

**MINUTES
MID CHARLOTTE STORMWATER UTILITY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY FEBRUARY 19, 2025**

**2:05 p.m. – 3:19 p.m.
Centennial Park Recreation Center
1120 Centennial Boulevard, Port Charlotte, Florida**

Members Present: David Marshall, Chair
Dianne Quilty
Stephen Rabinowitz
Carmen Salome

Members Absent: Bob Logan, Vice Chair

County Staff: Erica Hayes, Community Liaison
Karlene McDonald, Operations Supervisor
Mollie Holland, Environmental and Community Resiliency Coordinator

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 2:05 p.m. A roll call was taken, and a quorum was established.

Changes to Agenda/ Motion to Approve Changes:
None

Annual Review: Sunshine Law, Roberts Rules of Order

The Advisory Board watched the Sunshine Law and Roberts Rules of Order videos presented by the County Attorney. Mrs. Hayes reviewed where to find the Records Management Departments contact information on the Charlottecountyfl.gov webpage and noted that a public records request can be submitted to any county employee.

Citizen Input on Agenda Items (3 Minute Limit):
None

Approval of Minutes:

The draft minutes from December 11, 2024, were unanimously approved as written.

Unfinished Business:

- a. Update: Water Quality Monitoring Program: Ms. Holland provided an update that they are currently working to add rules and ordinances to their comprehensive plan. They are going to be installing water level monitors at certain locations focusing on weirs. They have submitted federal grant requirements for tide gauges to track discharge and track surge events. She mentioned future objectives to focus on water management plans for each of the MSBU's. They are currently redesigning the website to make it more transparent. Additionally, she mentioned the One Charlotte One Water meeting being held on February 20, 2025, at the Charlotte Harbor Event Center from 5pm-7pm. Water management plans for each of the MSBU's.

- b. Update: Canal Sediment Removal Program: Mrs. Hayes reminded the group that this project has been put on hold awaiting results of other pilot studies to verify if these efforts will make sense funding wise. There were no other updates to provide at this time.
- c. Deep Creek Memorandum of Understanding (MOU): Mrs. Hayes updated the group that the Memorandum of Understanding was approved by the Board of County Commissioners (BCC) during the January 14, 2025, BCC meeting. Public Works has scheduled a stakeholder meeting to discuss next steps on Thursday, February 20, 2025.

New Business:

- a. Financial Reports: The Fiscal Year (FY)24 annual report was reviewed. The FY25 quarter one expenditures and monthly funding report (formerly maintenance activity report) were reviewed.
- b. Approval: FY26/27 Budget: Discussion ensued regarding lowering the current assessment rate due to the high reserves balance they are continuing to bank. Ms. Quilty made a motion to advise the Board of County Commissioners and Fiscal staff to adjust the assessed rate to a more equitable level based on the proposed expenditures to reduce the reserves down over time closer to the statutory requirement of 10%. The motion was seconded by Mr. Rabinowitz and passed unanimously.
- c. Future Projects: Discussion ensued regarding future projects and Ms. McDonald mentioned that the Birchcrest weir and Peachland weir need minor repairs. Currently there is not a Stormwater control structure inspection plan established but, in the future, we may have a consultant do more routine inspections. We are not showing any major projects in the next two years. Discussion went on to discuss road expansions, etc. that might affect the storm water budget, mentioning additional Stormwater weirs or structures that could be added because of this. Clarification was provided that this would initially come from impact fees and gas taxes.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Discussion ensued regarding the Harborview Boulevard expansion project clarifying that this is currently under the State but there has been discussion regarding doing a joint project agreement and granting the funding for Charlotte County to take over the expansion project from the Melbourne area to I75.

Schedule Meetings / Items for Next Agenda:

Future meetings are tentatively scheduled at 2:00 p.m. as follows:

- July 2, 2025
- October 2, 2025
- December 17, 2025

The meeting adjourned at 3:19 p.m.

Submitted by: Erica Hayes
Public Works Department


Chair Signature

Date July 2, 2025

AGENDA
MID-CHARLOTTE STORMWATER UTILITY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, FEBRUARY 19, 2025

2:00 p.m., Centennial Park Recreation Center
1120 Centennial Blvd., Port Charlotte, Florida

BOARD MEMBERS: David Marshall, Chair
Bob Logan, Vice-Chair
Dianne Quilty
Stephen Rabinowitz
Carmen Salome

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Annual Review: Sunshine Law, Roberts Rules of Order
4. Citizen Input on Agenda Items (3-Minute Limit)
5. Approval of Minutes: December 11, 2024
6. Unfinished Business:
 - a. Update: Water Quality Monitoring Program
 - b. Update: Canal Sediment Removal Program
 - c. Update: Deep Creek Memorandum of Understanding
7. New Business:
 - a. Financial Reports
 - b. Approval: FY26/27 Budget
 - c. Future Projects
8. Citizen Input on MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

[illegible]

FY2025 Tentative Meeting Schedule

Mid Charlotte Stormwater

MSBU Advisory Board

- 2/19/2025 – Centennial Park Recreation Center 2:00 PM
- 7/2/2025 – Charlotte Harbor Event Center 2:00 PM
- 10/2/2025 - Centennial Park Recreation Center 2:00 PM
- 12/17/2025 - Centennial Park Recreation Center 2:00 PM

Mid Charlotte Stormwater District MSBU
Fund Financial Report - 5 Year Annual Report
Oct. 1, 2019 - Sept. 30, 2024

	Actual FY2020	Actual FY2021	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Actual FY2024
Beginning Balance	\$ 13,756,074	\$ 16,281,301	\$ 16,032,587	\$ 18,025,324	\$ 18,233,060	\$ 21,416,330
Revenues						
Assessments & Earnings						
Assessments	3,557,603	3,625,215	3,655,263	3,643,002	3,739,001	3,677,686
Interest	229,765	91,504	143,618	728,229	63,816	491,343
Interest Earnings-L.G.S.F. T.F.	-	-	-	-	-	528,604
Net Inc(Dect) Fair Market Value-Investments	136,235	(87,896)	(338,534)	142,074	-	287,354
Interest-Tax Coll	-	-	-	-	-	3,824
Misc Rev-Refund Prior Year Exp	66,145	-	-	-	-	-
Excess Fees /Tax Collector	23,073	21,838	20,112	19,746	-	16,031
Less 5% Reserve - FS 129.01(2)b	-	-	-	-	(190,141)	-
Grant & Subsidy Revenue						
State Grant-PE Stimulr Mgmt	-	-	-	-	-	-
Grants from Oth Govts-SWFWM	-	-	-	-	-	-
Loans & Borrowing						
Total Revenue	\$ 4,012,821	\$ 3,650,661	\$ 3,480,450	\$ 4,533,051	\$ 3,612,676	\$ 5,004,843
Expenditures						
Contract Services						
Other Professional Svcs	4,928	4,983	-	-	-	-
Other Contractual Svcs	20,428	57,733	-	-	-	5,220
Concrete Flatwork	-	-	-	-	5,000	-
Installed Sod	-	-	3,300	-	-	-
ROW Reclamation	-	-	-	-	-	-
Specialty Mowing	29,634	37,388	40,548	24,027	55,686	23,740
Contract Services; other						
Pipe Lining	-	510,706	674,162	321,977	1,500,000	-
Water Quality Monitoring	13,474	10,725	-	273,942	303,596	245,792
Public Works Services						
Equip Repl Charges-PubWrks	97,099	186,438	60,243	45,121	71,364	53,922
Operating Exp-PubWrks	372,550	770,688	165,920	81,502	170,360	113,502
Road & Bridge Materials	538	71,881	3,329	-	54,236	650
Internal Charges						
Central/Indirect Svcs	41,777	43,866	21,722	22,808	24,662	24,662
Purchased Services						
Admin Svcs-PubWrks	-	-	-	-	-	-
Personal Svcs-InterDept	-	-	422	-	-	998
Reimb-Aquatic Weed Chrgs	207,637	207,071	202,515	238,656	320,000	323,280
Postage	-	-	-	-	-	-
Utility Service-Electricity	-	-	-	-	-	-
Printing & Binding	-	-	-	202	-	-
Other Current Chrgs and Oblig	-	-	740	780	858	832
Advertising-Legal	367	-	-	-	-	370
Fees-Landfill	3,910	20,304	1,215	-	2,000	13
Collection Fee-Tax Collector	45,764	46,368	46,220	43,962	74,781	37,538
Materials and Supplies						
Educational Expenses	-	-	-	-	-	-
Capital Outlay						
Land Acquisition	-	-	-	-	-	-
ROW Acquisition	-	-	-	-	-	-
Imprv-Other Than Bldgs	-	-	-	-	-	-
Debt Services						
Principal	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Other Debt Service Costs	-	-	-	-	-	-
Project Costs						
Natl Pollution Discharge Elimination						
Engineering	8,360	8,297	16,356	3,365	16,667	3
Construction	-	-	2,300	2,999	6,000	3,300
Labor (does not incl all labor prior to FY23)	3,333	3,771	33,676	19,430	25,001	15,481
Rd Xing/Control Structures Rplmts in GPC						
Engineering	-	-	8,465	-	-	-
Construction	544,665	1,685,388	113,412	-	-	-
Labor (does not incl all labor prior to FY23)	-	-	9,665	-	-	-
TMDL (Total Max. Daily Load Program)						
Engineering	-	-	-	-	133,334	-
Construction	-	-	-	-	-	-
Labor (does not incl all labor prior to FY23)	-	-	-	-	5,325	-
Manchester WW Maint Dredging						
Engineering	540	21,092	-	-	-	-
Construction	-	-	-	-	-	-
Labor (does not incl all labor prior to FY23)	-	-	-	-	-	-
Sunshine Lake/Sunrise WW WQP						
Engineering	43,405	23,702	51,284	52,115	228,764	31,734
Construction	-	-	3,600	4,355	84,717	7,800
Labor (does not incl all labor prior to FY23)	-	-	4,413	3,589	2,029	1,901
Lake 1 Excavation for Three Lakes Project						
Design/Engineering	25,591	1,629	-	-	-	-
Construction	23,594	179,864	-	-	-	-
Labor (does not incl all labor prior to FY23)	-	-	-	-	-	-
Canal Sediment Removal-Mid County						
Engineering	-	7,480	19,481	1,505	100,000	-
Construction	-	-	-	-	1,000,000	-
Labor (does not incl all labor prior to FY23)	-	-	4,534	1,709	40,000	-
Total Expenditures	1,487,594	3,899,375	1,487,722	1,142,044	4,224,380	890,737
Reserves (Ending Fund Balance)	\$ 16,281,301	\$ 16,032,587	\$ 18,025,324	\$ 21,416,330	\$ 17,621,356	\$ 25,530,436
Reserve %	91.6%	80.4%	92.4%	94.9%	80.7%	96.6%

Date Prepared: 1/30/2025

Mid Charlotte Stormwater District MSBU

Fund Financial Report
Oct. 1, 2024 - Dec. 31, 2024

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$21,416,330	\$22,399,543	\$25,530,436		
Revenues					
Assessments & Earnings	5,004,843	3,608,628	2,288,341		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$5,004,843	\$3,608,628	\$2,288,341		
Expenditures					
Contract Services	28,960	62,357	-	47,207	15,150
Pipe Lining	-	1,500,000	-	-	1,500,000
Water Quality	245,792	303,596	41,361	253,818	8,417
Public Works Services	168,074	301,191	6,673	-	294,518
Internal Charges	24,662	17,981	17,981	-	-
Purchased Services	363,031	397,725	85,662	-	312,063
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Natl Pollution Discharge Elimination	18,784	50,901	3,827	6,385	40,689
Rd Xing/Control Structures Rplmts in GPC	-	-	-	-	-
TMDL (Total Max. Daily Load Program)	-	138,659	-	-	138,659
Sunshine Lake/Sunrise WW WQP	41,435	314,665	3,241	300	311,124
Canal Sediment Removal-Mid County	-	26,991	-	25,990	1,001
Total Expenditures	\$890,737	\$3,114,066	\$158,745	\$333,700	\$2,621,620
Reserves (Ending Fund Balance)	\$25,530,436	\$22,894,105	\$27,660,031		
Reserve %	96.6%	88.0%	99.4%		

Date Prepared: 2/4/2025

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

12/31/2024

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	48412	Contracted - Landscaping		10/23/2024	0.00	0.00	0.00	0.00	1,970.00		1,970.00
	48412	Contracted - Landscaping		12/04/2024	0.00	0.00	0.00	0.00	1,970.00		1,970.00
	48412	Contracted - Landscaping		10/01/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/03/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/04/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/15/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/16/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/17/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/18/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/22/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/23/2024	0.22	19.20	0.00	0.87	0.00		20.07
	48412	Contracted - Landscaping		10/24/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/25/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/29/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/30/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		10/31/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48412	Contracted - Landscaping		11/01/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		11/05/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		11/06/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		11/07/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		11/08/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/03/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/05/2024	0.25	21.60	0.00	1.04	0.00		22.64

Monthly Funding Report

START
DATE:

10/01/2024

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12/31/2024

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	48412	Contracted - Landscaping		12/06/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/10/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/11/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/12/2024	0.50	43.21	0.00	2.08	0.00		45.29
	48412	Contracted - Landscaping		12/13/2024	0.25	21.60	0.00	0.00	0.00		21.60
	48412	Contracted - Landscaping		12/17/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/19/2024	0.25	21.60	0.00	1.04	0.00		22.64
	48412	Contracted - Landscaping		12/20/2024	0.25	21.60	0.00	1.04	0.00		22.64
Contract Inspection Total											
					7.47	645.67	0.00	29.21	0.00		674.82
	48412	Contracted - Landscaping		10/01/2024	0.50	43.21	0.00	0.00	0.00		43.21
	48412	Contracted - Landscaping		10/02/2024	1.00	86.41	0.00	0.00	0.00		86.41
	48412	Contracted - Landscaping		10/30/2024	0.25	21.60	0.00	0.00	0.00		21.60
Contract Management Total											
					1.75	151.22	0.00	0.00	0.00		151.22
North County Landscape Maintenance											
Work Order 48412 Total					9.22	796.89	0.00	29.21	3,940.00	0.00	4,766.04
#23-006 County ROW Landscape Maintenance - Mid-County											
Contracted - Landscaping Total											
					9.22	796.89	0.00	29.21	3,940.00	0.00	4,766.04
75716		Investigation		11/01/2024	2.50	172.35	0.00	11.88	0.00		184.23
Work Order 75716 Total					2.50	172.35	0.00	11.88	0.00	1.00	184.23
VETERANS BLVD & KINGS HWY, PORT CHARLOTTE, FL, 33980											
79874		Investigation		12/03/2024	1.00	75.74	0.00	4.16	0.00		79.90
Work Order 79874 Total					1.00	75.74	0.00	4.16	0.00	1.00	79.90
402305227011, 49 MANIZAKS AVE, PUNTA GORDA, FL											

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

12/31/2024

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Investigation Total										
	37035	Major Outfall Maintenance - Menzi		12/16/2024	12.75	958.42	0.00	329.80	0.00		1,288.23
	37035	Major Outfall Maintenance - Menzi		12/17/2024	10.00	739.00	0.00	329.80	0.00		1,068.80
	Work Order 37035 Total		Market Circle		22.75	1,697.42	0.00	659.60	0.00	3,200.00	2,357.03
	67204	Major Outfall Maintenance - Menzi		12/03/2024	20.00	1,478.00	0.00	659.60	0.00		2,137.60
	67204	Major Outfall Maintenance - Menzi		12/04/2024	25.00	1,876.95	0.00	659.60	0.00		2,536.55
	67204	Major Outfall Maintenance - Menzi		12/05/2024	28.50	2,162.11	0.00	626.62	0.00		2,788.73
	67204	Major Outfall Maintenance - Menzi		12/09/2024	20.00	1,478.00	0.00	659.60	0.00		2,137.60
	67204	Major Outfall Maintenance - Menzi		12/10/2024	24.00	1,756.88	0.00	704.92	0.00		2,461.80
	67204	Major Outfall Maintenance - Menzi		12/11/2024	25.50	1,916.85	0.00	659.60	0.00		2,576.45
	67204	Major Outfall Maintenance - Menzi		12/13/2024	4.00	319.16	0.00	0.00	0.00		319.16
	67204	Major Outfall Maintenance - Menzi		12/19/2024	13.50	1,021.21	0.00	0.00	0.00		1,021.21
	Work Order 67204 Total		Paulson dr		160.50	12,009.15	0.00	3,969.94	0.00	14,400.00	15,979.10
	68182	Major Outfall Maintenance - Menzi		11/05/2024	0.00	0.00	150.00	0.00	0.00		150.00
	Work Order 68182 Total		2150 TAMIAMI TRL, #25, FL, 33948		0.00	0.00	150.00	0.00	0.00	100.00	150.00
	71014	Major Outfall Maintenance - Menzi		10/01/2024	24.00	1,755.36	0.00	629.04	0.00		2,384.40
	71014	Major Outfall Maintenance - Menzi		10/02/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
	71014	Major Outfall Maintenance - Menzi		10/03/2024	10.00	739.00	0.00	579.70	0.00		1,318.70

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

12/31/2024

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	71014	Major Outfall Maintenance - Menzi		10/04/2024	11.00	812.90	0.00	637.67	0.00		1,450.57
	Work Order 71014 Total		Melissa court		55.00	4,046.26	0.00	2,426.11	0.00	5,802.00	6,472.37
	82561	Major Outfall Maintenance - Menzi		12/18/2024	25.00	1,876.95	0.00	0.00	0.00		1,876.95
	Work Order 82561 Total		2094 GRAMERCY ST. PORT CHARLOTTE, FL, 33953		25.00	1,876.95	0.00	0.00	0.00	9,664.00	1,876.95
	Major Outfall Maintenance - Menzi Total										
	72675	MSBU Administrative Work		10/01/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72675	MSBU Administrative Work		10/16/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72675	MSBU Administrative Work		10/21/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72675	MSBU Administrative Work		10/23/2024	1.25	92.38	0.00	0.00	0.00		92.38
	72675	MSBU Administrative Work		10/31/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72675	MSBU Administrative Work		11/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72675	MSBU Administrative Work		11/13/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72675	MSBU Administrative Work		12/02/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72675	MSBU Administrative Work		12/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72675	MSBU Administrative Work		12/09/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72675	MSBU Administrative Work		12/10/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72675	MSBU Administrative Work		12/11/2024	3.00	221.70	0.00	0.00	0.00		221.70
	72675	MSBU Administrative Work		12/16/2024	0.75	55.43	0.00	0.00	0.00		55.43
	Administrative Time Total										
	72675	MSBU Administrative Work		12/11/2024	13.50	997.65	0.00	0.00	0.00		997.67
	MSBU Meeting Total										
				12/11/2024	2.75	203.23	0.00	0.00	0.00		203.23
					2.75	203.23	0.00	0.00	0.00		203.23

Monthly Funding Report

START DATE:

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72675	MSBU Administrative Work		11/06/2024	6.50	1,212.12	0.00	0.00	0.00		1,212.12
	72675	MSBU Administrative Work		11/07/2024	4.50	839.16	0.00	0.00	0.00		839.16
	72675	MSBU Administrative Work		11/13/2024	2.00	372.96	0.00	0.00	0.00		372.96
	Work Order 72675 Total										
					29.25	3,625.12	0.00	0.00	0.00	0.00	3,625.14
	MSBU Administrative Work Total										
					29.25	3,625.12	0.00	0.00	0.00	0.00	3,625.14
	3653	Permit Inspection		12/17/2024	2.00	151.48	0.00	8.32	0.00		159.80
	Work Order 3653 Total										
					2.00	151.48	0.00	8.32	0.00	0.00	159.80
	SWFMD Recertifications										
	Permit Inspection Total										
					2.00	151.48	0.00	8.32	0.00	0.00	159.80
	2824	Project Management		11/01/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2824	Project Management		11/15/2024	1.00	86.41	0.00	0.00	0.00		86.41
	2824	Project Management		10/01/2024	1.00	86.41	0.00	0.00	0.00		86.41
	Contract Management Total										
					1.00	86.41	0.00	0.00	0.00		86.41
	Work Order 2824 Total										
					3.00	259.23	0.00	0.00	0.00	0.00	259.23
	c391303 - Sunshine Lake/Sunrise WW WQP										
	4057	Project Management		10/24/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		10/25/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		10/29/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		10/30/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		10/31/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/06/2024	1.00	86.41	0.00	0.00	0.00		86.41

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	4057	Project Management		11/07/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/08/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/13/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/14/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/15/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/19/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/20/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/21/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		11/22/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/03/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/04/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/05/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/06/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/10/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/11/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/12/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/13/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/17/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4057	Project Management		12/18/2024	3.00	259.23	0.00	0.00	0.00		259.23
Work Order 4057 Total					27.00	2,333.07	0.00	0.00	0.00	0.00	2,333.07
c390202 - National Pollution Discharge Elimination											
Project Management Total					30.00	2,592.30	0.00	0.00	0.00	0.00	2,592.30

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Monthly Funding Report

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	75940	Small Pipe Repair (Pipes 31" And Under)		11/01/2024	10.00	739.00	0.00	494.10	0.00		1,233.10
	75940	Small Pipe Repair (Pipes 31" And Under)		12/10/2024	0.00	0.00	132.00	0.00	0.00		132.00
	Work Order 75940 Total		26315 Northern Cross Rd		10.00	739.00	132.00	494.10	0.00	1.00	1,365.10
	Small Pipe Repair (Pipes 31" And Under) Total										
	65961	Stormwater Design		10/01/2024	1.00	86.41	0.00	0.00	0.00		86.41
	65961	Stormwater Design		11/13/2024	1.00	86.41	0.00	0.00	0.00		86.41
	65961	Stormwater Design		12/04/2024	1.00	86.41	0.00	0.00	0.00		86.41
	Contract Management Total				3.00	259.23	0.00	0.00	0.00		259.23
	Work Order 65961 Total		1625 HARMONY DR, Charlotte, FL, 33952		3.00	259.23	0.00	0.00	0.00	0.00	259.23
	67266	Stormwater Design		10/21/2024	0.50	93.24	0.00	0.00	0.00		93.24
	67266	Stormwater Design		11/12/2024	2.00	372.96	0.00	0.00	0.00		372.96
	Work Order 67266 Total		Orlando Ave at Prep. School Drainage Study and Design		2.50	466.20	0.00	0.00	0.00	0.00	466.20
	Stormwater Design Total										
	74288	Survey		10/24/2024	0.75	70.44	0.00	0.00	0.00		70.44
	74288	Survey		10/25/2024	6.00	572.22	0.00	0.00	0.00		572.22
	74288	Survey		10/29/2024	13.00	1,001.94	0.00	42.75	0.00		1,044.69
	74288	Survey		11/06/2024	4.00	319.16	0.00	0.00	0.00		319.16
	74288	Survey		11/08/2024	14.00	1,084.10	0.00	45.13	0.00		1,129.22

Monthly Funding Report

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Mid-Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74288	Survey		11/12/2024	6.00	413.64	0.00	28.50	0.00		442.14
	74288	Survey		11/13/2024	5.00	476.85	0.00	0.00	0.00		476.85
	74288	Survey		11/14/2024	2.00	190.74	0.00	0.00	0.00		190.74
	74288	Survey		11/19/2024	2.00	190.74	0.00	0.00	0.00		190.74
	74288	Survey		12/03/2024	12.50	918.37	0.00	38.00	0.00		956.37
	74288	Survey		12/04/2024	9.00	631.31	0.00	38.00	0.00		669.31
	74288	Survey		12/05/2024	9.50	660.36	0.00	42.75	0.00		703.11
	74288	Survey		12/06/2024	7.00	558.53	0.00	29.12	0.00		587.65
	74288	Survey		12/10/2024	1.25	119.21	0.00	0.00	0.00		119.21
	74288	Survey		12/11/2024	4.00	319.16	0.00	0.00	0.00		319.16
	74288	Survey		12/18/2024	10.00	743.65	0.00	44.55	0.00		788.20
	74288	Survey		12/19/2024	4.00	319.16	0.00	0.00	0.00		319.16
	74288	Survey		12/20/2024	4.00	319.16	0.00	0.00	0.00		319.16
	74288	Survey		12/26/2024	3.00	206.82	0.00	14.25	0.00		221.07
	74288	Survey		12/27/2024	5.00	344.70	0.00	23.75	0.00		368.45
Work Order 74288 Total					122.00	9,460.25	0.00	346.80	0.00	0.00	9,807.05
Orlando Ave at Prep. School Drainage Study and Design											
Survey Total					122.00	9,460.25	0.00	346.80	0.00	0.00	9,807.05
Mid-Charlotte Storm Water Utility Unit Total					474.72	37,968.34	282.00	7,950.11	3,940.00		50,140.44

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					474.72	37,968.34	282.00	7,950.11	3,940.00		50,140.44

Mid Charlotte Stormwater District MSBU

Preliminary 2 Year Budget
FY2026 & FY2027

Estimated Acres and Cost per Acre

	FY2026	FY2027
Vacant GPC Basin		
<i>Estimated Acres</i>	4,661.070	4,661.070
<i>Cost per Acre</i>	151.07	151.07
Occupied GPC Basin		
<i>Estimated Acres</i>	9,923.978	9,923.978
<i>Cost per Acre</i>	166.18	166.18
Vacant Mid Charlotte Basin		
<i>Includes Deep Creek, Harbour Heights, Kings Highway, NWPC</i>		
<i>Estimated Acres</i>	6,947.664	6,947.664
<i>Cost per Acre</i>	93.80	93.80
Occupied Mid Charlotte Basin		
<i>Includes Deep Creek, Harbour Heights, Kings Highway, NWPC</i>		
<i>Estimated Acres</i>	6,864.679	6,864.679
<i>Cost per Acre</i>	103.19	103.19
Current FY25 Vacant GPC Basin Rate	\$ 151.07	
Current FY25 Occupied GPC Basin Rate	\$ 166.18	
Current FY25 Vacant Mid Charlotte Basin Rate	\$ 93.80	
Current FY25 Occupied Mid Charlotte Basin Rate	\$ 103.19	
Current Maximum Rate	\$ 200.00	

	Preliminary Budget FY2026	Preliminary Budget FY2027
Beginning Balance	\$ 26,050,989	\$ 25,282,330
<u>Revenues</u>		
Assessments & Earnings		
<i>Assessments</i>	3,713,372	3,713,372
<i>Interest</i>	91,179	88,489
<i>Less 5% Reserve - FS 129.01(2)b</i>	(190,228)	(190,094)
Grant & Subsidy Revenue		
Loans & Borrowing		
Total Revenue	\$ 3,614,323	\$ 3,611,767

	Preliminary Budget FY2026	Preliminary Budget FY2027
Expenditures		
Contract Services		
<i>Engineering</i>	50,000	50,000
<i>Other Professional Svcs</i>	20,000	12,000
<i>Other Contractual Svcs</i>	11,430	11,793
<i>Concrete Flatwork</i>	-	-
<i>Installed Sod</i>	-	-
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	23,000	25,000
Contract Services; other		
<i>Pipe Lining</i>	2,000,000	2,000,000
<i>Water Quality Monitoring</i>	335,662	335,662
Public Works Services	-	-
<i>Equip Repl Charges-PubWrks</i>	99,592	86,820
<i>Operating Exp-PubWrks</i>	250,193	219,176
<i>*Road & Bridge Materials</i>	80,917	88,944
Internal Charges		
<i>Central/Indirect Svcs</i>	18,881	19,826
Purchased Services		
<i>Admin Svcs-PubWrks</i>	-	-
<i>Personal Svcs-InterDept</i>	-	-
<i>Reimb-Aquatic Weed Chrgs</i>	275,000	300,000
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Printing & Binding</i>	-	-
<i>Other Current Chrgs and Oblig</i>	1,039	1,143
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	2,000	2,000
<i>Collection Fee-Tax Collector</i>	74,268	74,268
Materials and Supplies		
<i>Educational Expenses</i>	1,000	1,000
Capital Outlay		
<i>Land Acquisition</i>	-	-
<i>ROW Acquisition</i>	-	-
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	-	-
<i>Interest</i>	-	-
<i>Other Debt Service Costs</i>	-	-
Project Costs		
Canal Sediment Removal-Mid County		
<i>Engineering</i>	100,000	100,000
<i>Construction</i>	1,000,000	1,000,000
<i>Labor</i>	40,000	40,000
Total Expenditures	4,382,982	4,367,632
Reserves (Ending Fund Balance)	\$ 25,282,330	\$ 24,526,465
Reserve %	85.2%	84.9%

*Road & Bridge Materials includes Sod for work program activities

Version Date

2/14/2025

Budget Report

Activity Description: All

Mid-Charlotte Storm Water Utility Unit

Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Camera/Video	60	PIPES	\$34,464.00		\$14,191.20	
Concrete Catch Basin Repair	2	REPAIRS	\$1,332.80	\$115.84	\$161.80	
Data Collection	10	CT	\$299.58		\$8.32	
Fuel Work	20	EQUIPMENT	\$1,607.80		\$453.20	
GIS Update	50	CT	\$1,282.67			
Ground Penetrating Radar	1	TICKETS	\$36.42		\$4.09	
Investigation	20	INSPECTIONS	\$1,539.20		\$95.00	
Large Pipe Install (Pipes 31" And Up)	340	LF	\$23,358.85	\$43,689.41	\$9,888.90	
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,823.70	\$176.96	\$1,163.40	
Major Outfall Maintenance	30,000	SQ YDS	\$73,687.50	\$18,031.00	\$20,387.50	
Major Outfall Maintenance - Menzi	3,000,000	SF	\$54,622.50		\$49,470.00	
MSBU Administrative Work	80	HOURS	\$6,156.80		\$332.80	
Project Management	10	LABOR	\$1,329.80			
ROW - Clearing / Haul Debris	1	TONS	\$427.34		\$85.90	
Small Pipe Install (Pipes 31" And Under)	240	LF	\$16,025.25	\$14,023.05	\$2,207.25	
Small Pipe Repair (Pipes 31" And Under)	1	REPAIRS	\$1,068.35	\$21.38	\$202.10	
Transport	20	TRIP	\$4,855.33		\$848.67	
Vacuum Culvert Cleaning	2	CULVERTS	\$274.82		\$91.76	
Mid-Charlotte Storm Water Utility Unit Total			\$225,192.71	\$76,057.64	\$99,591.88	\$400,842.22

Budget Report

Activity Description: All

Mid-Charlotte Storm Water Utility Unit

Budget Year: 2027

Budget Details							
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
Camera/Video	6	PIPES	\$3,446.40		\$1,419.12		\$4,865.52
Concrete Catch Basin Repair	2	REPAIRS	\$1,332.80	\$127.71	\$161.80		\$1,622.31
Data Collection	10	CT	\$299.58		\$8.32		\$307.90
Fuel Work	20	EQUIPMENT	\$1,607.80		\$453.20		\$2,061.00
GIS Update	50	CT	\$1,282.67				\$1,282.67
Ground Penetrating Radar	1	TICKETS	\$36.42		\$4.09		\$40.50
Investigation	20	INSPECTIONS	\$1,539.20		\$95.00		\$1,634.20
Large Pipe Install (Pipes 31" And Up)	340	LF	\$23,358.85	\$48,167.63	\$9,888.90		\$81,415.38
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,823.70	\$195.10	\$1,163.40		\$4,182.20
Major Outfall Maintenance	30,000	SQ YDS	\$73,687.50	\$19,879.25	\$20,387.50		\$113,954.25
Major Outfall Maintenance - Menzi	3,000,000	SF	\$54,622.50		\$49,470.00		\$104,092.50
MSBU Administrative Work	80	HOURS	\$6,156.80		\$332.80		\$6,489.60
Project Management	10	LABOR	\$1,329.80				\$1,329.80
ROW - Clearing / Haul Debris	1	TONS	\$427.34		\$85.90		\$513.24
Small Pipe Install (Pipes 31" And Under)	240	LF	\$16,025.25	\$15,460.43	\$2,207.25		\$33,692.93
Small Pipe Repair (Pipes 31" And Under)	1	REPAIRS	\$1,068.35	\$23.57	\$202.10		\$1,294.02
Transport	20	TRIP	\$4,855.33		\$948.67		\$5,704.00
Vacuum Culvert Cleaning	2	CULVERTS	\$274.82		\$91.76		\$366.58
Mid-Charlotte Storm Water Utility Unit Total			\$194,175.11	\$83,853.69	\$86,819.80		\$364,848.59

FY2026 Capital Improvements Budget / FY 2026 - FY 2031 Project Detail															Project No. c392001								
GENERAL PROJECT DATA:		Status	In Progress	CONCURRENCY REQUIREMENTS		(Y/N)		PROJECT NEED		PROJECT SCHEDULE		FY26		FY27		FY28		FY29		FY30		FY31	
Project Title:		Canal Sediment Removal-Mid County		Does project add new capacity?		Yes/No		Safety		Design/Arch		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4	
Functional Area:		Stormwater		Is project required to maintain level of service:		Yes/No		Mandate		Land/ROW													
Department:		Public Works/Engineering		- Within 5 years? List project in CIE		Yes/No		Replace		Construct													
Location:		Stormwater, Mid County		- From 6 to 10 years? Monitor Annually		Yes/No		Growth		Equipment													
PROJECT DESCRIPTION: This project will provide for the engineering design and construction for the sediment removal, nutrient removal and vegetation removal in order to maintain positive drainage in the Mid County upland canals. Funding is provided from the Mid County Stormwater Unit.																							
OPERATING BUDGET IMPACT: There are no additional operating impacts associated with this project.																							
REPLACEMENT COUNTY PROPERTY NO.:																							
Proposed Canals: Doolittle WW Rothschild WW Crestwood WW Willindon WW Flamingo WW Como WW Courtland WW Auburn WW Pellam WW Crestview WW Sunset WW LionHeart WW Dorchester WW Niagara WW Fordham WW Morningstar WW Haverhill WW Elkcam WW Yale WW Buffalo WW Pompano WW Delevan WW																							
Design/Arch/Eng		28	100	26	-26	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Land (or ROW)																							
Construction			1,000			1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Internal Costs		14	40	1	-1	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40
Equipment																							
Interest																							
Other Fees & Costs																							
Total Project Cost		43	1,140	27	-27	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140
FUNDING PLAN (000'S)																							
MSBU/TU Assessments		43	1,140	27	-27	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140
LOAN REPAYMENT SCHEDULE (000'S)																							
Total Funding		43	1,140	27	-27	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140	1,140
ANNUAL OPERATING BUDGET IMPACT (000'S)																							
Total Loan Repayment																							
Personal Svc.																							
Non-personal																							
Capital																							
Total Operating																							