The Budget and Administrative Services Director presented an Overview of the County’s Financial Trends at the February Board Workshop. The presentation included a snapshot of the two-year Budget Process, and an overview of Financial Trends, including revenues, expenditures, property values and employees. Also presented were a review of the County’s Reserve and Debt policies, as required by County Charter, and a preliminary projection of County revenues for Fiscal Year 2019/20. Additional discussion also surrounded the updates to the Board of County Commissioner’s Strategic Plan, which includes four strategic focus areas: (1) Economic & Community Development, (2) Infrastructure, (3) Public Services and (4) Efficient & Effective Government.
### IN PLANNING
- **Arredondo Pointe/Lost Lagoon Development** – Dining, shopping, arts and entertainment district, and waterpark in Murdock Village at 17362 Toledo Blade Blvd., Port Charlotte. Planned Development Concept Plan under review.
- **Veterans Commons** – Commercial development with two retail buildings and gas station with convenience store at 19200 Veterans Blvd., Port Charlotte (near Cochran Blvd.). Final site plan under review, Phase 1 approved.
- **Kings Crossing Shopping Center** – Retail store, restaurant and medical facility 1970 Kings Hwy., Punta Gorda. Final site plan under review.
- **Firestone** – Auto repair and auto parts store at 24020 Beatrix Blvd., Port Charlotte. Preliminary and final plans under review.
- **7-Eleven** – gas station and convenience store at 26920 & 26930 Jones Loop, Punta Gorda. Final site plan under review.

### UNDER CONSTRUCTION
- **Tire Kingdom** – Car care center at 24491 Sandhill Blvd., Punta Gorda.
- **Millennium Physician Group** – Primary care practice at 3000 S McCall Rd., Englewood.
- **Wawa** – Convenience store and gas station. 14520 Chancellor Blvd., Port Charlotte.
- **Veterans Plaza** – Commercial development with two retail buildings and gas station with convenience store located at 20550 Veterans Blvd., Port Charlotte (near Atwater St.).
- **Extended Stay America Hotel** – Four story hotel at 24100 Beatrix Blvd., Port Charlotte.
- **Fawcett Memorial Hospital** – Four story parking garage with associated site work at 21298 Olean Blvd., Port Charlotte. Building permits issued.
- **Wawa** – Convenience store and gas station. 26415 Indian Trail, Punta Gorda.
- **Port Charlotte Marketplace** – Essence Nail Spa, Bento House, GNC, T-Mobile, Metro Diner and Ross at 19400 Cochran Blvd., Port Charlotte.
- **Grease Monkey** – Oil change services, auto repair and car wash at 243 Tamiami Trail, Port Charlotte.

### COMPLETED!!
- **AutoZone** – Retailer of automobile parts and accessories at 19681 Cochran Blvd., Port Charlotte.
- **Murphy Oil** – Gas station at 2981 S McCall Rd., Englewood.

### PROJECTS' SPOTLIGHT

#### Babcock Update
- 335 Single Family permits submitted since August 2016
- 217 Certificates of Occupancy issued since August 2016

#### Murdock Village Update
- Rezoning was approved for 400+ acres in the western section of Murdock Village.
- Mixed-use development with a maximum of 2,400 single and multi-family units, commercial uses, and a 150-room hotel.
- Preliminary subdivision plans for infrastructure for Private Equity Group is under review.

#### Sunseeker Resort Update
- 25 acres of resort & public access along Charlotte Harbor. Demolition commenced at 4949 Tamiami Trail, Port Charlotte. Final site plan; Phase A approved. Phase 1 under review.

### PERMITTING SNAPSHOT
- **Total Single Family Permits Issued:** 139
  - Single Family Permits Issued—Babcock: 10
- **Total Single Family Certificates of Occupancy Issued:** 114
  - Single Family Certificate of Occupancy issued—Babcock: 25
- **Total Permits Issued:** 2,323
- **Total Permits Issued FY17-18:** 29,727
- **Total Permits Issued FY18-19:** 11,264
  (Fiscal Year Oct. 2018—Sept. 2019)
**Monthly Report**

**February 2019**

**Library Circulation**

- Total Circulation: 84,164
  - Adult Print: 37%
  - Youth/YA Print: 15%
  - A/V (Physical): 37%
  - A/V (Virtual): 15%
  - eBooks: 3%

**Community Services Social Media Impact**

- Parks and Recreation Facebook Likes: 5,256
- Libraries Facebook Likes: 1,632
- UF/IFAS Extension Facebook Likes: 2,342
- Instagram Followers: 482
- Twitter Followers: 85
- Pinterest Viewers: 1,300

**Parks and Natural Resources**

- Projects Managed: 28
  - Cost: $2.020 M
- Trash Bags Collected – Athletic Fields: 2,300
- Trash Bags Collected – Parks: 3,958
- Recycling Bags Collected: 1,260
- Number of Sports Fields Prepped: 401
- Abandoned Vessels: 4 / 25 Total
- Miles of Trails Maintained: 43.8
- Acres of Habitat Managed: 36 acres mulched
- Acres of Exotics Treated: 15
- Shorebird Observations:
  - 1 Wilson Plover at Stump Pass
  - 4 Wilson’s Plover at Palm Island
  - 2 Snowy Plover at Palm Island

**Recreation Centers and Aquatic Facilities Monthly Attendance February - January**

- Charlotte Sports Park: 19,871
- Harold Avenue Regional Park: 8,523
- J.M. Berlin Rotary Skate Park: 3,259
- Port Charlotte Beach Park Recreation Center: 8,623
- South County Regional Park Recreation Center: 9,509
- Tringali Park Recreation Center: 4,661
- Ann & Chuck Dever Regional Park Pool: 4,728
- Port Charlotte Beach Park Pool: 7,633
- South County Regional Park Pool: 6,342
Recent Accomplishments

- The Strategic Master Space Plan update was presented at the February 19th Board workshop.
- Ann and Chuck Dever Regional Park New Recreation Center is dried in with interior finishes nearing completion.
- The ADA accessible ramp system for the Punta Gorda History Center at Grace Street Annex is complete and ready to use. This project adds accessibility and the aesthetic look complements the building.

Notable Happenings

1. Annual NFPA code-required fire sprinkler inspections began. Inspectors certify systems for compliance and ensure they are working. Currently 35 buildings, mostly buildings with large occupancies or large assembly areas, are equipped with fire sprinkler systems.
2. Four firms attended the design pre-submittal meeting for the new Transit facility located on Veteran’s Boulevard.
3. Progress at the Punta Gorda Charlotte Library includes paving, sidewalks, painting, roofing; and interior lighting, electrical, plumbing, and tiling.
4. Port Charlotte Beach Sailing Center is a 2014 Sales Tax Tier 2 project. The design firm was selected and negotiations are in progress.
   - Final design plans and pricing are under review for the Jail and Public Safety Complex parking lot lighting retrofit projects.

Grove City Park

This project improved existing Grove City Park with Florida-friendly plants and irrigation. The MSBU park is located in a 900-foot right of way creating a friendly neighborhood area near the Lemon Bay waterway. Over 2,800 trees, bushes, flowers, and ground cover plantings were installed, along with 27,000 square feet of argentine bahia grass. The project was designed by Johnson Engineering and constructed by Brightview Landscape Services. Public Works will maintain the park upon completion.

Forward Progress

- Concrete work began at Live Oak Point Park for restoration of the damage caused by Hurricane Irma.
- The public restrooms in the Murdock Administration Building A are undergoing complete renovations. The renovations modernize the look as well as provide accessibility per ADA standards.
- The office building slab was poured and walls are being erected at the Charlotte County Sheriff Office District 3 Headquarters. The foundation is being prepared for the slab pour at the evidence building.

Facilities’ Mission: “Creating Exceptional Results Through Building Possibilities Together”
**Charlotte County**  
**Human Resources**

**Workforce**
- Employee Count: 1,207
- Avg Age: 47
- Avg Hourly Rate: $22.75
- Avg Years of Service: 9

**Retention of New Hires**
- % completing probation: 100.00%
- YTD: 91.2%

**Succession Planning**
- Ee's in FRS DROP the next 5 years: 3.1%
- % of Workforce Retired this FY: 1.0%

**Separations**
- Feb: %
- YTD: %
  - Monthly Turnover: 0.3%
  - Separations: 4

**Training & Development**
- Training: 108 Ee's 27hrs
- 2916 contact hrs
- % using Tuition Reimbursement: 1%

**February 2019**

**Recruitment**
- Applications Taken: 618
- Job Posting Hits: 9,992
- New Hires: 7 (+2pt, +84 seasonal)
- Recruited Pos FT: 32
- Posted PT/Sea: 8

*Data includes full - and part-time*
Veteran Services brought on two new team members and is now 100% staffed. New software programs are in the works to increase the efficiency in serving our veteran population. The My Charlotte FL Vet program is getting started in earnest, the advisory committee is meeting regularly and the subcontract with the Department of Children and Families is going before the board on March 26, 2019.

211 is the official "virtual access site" for people experiencing homelessness in Charlotte County. Clients are given a comprehensive vulnerability index assessment and referred to the Coordinated Entry Director at the Gulf Coast Partnership. From there, clients work with the most appropriate agency that can assist with Rapid Re-Housing. In the coming months, Neighborhood Services will become the access site for homelessness prevention in the county.

The State approved an increase in the basic subsidy paid to recipients enrolled in the Home Care for the Elderly Program. The basic subsidy helps off-set the cost of in-home elder client care. This is the first increase for the subsidy statewide since 1/1/1996. The increase will come as a pleasant surprise to enrolled caregivers as the approved increases will be paid retro-active to 10/16/2018. Recipients will receive their retro-active checks sometime mid-March.

Re-entry Resource Navigator will be attending the Adverse Childhood Experiences (ACE) task force meeting provided by Healthy Charlotte at the Charlotte County Health Department to seek information & collaboratively enhance services in both re-entry program and the community at large.
SAVE

One of our newest specialized units is called SAVE which stands for Swift Assisted Victim Extraction. Charlotte County Fire & EMS created our SAVE program using the Rescue Task Force model recommended and supported by the Center for Domestic Preparedness. The program utilizes law enforcement officers integrated with EMS. Law enforcement provides protection for EMS allowing potential victims to receive life-saving techniques quickly.

Charlotte County Fire & EMS has been operating the SAVE program for two years in conjunction with Charlotte County Sheriff’s Office. SAVE was adopted by both departments because of the recent and continuing trend of active shooters. In the past, some victims of active shooters died from blood loss before EMS first responders were able to safely reach them and provide medical care.

CCSO’s primary responsibility is to find and stop the active shooter. Once the immediate threat neutralized, CCSO will then redirect their efforts to the rescue task force model. CC Fire & EMS will join their CCSO SAVE team members, form small teams and enter the environment to search for victims. Law enforcement will continue clearing the building of secondary threats. EMS’ responsibility it to find viable victims and treat the injuries most associated with death from an active shooter. The use of tourniquets and chest seals (for chest wounds) are the primary equipment taken into the area, providing for swift emergency care until the victim can be moved to waiting ambulances.

CCEM

Charlotte County Emergency Management provided preparedness presentations to multiple community organizations. They hosted the Leadership Charlotte group by delivering presentations and EOC tours. Under CCEM’s leadership, CERT volunteers remained active by conducting Stop the Bleed classes, Fire Extinguisher, and CPR courses. CC Emergency Management, CERT, and our county Public Information Officers held a joint call center exercise.
Did You Know

Grass Carp

Charlotte County Aquatic Weed Control has an integrated pest management plan to minimize chemical use in and around the canals of Port Charlotte. They placed 2000 sterile Grass Carp in various canals. Grass Carp only eat aquatic weeds and thereby reduce the unwanted aquatic vegetation that can block water control structures or disrupt engineered water flow. Grass carp are permitted and placed in canals every two to three years to control unwanted vegetation. While they do not completely eliminate the need for chemical treatment in some areas they do allow less chemical treatment to occur.

In the Works

Tampa Bay Spring Training

With Tampa Bay Rays Spring training starting in Charlotte County, our Public Works team has been working to make sure we keep Charlotte County moving. During every spring training game, our lighting district monitors traffic. Adjustments are made to the traffic signal timing to assist with the additional traffic due to spring training. This is all done by our Signal System Specialist, Rich Lisenbee. The Lighting District does an amazing job of everything they accomplish with the limited crew.

Our maintenance & operations division put up flags on roadways leading to the game. Come out and watch our Tampa Bay Rays.

Working Together

Lake View Boulevard

Public Works and Utilities worked together to repair a broken watermain that washed out Lake View Boulevard. An outside contractor had accidently bored through a watermain on the evening of Friday, Feb. 15. The Utilities Department did an outstanding job repairing the broken watermain and prevented anymore damage to the roadway. Public Works crews worked into the night to repair the damaged roadway. Lake View Boulevard was reopened to traffic the next day. Public Works will continue to monitor to ensure the road remains in good condition.
**Key Performance Indicators**

**TDT Collections**

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<th>Dec-18</th>
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**Comp Set TDT (Sarasota/Lee)**

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<th>Change</th>
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<tr>
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**SHARE OF COVERAGE BY MEDIA TYPE**

- Magazine, consumer: 8, 53.3%
- Online, consumer: 3, 20%
- Television program: 2, 13.3%
- Newspaper: 2, 13.3%

**SHARE OF SENTIMENT**

- Neutral: 10, 83.3%
- Positive: 2, 16.7%

*Note(s): The (measured) hotel sector saw a 15% increase in capacity vs. Jan 2017. A massive increase like this has a negative effect on occupancy. Red tide (actual and perceived) is also a factor in these numbers.*

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**Sports/Meetings | Recent Events**

**Charlotte Harbor Regatta**
Feb 1-3, 2019
Port Charlotte Beach Park & Charlotte Harbor
Impact: 42 vessels competed in the 10th annual event.
Participating boats represented five classes including Hobie 16’s, F18’s, Wetas, Harbor 20’s and 2.4mR’s.

**Snowbird Baseball Classic**
Feb 15-March 22
North Charlotte Regional Park, South County Regional Park, Charlotte Sports Park & Charlotte High School
Attendance: 45 NCAA Division I & III teams
Impact: TBD following conclusion of event.

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**Upcoming Events**

**SpringFling Women’s Collegiate Lacrosse**
Mar. 10-22, 2019
Ann Dever Regional Park
Projected Attendance: 30+ NCAA Division III teams (approx. 600 participants)

**Florida Half Century Softball Tournament**
Apr. 6-7, 2019
Carmalita Park
Projected Attendance: 25-35 teams (approx. 450 participants)

**Florida SRD-TOPS Conference**
Apr. 4-6, 2019
Charlotte Harbor Event & Conference Center
Projected Attendance: 1,000+

**Gideon’s International State Convention**
Apr. 25-28, 2019
Charlotte Harbor Event & Conference Center
Projected Attendance: 400-500
IN PLANNING

• US 41 Southbound Utility Improvements from Enterprise Dr. to Morningstar Waterway:
  This project is in coordination with an upcoming FDOT multi-use path. The existing water pipes will be replaced with new PVC pipes.

• Cape Haze Sewer and Reclaim Transmission System
  This project will upsize the existing sewer lines on Cape Haze Dr. and add new reclaimed lines for future customers.

• Ackerman Septic to Sewer Project:
  Construction of a vacuum station and wastewater collection system to serve approximately 1,600 properties with sewer service.

• Deep Creek Force Main Replacement:
  Construction of a larger force main to improve transmission capacity for the Deep Creek neighborhood.

UNDER CONSTRUCTION

• Ingram 24” and Biscayne-Cornelius 16” Potable Water Transmission Mains:
  These are two of four projects to increase flow and service to West County.

• East/West Spring Lake Sewer Expansion:
  The final contract of 204 connections was awarded to Pudja Plumbing. Estimated completion is late spring 2019.

• Loveland Grand Master Lift Station:
  Master Lift Station and 48” Gravity Interceptor, 14,000 LF of 48” pipe and 2,800 LF of 24” pipe.

• Myriad Motor Coach Resort Line Extensions:
  Water, sewer and reclaimed lines are being installed to service this commercial property in Cape Coral.

OPERATIONS

• Calls: 6,893
• Call Wait Time: 5 min 53 seconds
• Total Customer Accounts: 61,112
• Sewer Connections: 39,016
• Water Connections: 60,491

Charlotte County, FL App Requests

• 1 Utilities Billing
• 4 Misc-Utilities Department
• 5 Utilities Department Service
  10 Total

781 Facebook Page Likes

Did you know???
The Utilities Department was recognized as "Distribution System of the Year" amongst other utility providers across the state of Florida who serve between 46,000 and 69,999 customers. The criteria for this prestigious award included water quality, operations records, maintenance, professionalism, safety, emergency preparedness and cross connection control.

IMPACTS

• Loveland Grand Master Lift Station:
  Blaser St. between Burlingame Ave. and Fitzpatrick Ave. will be closed Jan. 14-June 28.

  Loveland Blvd. between Midas Ct. and Old Landfill Rd. will be closed Jan. 10-March 15.

  Olean Blvd. from Swanee Rd. to Loveland Blvd. will be closed from Jan. 10-March 15.

To provide, safe, reliable drinking water, reclaimed water and wastewater service for the enrichment of the community.