 at King’s Highway – This project provides for roadside landscaping along I-75 at the Kings Highway interchange, as programmed by FDOT’s Bold Landscape initiative. The Board of County Commissioners expressed their approval to proceed with planning,
design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. Design Contract: David M. Jones & Associates, Design/Permitting Schedule: through Late 2016

- The County's request to extend the FDOT Landscape and Irrigation Permit was granted through July, 2018. The county has recently received the FDOT permit for signage installation.
- Construction is pending completion of the FDOT I-75 road widening project in the vicinity of Kings Highway.
- Gateway Landscaping: Jones Loop at I-75 Interchange – This project provides for roadside and median landscaping along Jones Loop, from Mac Drive to Piper Road, at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design/Permitting Schedule: June – Dec 2016, Procurement Process: Early 2017, Construction: Spring 2017 - July 2017.
- Construction has begun under review.
- Gateway Landscaping: US 17 at I-75 – This project provides for roadside landscaping along US 17 at the I-75 interchange. The Board of County Commissioners expressed their approval to proceed with planning, design and construction of landscaped community entrance features that will improve the appearance of certain gateways to Charlotte County and enhance the County's overall desirability as a place to visit, work and live. This project is funded, in part, by a grant from the Florida Highway Beautification Council. Design Contract: Johnson Engineering, Design/Permitting schedule: June – Dec 2016, Procurement Process: TBD, Construction: Summer 2017 - Fall 2017.
- Construction 100% complete.
- Winchester Boulevard Median Landscaping and Buffer – This project provides for landscaping with irrigation along Winchester Boulevard South, from SR 776 to CR 775 (Placida Road).
- Design services will include preparation of construction drawings, bidding and inspection services for the installation of landscaping, irrigation and a proposed buffer.
- The project design phase is complete.
- The project package is expected to be forwarded to the Purchasing Department for bid advertisement in 2017.

- Maintenance & Operations Division
  - Week of May 29 – June 2, 2017
    - Drainage line & grade: 10,400 SF in Deep Creek
      - 20,100 SF in Greater Port Charlotte
      - 4,500 SF in South Gulf Cove
      - 5,050 SF in South Punta Gorda Heights
    - Small pipe install:
      - 24 LF in Englewood East
      - 80 LF in Greater Port Charlotte
    - Menzi mowing:
      - 57,500 SF Road & Bridge South
      - 85,000 SF in South Gulf Cove
    - Flail (boom) mower:
      - 5,692 CY in Greater Port Charlotte
      - 32,610 CY in Northwest Port Charlotte
      - 49,776 CY in South Gulf Cove
    - Culverts cleaned:
      - 1 Culvert cleaned in Deep Creek

Monthly Report, June 2017
- 34 culverts cleaned in Greater Port Charlotte
- 34 culverts cleaned in Punta Gorda Non-Urban
  - Week of June 5 – June 9, 2017
    - Drainage line & grade:
      - 2,200 SF in Deep Creek
      - 17,740 SF in Greater Port Charlotte
      - 3,365 SF in South Gulf Cove
      - 16,630 SF in S. Punta Gorda Heights
    - Small pipe install: 48 LF in Deep Creek
      - 130 LF in Greater Port Charlotte
      - 16 LF in S. Punta Gorda Heights
    - Menzi mowing: 48,000 SF Road & Bridge South
      - 114,000 SF in Rotonda West
      - 24,000 SF in South Charlotte Stormwater
      - Flail (boom) mower: 12,717 CY in Deep Creek
      - 3,888 CY on Farabee Road
      - 38,200 CY in Gulf Cove
      - 3,853 CY in Greater Port Charlotte
      - 84,888 CY in Northwest Port Charlotte
      - 50,832 CY South Gulf Cove
    - Culverts cleaned:
      - 38 culverts cleaned in Greater Port Charlotte
    - Asphalt repair:
    - Utilized .3 tons of material in various locations in the County
    - Debris removal:
      - Removed 5,820 lbs. of debris from various locations in the County
  - Week of June 12 – June 16, 2017
    - Drainage line & grade:
      - 2,200 SF in Deep Creek
      - 17,740 SF in Greater Port Charlotte
      - 3,365 SF in South Gulf Cove
      - 16,630 SF in S. Punta Gorda Heights
    - Small pipe install:
      - 48 LF in Deep Creek
      - 130 LF in Greater Port Charlotte
      - 16 LF in S. Punta Gorda Heights
    - Menzi mowing: 48,000 SF Road & Bridge South
      - 114,000 SF in Rotonda West
      - 24,000 SF in South Charlotte Stormwater
      - Flail (boom) mower:
        - 12,717 CY in Deep Creek
        - 3,888 CY on Farabee Road
        - 38,200 CY in Gulf Cove
        - 3,853 CY in Greater Port Charlotte
        - 84,888 CY in Northwest Port Charlotte
        - 50,832 CY South Gulf Cove
    - Culverts cleaned:
      - 38 culverts cleaned in Greater Port Charlotte
    - Asphalt repair:
      - Utilized .3 tons of material in various locations in the County
    - Debris removal:
      - Removed 5,820 lbs. of debris from various locations in the County

Monthly Report, June 2017
- 5,150 SF in Deep Creek
- 7,340 SF in Greater Port Charlotte
- 9,500 SF in Harbor Heights
- 7,300 SF in Northwest Port Charlotte
- 4,250 SF in South Gulf Cove
  - Small pipe install:
    - 40 LF in Greater Port Charlotte
  - Menzi mowing:
    - 55,000 SF Rotonda West
    - 65,000 SF in South Charlotte Stormwater
  - Flail (boom) mower:
    - 1,166 CY on Farabee Road
    - 47,600 CY in Gulf Cove
    - 12,897 CY in Greater Port Charlotte
    - 62,184 CY in Northwest Port Charlotte
    - 54,663 CY South Gulf Cove
  - Culverts cleaned:
    - 6 Culverts cleaned in Englewood East
    - 15 Culverts cleaned in Greater Port Charlotte
    - 2 Culverts cleaned in Grove City
    - 2 Culverts cleaned in Gulf Cove
    - 14 Culverts cleaned in Lemon Bay
    - 2 Culverts cleaned in Rotonda West
    - 10 Culverts cleaned in South Gulf Cove
    - 3 Culverts cleaned in S. Punta Gorda Heights
  - Asphalt repair:
    - Utilized 5.57 tons of material in various locations in the County
  - Debris removal:
    - Removed 6,040 lbs. of debris from various locations in the County
- Week of June 19 - June 23, 2017
  - Drainage line & grade:
    - 6,710 SF in Deep Creek
    - 3,500 SF in Greater Port Charlotte
    - 4,700 SF in Harbor Heights
    - 3,000 SF in Northwest Port Charlotte
    - 6,500 SF in South Gulf Cove
    - 16,460 SF in S. Punta Gorda Heights
  - Small pipe install:
    - 76 LF in Greater Port Charlotte
    - 4 LF in Grove City
    - 8 LF in Road & Bridge North
  - Large pipe install:
    - 40 LF in Rotonda West
  - Menzi mowing:
    - 77,000 SF in Rotonda West
    - 78,000 SF in South Charlotte Stormwater
  - Flail (boom) mower:
    - 7,966 CY in the Deep Creek
    - 63,200 CY in Gulf Cove
    - 5,067 CY in Greater Port Charlotte
    - 44,443 CY in Northwest Port Charlotte
    - 4,798 CY in Punta Gorda Non-Urban
    - 71,106 CY South Gulf Cove
  - Culverts cleaned:

Monthly Report, June 2017
- 3 Culverts cleaned in Deep Creek
- 1 Culvert cleaned in Englewood East
- 26 Culverts cleaned in Greater Port Charlotte.
- 5 Culverts cleaned in Gulf Cove
- 6 Culverts cleaned in Lemon Bay
- 6 Culverts cleaned in Northwest Port Charlotte
- 1 Culvert cleaned in Rotonda Heights
- 4 Culverts cleaned in South Gulf Cove
- 16 Culverts cleaned in S. Punta Gorda Heights
  - Asphalt repair:
  - Utilized 4.22 tons of material in various locations in the County
  - Shoulder repair:
  - Repaired .58 miles of shoulder in various locations in the County
  - Debris removal:
    - Removed 24,470 lbs. of debris from various locations in the County
  - Week of June 26 – June 30, 2017
    - Drainage line & grade: 6,200 SF in Deep Creek
    - 9,340 SF in Greater Port Charlotte
    - 10,800 SF in Northwest Port Charlotte
    - 8,850 SF in South Gulf Cove
    - 16,000 SF in South Punta Gorda Heights
  - Small pipe install:
    - 24 LF in Englewood East
    - 80 LF in Greater Port Charlotte
    - 8 LF in Rotonda West
    - 24 LF in S. Punta Gorda Heights
  - Menzi mowing:
    - 115,000 SF in Rotonda West
    - 97,000 SF in South Charlotte Stormwater
  - Flail (boom) mower:
    - 6,195 CY in Deep Creek
    - 63,000 CY in Gulf Cove
    - 4,751 CY in Greater Port Charlotte
    - 77,376 CY in Northwest Port Charlotte
    - 11,764 CY in Punta Gorda Non-Urban
    - 24,333 CY in South Gulf Cove
  - Culverts cleaned:
    - 10 Culverts cleaned in Deep Creek
    - 96 Culverts cleaned in Greater Port Charlotte.
    - 9 Culverts cleaned in Harbor Heights
    - 2 Culverts cleaned in Manasota Key
    - 1 Culvert cleaned in Punta Gorda Non-Urban
    - 4 Culverts cleaned in South Gulf Cove
  - Asphalt repair:
    - Utilized 5.64 tons of material in various locations in the County
  - Debris removal:
    - Removed 7,060 lbs. of debris from various locations in the County
  - Week of May 29 – June 2, 2017
    - Mosquito & Aquatic Weed Control
    - Mosquito Control
    - Acres treated 52,938
    - Landing rates taken 38
    - Traps set/collected 7
    - Citizen requests 325

Monthly Report, June 2017
- Aquatic Weed
  - Sites treated 5
  - Mitigation sites maintained 0
  - Inspections 10
- Week of June 5 – June 9, 2017
- Mosquito Control
  - Acres treated 83,900
  - Landing rates taken 62
  - Traps set/collection 0
  - Citizen requests 630
- Aquatic Weed
  - Sites treated 23
  - Mitigation sites maintained 0
  - Inspections 0
- Week of June 12 – June 16, 2017
- Mosquito Control
  - Acres treated 52,326
  - Landing rates taken 69
  - Traps set/collection 0
  - Citizen requests 220
- Aquatic Weed
  - Sites treated 23
  - Mitigation sites maintained 0
  - Inspections 0
- Week of June 26 – June 30, 2017
- Mosquito Control
  - Acres treated 132,202
  - Landing rates taken 67
  - Traps set/collection 0
  - Citizen requests 158
- Aquatic Weed
  - Sites treated 10
  - Mitigation sites maintained 0
  - Inspections 0
- Greater Charlotte Street Lighting District
- Charlotte County CIP Projects
  - Midway Boulevard Widening Project
  - Reviewed and comment on 90% signal and lighting plans.
  - Work in progress on 100% plans.
  - 100% lighting and signalization plans have been reviewed and comments sent back to Project Manager.
  - Final plans received review beginning in preparation for contract documents.
  - Contract preparation underway for bidding.
  - Bid package on street. Bid opening slated for 4/15/2015
  - Bid opening was 4/22/2015; apparent low bidder was Forsberg Construction Inc.
  - Pre-construction meeting was held on May 20, 2015.
  - Construction began on 6/29/2015.
  - Reviewed and commented contractor submitted MOT for the closure of Kings Highway at Midway.
  - Reviewed and commented upon roadway lighting and traffic signal material submittals.
  - All maintenance functions towards the traffic signal for Midway Blvd. at Kings Highway has been transferred to the project’s sub-contractor.
  - Contractor has begun installation of road lighting and fiber optic communication conduits.
• All mast arm foundations have been installed and the assembled have been stood.
  • Street light poles have been installed, wire pulled and spliced and the electrical service built between Kings Highway and Achilles Street.
  • Mast arm structure installed, signal displays mounted and controller cabinet set for the new signalized intersection of Midway Boulevard at Beacon Drive.
  • Edgewater Phase II bidding process and construction to begin.
  • Request for bid went to purchasing June 6, 2014 awaiting bid.
  • Bids received back.
  • Pre-construction meeting held on 10/29/2014.
  • Awaiting construction to begin after the first of the year.
  • Contract has been awarded, Preliminary construction began. Lighting element has not begun yet.
  • Reviewed and commented upon roadway lighting and traffic signal material submittals.
  • Project underway, addressing signal timing complaints as a result of Edgewater Dr. road closure.
  • Maintenance of the traffic signal at Edgewater Dr. and Harbor Blvd was transferred over to the projects signal contractor. The intersection was changed to a 4 way stop with flashing red signal displays.
  • The contractor has de-energized the signal and Overhead signal displays have been removed.
  • All four mast arm foundations have been installed at the intersection of Edgewater Drive at Harbor Boulevard.
  • Installation of roadway lighting conduit and pole bases has begun.
  • All decorative light poles and the new traffic signal was placed into normal operation.
  • Compiled a list of deficient items for both the decorative lighting systems and traffic signal for the contractor to address.
  • All deficient items have been corrected, project complete.
  • Piper Road Phase II
    • 60% and 90% plans received reviewed and comments provided to Project Manager.
    • 100% lighting plans have been reviewed and comments sent back to Project Manager.
    • Final plans received, begin preparation for contract documents.
    • Contract preparation underway for bidding.
  • Bid package sent to Purchasing, pre-bid scheduled for May 31, 2017
  • Burnt Store Road Phase II
    • 60% Plans received reviewed and comments provided to Project Manager.
    • 100% lighting plans have been reviewed and comments sent back to Project Manager.
  • Parkside – Harbor Blvd. – US41 to Olean Boulevard
    • Reviewed and commented on decorative lighting plan submission.
  • Parkside – Gertrude Ave. and Aaron St.
    • Reviewed and commented on 100% decorative lighting plan submission.
    • Reviewed and commented upon the Technical Specifications.
  • Parkside – Elkcam Boulevard
    • Reviewed and commented on 90% decorative lighting plan submission.

• Lighting District Projects
  • A crew responded to a trouble call for a pedestrian signal pole destroyed during a motor vehicle accident on SR776 at Winchester Boulevard. A crew picked up the pieces, made the area safe then returned and made permanent repairs.
  • A crew responded to an after-hours trouble call for a pedestrian signal pole destroyed during a motor vehicle accident on SR776 at Flamingo Boulevard. A crew picked up the pieces and made the area safe until permanent repairs can be made.
  • Received a request from the Florida Department of Transportation, installed an advisory sign onto the mast arm structure in the southeastern corner of US41 at Tuckers Grade. The FDOT supplied all materials.
  • Replaced one (1) uninterruptable power supply units with re-furbished units due to ageing components on US17 at I-75 Northbound Ramp.

Monthly Report, June 2017
- Performed routine street light maintenance throughout the county. A total of 185 lights were repaired.
- A crew responded to a trouble call for a report of the signal display hanging off the pedestrian crossing pole on North Beach Road across from the public beach on Manasota Key. The mounting collar was repaired and the signal display was re-installed.
- Responded to an in-hours trouble call for a roadway light pole destroyed because of a motor vehicle accident on US17, south of Taralane Drive. A crew picked up the pieces, made the area safe, replaced damaged wiring and replaced the pole.
- Responded for a trouble call to Kings Highway at Olean Boulevard for a report of the NBLT not changing when vehicles are present. A crew identified the problem as a defective radar sensor. The new, replacement sensor was installed and programmed.
- Addressed an issue of intermittent underground short in the roadway lighting circuit along Veterans Boulevard between Loveland Boulevard and the Lakes of Tuscana. Crews isolated the short and replaced the conductors.
- Monitored contractor installing new, relocated fiber optic and roadway lighting conduits for the new Wawa currently under construction. The conduits required relocation because they conflicted with the construction of a right turn lane into the Wawa property.
- Repaired the street lights atop of the mast arm structures on US 41 at Tuckers Grade. These lights were operational during daytime hours.
- Completed traffic signal preventative maintenance at the following locations:
  - Kings Highway at Olean Boulevard
  - Kings Highway at Suncoast Boulevard
  - Kings Highway at Rampart Boulevard
  - Kings Highway at Village Drive
- Two members of the Lighting District, Richard Van Acker and Anthony Leggett attended International Municipal Signal Association annual conference and took certification courses for Signal Inspector and Traffic Signal Technician, Field I.
- Attended weekly progress meetings and participated in underground signal conduit inspections for the US41 widening project.
- Attended weekly progress meetings for the US41 resurfacing and signal improvement projects.
- Attended weekly progress meetings for the Midway Boulevard Widening project.
- Attended weekly progress meetings for the Placida Road sidewalk and utility improvement project.

### Traffic Management Center
- TMC Monthly Updates – June 2017
- Responded to 5 traffic incidents that required traffic signal timing adjustments to compensate for traffic flows.
- Finalize configuration of Video Switch for decoders in TMC
- Testing of ATMS.now traffic signal software and related modules.
- Sales of misc. used traffic equipment on GovDeals.
- Continue monitoring and fielding complaints as the need arises. Responding to information requests.
- Continue efforts promoting the TMC’s Twitter account for traffic incidents. Followers increasing

#### Traffic Signing & Marking
- New Signs Installed: 33 signs
- Legends Installed: 415
- Signs Inspected: 10,969
- Signs Manufactured: 178
- Sign Maintenance: 1,688 signs repaired
- Marine Maintenance: 29 day boards replaced, 1 derelict dock and 2 broken pilings towed in
- Traffic Counts: 35 stations 1 speed count 1 volume count
- Trouble Calls (after hours): 15
- Herbicide: 258 assets sprayed

### RPM Maintenance
- RPM Maintenance: 920 RPM’s installed
Tourism

- **Public Relations/Communications**
  - **Editorial Support**
    - Provided editorial support to AAA Living Magazine (Babcock Ranch, Peace River Botanical & Sculpture Gardens and Holidays on the Harbor); provided the Florida Association of Destination Marketing Organizations a Quick Trips article (filming of Majesty Outdoors); provided editorial ideas to Sunseeker magazine, the inflight publication of Allegiant Air; provided editorial ideas to Florida on a Tankful for possible July and/or August filming; provided editorial ideas to SNN 6’s Feel Good Friday segment.
  - Florida Weekly
    - Florida Weekly was not able to send a reporter to cover Majesty Outdoors so an article was written and submitted. Title: TV Show Gives Local Teen Chance to Change the Tide
  - Majesty Outdoors Television, June 11 – 14, 2017
    - Assisted with creating and executing the itinerary for Majesty Outdoors Television. The show filmed two episodes in the destination, June 8 – 14. It is filming its ninth season and this is the fourth time the series has filmed in the Punta Gorda/Englewood Beach area with Capt. Chris O’Neill. The show’s star (called a TideChanger) for the second episode is a local fatherless teen who’s a resident at Crossroads Hope Academy.
    - The first episode was filmed during the Gasparilla Island Kid’s Classic Tarpon Tournament on Gasparilla Island and the second was filmed during a fishing expedition with a local charter fishermen.
    - The Majesty Outdoors Foundation is a 501-c(3) non-profit working to bring awareness to the fatherless epidemic and enact change by offering fatherless teens hope, faith and the beauty of the great outdoors through providing maiden outdoors adventures. According to the MOF, fatherless teenagers account for 63 percent of youth suicides, 71 percent of pregnant teens, 71 percent of all high school dropouts and 85 percent of all youth sitting in prison. Through its mentoring program, the foundation has impacted the lives of more than 3,000 fatherless children. Since Majesty Outdoors Television’s inception in 2009, more 75 teenagers have appeared on the show and all are eligible for college scholarships.
    - The series has an audience of 8 million viewers and is available on American Sports Network, Great Outdoors Network Entertainment, Outdoor Action TV, and Pursuit Channel. Crew stayed at Fishermen’s Village in Punta Gorda, filmed with Capt. Chris O’Neill, took a wild ride in Lemon Bay with Riding the Waves, stayed at Fishermen’s Village and dined at various eateries including Farlow’s on the Water where Chef Keith Farlow gave Matthew a personal tour of the kitchen.
    - City of Punta Gorda Mayor Rachel Keesling arranged for the teen to participate in the city’s Flag Day Ceremony which was hosted by the Punta Gorda Elks Lodge 2602 at Veterans Park. Afterward, he met all members of the Punta Gorda City Council and Mayor Keesling presented him with a pin. The television series is entering its ninth season and this is the fourth time they have filmed in Charlotte County. The episode will air on Pursuit Network in early 2018. Those interested in starting a Majesty Outdoors Foundation mentoring chapter in Charlotte County or who would like to nominate a fatherless teen for a future episode can visit [www.majestyoutdoors.org](http://www.majestyoutdoors.org).
  - Media Release
    - Wrote and distributed a media release about Fourth of July festivities in the destination.

- **Film and Digital Media**
  - Inquiries
Allegiant Airlines’ Courtney Goff contacted us in early May for guidance in creating :30, :15 and :10 second spots. Jerry gave them assistance in applying for their production permit, and Jerry and Chip both gave recommendations for potential locations. Courtney later in May said they had selected the following locations: Peace River Botanical and Sculpture Gardens, Celtic Ray, TT’s Tiki Bar (right), Fishermen’s Village and Harpoon Harry’s.

Film Florida contacted us in late June with a lead on a $3 million feature “with A-list stars.” The production company was seeking a “film-friendly resort” that “feels like it’s on an island.” They did not want a corporate resort or any high-rises. We submitted Palm Island Resort as a possibility. The line producer liked the pictures and said he would pass them onto the production team. We are awaiting a response.

Production

ABC 7 My Suncoast filmed its Lunch with Judi segment on the Friday before Memorial Day weekend at Farlow’s on the Water. Chef Judi Gallagher did a 6-7 minute interview with Laurie Farlow. The segment is scheduled to air in early June.

The Shark Brothers filmed a segment for their Adventure & Wildlife series on the last day of May. They began early that morning by accompanying some crabbers into Charlotte Harbor to pursue blue crab. They followed the crabbers with their catch to Peace River Seafood (previous page), where they delivered several dozen fresh crab.

The new Travel Channel series, Caribbean Pirate Gold, spent four days in Charlotte County filming an episode for the series, which is hosted by Phillippe Cousteau and his wife Ashlan. Phillippe is the grandson of famed adventurer Jacques Cousteau.

Produced by Creative Content in Burbank, Calif., the show utilized multiple locations around the county, including Gasparilla Marina, Gasparilla Island, Gasparilla Sound, Charlotte Harbor, Babcock-Webb Wildlife Management Area (left), Ponce de Leon Park, Peace River Wildlife Center, Fishermen’s Village, downtown Punta Gorda and Laishley Park.

From the Travel Channel website (http://www.travelchannel.com/shows/caribbean-pirate-gold): Follow Phillippe and Ashlan Cousteau as they explore the Caribbean (and Florida) by boat, investigating legends of lost treasure and pirates’ plunder. Their adventures take them to some of the most beautiful destinations in the world.

Phillippe said the show is slated to begin airing Aug. 20. He said he wasn’t sure in what order the episodes would be aired, so he couldn’t pinpoint the exact date the Charlotte County episode will air. The series will have 12 episodes in its first season.

The crew of 11, including Phillippe and Ashlan, had been on the road for a month before arriving in Punta Gorda. Ashlan said the best assistance they have received, by far, has been in Charlotte County.
“Your tourism bureau has been great,” she said. “You would think, when the Travel Channel shows up, that would be a good thing to support. But not everyone gets it. Here, they do. We’ve really appreciated it.”

Sirens Media from Silver Spring, Maryland, came to the area for a one-day shoot in mid-June. They filmed interviews for an episode of *The Perfect Suspect* which will air on the Investigation Discovery Channel. They considered several locations, including the county office building on Murdock Circle and The Punta Gorda Women’s Club before they settled on the Charlotte Harbor Event Center in Punta Gorda. No air date has been set yet.

Majesty Outdoors returned to the area in June to film an episode of the popular fishing show. Locations included Riding the Waves out of Skip’s Marina. Jennifer Huber deserves all the credit for attracting and assisting the production.

**Location Photography**
Locations included Lemon Bay and Gasparilla Sound, Gasparilla Marina, Coral Creek, Sandman Bookstore on Burnt Store Rd., Farlow’s on the Water, Punta Gorda Train Depot, Punta Gorda murals, Boca Grande and the Peace River (right).

**Marketing**
- The VCB’s summer campaign is returning some impressive figures: Out-of-state impressions to date are 4,268,507. Click throughs to the VCB website: 3,893. In-State impressions: 1,888,983. Click throughs in-state: 3,463. Known arrivals to date as a direct result of the campaign (tracked through Arrivalist) 67% of all impressions sampled by Arrivalist: 30%. Projected real total arrivals: 201+. Please note: If someone has seen the ad, and came to Charlotte County but had “location” off on their phone, we would not be notified of their arrival. The Atlanta market had the most page views followed by Orlando/Daytona Beach/Melbourne.
- A landing page has been established for corporate meeting packages. The concept is to provide one price, per person, to include breakfast, meeting room, sleeping room and a/v.
- VCB Office Move - Update
- We have received pro-bono consulting on the flooring and paint for the lobby and visitor info. The flooring and paint are being donated.
- Other:
  - Lorah Steiner spoke to County Ambassador Program participants
  - Lorah and Agency conducted walk-through at the Airport for signage locations
  - Lorah and staff held a series of meetings to refine marketing initiatives and budget.

**Sports, Meetings and Leisure**
- Sean conducted a site visit with the President of the Florida Association of Special Districts showing her the Charlotte Harbor Event & Conference Center as a potential host venue for one of their future annual conferences as well as Palm Island Resort as a proposed location for their upcoming August board meeting.
- Sean served as a coordinator and guide for Leadership Charlotte’s Tourism Day which included a tour of various tourism-related attractions and amenities including Palm Island Resort, Englewood & Stump Pass beaches, Hooked on SUP’s operation at Cape Haze Marina, Riverwood Golf Club and the Charlotte Sports Park.
- Sean compiled and submitted post event grant reports to the Florida Sports Foundation for the Snowbird Baseball Classic and the SpringFling Women’s Collegiate Lacrosse event which totaled nearly $10,000.
- Sean negotiated hotel group rates for the Episcopal Diocese of Southwest Florida Annual Conference which again will take place at the Charlotte Harbor Event & Conference Center in October.
- Sean compiled and submitted a proposal in conjunction with Charlotte BMX to host a SSA BMX Florida Cup Series event likely to be held in the winter/spring of 2018.
- Susan Tobin, our Tallahassee representative, submitted six proposals to meeting planners in June.
Utilities

- Administration:
  - Human Resources:
    - 237=Total positions (224 filled, 11 vacant, two offers pending)
    - One vacant position on hold pending employee grievance outcome on July 8.
    - All remaining vacant positions are being recruited.
    - Halogen - Year end evaluations underway.
  - Public Outreach:
    - Hosted two interactive utility map info sessions for local realtors at the East Port Environmental Campus.
    - Briefed the Charlotte DeSoto Building Industry Association on the timing for service requests and the Sewer Master Plan.
    - Managed updates to the Utilities Department web pages, which received 30,632 page views in June.
    - Connected 478 Facebook likers with positive content including community activities, customer kudos, service updates and news content.
    - Wrote & distributed seven news releases; six to inform the public of wastewater releases due to aging pipes and heavy rains.
    - Worked with NBC 2 on a media request and received balanced TV coverage of recent manhole overflows.
    - Managed four public records requests, 13 Public Stuff inquiries and resolutions, and additional resident calls/emails.
    - Served as hydration sponsor by supplying bottled water for the Cultural Center's fundraiser golf tournament and the Edgewater Drive ribbon cutting.
  - PR/MRWSA Water Resources:
    - Water Demand in June not available as of 7/10/17.

- Business Services:
  - Web Services:
    - Currently 16,855 (26%) of our customers now receive their bill electronically (utilizing VueBill hosted by BillTrust).
  - Fixed Base meter installation:
    - 56,882 of the Utilities meters have been converted to fixed base meters. Mueller has introduced new technology and is swapping out the meters in phases 1 through 5 with meters that include the new technology.
  - Customer Services:
    - Total number of customers to the lobby was 577.
  - Delinquencies:
    - Total delinquency revenue for the month was $56,991.
  - Banner Upgrade:
    - Banner is releasing 5.0 that is supposed to address the freezing issues and CCX. Both these issues were problems at the end of migration that Hansen agreed to fix. We have asked Hansen about costs associated with the new release and, if there are any, we will take the code drops.
  - Telephone Activity:
    - There were four payment-only calls and the average speed of answer was five seconds. The payment-only line ceased this month as all calls are now routed through the automated system. There were 8,428 calls presented and average speed of answer was two minutes and 19 seconds.
  - Customer Satisfaction:
    - June results have not been provided yet.

- Engineering Services:
  - Monthly Statistics:
    - 1,535 Locates Processed from Sunshine State One Call, three Developer Agreements executed, one Reclaimed Water Agreement prepared, 100 Service Availability Letters prepared, 70 Residential Service Applications processed, 12 CIPs, 11 private development projects, one panel delivery, 21 Low Pressure Sewer (LPS) rough installs, 36 LPS finals, and 74 water meter finals.
  - CIPs:
    - 11-0048 East West Spring Lake Contract B
    - 11-0048 East West Spring Lake Contract C
    - 11-0048 East West Spring Lake Contract D
    - 17-0011 Placida Road
    - 17-0033 Lionheart Waterway

Monthly Report, June 2017
Monthly Report, June 2017

Projects completed* in June – (3):
- 16-1068 12064 Newgate Ave. WLE (6/15/17 - start date: 9/29/16)
- 17-0031 145 Santa Fe St. WLE (6/26/17 – start date: 1/20/17)
- 17-0037 12488 Steen Ter. WLE (6/12/2017 – start date: 2/2/17)

*FDEP certification received.

Projects started in June – (6):
- 17-0086 – 18512 Poston Ave. SLE (6/1/17)
- 17-0087 – 1198 March Dr. WLE (6/5/17)
- 17-0088 – 22009 Seaton Ave. W&SLE (6/8/17)
- 17-0089 – 6209 Sheffield Ln. WLE (6/16/17)
- 17-0090 – 439 & 447 Bowman Ter. W&SLE (6/22/17)
- 17-0091 – 41 Kenly St. W&SLE (6/22/17)

Projects submitted to FDEP in June – (6):
- 17-0069 – 6479 Whelan St. WLE (6/1/2017)
- 17-0071 - 23363 Aberdeen Ave. WLE (6/1/2017)
- 17-0076 - 23219 Avacado Ave. SLE (6/28/17)
- 17-0079 - 1068 Darby Dr. SLE (6/6/2017)
- 17-0086 - 18512 Poston Ave. SLE (6/28/17)
- 17-0087 – 1198 March Dr. WLE (6/16/17)

Projects completed by Construction Crew:
- 17-0059 - 12223 Zittle Ave, A & B WLE
- 17-0031 - 145 Santa Fe St WLE

Projects In Progress by Construction Crew:
- Snyder Homes - Willmington/Appleberg/Buffing/Birtle/Barrel/Aycock – fused 8,000’ and installed 6,164’ of 4” LPS main and 4,016’ of 6” and 8” water main, job at 75% completion.
- Installed 6 water services and 5 LPS services for Snyder Homes.

Equipment/Vehicles:
- Bobcat ski steer down for repairs.
- Hitachi mini excavator down for warranty work.
- Ordered new tracks for skid steer.

Personnel:
- 4 positions short.
  - 1 employee sent in for drug testing.
  - Construction foreman attended supervisor training.
- **EW Spring Lake Sewer Project & Construction Crew:**
  - Prepared 217 Sewer Affidavits for permits for next phase of connections.
  - Contract B Phase 2 – received 247 signed agreements out of 256.
  - Contract C – received 187 signed agreements out of 203.
  - Received 92 calls on failed systems for a septic pump out.
  - Operations connected 7 homes with failed septic systems to the new vacuum sewer.
- **State Revolving Fund Activity:**
  - Drinking Water SRF - Loan Acquisitions in process:
    - EW Spring Lakes loan agreement in the amount of $2,655M executed.
    - Ingraham Water Main – RFI submitted to FDEP.
    - Myakka Bridge Crossing Booster Station – RFI submitted to FDEP.
    - Gulf Cove Myakka Crossing – RFI submitted to FDEP.
    - Burnt Store Road Phase II - RFI submitted to FDEP.
  - Clean Water SRF - Loan Acquisitions in Process:
  - Burnt Store Phase II - RFI submitted to FDEP.
  - Morningstar Waterway - RFI submitted to FDEP.
  - Charlotte Harbor Water Quality Initiative (El Jobean, US41, Ackerman Countryman, Loveland Grand Master Lift Station) - Planning/Design loan agreement awarded by FDEP.
  - Loveland Grand Master Lift Station - Construction loan agreement awarded by FDEP.
- **Grants:**
  - LEGISLATIVE APPROPRIATION: Requested $2,000,000 for El Jobean - Submitted for 2017 session.
  - CDBG: Plans and Specs submitted to DEO for review and approval.
  - SWFWMD: Reclaimed Water Phase 3 Application submitted to SWFWMD.
  - TMDL: East and West Spring Lakes Phases I and II.
  - USDA: El Jobean - pending submittal.
  - RESTORE Direct Component: Executed award from Treasury for $117,466.35 for septic abandonment/removal in East and West Spring Lakes.
  - RESTORE State Component: Project Nomination Form submitted and under review.
- **Operations Division - Treatment Facilities (TF):**
  - Facility Support Work Orders: 130 preventative maintenance and five corrective work orders were completed. One emergency work order was required this month.
  - Backflow/Reclaimed: 86 residential cross-connection inspections, three commercial cross-connection inspections, three backflow preventer inspections and 210 reuse site inspections with one cross-connection observed.
  - Pre-Treatment: 66 monthly inspections and 40 re-inspections were completed. No notices of violation were issued this month. Two spills were reported this month. The first spill was at 257 Hallcrest and the other located at 26027 Deep Creek Blvd. Two new installations notifications were received this month.
  - Burnt Store WTP: Contractors and staff completed a start-up-commissioning of the new Standby Jockey Pump. The pump is now on-line in its stand-by mode. Staff completed the installation of the replacement Bulk Acid fill line. Staff completed the replacing of a defective check valve switch on High Service Pump C.
  - East Port WRF: Phase 5 upgrades: Contractors and staff completed the construction of the Overflow Channel between the two ponds.
  - West Port WRF: Staff completed the construction/installation of the new CL2 system. We are now working through start-up/shake-down procedures preparing for the scheduled July 13 start-up/commission meeting.
  - Personnel: We had a staff member take and pass his FDEP Water Distribution Exam.
  - Training: Two staff members attended forklift training, seven staff members attended First Aid/CPR training, four staff members attended lockout/tagout training, two staff members attended asbestos training, two staff members attended the FlaWARN Regional Meeting and a staff member attended FWPCOA Short School for backflow repair certification.
### Septage Gallons Received

<table>
<thead>
<tr>
<th>Year</th>
<th>Month</th>
<th>Septage Gallons Received</th>
<th>AFB (grease) Gallons Received</th>
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<tbody>
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<td>June</td>
<td>818,448</td>
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<td>647,409</td>
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<td>2016</td>
<td>Aug</td>
<td>730,414</td>
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<td>2016</td>
<td>Sept</td>
<td>711,869</td>
<td>297,703</td>
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<td>2016</td>
<td>Oct</td>
<td>609,349</td>
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<td>2016</td>
<td>Nov</td>
<td>642,960</td>
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<td>2016</td>
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<td>2017</td>
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<td>April</td>
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### FLOW DATA

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<th>Month</th>
<th>Burnt Store WRF</th>
<th>East Port</th>
<th>Rotonda WRF</th>
<th>West Port WRF</th>
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<td>1.314</td>
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</table>

- **Operations Division - Water Distribution:**
  - Responded to 73 calls for leaks, 5 were breaks 3” and above.
  - Completed 53 new service line installations.
  - Dedicated 447.5 hours of staff time to Engineering projects.
  - Completed Lead and Copper sampling for both the Charlotte County and Burnt Store systems.
  - Selected Thomas Hill to fill the vacant Chief Operator position.
  - Changed flow direction at the Discovery Drive meter. We are currently receiving flows from the Punta Gorda water system.
  - Sent #4 motor at the Walenda Booster out for repair.
  - Installed new rotating assembly in #3 pump at the Rotonda Booster.

*Monthly Report, June 2017*
Two interviewees accepted positions to fill two current vacancies. One current staff member turned in his resignation letter. We will have a vacancy in Water Distribution staff and a vacant Plant Operator position to fill.

Hosted a FlaWARN regional meeting on June 16.

Started testing a new GPS system for all fleet vehicles.

Completed a new service main into Maple Leaf Estates for better water quality in the park.

- Operations Division - Wastewater Collection:
  - Lift Stations Work Group:
    - 30 preventative maintenance work orders completed.
    - 145 corrective work orders completed – Of the 145, 67 service calls dispatched, 56 originating form SCADA and 11 from answering service/Base 10.
    - Coordinated with Florida Power & Light to relocate Lift Station 18’s electrical service so that concrete pole could be removed from right of way for the Midway road widening project.
    - Assisted contractor with shut down of Lift Stations 18 and 137 for 30” main tie-in.
    - Benchmark is continuing to take samples from Lift Station 23, O’Hara, to monitor outgoing tide.
    - Five Lift Station pumps replaced/repaired and returned to service.
    - Replaced old fiberglass Lift Station MCCs at two stations.
    - Lift Station 102, Kia, connected to pumps and SCADA.
    - Quarterly maintenance performed on all portable generators by contractor.
    - Arranged for 33 employees to attend mandatory Arc Flash and Chainsaw Safety training.
    - One employee attended and received CPR/First Aid AED certification.
    - One probationary employee classified.
    - New Service Technician started on June 28.
  - Low Pressure Sewer (LPS) Work Group:
    - One mandatory LPS systems installed.
    - Two failed LPS systems replaced.
    - Flushed LPS force mains in Aqua Circle, Gold Coast, and O’Hara area.
    - Responded to 223 LPS service calls.
    - Leak repaired at 4120 Cape Haze Drive.
    - Force main leak repaired at 4698 Tamiami Trail.
    - Repaired three check valves at the street.
    - Cut and capped rear easement for leaking unused LPS sewer main at Perch Circle.
    - Maintained all failed septic tanks in the East/West Spring Lake sewer expansion project area.
    - Provided maintenance for septic line extensions countywide.
    - Four LPS system up-grades completed.
  - Sewer Line Work Group:
    - 13 manholes repaired by raising/replacing the ring and cover.
    - Two manholes were excavated around the outside diameter and sealed to eliminate root intrusion.
    - One confined space entry was completed to remove debris from invert.
    - Located 66 valves and exercised them in the O’Hara Drive LPS collection area.
    - Lowered one valve for construction on Tamiami Trail.
    - 11 back-ups investigated.
    - Excavated and repaired five service laterals.
    - Two services were excavated and double “Y”s were installed for new construction.
    - Located two services for Engineering.
    - One LPS main excavated, cut and capped.
    - Cleared two blockages with VacCon truck.
    - Three force main breaks repaired.
    - Continued cleaning of all collection basins in Burnt Store area.
    - Two rain events occurred, requiring overnight pumping and utilizing pumper trucks and tankers.
    - 25 LPS service assets were created in EAMS, 18 of which required taps.
    - Seven mandatory connections with tank abandonment were completed in the Spring Lake vacuum sewer section.

Monthly Report, June 2017
- One employee completed training and acquired his CDL license.
- Four employees completed training with Cues for the new software and equipment recently installed on CCU’s CCTV truck.