



## Utilities Change of Address Request (Seasonal Customers)

Effective Date: 3/1/08

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**\*\*Please send request two weeks prior to the next bill date\*\***

CCU Account #: \_\_\_\_\_ Name: \_\_\_\_\_  
(Required) (Required)

Service Address: \_\_\_\_\_  
(Required)

Daytime Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

I, \_\_\_\_\_, request that the mailing address on my account  
(Property Owner)

be changed from \_\_\_\_\_  
(Current Mailing Address: House Number, Street Name, City, State, Zip)

to \_\_\_\_\_,  
(New Mailing Address: House Number, Street Name, City, State, Zip)

effective \_\_\_\_\_.  
(Date)

Turn-on Water: \_\_\_\_\_ Shut-off Water: \_\_\_\_\_  
(Date) (Date)

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

**\*\* There is no charge to seasonal customers gone three months or longer to turn on or shut off water\*\***

Please mail, e-mail or fax your request to: **Charlotte County Utilities**  
ATTN: Customer Account Specialists  
P.O. Box 516000  
Punta Gorda, FL 33951-6000  
Fax: 941.764.4557  
CCUSupport@CharlotteFl.com