

**BOARD OF COUNTY COMMISSIONERS**

**NOVEMBER 12, 2025**

A Regular Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Tiseo, Commissioner Constance (departed at 1:10 pm), Commissioner Deutsch, Commissioner Doherty, and Commissioner Truex (departed at 1:13 pm). Also in attendance were: Clerk of the Circuit Court Roger D. Eaton (departed at 11:47 am), County Administrator Flores, Deputy County Attorney David, and Minutes Clerk Welsh. The following members were absent: None.

**The Meeting was called to order at 9:00 am**

**Chair Tiseo** acknowledged County Attorney Knowlton's loss and extended support and prayers.

The Invocation was given by Reverend Larry Yerger, Our Savior Lutheran Church, followed by the Pledge of Allegiance.

**Changes to the Agenda**

**Addition #1:** West Coast Inland Navigation District November 14, 2025, Agenda. Discussion and direction on the West Coast Inland Navigation District (WCIND) agenda for the upcoming meeting on November 14, 2025.

**Change #1:** L-1, Added attachment - Revised Agreement.

Requested by: Human Services

**Change #2:** F-4, Updated Wording: a) Approve ranking of firms for Request for Proposal #25-641, Impact Fee Study: 1st Alfred Benesch & Company of Tampa, Florida; 2nd DTA Public Finance of Tampa, Florida; and b) Approve start of negotiations.; and ~~c) Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$150,000.~~

Requested by: Purchasing

**Change #3:** P-1, Added attachment - Exhibit A.

Requested by: Utilities

**Change #4:** R-3, Added attachment - Revised Amendment 1.

Requested by: Facilities

**Change #5:** R-4, Added attachment - Revised Amendment 1.

Requested by: Facilities

**Commissioner Constance** mentioned Change #2.

COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

**Proclamations - Commissioner Ken Doherty**

COMMISSIONER DOHERTY MOVED TO APPROVE THE PROCLAMATIONS, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 5:0.

**Farm City Week**

Lindsay Harrington, DeSoto-Charlotte Farm Bureau Charlotte Director and Florida Farm Bureau District 8 Field Representative accepted the Proclamation.

Mr. Harrington commented on recognition, Florida Gulf Coast University (FGCU) Babcock Ranch facility funding, Center for Agribusiness, and Florida Farm Bureau membership cost and benefits.

**The General Federation of Women's Clubs Walk to End Alzheimer's**

General Federal of Women's Club (GFWC) Members Kathryn Gallagher, Joyce Powell, Deborah Gard, and Gloria Rogoski accepted the Proclamation.

**Employee Recognition**

Years of Service - October 2025

**5 Years:** Joseph Rice, Public Safety; Robert Garrick, Public Safety; Todd Waller, Public Safety; Vincent Maugeri Jr., Public Safety; Colby Rodgers, Utilities; Joseph Romanelli Facilities Management; Sean Walter, Tourism Development; Brian Crane, Community Development; Frank Varela Utilities; Maureen Morgenthien, Tourism Development; Robert Fakhri, Public Works; Robert Howell, Public Works; **10 Years:** Einer Petersen, Public Works; Sean Maycock, Facilities Management; Jennifer Rodgers, Budget & Administrative Services, IT; Oliver Atkinson III, Community Development; Robert Matheis, Public Safety; **15 Years:** Ismael Garcia, Utilities; Michael McCrumb, Utilities; **20 Years:** Matthew Logan, Public Works; David Cegerenko, Utilities; **25 Years:** Joseph Mercer, Public Works; and **30 Years:** Hector Flores, County Administration.

**Award Presentations**

**PUBLIC INPUT - AGENDA ITEMS ONLY**

Robin Wilkins remarked on Boca Grande Parking.

Skip Wilkins spoke to Boca Grande Parking.

**COMMITTEE VACANCIES**

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

**Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board** is seeking a volunteer to fill a vacant position with term ending October 31, 2026. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

The **Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO)** is accepting applications for the following volunteer positions:

- **Citizens' Advisory Committee (CAC)** - two Mid County Representatives (residents must reside in Charlotte County). The CAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.
- **Bicycle/Pedestrian Advisory Committee (BPAC)** - one West County Representative (applicant must reside West of the Myakka River); and one Mid County Representative (resident must reside in Charlotte County). The BPAC reviews and makes recommendations on transportation plans and projects for MPO Board consideration.
- **Charlotte County Transportation Disadvantaged Local Coordinating Board (LCB)** - one experienced representative of the local private for-profit transportation industry. The LCB identifies local service needs and to provide guidance to the Community Transportation Coordinator on services for the transportation disadvantaged.

Application deadline: Monday, December 1, 2025. Apply online at [www.ccpgmpo.gov](http://www.ccpgmpo.gov) or contact the MPO for an application. Address: Charlotte County-Punta Gorda MPO, 1050 Loveland Blvd. Box C, Port Charlotte, FL 33980; Email: [office@ccpgmpo.gov](mailto:office@ccpgmpo.gov). The MPO Board will elect members at its Monday, December 15, 2025 Meeting.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail [MSBU-TU@CharlotteCountyFL.gov](mailto:MSBU-TU@CharlotteCountyFL.gov).

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2028.
- **Cook & Brown Street Unit** is seeking one member to fill a position with a term through October 31, 2026, and two members to fill positions with terms through October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Deep Creek Street & Drainage** is seeking one member to fill a position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.

- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Street & Drainage** is seeking one member to fill a position with a term through October 31, 2028.
- **Gulf Cove Waterway** is seeking one member to fill a position with a term through October 31, 2028.
- **Harbour Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027, and two members to fill positions with terms through October 31, 2028.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Manasota Key Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Manchester Waterway Benefit Unit** is one member to fill a position with a term through October 31, 2027, and one member to fill a position with a term through October 31, 2028.
- **Mid-Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Northwest Port Charlotte Street & Drainage Unit** is seeking two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Street & Drainage Unit** is seeking one member to fill a position with a term until October 31, 2027 and two members to fill positions with terms through October 31, 2028.
- **Pirate Harbor Waterway Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Placida Area Street & Drainage Maintenance Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Heights Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Lakes Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **Rotonda Sands North Street and Drainage Unit** is seeking one member to fill a position with a term through October 31, 2028.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **South Charlotte Stormwater Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.

· Suncoast Waterway Maintenance Unit is seeking one member to fill a position with a term through October 31, 2026 and one member to fill a position with a term through October 31, 2028.

**REPORTS RECEIVED AND FILED**

**CONSENT AGENDA**

**COMMISSIONER CONSTANCE MOVED TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF F-2, L-1, N-1, AND P-1, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**Clerk of the Circuit Court**

**A. Comptroller Division**

**1. Finance**

**Recommended Action:** Approve the Clerk's Finance Memorandum.

**Budgeted Action:** No action needed.

**B. Minutes Division**

**1. Minutes**

**Recommended Action:** Approve the following Minutes:

October 14, 2025 Utilities Department Quarterly Update  
October 21, 2025 BCC Board Workshop  
October 21, 2025 Local Transportation Quarterly BCC Meeting  
October 23, 2025 BCC Pre-Agenda  
October 28, 2025 BCC Regular and Land Use Meeting

**Budgeted Action:** No action needed.

**Board of County Commissioners**

**C. Commission Office**

**1. Appointment - Tourist Development Council**

**Commission Office**

Approve the recommendation of Vince Parrotta, of the Sunseeker Resort, to the Tourist Development Council and appoint Mr. Parrotta to fill the vacated Tourism Accommodations category. Length of term is until October 9, 2026.

2. Appointment - West Charlotte Stormwater Utility Unit Advisory Board

**Recommended Action:** Approve the appointment of Kathi Obendorfer to fill the unexpired term of John House on the West Charlotte Stormwater Utility Unit Advisory Board. This appointment will be effective immediately and will expire on October 31, 2026.

**Budgeted Action:** No action needed.

3. Reappointment - Pirate Harbor Street & Drainage MSBU Advisory Board

**Recommended Action:** Approve the reappointment of John Pavek to the Pirate Harbor Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2028.

**Budgeted Action:** No action needed.

4. Reappointment - Tourist Development Council

**Recommended Action:** Approve the reappointment of Gary P. Butler as a Tourism Industry Member, to the Tourist Development Council. The term is effective immediately and will expire December 9, 2029.

**Budgeted Action:** No action needed.

5. Reappointments - Marine Advisory Committee

**Recommended Action:** a) Approve the reappointment of Zachary Gloer as a representative of the Charlotte Harbor Yacht Club; and b) Approve the reappointment of Laura Gassett-Shoemaker as a representative of the USCGA Flotilla 99 Cape Haze. Terms are effective immediately and will expire November 12, 2028.

**Budgeted Action:** No action needed.

**D. County Administration**

**E. County Attorney**

**F. Budget and Administrative Services**

**Fiscal Services**

1. Set a Public Hearing to Consider a Resolution Electing to use the Uniform Method of Collecting Non- Ad Valorem Assessments

**Recommended Action:** Set a public hearing to be held on December 9, 2025, at 10 a.m., or soon thereafter as may be heard, in Room 119 at 18500 Murdock Circle, Port Charlotte, Florida, to consider adoption of a Resolution electing to use the Uniform Method of Collecting Non-Ad Valorem Assessments.

**Budgeted Action:** No action needed.

**Information Technology**

**Purchasing**

**2. 23-654, Amendment 1, Advanced Metering Infrastructure System Assessment Study (Utilities)**

**Recommended Action:** a) Approve Amendment 1 to Contract 23-654, Advanced Metering Infrastructure System Assessment Study, with E Source Companies LLC, of Boulder, Colorado, with no change in cost. This is for the additional effort required for evaluating the impacts of corrective actions and assisting with the implementation; and b) Authorize the Chairman to sign Amendment 1.

**Budgeted Action:** No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Administrative budget as approved in the FY2026 budget process. Funding for this expenditure comes from rate revenues.

**Chair Tiseo** noted Contract backup and credit, no-cost change, identified performance issues, and Response Evaluation Support task. **Commissioner Constance** discussed Response Evaluation Support and Project Management tasks, Change Orders, project budget and components, and Contract. **Commissioner Truex** mentioned Contract amendments, reevaluation, and option expenses.

Alisa True, Senior Contract Specialist replied to fund reallocation.

Dave Watson, Utilities Director responded to project scope and roadmap, system performance improvement impacts, fund reallocation, and Contract changes.

**COMMISSIONER CONSTANCE MOVED TO NEGATE TASK 3.4 – RESPONSE EVALUATION SUPPORT FOR \$58,791 AND NOT REALLOCATE IT TO PROJECT MANAGEMENT**

**MOTION FAILED DUE TO LACK OF SECOND.**

**COMMISSIONER TRUEX MOVED TO POSTPONE THE ITEM UNTIL STAFF CAN BRING BACK THE ITEM WITH SUPPORTING DOCUMENTATION, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 5:0.**

**3. 25-608, Approve Ranking, Design Services - 2025 Lift Station Replacements (Utilities)**

**Recommended Action:** a) Approve ranking of firms for Request for Proposal #25-608, Design Services - 2025 Lift Station Replacements: 1st: Giffels-Webster Engineering, Inc. of Englewood, Florida; 2nd: Kimley-Horn and Associates, Inc. of Sarasota, Florida; 3rd: Jones Edmunds & Associates, Inc. of Alachua, Florida; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the Contracts after completion of negotiations, if contract does not exceed the amount of \$750,000.

**Budgeted Action:** No action needed. Budgeted in the Utility Capital Maintenance Plan, as approved in the FY26 budget process. Funding comes from the Utility Renewal and Replacement Fund.

**4. 25-641, Approve Ranking, Impact Fee Study (Community Development)**

**(Change #2) Updated Wording:** a) Approve ranking of firms for Request for Proposal #25-641, Impact Fee Study: 1st Alfred Benesch & Company of Tampa, Florida; 2nd DTA Public Finance of Tampa, Florida; and b) Approve start

of negotiations.; and c) ~~Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$150,000.~~

**Recommended Action:** a) Approve ranking of firms for Request for Proposal #25-641, Impact Fee Study: 1st Alfred Benesch & Company of Tampa, Florida; 2nd DTA Public Finance of Tampa, Florida; and b) Approve start of negotiations; and c) Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$150,000.

**Budgeted Action:** No action needed. Budgeted in the General Fund - BCC Control budget as approved in the FY2026 budget process. Funding for this expenditure comes from Ad Valorem Tax.

5. 25-609, Award, Greater Port Charlotte MSBU Bridge Rehabilitations-#014030, 014043, and 014069 (Public Works)

**Recommended Action:** Approve award of Request for Bid #25-609, Greater Port Charlotte MSBU Bridge Rehabilitations - #014030,014043 and 014069, to Villa-Fuerte Construction LLC of Arcadia, Florida, for the total amount of \$1,149,558.83. This is to the complete required bridge rehabilitations on the Pellam Boulevard over Auburn Waterway (014030), WinterGarden Avenue over Como Waterway (014043) and O'Hara Drive over Atlantus Waterway (014069) bridges.

**Budgeted Action:** No action needed. Budgeted in the Public Works MSBU/TU Bridge Capital Maintenance Plan as approved in the FY26 budget process. Funding is supplied from Greater Port Charlotte Street and Drainage MSBU assessments.

6. 24-306, Approve, Amendment 1, Design Emergency Operations Center Expansion (Facilities)

**Recommended Action:** a) Approve Amendment 1 to Contract 24-306. Design Emergency Operations Center Expansion, with Harvard Jolly of Fort Myers, Florida, in the amount of \$542,900; and b) Authorize the Chairman to sign Amendment 1 to Contract 24-306.

**Budgeted Action:** No action needed. Budgeted in the Capital Improvement Project "Emergency Operations Center Expansion" as approved in the FY26 budget process. Funding is supplied from Capital Projects Fund ad valorem, reimbursed from the State of Florida, Division of Emergency Management mitigation grant. There is no local match required.

7. 25-553, Approve, Integrated Framed Shade Structures for Various Parks (Community Services)

**Recommended Action:** Approve award of Request for Bid #25-553, Integrated Framed Shade Structures for Various Parks, to Creative Shade Solutions, of Tarpon Springs, Florida, for a total cost of \$181,000. This is for shade structures over the playgrounds at Katherine Ariens Dog Park, South Gulf Cove Park, Port Charlotte Beach Park, and William R. Gaines Jr. Veterans Memorial Park, to repair damages due to Hurricane Ian.

**Budgeted Action:** No action needed. A 4th quarter budget amendment will be brought to the Board for approval. There is an anticipated reimbursement of 90% by the Federal Emergency Management Agency (FEMA) with a Florida Division of Emergency Management (FDEM) reimbursement of 5% and a local match of 5%. The SB4A state program may cover the local share of 5%, depending on available funding.

8. 25-718, Approve Ranking, Design - Live Oak Point Park Phase 2 (Community Services)

**Recommended Action:** a) Approve ranking of firms for Request for Proposal #25-718, Design - Live Oak Point Park Phase 2: 1st Weiler Engineering Corporation, of Punta Gorda, Florida; 2nd Kimley-Horn and Associates, Inc, of Sarasota, Florida; 3rd DMK Associates, Inc., of Venice, Florida; and b) Approve start of negotiations with the top ranked firm; and c) Authorize the Chairman to sign the Contract after completion of negotiations, if contract does not exceed the amount of \$350,000.

**Budgeted Action:** No action needed. Funding for this Hurricane Milton repair is being provided through the County's general revenues and collected in the hurricane fund. There is an anticipated reimbursement of 75% from the Federal Emergency Management Agency (FEMA), with a Florida Department of Emergency Management (FDEM) reimbursement of 12.5%, and a local match of 12.5%.

9. Property Deletions for the Month of November 2025 (Purchasing)

**Recommended Action:** Approve the deletion of additional property inventory items listed on the attached for the month of November 2025.

**Budgeted Action:** No action needed.

Real Estate Services

Risk Management

Transit

**G. Community Development**

**H. Community Services**

**I. Economic Development**

**J. Facilities Management**

**K. Human Resources**

**L. Human Services**

1. Community Development Block Grant Disaster Recovery (CDBG-DR) - Special Needs Safe Room

**(Change #1)** Added attachment – Revised Agreement.

**Recommended Action:** a) Accept agreement between Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Match Program and Charlotte County in the amount of \$2,434,617.40 for reimbursement of Special Needs Saferoom Project Grant match; and b) Authorize the Chairman to sign the grant agreement and related documents; and c) Approve amending the Capital Improvement Project "Special Needs Saferoom" to recognize grant funding; and d) Approve Resolution authorizing the County Administrator, or his/her designee, to sign certain Community Development Block Grant Applications; and e) Authorize the Chairman to sign the Resolution. **AGR 2025-243 / RES 2025-363**

**Budgeted Action:** No action needed. A Quarter 1 budget adjustment will be brought to the Board for approval. Grant funding will be provided by the Florida Department of Emergency Management in the amount of \$6,036,241.50. Matching funds in the amount of \$2,012,080.50 will be provided by Community Development Block Grant Disaster Recovery Hazard Mitigation Grant Match Program. Sub-recipient management costs of \$422,536.90 are 100% reimbursable. The Capital Improvement Project amendment recognizes Task 3 grant funding for engineering.

**Chair Tiseo** commented on Budgeted Action, entitlement status process, direct funding allocation, and project language. **Commissioner Constance** spoke to Community Development Block Grant - Disaster Recovery (CDBG-DR) and Florida Department of Emergency Management (FDEM) funding, Hurricane Ian, strategies, and FloridaCommerce. **Commissioner Doherty** noted project title.

Travis Perdue, Facilities Management Director replied to CDBG-DR and Hazard Mitigation Grant Program (HGMP) funding applications, programmatic design intent, time limitations, site efforts, spatial use determination and programming, and project title terminology.

Deputy County Administrator Emily Lewis responded to construction funding, HGMP application and funding match, budget uncertainties, CDBG-DR, and Bissett Park Safe Room shelter.

Luke Wright, Community Development Block Grant Program Coordinator remarked on entitlement status, federal government delays, funding allocation, FloridaCommerce, and FDEM construction funding agreement.

**COMMISSIONER CONSTANCE MOVED TO APPROVE AGREEMENT 2025-243 BETWEEN COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY HAZARD MITIGATION GRANT MATCH PROGRAM AND CHARLOTTE COUNTY IN THE AMOUNT OF \$2,434,617.40 FOR REIMBURSEMENT OF SPECIAL NEEDS SAFEROOM PROJECT GRANT MATCH; AND AUTHORIZE THE CHAIRMAN TO SIGN THE GRANT AGREEMENT AND RELATED DOCUMENTS; AND APPROVE AMENDING THE CAPITAL IMPROVEMENT PROJECT "SPECIAL NEEDS SAFEROOM" TO RECOGNIZE GRANT FUNDING; AND APPROVE RESOLUTION 2025-363 AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS/HER DESIGNEE, TO SIGN CERTAIN COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS; AND AUTHORIZE THE CHAIRMAN TO SIGN THE RESOLUTION, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

## 2. Local Government Area of Opportunity (LGAO) 2025

**Recommended Action:** a) Approve the Charlotte HOME Review Committee recommendation for Housing Trust Group's Murdock Square to receive local preference for LGAO 2025 and local government contribution of \$340,000, contingent upon the award of the 9% Low-Income Housing Tax Credit (LIHTC) through Florida Housing Finance Corporation (FHFC) RFA 2025-201; and b) Authorize the Chairman to execute the LGAO Funding Form for submission with the developer's application. **AGR 2025-244**

**Budgeted Action:** No action needed. A Budget Adjustment to the Affordable Housing Trust Fund will be brought to the Board when incentives are awarded.

**M. Public Safety**

**N. Public Works**

1. Synagro Real Estate Contract, Amendment 2

**Recommended Action:** Approve amendment to Synagro Real Estate Contract.

**Budgeted Action:** No action needed.

**Chair Tiseo** discussed lease agreement, acreage value methodology, market rate analysis, and supporting documentation. **Commissioner Constance** mentioned leased acreage, additional acreage request, composting process and value, financial statements, negotiations, market rate analysis, and amortization methodology.

John Elias, Public Works Director replied to leased and additional requested acreage, windrow composting, land value negotiations, financial review, storm debris intake, and payout methodology.

Francine Lisby, Assistant Budget Director responded to Contract, financial analysis, and cost and space savings.

Deputy County Attorney Thomas David interjected on Contract Amendment and scriveners' error.

Stephen Kipa, Real Estate Services Manager replied to market rate, independent consultant analysis, and acreage expansion.

**COMMISSIONER TRUEX MOVED TO APPROVE AMENDMENT TO SYNAGRO REAL ESTATE CONTRACT 2011-278 WITH THE CORRECTION OF THE YEAR IN THE LAST PARAGRAPH ON PAGE TWO TO 2026, SECONDED BY COMMISSIONER DOHERTY**

**MOTION WITHDRAWN**

**COMMISSIONER CONSTANCE MOVED TO POSTPONE THE ITEM UNTIL THE NOVEMBER 25, 2025 REGULAR AND LAND USE MEETING, SECONDED BY COMMISSIONER TISEO**

**MOTION CARRIED 5:0.**

**O. Tourism Development**

**P. Utilities**

1. Interlocal Agreement, Bulk Water Service

**(Change #3)** Added attachment – Exhibit A.

**Recommended Action:** Approve Interlocal Agreement between Charlotte County and the City of Punta Gorda for the provision of up to 500,000 Gallons Per Day (GPD) of potable water for a period of up to 6 years or until the City's water facility upgrade is complete. **AGR 2025-245**

**Budgeted Action:** No action needed.

Mr. Watson highlighted Bulk Water Service Interlocal Agreement, commented on City of Punta Gorda, Southwest Florida Water Management District (SWFWMD) and development limitations, average and estimated future water use, and Peace River Manasota Regional Water Supply Authority (PRMRWSA) water purchase agreement.

**Chair Tiseo** commented on timing and term concerns, projected use, water allocation, temporary capacity withholding Agreement language, service and development impacts, PRMRWSA customers, City of Punta Gorda, statutory requirements, and expansion and extension costs. **Commissioner Constance** spoke to PRMRWSA water allocation need update and customers, City of Punta Gorda partnership, circular pipe connection, water purchase and capacity, industrial areas and development, and cooperative efforts. **Commissioner Doherty** noted PRMRWSA Reservoir and Surface Water Expansion Project and Exhibit C, 3 million gallons per day (MGD) water allocation timeframe, City of Punta Gorda, safeguards, Sarasota County timeframe, and accelerated growth. **Commissioner Truex** discussed timeline, Agreement term, local growth and water access, City of Punta Gorda, temporary capacity withholding language and authority, and weather event funding and construction impacts.

Deputy County Attorney David interjected on total gallons, termination clause language and extension, temporary capacity withholding authority, regulatory agencies, Agreement Amendment and purpose, and expense responsibility.

County Administrator Flores responded to temporary capacity withholding Agreement language and option, PRMRWSA customers, available capacity, and City of Punta Gorda.

Deputy County Administrator Lewis replied to Agreement term, City of Punta Gorda financing and plant expansion, partnership, industrial area capacity service, and extension negotiation.

**COMMISSIONER TRUEX MOVED TO APPROVE INTERLOCAL AGREEMENT 2025-245 BETWEEN CHARLOTTE COUNTY AND THE CITY OF PUNTA GORDA FOR THE PROVISION OF UP TO 500,000 GALLONS PER DAY (GPD) OF POTABLE WATER FOR A PERIOD OF UP TO 6 YEARS OR UNTIL THE CITY'S WATER FACILITY UPGRADE IS COMPLETE, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 5:0.**

#### **Q. Other Agencies**

##### 1. Notice of Award, State of Florida Department of Environmental Protection FY26 Grant Agreement Award, National Estuary Program

**Recommended Action:** a) Approve grant agreement SD017 between Florida Department of Environmental Protection and Charlotte County in the amount of \$75,000 for the Coastal & Heartland National Estuary Partnership (CHNEP); and b) Authorize the Chairman to sign the grant agreement; and c) Authorize the County Administrator, or designee, to sign any additional documents necessary to this grant. **GRT 2025-079**

**Budgeted Action:** No action needed. Grant funding in the amount of \$75,000 and the required match of \$75,000 are included in the FY26 budget for CHNEP Fund 1026. Grant funding is provided by Florida Department of Environmental Protection. Matching funds in the amount of \$75,000 will be provided from CHNEP EPA320 funding.

### **REGULAR AGENDA**

#### **R. Regular Agenda**

##### 1. Sales Tax Update

## County Administration

### Update on Sales Tax Project.

Deputy County Administrator Lewis gave a brief overview of 2014 Sales Tax - Completed, 2014 Sales Tax - active projects, 2020 Sales Tax Projects - Tier 1, 2020 Sales Tax Projects - Tier 2, responded to regulatory agencies process, smalltooth sawfish and environmentally sensitive area challenges, community advocacy and outreach, project delivery and status updates, Communication Department and Public Relations Managers efforts, Quick Response (QR) Codes, Legislative Manager Eve Sweeting, beach renourishment regulatory process, Fire Station 5, and Charlotte County Sheriff's Office (CCSO) storage options.

Ms. Lisby gave a brief overview of Agenda, Impact Fees, Impact Fee Study: Proposed Timeline, Fiscal Year (FY) 2025 Collection - FY 2031 Projected, Sales Tax Revenue: Total Projected Revenue, 2020 Sales Tax Projects, 2014 Sales Tax Update, and replied to Revenues.

Mr. Perdue gave a brief overview of Placida Boat Ramp Expansion (2014), Original Concept Plan, Design Considerations, Permitting Timeline, Site Plan Alternative 4, Site Plan 4A, Site Plan 4B, Site Plan 4C, Site Plan 4D, Site Plan 4E, Site Plan 4F, Site Plan 4G, Current Site Plan 4H, Alternative Site Summary, Next Steps, Family Services Center - Phase II (2020), Sheriff's District 4 and Training (2020), Supervisor of Elections Warehouse (2014), Sheriff's Administration Center/911 (2020), Port Charlotte Beach Recreation Center (2020), Port Charlotte Beach Pool (2020), Radio Management Warehouse (2020), District 2 (2020), South County Annex (2020), Fire Station 6 (2020): Station 6 Construction Estimate, Fire Station 17 (2020): Station 17 Construction Estimate, Fire Station 3 (2020): Station 3 Construction Estimate, William R. Gaines Jr. Veterans Memorial Park Phase II (2020), GC Herring Park (2020), GC Herring Park Project Priorities, responded to phased design approach options, project cost changes and savings, Fire Station 5, and communications.

Mr. Elias gave a brief overview of Harborview Road, Harborview Road - Phase 1: Harbor View Road Utility Improvement Update - Background, Original Utility Proposal, Harbor View Road Utility Improvement Update - Update, New Utility Proposal, Harborview Road - Phase 2, Edgewater/Flamingo Widening, Edgewater/Flamingo Phase 3 - Midway Boulevard (Blvd) to Collingswood Blvd, Edgewater/Flamingo Phase 4 - Collingswood Blvd to Samantha Avenue (Ave), Edgewater/Flamingo Phase 5 - Samantha Ave to State Road (SR) 776, Right of Way (ROW) Acquisitions, Edgewater/Flamingo Phase 3-5, Completed Sidewalks, Quesada Boulevard Sidewalk, Fruitland Boulevard/Avenue of the Americas Sidewalk, Marathon Boulevard, Sunset Boulevard, Sidewalks in Progress, Rampart Boulevard Sidewalk, Caring Way and Brinson Avenue Sidewalk, Atwater Street Sidewalk, Cleveland Avenue Sidewalk, Airport Road Sidewalk, and replied to Florida Department of Transportation (FDOT) transportation infrastructure improvement requirements and access limitations.

Mr. Watson gave a brief overview of Water Quality Infrastructure Sales Tax (2020), Sales Tax (2020): Sewer Force Main, State Road 776 Force Main, and Burnt Store Water Reclamation Facility (WRF).

**Chair Tiseo** mentioned Federal Legislative Agenda language amendment, regulatory agencies, Federal Emergency Management Agency (FEMA) reimbursement impacts, Impact Fee Study: Proposed Timeline, category expansion, Charlotte County School Board Impact Fees, Current Site Plan 4H, Radio Management Warehouse (2020), growth management, infrastructure and financing options, leasing opportunities, District 2 (2020), cost savings, Fire Station 6 (2020), additional bay, Fire Station 5, project budget and scope changes, Port Charlotte Beach Complex, Fire Station 17 (2020), CCSO helicopter storage options, Finance Committee, funding strategies, William R. Gaines Jr. Veterans Memorial Park Phase II (2020), GC Herring Park Project Priorities, preliminary and final detail site plans, FDOT review, Staff Report, Harborview Road – Phase 2, Harborview Phase 1, Edgewater/Flamingo Phase 3-

5, and construction costs. **Commissioner Constance** commented on Placida Boat Ramp Expansion, regulatory agency permitting challenges and reduced timeline request, Intergovernmental Affairs (IGA), Federal Legislative Agenda, Congressman Greg Steube, Impact Fee Study categories and subcategories, Sales Tax versus Impact Fee project funding, Site Plan 4E, South County Annex (2020), initial design requirements and site selection timeframe, elevation concerns, spatial determination, Fire Station 6 (2020), cost recovery, Fire Station 3 (2020), New Utility Proposal, commercial development, traffic impacts and flow, transportation infrastructure improvements, Metropolitan Planning Organization (MPO), FDOT, Planned Development (PD) process, and Airport Road Sidewalk. **Commissioner Deutsch** spoke to project processes and timeline, public education and miscommunication, Army Corps of Engineers, William R. Gaines Jr. Veterans Memorial Park trail, regulatory agencies, Port Charlotte Beach Complex, weather impacts, Communications Director Brian Gleason, Veterans Affairs (VA) Clinic, Congressman Greg Steube, property taxes, Sales Tax revenue and sources, and CCSO helicopter. **Commissioner Doherty** noted National Association of Counties (NACo) Legislative Conference, regulatory agencies, FEMA, development and cost estimate process, minimal impacts, negotiations, Habitat Conservation Plan (HCP), U.S. Fish and Wildlife Service (FWS), congressional interference, Fire Station 6 (2020), phasing opportunities, GC Herring Park Project Priorities, Rampart Boulevard Sidewalk, and Capricorn Lane. **Commissioner Truex** discussed Florida Department of Environmental Protection (FDEP) Section 404 Permitting Program litigation, development increased costs, responses timelines, Placida Boat Ramp, Fire Station 6 (2020), Building Code changes, site and building specific engineered and increased project requirements, and proposed West County station.

Shaun Cullinan, Planning and Zoning Official responded to Impact Fee Study category expansion and negotiation process, Charlotte County School Board Impact Fee Agreement, Ordinance amendment, Sales Tax Referendum, final detail site plan, Bucee's, transportation infrastructure proposed improvements, traffic study, commercial entitlement reduction, equivalency matrix, Benderson Development, and FDOT access form.

Joanne Vernon, County Engineer replied to Edgewater/Flamingo Phase 3-5 and secured funding source.

**COMMISSIONER DOHERTY MOVED TO APPROVE STAFF'S GC HERRING PARK PROJECT RECOMMENDATION TO APPROVE PRIORITIES 1 AND 2 TO KEEP \$200,000 GRANT, FOR A BUDGET INCREASE OF \$600,000, FOR TOTAL PROJECT COST \$3,039,000, SECONDED BY COMMISSIONER DEUTSCH**

**MOTION CARRIED 5:0.**

**Taken Out of Order**

**(Addition #1) 8. West Coast Inland Navigation District November 14, 2025, Agenda**

Justin McBride, West Coast Inland Navigation District (WCIND) Executive Director gave a brief overview of WCIND November 14, 2025 Agenda.

**Chair Tiseo** mentioned PRMRWSA and Consent Agenda placement. **Commissioner Constance** commented on Agenda placement. **Commissioner Truex** spoke to November 14, 2025 WCIND Agenda backup material and Meeting attendance.

Deputy County Administrator Lewis remarked on Agenda placement and publication, timing, and Board rules.

**Taken Out of Order**

**3. 19-523, Amendment 1, Master Site Plan & Design - Placida West Boat Ramp Expansions (Facilities)**

(Change #4) Added attachment - Revised Amendment 1.

**Budget & Admin Services**

a) Approve Amendment 1 to Contract #19-523, Master Site Plan & Design - Placida West Boat Ramp Expansion with Coastal Engineering Consultants (CEC), of Bonita Springs, Florida, in the amount of \$310,600. This is for project scope changes due to U.S. Army Corps of Engineers comments/requirements as well as a redesign of the restroom building; and b) Authorize the Chairman to sign Amendment 1.

Mr. Perdue highlighted 19-523, Amendment 1, Master Site Plan & Design - Placida West Boat Ramp Expansions.

**COMMISSIONER DOHERTY MOVED TO APPROVE AMENDMENT 1 TO CONTRACT #19-523, MASTER SITE PLAN & DESIGN - PLACIDA WEST BOAT RAMP EXPANSION WITH COASTAL ENGINEERING CONSULTANTS (CEC), OF BONITA SPRINGS, FLORIDA, IN THE AMOUNT OF \$310,600. THIS IS FOR PROJECT SCOPE CHANGES DUE TO U.S. ARMY CORPS OF ENGINEERS COMMENTS/REQUIREMENTS AS WELL AS A REDESIGN OF THE RESTROOM BUILDING; AND AUTHORIZE THE CHAIRMAN TO SIGN AMENDMENT 1, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

4. 19-557, Amendment 1, Placida Boat Ramp West - Construction Manager at Risk (Facilities)

(Change #5) Added attachment - Revised Amendment 1.

**Budget & Admin Services**

a) Approve Amendment 1 to Contract # 19-557, Amendment 1, Placida Boat Ramp West - Construction Manager at Risk, with Florida Premier Contractors (FPC), of Punta Gorda, Florida, in the amount of \$82,053. This is for additional pre-construction services due to project and design modifications; and b) Authorize the Chairman to sign Amendment 1.

Mr. Perdue highlighted 19-557, Amendment 1, Placida Boat Ramp West - Construction Manager at Risk.

Chair Tiseo mentioned Bayshore Live Oak Park and overflow parking options. Commissioner Constance commented on additional parking and property acquisition options, permitting challenges, and conservation. Commissioner Truex spoke to property acquisitions and low-impact, permeable parking options.

Deputy County Administrator Lewis responded to property acquisition costs and Florida Communities Trust (FCT) Grant.

**COMMISSIONER TRUEX MOVED TO APPROVE AMENDMENT 1 TO CONTRACT # 19-557, AMENDMENT 1, PLACIDA BOAT RAMP WEST - CONSTRUCTION MANAGER AT RISK, WITH FLORIDA PREMIER CONTRACTORS (FPC), OF PUNTA GORDA, FLORIDA, IN THE AMOUNT OF \$82,053. THIS IS FOR ADDITIONAL PRE-CONSTRUCTION SERVICES DUE TO PROJECT AND DESIGN MODIFICATIONS; AND AUTHORIZE THE CHAIRMAN TO SIGN AMENDMENT 1, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

5. 26-049, Award, State Forested Saltwater Credits for Placida Municipal Boat Ramp (Facilities)

**Budget & Admin Services**

a) Approve award of the "Exempt" File #26-049, State Forested Saltwater Credits for Placida Municipal Boat Ramp to Little Pine Island Wetland Mitigation Bank, Placida, Florida for the total amount of \$456,000; and b) Authorize the Chairman to sign the agreement. **AGR 2025-246**

**COMMISSIONER DOHERTY MOVED TO APPROVE AWARD OF THE "EXEMPT" FILE #26-049, STATE FORESTED SALTWATER CREDITS FOR PLACIDA MUNICIPAL BOAT RAMP TO LITTLE PINE ISLAND WETLAND MITIGATION BANK, PLACIDA, FLORIDA FOR THE TOTAL AMOUNT OF \$456,000; AND AUTHORIZE THE CHAIRMAN TO SIGN THE AGREEMENT 2025-246, SECONDED BY COMMISSIONER TRUEX**

**MOTION CARRIED 5:0.**

2. 24-098, Amendment 1, Construction Manager at Risk GC Herring Park, Guaranteed Maximum Price (Facilities)

**Budget & Admin Services**

a) Approve Amendment 1 to Contract #24-098, Construction Manager at Risk GC Herring Park with Jon F. Swift Construction for the Guaranteed Maximum Price (GMP) for the management/construction phase of the project in the amount of \$3,572,441; and b) Approve Resolution for budget adjustment BA26-197 in the amount of \$2,091,093; and c) Approve amendment to Capital Improvement Project "GC Herring Park Ph 1" increasing total project by \$2,091,093. **RES 2025-364**

Mr. Perdue highlighted 24-098, Amendment 1, Construction Manager at Risk GC Herring Park, Guaranteed Maximum Price.

**Chair Tiseo** noted project cost and approved priorities.

**COMMISSIONER TRUEX MOVED TO APPROVE AMENDMENT 1 TO CONTRACT #24-098, CONSTRUCTION MANAGER AT RISK GC HERRING PARK WITH JON F. SWIFT CONSTRUCTION FOR THE GUARANTEED MAXIMUM PRICE (GMP) FOR THE MANAGEMENT/CONSTRUCTION PHASE OF THE PROJECT, ALLOWING STAFF TO AMEND THE GUARANTEED MAXIMUM PRICE TO REFLECT PRIORITIES ONE AND TWO TO THE MAXIMUM OF \$3,039,000 TOTAL PROJECT COST AND AUTHORIZE THE CHAIRMAN TO SIGN THE CONTRACT; APPROVE RESOLUTION 2025-364 FOR BUDGET ADJUSTMENT BA26-197 IN THE AMOUNT OF \$2,091,093; AND APPROVE AMENDMENT TO CAPITAL IMPROVEMENT PROJECT "GC HERRING PARK PH 1" INCREASING TOTAL PROJECT BY \$2,091,093, SECONDED BY COMMISSIONER DEUTSCH**

**MOTION CARRIED 5:0.**

6. Boca Grande Parking

**Commission Office**

Consider adopting a Resolution initiating Florida Statute Chapter 164 Conflict Resolution Procedures relating to parking on Boca Grande. **RES 2025-365**

**Chair Tiseo** discussed Legislative Agenda, Resolution language and outcomes, restriction alternatives, illegal landscaping encroachments, limitations, Lee County, and third party negotiation facilitator cost. **Commissioner**

**Constance** mentioned public input and access, parking mitigation, traffic study, dispute resolution process, and access rights. **Commissioner Deutsch** commented on Lee County and Conflict Resolution Procedure process. **Commissioner Doherty** spoke to Florida Statute Chapter 164 process, Gasparilla Beach Access Coalition, Representative Danny Nix, lawsuit and injunction impacts, Lee County, and negotiation facilitator. **Commissioner Truex** noted item discussion and voting, law enforcement concerns, and parking spaces.

County Administrator Flores remarked on conflict assessment phase, specific final outcomes, and Resolution language.

Deputy County Attorney David interjected on Florida Statute 164.1052 and Gasparilla Island Bridge Authority (GIBA) procedure notification.

**COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2025-365 INITIATING CONFLICT RESOLUTION PROCEDURES PURSUANT TO CHAPTER 164, FLORIDA STATUTES, TO RESOLVE ISSUES RELATING TO THE BOCA GRANDE PARKING ORDINANCE, SECONDED BY COMMISSIONER DEUTSCH**

**COMMISSIONER DOHERTY MOVED TO AMENED THE MOTION TO GIVE AUTHORIZATION TO THE COUNTY ADMINISTRATOR TO SECURE A NEGOTIATIONS FACILITATOR, SECONDED BY COMMISSIONER DEUTSCH**

**MOTION CARRIED 5:0.**

#### 7. Conservation Charlotte Renewal

##### **Community Services**

Discussion and direction on the renewal of the Conservation Charlotte ballot referendum originally approved by voters in November 2006.

Tina Powell, Parks and Natural Resources Manager gave a brief overview of Overview, Conservation Charlotte - History, Benefits, Conservation Charlotte Benefits, Conservation Charlotte - Status, Conservation Charlotte 2.0: Request for Technical Assistance with the Trust for Public Land (TPL), Next Steps, replied to regulatory agencies, millage rate impacts, rolling collection and site nominations, and Real Estate Services property acquisition process.

**Chair Tiseo** discussed property acquisition and mitigation strategy, Conservation Charlotte 2.0, Next Steps, millage rate determination, projected budgets, and excess funds. **Commissioner Constance** mentioned property acquisition strategic options, official documentation county seal letterhead, millage rate determination and renewal, and environmentally related items funding. **Commissioner Deutsch** commented on property acquisition requisites and appraisals. **Commissioner Doherty** spoke to program scope, expansion, and potential revenues. **Commissioner Truex** noted Placida property acquisition, funding restrictions and maintenance utilization, and flexibility.

Mr. Kipa remarked on property appraisal and acquisition approval process.

Deputy County Attorney David interjected on property acquisition process.

**COMMISSIONER TRUEX MOVED TO APPROVE RENEWAL OF CONSERVATION CHARLOTTE BALLOT REFERENDUM AND TECHNICAL ADVICE AND ASSISTANCE REQUEST LETTER TO THE ASSOCIATE DIRECTOR OF CONSERVATION**

**FINANCE WITH THE MODIFICATION TO THE COUNTY SEAL ON THE LETTERHEAD, SECONDED BY COMMISSIONER DOHERTY**

**MOTION CARRIED 5:0.**

**PUBLIC HEARING AGENDA**

**S. 10:00 A.M. Public Hearing or soon thereafter, as the agenda allows.**

**1. Fourth Quarter Budget Adjustments**

**Budget & Admin Services**

Conduct a public hearing approving the Resolution to adopt budget adjustments that amend the FY24/25 budget. These adjustments which impact various funds are needed to align the FY24/25 budget with required changes and actual activity. **RES 2025-366**

Richard Arthur, Fiscal Services Manager highlighted Fourth Quarter Budget Adjustments.

**Public Input**

**COMMISSIONER CONSTANCE MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH**

**MOTION CARRIED 5:0.**

**COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2025-366 APPROVING BUDGET ADJUSTMENTS AND AMENDMENTS TO THE FISCAL YEAR 2024-2025 CHARLOTTE COUNTY ADOPTED BUDGET, SECONDED BY COMMISSIONER CONSTANCE**

**MOTION CARRIED 5:0.**

**PRESENTATION AGENDA**

**T. 10:00 A.M. Presentation or soon thereafter, as the agenda allows.**

**PUBLIC INPUT - ANY SUBJECT - None**

**AA. County Administrator Comments**

County Administrator Flores discussed Bulk Water Service Interlocal Agreement, December 3, 2025 Punta Gorda City Council Meeting, Economic Development, and collaborative staff efforts.

**BB. County Attorney Comments**

Deputy County Attorney David mentioned staff efforts and County Attorney Knowlton.

**CC. Economic Development Director Comments**

Kay Tracy, Economic Development Director commented on City of Punta Gorda partnership, staff efforts, and Veteran owned-businesses support.

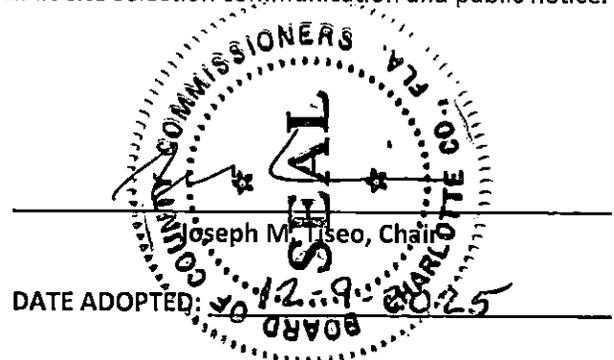
**DD. County Commissioner Comments**

**Chair Tiseo** noted farmers markets, reservation program, November 18, 2025 Board Workshop, Harbour Heights, farmers market allowance criteria review, boat race event schedules, wildlife deaths, turtle nesting season, and Veterans Health Clinic site selection and relocation process. **Commissioner Constance** spoke to Rampart Boulevard, annual church festivals, land use change request, farmers market frequency, permit processing prioritization, and November 18, 2025 Board Workshop. **Commissioner Deutsch** discussed burn ban, Veterans Day and Appreciation Month events, Sam Taylor, United States Marine Corps 250th Birthday, Charlotte Harbor Event Center food, Englewood Beach Waterfest schedule coordination, turtle nesting season protections, Veterans Affairs (VA) Health Clinic relocation site selection, and Congressman Greg Steube. **Commissioner Doherty** mentioned FDEP Director Angela Knecht, appropriations request review, Representatives Danny Nix and Vanessa Oliver, Senator Ben Albritton, property taxes, Code change, Harbour Heights Park, farmers markets, property zoning classification, and Federal Register review. **Commissioner Truex** commented on partnerships and Senator Ben Albritton.

Mr. Cullinan responded to Code change request requirements, farmers market allowance criteria, fee-based and County-generated permit applications prioritization, statutory public hearing provisions, Board direction, zoning classification,

County Administrator Flores remarked on Veterans Health Clinic site selection communication and public notice.

**ADJOURNED: 1:16 pm**



**ATTEST:**

**ROGER D. EATON, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO OF THE BOARD  
OF COUNTY COMMISSIONERS**

By: Kimberly Walsh  
Deputy Clerk