

BOARD OF COUNTY COMMISSIONERS

MAY 13, 2025

A Regular Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Tiseo, Commissioner Constance, Commissioner Deutsch, Commissioner Doherty, and Commissioner Truex. Also in attendance were: County Administrator Flores, County Attorney Knowlton, and Minutes Clerk Welsh. The following members were absent: None.

**The Meeting was called to order at 9:00 am**

The Invocation was given by **Chair Tiseo**, followed by the Pledge of Allegiance.

**Changes to the Agenda**

**Change #1:** F-1, Updated wording: a) Approve Resolution which funds the West Coast Inland Navigation District (WCIND) and Boater Improvement Fund (BIF) expenditures for Fiscal Year 2026 in the amount of ~~\$1,178,548~~ **\$1,102,537**; and b) Authorize the Chairman to sign Resolution regarding the County Administrator, or designee, to sign WCIND grant applications and agreements, sub-recipient agreements, and other necessary grant documents associated with the FY26 BRF cycle. **Added attachments (2):** Revised Exhibit A & Revised Exhibit B.

Requested by: Budget & Admin Services

**Change #2:** R-1, Added attachment: Presentation.

Requested by: Public Safety

**Deletion #:** L-1, Hurricane Housing Recovery Loans for Community Assisted and Supported Living – Stillwater House. a) Authorize the Hurricane Housing Recovery (HHR) Non-Profit, Low-Income, Special Needs Rental rehabilitation loan for Stillwater House in the amount of \$450,000.00; and b) Authorize the HHR Multi-Family New Construction/Rehabilitation loan for Stillwater House in the amount of \$400,000.00.

Requested by: Human Services

**COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

**Proclamations - Commissioner Christopher Constance**

**COMMISSIONER DOHERTY MOVED TO APPROVE THE PROCLAMATIONS, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 5:0.**

**Artist of the Month - May/June**

Paulette Morrissey accepted the Proclamation.

**Emergency Medical Services Week**

Fire Lieutenant Zachary Maxfield accepted the Proclamation.

**Family Abduction Awareness Week**

Proclamation will be mailed to Chris Felder, National Parents Organization Florida Chair.

**Florida Water Reuse Week**

Dave Watson, Utilities Director and staff accepted the Proclamation.

**Rolling Thunder Chapter 5 Day**

Carl Steinhoff, Rolling Thunder Florida Chapter 5 Chairman accepted the Proclamation.

**Memorial Day 2025**

Proclamation to be given to **Commissioner Deutsch**.

**National Boating Safety Week**

Proclamation to be mailed to Wendy Breidel.

**National Foster Care Month**

Proclamation to be mailed to Karole Davis, Partner Southwest Florida Partner Engagement Officer.

**National Public Works Week**

Proclamation to be mailed to Nicole Harrelson, Public Works Senior Projects Coordinator.

**OCEAN'S Sunflower Senior Appreciation Day**

Proclamation will be mailed to Suzanne VanDrus, Our Charlotte Elder Affairs Network (OCEAN) Vice President.

**Employee Recognition**

Years of Service - April 2025

**5 Years:** Jarrod Murray, Utilities; Thomas Finnerty III, Community Development; Phillip Zoller, Utilities; Jordan Silver Budget & Administrative Services, IT; Michael Gallagher, Budget & Administrative Services, Purchasing; Roudolph Bury, Utilities; David Chin, Public Safety; Logan Massie, Public Safety; Matthew Tricarico, Public Safety; **10 Years:** Roland Snipes, Public Works; **20 Years:** Marc Solomon, Community Services; John Knezevic, Public Works; Sean Doherty, Tourism Development; and Selena Frost, Utilities.

**Award Presentations**

**PUBLIC INPUT - AGENDA ITEMS ONLY**

Jeff Lustig spoke against 2024 Affordable Housing Advisory Committee (AHAC) Annual Incentive Report.

**COMMITTEE VACANCIES**

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

**Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board** is seeking a volunteer to fill a vacant position with term ending October 31, 2025. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Buena Vista Waterway Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Waterway Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2027.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Mid-Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Placida Area Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Suncoast Waterway Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.

#### REPORTS RECEIVED AND FILED

1. 2024 Affordable Housing Advisory Committee (AHAC) Annual Incentive Report

#### CONSENT AGENDA

COMMISSIONER CONSTANCE MOVED TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF D-1 AND F-17,  
SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 5:0.

**Clerk of the Circuit Court**

**A. Comptroller Division**

**1. Finance**

**Recommended Action:** Approve the Clerk's Finance Memorandum.

**Budgeted Action:** No action needed.

**2. Commercial Paper Loan**

**Recommended Action:** a) Approve Resolution authorizing a new Commercial Paper Loan in the amount of \$14,823,000 for East Englewood MSBU paving and Rotonda West MSBU paving; and b) Authorize the Chairman to execute any documents necessary to effectuate loan. **RES 2025-157**

**Budgeted Action:** No action needed.

**B. Minutes Division**

**1. Minutes**

**Recommended Action:** Approve the following Minutes:

April 15, 2025 BCC Board Workshop

April 15, 2025 BCC Joint Meeting with Lee County Board of County Commissioners

April 17, 2025 BCC Pre-Agenda

April 17, 2025 BCC Focus Area Workshop - Economic and Community Development

**Budgeted Action:** No action needed.

**Board of County Commissioners**

**C. Commission Office**

**1. Reappointment - Mid-Charlotte Stormwater Advisory Board**

**Recommended Action:** Approve the reappointment of Bob Logan to fill an unexpired term as well as an additional new three-year term on the Mid-Charlotte Stormwater Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

**Budgeted Action:** No action needed.

**D. County Administration**

**1. BCC Schedule Change**

**Recommended Action:** Approve the following BCC Meeting schedule changes: a) Schedule a Quarterly Local Transportation Meeting on May 20, 2025, at 2:00 p.m. in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida; and b) Schedule a Quarterly Local Transportation Meeting on October 21, 2025, at 2:00 p.m. in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida.

**Budgeted Action:** No action needed.

**Chair Tiseo** discussed BCC Meeting Schedule and change impacts. **Commissioner Constance** mentioned adjustments and time change. **Commissioner Truex** commented on May 8, 2025 Focus Area Workshop - Economic & Community Development, meeting attendance, and BCC Meeting Schedule.

**COMMISSIONER CONSTANCE MOVED TO APPROVE THE FOLLOWING BCC MEETING SCHEDULE CHANGES: SCHEDULE A QUARTERLY LOCAL TRANSPORTATION MEETING ON MAY 20, 2025, ADJUSTING THE START TIME TO 1:00 P.M., IN ROOM 119 AT 18500 MURDOCK CIRCLE, PORT CHARLOTTE, FLORIDA; AND SCHEDULE A QUARTERLY LOCAL TRANSPORTATION MEETING ON OCTOBER 21, 2025, AT 2:00 P.M. IN ROOM 119 AT 18500 MURDOCK CIRCLE, PORT CHARLOTTE, FLORIDA, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

#### **E. County Attorney**

##### 1. Adams & Reese LLP Waiver of Conflict

**Recommended Action:** Authorize the Chairman to execute the Waiver of Conflict regarding our Special Counsel, Adams & Reese LLP, representation of the County in Harborview Road acquisitions. **AGR 2025-100**

**Budgeted Action:** No action needed.

#### **F. Budget and Administrative Services**

##### Fiscal Services

##### 1. FY26 Boater Revolving Fund Grant Program

**(Change #1)** Updated wording: a) Approve Resolution which funds the West Coast Inland Navigation District (WCIND) and Boater Improvement Fund (BIF) expenditures for Fiscal Year 2026 in the amount of \$1,178,548 \$1,102,537; and b) Authorize the Chairman to sign Resolution regarding the County Administrator, or designee, to sign WCIND grant applications and agreements, sub-recipient agreements, and other necessary grant documents associated with the FY26 BRF cycle. Added attachments (2): Revised Exhibit A & Revised Exhibit B.

**Recommended Action:** a) Approve Resolution which funds the West Coast Inland Navigation District (WCIND) and Boater Improvement Fund (BIF) expenditures for Fiscal Year 2026 in the amount of \$1,178,548; and b) Authorize the Chairman to sign Resolution regarding the County Administrator, or designee, to sign WCIND grant applications and agreements, sub-recipient agreements, and other necessary grant documents associated with the FY26 BRF grant cycle. **RES 2025-158**

**Budgeted Action:** No action needed. Funding is budgeted in the 1054 Boater Revolving Fund for FY2026. Funding for the grant projects comes from Property taxes collected by WCIND and from boat registration fees. Matching requirements for WCIND projects are provided using Boater Improvement Fund- Local, or In-Kind Volunteer Hours, as identified in Exhibits A and B.

##### Information Technology

## Purchasing

### 2. 25-233, Approve Ranking, Construction Manager at Risk - Emergency Operations Center Expansion (Facilities)

**Recommended Action:** a) Approve ranking of firms for Request for Proposal #25-233, Construction Manager at Risk - Emergency Operations Center Expansion: 1st Florida Premier Contractors, LLC of Punta Gorda, Florida; 2nd Wharton-Smith, Inc. of North Port, Florida; 3rd Ajax Building Company, LLC of Venice, Florida; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the Contract after completion of negotiations.

**Budgeted Action:** No action needed. Budgeted in the Capital Improvement Project "Emergency Operations Center Expansion" as approved in the FY25 budget process. Grant funding will be provided by the State of Florida, Division of Emergency Management. There is no local match required.

### 3. 25-380, Award, Caterpillar 950 GC Wheel Loader (Public Works)

**Recommended Action:** a) Approve award of File #25-380 for the purchase of one (1) CAT® Wheel Loader-5.75 Caterpillar 950 GC, per the Florida Sheriff's Association Cooperative Purchasing Program Contract #FSA23-EQU21.0, and award to Kelly Tractor Company of Miami, Florida for a purchase price of \$336,133; and b) Approve Asset #35714 to be sold via auction.

**Budgeted Action:** No action needed. Budgeted in the Heavy Equipment Replacement Plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged to Public Works, Maintenance and Operations Division.

### 4. 25-303, Award, Rotonda West Bridge Rehabilitations #6 (Public Works)

**Recommended Action:** Approve award of Request for Bid #25-303, Rotonda West Bridge Rehabilitations #6 014105 and 014106, to Villa-Fuerte Construction, LLC of Arcadia, Florida, for the total amount of \$615,037.81. This is to the complete required bridge rehabilitations on the Rotonda Circle over Broadmoor Creek South (014105) and Rotonda Circle over the Long Meadow Creek North (014106) bridges.

**Budgeted Action:** No action needed. Budgeted in the Public Works MSBU/TU Bridge Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Rotonda West Street and Drainage MSBU assessments.

### 5. 25-381, Award, 2026 International MV607 4300 Diesel Aerial Lift Truck (Public Works)

**Recommended Action:** a) Approve award of Piggyback purchase, File #25-381, Purchase of a 2026 International MV607 4300 Diesel Aerial Lift Truck, replacing asset #33760, per the Sourcewell Contract #110421-ALT, and award to Altec Industries, Inc, of Birmingham, Alabama in the total amount of \$191,711; and b) Approve Asset #33760 to be sold via auction.

**Budgeted Action:** No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged to Public Works, Maintenance & Operations division.

### 6. 24-566, Approve Ranking, Threat and Hazard Risk Assessments (Public Safety)

**Recommended Action:** a) Approve the ranking of firms for Request for Proposal #24-566, Threat and Hazard Risk Assessments: 1st Aptim Environmental Infrastructure, LLC, of Boca Raton, Florida, 2nd The Olson Group, LTD, of Apollo Beach, Florida, and 3rd Integrated Solutions Consulting, Corporation, of Edwardsville, Illinois; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the contract up on the completion of negotiations.

**Budgeted Action:** No action needed. Budgeted in the General Fund - Emergency Management budget as approved in the FY2025 budget process. Funding for this expenditure comes from the General Fund.

7. 23-631, Approve Change Order, Palm Island Fire Engine Replacement (Public Safety)

**Recommended Action:** Approve Change Order #1 for File #23-631, for the purchase of one (1) 2024 E-One Commercial Pumper, from Matheny Fire & Emergency (formerly Hallmark RTC of Ocala, Florida) piggyback off the Florida Sheriff's Association Contract #FSA23-VEF 17.0, in the amount of \$3,500, for an updated total cost of \$519,855.38.

**Budgeted Action:** No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied as a loan from Capital Projects to be repaid from assessments in the Barrier Island Fire Municipal Service Benefit Unit.

8. 25-270, Award, Buck and Oyster Creek Bridge Rehabilitations-010061 and 010063 (Public Works)

**Recommended Action:** Approve award of Request for Bid #25-270, Buck and Oyster Creek Bridge Rehabilitations, to Thomas Marine Construction Inc., of Fort Myers, Florida, for the total amount of \$773,117.73. This is to complete the required bridge rehabilitations on the Buck Creek Bridge over CR775/Placida (010061) and the Oyster Creek Bridge over CR 775/Placida (010063).

**Budgeted Action:** No action needed. Budgeted in the Public Works Bridge Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

9. 25-246, Award, Generator Installation for Walenda Booster Station (Utilities)

**Recommended Action:** Approve award of Request for Bid #25-246, Generator Installation for Walenda Booster Station, to Solo Contracting, Incorporated of Port Charlotte, Florida at the unit prices submitted for a total amount of \$174,300. This is for the installation of a County owned generator.

**Budgeted Action:** No action needed. Budgeted in the CIP Project "Walenda and Rotonda Booster Station Upgrades" as approved in the FY25 Capital Improvement Program budget process. Funding is supplied from the Utility Water Connection Fee Fund.

10. 25-288, Award, Walking Path at Ann and Chuck Dever Regional Park (Community Services)

**Recommended Action:** Approve award of Request for Bid #25-288, Walking Path at Ann and Chuck Dever Regional Park, to Pavement Maintenance LLC of Fort Myers, Florida for the total amount of \$396,104.36. This is for the construction of a new six-foot wide concrete walking path (sidewalk).

**Budgeted Action:** No action needed. Budgeted in the Community Services Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

11. 25-298, Award, Walking Path at Tippecanoe II Environmental Park (Community Services)

**Recommended Action:** Approve award for Request for Bid #25-298, Walking Path at Tippecanoe II Environmental Park to Flores Construction Co. of Tampa, Florida for the total amount of \$231,000. This is for the construction of walking paths at the Tippecanoe II Environmental Park.

**Budgeted Action:** No action needed. Budgeted in the Community Services Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

12. 25-304, Award, Mechanical Integrity Tests - Class I Wells (Utilities)

**Recommended Action:** Approve award of Request for Bid #25-304, Mechanical Integrity Tests - Class I Wells to Florida Design Drilling, LLC of West Palm Beach, Florida for the total amount of \$214,725. This is for the cost of Mechanical Integrity Tests of multiple Charlotte County Utilities Injections Wells.

**Budgeted Action:** No Action Needed. Budget for this item comes from savings in various account lines budgeted in the Utilities Operations and Maintenance - Operations budget as approved in the FY2025 budget process. Funding for the expenditure comes from rate revenues.

13. 25-307, Award, Walking Path at Carmalita and South Gulf Cove Parks (Community Services)

**Recommended Action:** Approve award of Request for Bid #25-307, Walking Path at Carmalita and South Gulf Cove Parks to Pavement Maintenance LLC of Fort Myers, Florida for the total amount of \$360,420.38. This is to secure the services of a Contractor to construct walking paths at Carmalita Park and South Gulf Cove Park.

**Budgeted Action:** No action needed. Budgeted in the Community Services Capital Maintenance Plan as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

14. 25-328, Award, Hurricane Ian Repairs at Various Vacuum Stations (Utilities)

**Recommended Action:** Approve award of Request for Bid #25-328, Hurricane Ian Repairs at Various Vacuum Stations to Tarpon Bay General Contracting, Inc. of Port Charlotte, Florida for the total amount of \$250,640. This is for services to remove, repair, and/or replace damages to three (3) vacuum stations on various lands owned or maintained by the County, due to Hurricane Ian.

**Budgeted Action:** No action needed. A 4th quarter budget amendment will be brought to the Board for approval if awarded. Grant funding will be provided by Federal Emergency Management Agency (FEMA) and the Florida Division of Emergency Management (FDEM). Local cost share is 5%. Matching funds will be provided by the Hurricane Fund.

15. 25-010, Award, Ford Super Duty Vehicles - Annual Contract (Fleet)

**Recommended Action:** a) Approve award of Request for Bids #25-010, Ford Super Duty Vehicles - Annual Contract, to Duval Ford of Jacksonville, Florida, for a 4.10% discount off of Ford Factory Invoice, and a 14% mark-up on dealer installed options. Term of contract is from date of award through and including September 30, 2026; and b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent. This annual contract allows for the purchase of Ford Super Duty vehicles on an as needed basis.

**Budgeted Action:** No action needed. Parts and expenses will be funded by the Fleet Management Fund, and then will be charged back to the department as budgeted in the FY2025 budget process. Funding for this expenditure comes from user fees.

16. Property Deletions for the Month of May, 2025 (Purchasing)

**Recommended Action:** Approve the deletion of additional property inventory items listed on the attached for the month of May 2025.

**Budgeted Action:** No action needed.

**Real Estate Services**

17. Lease Agreement for Charlotte County Sheriff's Office, District 2

**Recommended Action:** a) Approve the Lease Agreement between Oak & Stone Properties, LLC and the Charlotte County Sheriff's Office; and b) Authorize the Chairman to sign the Lease Agreement. **AGR 2025-101**

**Budgeted Action:** No action needed. Budgeted in the Public Safety Fund - Facilities Budget as approved in the FY2025 budget process. Funding for this expenditure comes from ad valorem.

**Commissioner Constance** spoke to lease rates and property ownership. **Commissioner Truex** noted lease rates, costs, maintenance improvements, property ownership and amenities, and options.

Stephen Kipa, Real Estate Services Manager responded to Agreement 2017-019, addendums, and options, property ownership and improvements, Charlotte County Sheriff's Office (CCSO), and rental rates.

**COMMISSIONER TRUEX MOVED TO APPROVE LEASE AGREEMENT 2025-101 BETWEEN OAK & STONE PROPERTIES, LLC AND THE CHARLOTTE COUNTY SHERIFF'S OFFICE; AND AUTHORIZE THE CHAIRMAN TO SIGN THE LEASE AGREEMENT, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

Risk Management

Transit

18. FY25 5311 Formula Grants for Rural Areas Public Transportation

**Recommended Action:** a) Approve and accept the Public Transportation Grant Agreement (PTGA) between the State of Florida, Department of Transportation (FDOT) and Charlotte County Board of County Commissioners in the amount of \$82,800.00 for the purpose of providing public transportation in the rural service area of Charlotte County; and b) Approve Resolution authorizing the County Administrator, or designee, to enter into, modify, or terminate the PTGA; and c) Authorize the Chairman to execute the Resolution. **GRT 2025-018 / RES 2025-159**

**Budgeted Action:** No budget action needed. Grant funding in the amount of \$82,800.00 and the required match in the amount of \$82,800.00 are included in the FY25 budget for Transit. Grant funding will be provided by the FDOT as a passthrough from the Federal Transit Administration (FTA). Matching funds in the amount of \$82,800.00 will be provided using local funds.

19. FY25 5310 Public Transportation Grant

**Recommended Action:** a) Approve and accept the Public Transportation Grant Agreement (PTGA) between the State of Florida, Department of Transportation (FDOT), and Charlotte County in the amount of \$100,000.00 for eligible operational expenses incurred through providing transportation services to seniors and individuals with disabilities in Charlotte County; and b) Approve Resolution authorizing the County Administrator, or designee, to enter into, modify, or terminate the PTGA; and c) Authorize the Chairman to execute the Resolution. **GRT 2025-019 / RES 2025-160**

**Budgeted Action:** No action needed. Grant funding in the amount of \$100,000.00 and the required match in the amount of \$100,000.00 are included in the FY25 budget for Transit. Grant funding will be provided by the FDOT as a passthrough from the Federal Transit Administration (FTA). Matching funds in the amount of \$100,000.00 will be provided using local funds.

20. Community Transportation Coordinator (CTC) Designation

**Recommended Action:** a) Approve Resolution requesting Charlotte County Transit to continue in the status of the CTC for Charlotte County; and b) Authorize the Chairman to execute the Resolution. **RES 2025-161**

**Budgeted Action:** No action needed.

## G. Community Development

## H. Community Services

### 1. Florida Department of Transportation Non-Motorized Traffic Monitoring Program Agreement

**Recommended Action:** a) Approve the Memorandum of Agreement (MOA) with Florida Department of Transportation (FDOT) for expansion of the Non-Motorized Traffic Monitoring Program at Cape Haze Pioneer Trail; and b) Approve Resolution for the installation of a non-motorized counter at Cape Haze Pioneer Trail; and c) Authorize the Chairman to execute the Memorandum of Agreement and Resolution. **AGR 2025-102 / RES 2025-162**

**Budgeted Action:** No action needed. No financial impact.

## I. Economic Development

## J. Facilities Management

## K. Human Resources

## L. Human Services

### ~~(Deletion #1) 1. Hurricane Housing Recovery Loans for Community Assisted and Supported Living - Stillwater House~~

~~**Recommended Action:** a) Authorize the Hurricane Housing Recovery (HHR) Non-Profit, Low-Income, Special Needs Rental rehabilitation loan for Stillwater House in the amount of \$450,000.00; and b) Authorize the HHR Multi-Family New Construction/Rehabilitation loan for Stillwater House in the amount of \$400,000.00.~~

~~**Budgeted Action:** No action needed. Budgeted in the FY2025 Hurricane Housing Recovery Fund. There is no local match required. Funding for the expenditures will come from the Hurricane Housing Recovery Program.~~

## M. Public Safety

### 1. Set a Public Hearing to Consider Approving an Ordinance for Hazardous Materials Cost Recovery

**Recommended Action:** Set a Public Hearing on May 27, 2025, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida to consider approving an Ordinance to allow cost recovery for hazardous material clean up.

**Budgeted Action:** No action needed.

### 2. Set a Public Hearing to Consider Approving an Ordinance Amending the Code Relating to Certificate of Public Convenience and Necessity

**Recommended Action:** Set a Public Hearing on May 27, 2025, at 10:00 a.m., or as soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida to consider approving an Ordinance to Amend the Certificate of Public Convenience and Necessity.

**Budgeted Action:** No action needed.

3. Clinical Affiliation Agreement with the School Board of Sarasota County, Florida d/b/a Suncoast Technical College

**Recommended Action:** a) Approve Affiliation Agreement with the School Board of Sarasota County, Florida, d/b/a Suncoast Technical College; and b) Authorize the Chairman to execute the Agreement. **AGR 2025-103**

**Budgeted Action:** No action needed. No financial impact.

**N. Public Works**

1. Capital Improvements Plan (CIP) Infrastructure Project Documents Delegation Authority

**Recommended Action:** a) Approve Resolution delegating authority to execute project documents for Capital Improvements Plan (CIP) infrastructure projects; and b) Authorize the Chairman to sign Resolution delegating authority to execute project documents. **RES 2025-163**

**Budgeted Action:** No action needed.

**O. Tourism Development**

**P. Utilities**

**Q. Other Agencies**

**REGULAR AGENDA**

**R. Regular Agenda**

1. Hurricane Update

**(Change #2)** Added attachment – Presentation.

**Public Safety**

Hurricane Season update presented by Emergency Management Director, Patrick Fuller.

Patrick Fuller, Emergency Management Director gave a brief overview of Seasonal Outlook, Seasonal Predictions, Public Shelters, Pre-Season Activities, Preparedness Messaging Before, During and After, replied to Real Estate Services, coordination efforts, Elevate Florida eligibility criteria and engineering review, Florida Department of Emergency Management (FDEM) Emergency Support Function 2 (ESF 2), emerging technologies, service restoration, finished floor elevation, and storm surge.

**Chair Tiseo** discussed Know Your Zone, color-coded stop signs, Preparedness Messaging Before, hurricane damage scopes, Sarasota County, City of North Port, and Disaster Supply Kit Checklist. **Commissioner Constance** mentioned Disaster Medical Assistance Team (DMAT), Bayfront Health Punta Gorda, Pre-Season Activities, Florida Department of Transportation (FDOT) Jones Loop Rest Area, private surgical centers, Disaster Supply Kit Checklist, FirstNet, network service providers, communication challenges and capabilities, and resources. **Commissioner Deutsch** commented on states of emergency. **Commissioner Doherty** spoke to private surgical centers, finished floor elevation, and storm surge. **Commissioner Truex** noted publication dates, Elevate Florida Program eligibility, Emergency Management Disaster Guide, Disaster Supply Kit Checklist, and accessible information.

2. Primary Public Safety Answering Point (PSAP) Task Force Update

**Commission Office**

Discussion and direction on the Primary Public Safety Answering Point (PSAP) Task Force.

County Administrator Flores gave a brief overview of Proposed Task Force Plan.

**Chair Tiseo** discussed City of Punta Gorda Council Meeting, Charlotte County Superintendent Mark Vianello, Proposed Task Force Plan, timing, Joint Meeting with Punta Gorda, cost and time savings, April 22, 2025 Regular and Land Use Meeting, consolidated dispatch dispute resolution process and policies, and Highlands County. **Commissioner Constance** mentioned Proposed Task Force Plan, quarterly public safety working group, May 27, 2025 Regular and Land Use Meeting, timeline, meeting schedule, Charlotte County Sheriff Bill Prummell, and cooperation. **Commissioner Doherty** commented on Proposed Task Force Plan and employees. **Commissioner Truex** noted Proposed Task Force Plan and quarterly meetings.

County Attorney Knowlton interjected on Florida Statutes Chapter 164 and dispute resolution process.

**Taken Out of Order**

**PRESENTATION AGENDA**

**T. 10:00 A.M. Presentations**

1. Tourism Research Results Update

Tourism research update provided by Downs & St. Germain Research.

Sean Doherty, Tourism Development Director introduced Downs and St. Germain Research President Joseph St. Germain, gave a brief overview of Core Functions, Sports Tourism: Impact, USA BMX Florida State Championships, United Soccer Association Championships, Destination Athletes Centennial Invitational, Sports Sales, Sports Return on Investment (ROI), Additional Benefits of Sports Tourism, and responded to Sunseeker's occupancy and community impact.

Mr. St. Germain gave a brief overview of Economic Impact, Direct Spending, Visitors, Economic Impact - 3 Year Trend, Direct Spending - 3 Year Trend, Number of visitors in the last 3 years, Jobs & Wages, Net Tax Benefit, Household Savings, and Fiscal Year (FY) 2025: Year to Date.

**Chair Tiseo** discussed House Bills 1221 and 7033, tourism budget cut impacts, Net Tax Benefit, Household Savings, Senator Ben Albritton, USA BMX Florida State Championships, event attendance, room nights, and Sunseeker quarterly profit statement and community impacts. **Commissioner Constance** spoke to tourism advertising and marketing, community assets, USA BMX Florida State Championships, Charlotte BMX President Amanda Carr, economic impacts, Centennial Pool, sporting events, and PicklePlex. **Commissioner Truex** mentioned Tourist Development Tax (TDT) and Sales Tax benefits, Household Savings, infrastructure and operational costs, population, Snowbird Baseball Classic, USA BMX Florida State Championships, economic impacts, World Pickleball Tournament, and Englewood Beach Waterfest.

**Taken Out of Order**

**PUBLIC HEARING AGENDA**

**S. 10:00 A.M. Public Hearing**

## 1. Second Quarter Budget Adjustments

### **Budget & Admin Services**

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY24/25 budget. These adjustments which impact various funds are needed to align the FY24/25 budget with required changes and actual activity.  
**RES 2025-164**

Richard Arthur, Fiscal Services Manager highlighted Second Quarter Budget Adjustments.

### **Public Input**

**COMMISSIONER CONSTANCE MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

**COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2025-164 APPROVING BUDGET ADJUSTMENTS AND AMENDMENTS TO THE FISCAL YEAR 2024-2025 CHARLOTTE COUNTY ADOPTED BUDGET, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

### **R. Regular Agenda (Continued)**

## 3. Sales Tax Update

### **County Administration**

Update on the Sales Tax Projects.

Deputy County Administrator Emily Lewis gave a brief overview of History, Focus Group 2020: 21 member committee, Process, Results, Sales Tax 2026, 2026 Sales Tax Timeline, 2026 Sales Tax Focus Group, Focus Group Process, Educational Program, Construction Program – Project Slate developed from Capital Needs, Infrastructure: Roadway and Water Quality Projects, Facilities Projects, Edgewater Drive Phase 5, Water Quality Projects, Mid County Annex, Public Safety, Fire/EMS Projects, CCSO Projects, Quality of Life: Bissett Park, Maracaibo Kidspace Park, Bissett Park, Charlotte Sports Park Parking Improvements, Various Park Improvements, Construction Program – Conclusion, External Projects, Next Steps, replied to Fire Station 3, and Cultural Center programming.

**Chair Tiseo** commented on Focus Group Process, Educational Program, Infrastructure: Roadway and Water Quality Projects, FDOT partnership, prioritization, right of way acquisitions, Impact Fee schedule and categories, growth, Facilities Projects, funding source, Developers Agreement, timing, Capital Needs Assessment (CNA), Supervisor of Elections (SOE) and South County Annexes, flooding, Edgewater Drive Phase 5, Public Safety, Charlotte Harbor Event & Conference Center Parking Garage, City of Punta Gorda, parking challenges, partnership, 1% Local Option Sales Tax Website, and Cultural Center. **Commissioner Constance** spoke to Focus Group Process, Focus Group 2020, Sunshine Law, Educational Program, Infrastructure: Roadway and Water Quality Projects, public safety, Taylor Road, Local Transportation Update Meeting, meeting frequency, Fire Station 3, City of Punta Gorda 2020 Sales Tax Projects, and partnership. **Commissioner Deutsch** noted Burnt Store Road, recreational facility and regional park needs, Cultural Center, and programming. **Commissioner Doherty** discussed Focus Group Process, Infrastructure: Roadway and Water Quality Projects, challenges, priorities, infrastructure, CNA, Sales Tax and Impact Fee Study costs, funding options, Charlotte Sports Park Parking Improvements, water quality, historic basin storage requirements, External Projects, and Charlotte County Public Schools. **Commissioner Truex** mentioned Focus Group Process, railroad crossing, Infrastructure: Roadway and Water Quality Projects, project

prioritization, Public Safety, study costs, Fire Station 3, Maracaibo Kidspace Park, Charlotte Sports Park Parking Improvements, stormwater management and retention, and External Projects.

Deputy County Administrator Claire Jubb remarked on Impact Fee and Sales Tax Studies, Capital Needs, and categories.

Travis Perdue, Facilities Management Director responded to Fire Station 3, site design, challenges, and critical pathway.

Tommy Scott, Community Services Director replied to regional park size.

#### **PUBLIC INPUT - ANY SUBJECT**

Tim Ritchie remarked on Planning and Zoning Board May 12, 2025 Meeting, Chair Michael Gravesen, and Member Stephen Vieira, Richard Russell, Water Quality Manager Brandon Moody, May 13, 2025 March Against Mosaic Citizen Awareness Workshop, and Senator Ben Albritton.

Ursula Case commented on Port Charlotte Beach Park, public safety, Bayshore Drive, Englewood Beach, erosion, Hurricane Milton, and funding.

Kerri Herby remarked on Steven and Jacquelyn Mitchell, Babcock Ranch Preserve property purchase and amenities, Code Enforcement violations and compliance, manufactured and mobile homes, and Charlotte Ranchettes.

Sebastian Cantully noted Gillot and Blitman Waterway Project schedule and funding.

Jeff Lustig discussed Charlotte Harbor Event & Conference Center Parking Garage, Harborview Road, project funding, requirements, Buc-ees, road improvements, and Impact Fees.

#### **AA. County Administrator Comments - None**

#### **BB. County Attorney Comments**

County Attorney Knowlton mentioned unregistered electric or gas-powered mini motorcycles, mini dirt bikes, and Class 3 E-Bikes restriction and Babcock Ranch ordinance request.

**Commissioner Constance** spoke to golf carts, e-bike restriction ordinance, and enforcement. **Commissioner Deutsch** commented on e-bike regulations and public safety. **Commissioner Doherty** noted Babcock Ranch, electronic bike restriction ordinance, and enforcement.

#### **CC. Economic Development Director Comments - None**

#### **DD. County Commissioner Comments**

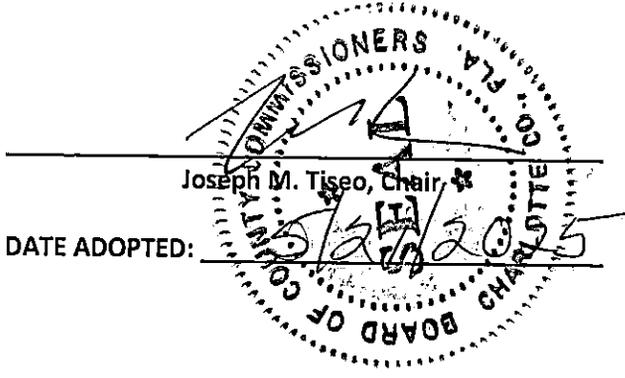
**Chair Tiseo** discussed Veterans Boulevard Corridor Study, FDOT District Secretary LK Nandam, May 19, 2025 MPO Board Meeting, Gillot and Blitman Waterway Project, regulatory agencies, funding sources, timeframe, Veterans Affairs (VA) Clinic retention and expansion, community and veteran services impacts, and support letter. **Commissioner Constance** mentioned May 9, 2025 Annual Tourism Celebration, Robin Madden, May 20, 2025 Local Transportation Quarterly Meeting, Veterans Boulevard and Murdock Circle intersection, traffic flow improvements, and FDOT District Secretary LK Nandam resignation. **Commissioner Deutsch** commented on May 20, 2025 Law Enforcement Officer Memorial Day Commemoration, May 23-25, 2025 Rolling Thunder Ride for Freedom Florida events, May 26, 2025 Memorial Day Observance Commemoration, March 29, 2025 Welcome Home Vietnam Veterans Day Ceremony attendance, VA Clinic expansion, challenges, and locations, Charlotte Transit, Congressman Greg Steube, and General James Hartsell.

Commissioner Doherty spoke to traffic stacking and taper standards, problematic intersections, and May 19, 2025 MPO Board Meeting. Commissioner Truex noted VA Clinic information.

John Elias, Public Works Director responded to challenges, Federal Highway Administration (FHWA) road, FDOT partnership and communication challenges, Local Agency Program (LAP) Agreement, and stabilization efforts.

Deputy County Administrator Lewis replied to VA Clinic expansion and retention support letter.

ADJOURNED: 12:38 pm



ATTEST:

ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO OF THE BOARD  
OF COUNTY COMMISSIONERS

By: Kimberly Walsh  
Deputy Clerk