

**MINUTES
SOUTH CHARLOTTE STORMWATER
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JULY 10, 2024**

**10:00 a.m. – 11:46 a.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Dr. Mary Ellen Kiss, Chair
Sandra Funk, Vice Chair
Dave Evans

Members Absent: Robert Dimuzio, Apologies Received
Robert Hancik, Apologies Received

County Staff: Erica LeMaster, Community Liaison
Brandon Moody, Water Quality Manager
Lisa Eby, Executive Assistant

Guests: See attached sign-in sheet

Call to Order / Roll Call:

The meeting was called to order at 10:00 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

Ms. Funk motioned to move the Hydraulic Study to the first item under unfinished business seconded by Mr. Evans and passed unanimously.

Citizen Input on Agenda Items (3-Minute Limit):

- Mr. Hurd commented on the Burnt Store Village Drainage Study proposals stating that all three proposals are comprehensive.

Approval of Minutes: The draft minutes from April 3, 2024, were unanimously approved as submitted.

Unfinished Business:

- a. Hydraulic Study: Ms. LeMaster provided the most recent update that Kimley-Horn was the chosen engineer for the study. Discussion ensued regarding the next steps to discuss scope and fee. Mr. Moody explained the bid process and negotiations process. The group discussed the possibility of providing input on final scope to include input from the affected MSBU's, new developments, and storm models to be included in the study. Mr. Moody stressed that cost has not been determined yet and will be a part of the negotiation process with the chosen firm.
- b. Water Quality Monitoring Program: Mr. Moody discussed various testing locations in the South Charlotte Stormwater District. Discussion ensued regarding testing locations at Jean La Fitte, Hog Creek, Eagle Lake, Bear Branch Creek, and Tern Bay. Discussion continued regarding grant funding, monitoring equipment and long-term monitoring options focusing on a pond watch program.

- c. Waterway Hurricane Debris Clean Up: Ms. LeMaster updated the board with the most recent update that we have a contractor in place to begin as soon as we acquire additional Federal Emergency Management Agency (FEMA) funding.

New Business:

- a. Financial Reports: The fiscal year (FY)24 quarter two and quarter three actual expenditure report was reviewed. The FY24 quarter two and quarter three monthly funding report (formerly maintenance activity report) were reviewed, as well as the FY25 Proposed Budget.

Citizen Input on MSBU Items (3-Minute Limit):

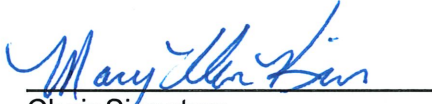
None

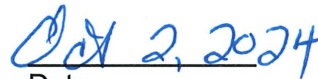
Advisory Board Open Discussion:

None

Meeting adjourned at 11:46 a.m.

Submitted by: Erica LeMaster
Public Works Department


Chair Signature


Date

AGENDA
SOUTH CHARLOTTE STORMWATER
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY JULY 10, 2024

10:00 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

BOARD MEMBERS: Dr. Mary-Ellen Kiss, Chair
Sandra Funk, Vice-Chair
Robert Dimuzio
Dave Evans
Robert Hancik

COUNTY STAFF: Erica LeMaster, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: April 3, 2024
5. Unfinished Business
 - a. Update: Water Quality Monitoring Program
 - b. Estimated Residential Units-Developments
 - c. Update: Hydraulic Study
 - d. Update: Waterway Hurricane Debris Clean Up
6. New Business
 - a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

South Charlotte Stormwater MSBU

Fund Financial Report
Oct. 1, 2023 - Mar. 31, 2024

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$4,584,725	\$3,609,754	\$4,900,332		
Revenues					
Assessments & Earnings	878,485	679,195	627,040		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$878,485	\$679,195	\$627,040		
Expenditures					
Contract Services	12,574	20,091	6,975	14,610	(1,494)
Pipe Lining	161,120	300,000	-	-	300,000
Water Quality	120,492	112,596	16,471	44,769	51,357
Public Works Services	90,342	295,202	140,919	-	154,283
Internal Charges	16,846	11,824	11,824	-	-
Purchased Services	122,822	135,047	55,798	-	79,249
Materials and Supplies	-	-	-	-	-
Capital Outlay	15,886	-	-	-	-
Debt Services	-	-	-	-	-
	-	-	-	-	-
Project Costs					
Nat'l Pollution Discharge Elimination	22,795	41,667	6,767	5,553	29,347
Total Maximum Daily Load Program	-	138,659	-	-	138,659
Caloosahatchee TMDL/BMAP	-	11,930	-	-	11,930
Total Expenditures	\$562,878	\$1,067,016	\$238,753	\$64,931	\$763,332
Reserves (Ending Fund Balance)	\$4,900,332	\$3,221,933	\$5,288,619		
Reserve %	89.7%	75.1%	95.7%		

Date Prepared: 4/5/2024

Monthly Funding Report

START DATE:

01/01/2024

END DATE:

03/31/2024

South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	30224	Contracted - Fence Replacement		02/13/2024	0.75	64.81	0.00	2.94	0.00	0.00	67.75
		Contract Inspection Total									
	30224	Contracted - Fence Replacement		02/13/2024	0.25	64.81	0.00	2.94	0.00	0.00	67.75
		Contract Management Total									
		Work Order 30224 Total	EDUCATION AVE & HENRY ST, PUNTA GORDA, FL, 33950		1.00	86.41	0.00	2.94	0.00	0.00	89.35
#22-552 Fencing Contract											
	39769	Contracted - Fence Replacement		03/27/2024	0.50	43.20	0.00	1.96	0.00	0.00	45.17
		Contract Inspection Total									
	39769	Contracted - Fence Replacement		02/26/2024	0.50	43.20	0.00	0.00	0.00	0.00	43.21
	39769	Contracted - Fence Replacement		03/05/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	39769	Contracted - Fence Replacement		03/26/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60
		Contract Management Total									
		Work Order 39769 Total	EDUCATION AVE & HENRY ST, PUNTA GORDA, FL, 33950		1.50	86.41	0.00	0.00	0.00	0.00	86.41
		Contract Management Total									
		Contracted - Fence Replacement Total			2.50	216.02	0.00	4.90	0.00	0.00	220.93
	32929	Contracted - Landscaping		02/07/2024	0.00	0.00	0.00	0.00	815.00	0.00	815.00
	32929	Contracted - Landscaping		03/19/2024	0.00	0.00	0.00	0.00	815.00	0.00	815.00
	32929	Contracted - Landscaping		01/10/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	32929	Contracted - Landscaping		01/11/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	32929	Contracted - Landscaping		01/12/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	32929	Contracted - Landscaping		01/17/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	32929	Contracted - Landscaping		01/18/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58

Monthly Funding Report

START
DATE:

01/01/2024

END DATE:

03/31/2024

South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	32929	Contracted - Landscaping		01/23/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		01/24/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		01/25/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		01/26/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		01/30/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		01/31/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/01/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/06/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/07/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/08/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/09/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/13/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/14/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/15/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/21/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/22/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/23/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/27/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		02/29/2024	0.23	19.44	0.00	0.88	0.00		20.32
	32929	Contracted - Landscaping		03/01/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/05/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/06/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/07/2024	0.25	21.60	0.00	0.98	0.00		22.58

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	32929	Contracted - Landscaping		03/08/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/12/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/13/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/14/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/19/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/21/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/22/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/26/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/27/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32929	Contracted - Landscaping		03/29/2024	0.25	21.60	0.00	0.98	0.00		22.58
Contract Inspection Total					9.48	818.73	0.00	37.14	0.00		855.78
	32929	Contracted - Landscaping		01/10/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32929	Contracted - Landscaping		01/18/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32929	Contracted - Landscaping		03/19/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32929	Contracted - Landscaping		03/28/2024	0.50	43.21	0.00	0.00	0.00		43.21
Contract Management Total					1.25	108.01	0.00	0.00	0.00		108.01
Work Order 32929 Total					10.73	926.75	0.00	37.14	1,630.00	0.00	2,593.79
South County Landscape Maintenance											
#24-030 Landscape Maintenance ROW - South Count											
	32931	Contracted - Landscaping		01/10/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		01/18/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		01/23/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		01/24/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		02/02/2024	0.50	43.21	0.00	0.00	0.00		43.21

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South Charlotte Storm Water Utility Unit

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	32931	Contracted - Landscaping		02/07/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		02/09/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		03/19/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		03/27/2024	0.25	21.60	0.00	0.00	0.00		21.60
	32931	Contracted - Landscaping		03/28/2024	0.50	43.21	0.00	0.00	0.00		43.21
	32931	Contracted - Landscaping		03/29/2024	0.25	21.60	0.00	0.00	0.00		21.60
Contract Management Total											
	32931	Contracted - Landscaping		01/10/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/11/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/12/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32931	Contracted - Landscaping		01/17/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/18/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/19/2024	1.00	86.41	0.00	3.92	0.00		90.33
	32931	Contracted - Landscaping		01/23/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/24/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/25/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/26/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/30/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		01/31/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		02/01/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		02/02/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/06/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/07/2024	0.75	64.81	0.00	2.94	0.00		67.75

Monthly Funding Report

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DATE:

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South Charlotte Storm Water Utility Unit

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	32931	Contracted - Landscaping		02/08/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/09/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/13/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/14/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/15/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/21/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/22/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/23/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/27/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/28/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		02/29/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/01/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/05/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/06/2024	1.00	86.41	0.00	3.92	0.00		90.33
	32931	Contracted - Landscaping		03/07/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/08/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/12/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/13/2024	1.00	86.41	0.00	3.92	0.00		90.33
	32931	Contracted - Landscaping		03/14/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/15/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/19/2024	0.25	21.60	0.00	0.98	0.00		22.58
	32931	Contracted - Landscaping		03/20/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		03/21/2024	0.50	43.21	0.00	1.96	0.00		45.17

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	32931	Contracted - Landscaping		03/22/2024	0.75	64.81	0.00	2.94	0.00		67.75
	32931	Contracted - Landscaping		03/26/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		03/27/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		03/28/2024	0.50	43.21	0.00	1.96	0.00		45.17
	32931	Contracted - Landscaping		03/29/2024	0.50	43.21	0.00	1.96	0.00		45.17
Contract Inspection Total					28.50	2,462.69	0.00	111.72	0.00		2,574.54
	32931	Contracted - Landscaping		02/07/2024	0.00	0.00	0.00	0.00	30,800.00		30,800.00
	32931	Contracted - Landscaping		03/19/2024	0.50	43.21	0.00	1.96	30,800.00		30,845.17
	32931	Contracted - Landscaping		03/27/2024	0.50	43.21	0.00	0.00	0.00		43.21
Work Order 32931 Total					32.75	2,829.93	0.00	113.68	61,600.00	0.00	64,543.74
#24-030 Landscape Maintenance ROW - South Count											
Contracted - Landscaping Total					43.48	3,756.67	0.00	150.82	63,230.00	0.00	67,137.53
	35977	Investigation		03/26/2024	2.00	151.48	0.00	7.84	0.00		159.32
Work Order 35977 Total					2.00	151.48	0.00	7.84	0.00	1.00	159.32
WASHINGTON LOOP RD, PUNTA GORDA, FL, 33982											
Investigation Total					2.00	151.48	0.00	7.84	0.00	1.00	159.32
	10177	Major Outfall Maintenance - Menzi		03/06/2024	10.00	739.00	0.00	478.45	0.00		1,217.45
	10177	Major Outfall Maintenance - Menzi		03/07/2024	13.50	1,021.21	0.00	566.40	0.00		1,587.61
	10177	Major Outfall Maintenance - Menzi		03/11/2024	16.00	1,217.74	0.00	603.22	0.00		1,820.96
	10177	Major Outfall Maintenance - Menzi		03/12/2024	11.00	836.46	0.00	619.03	0.00		1,455.49
	10177	Major Outfall Maintenance - Menzi		03/13/2024	5.00	369.50	0.00	289.85	0.00		659.35

Monthly Funding Report

START
DATE:

01/01/2024

END DATE:

03/31/2024

South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Work Order 10177 Total											
			N. Tuckers Grade & I-75		55.50	4,183.91	0.00	2,556.95	0.00	10,920.00	6,740.86
	14027	Major Outfall Maintenance - Menzi		02/07/2024	0.50	36.95	0.00	0.00	0.00		36.95
Work Order 14027 Total											
			BERMONT RD, PUNTA GORDA, 33982		0.50	36.95	0.00	0.00	0.00	2,795.00	36.95
	29273	Major Outfall Maintenance - Menzi		01/03/2024	8.00	591.20	0.00	463.76	0.00		1,054.96
	29273	Major Outfall Maintenance - Menzi		01/04/2024	9.50	702.05	0.00	550.71	0.00		1,252.77
	29273	Major Outfall Maintenance - Menzi		01/17/2024	0.50	36.95	0.00	0.00	0.00		36.95
Work Order 29273 Total											
			BERMONT RD, PUNTA GORDA, FL, 33982		18.00	1,330.20	0.00	1,014.47	0.00	27,155.00	2,344.68
	29778	Major Outfall Maintenance - Menzi		02/28/2024	5.50	424.12	0.00	156.69	0.00		580.81
	29778	Major Outfall Maintenance - Menzi		02/29/2024	4.25	325.86	0.00	138.27	0.00		464.13
Work Order 29778 Total											
			25151 Zemel Rd.		9.75	749.98	0.00	294.96	0.00	7,103.00	1,044.94
	32116	Major Outfall Maintenance - Menzi		01/05/2024	12.00	886.80	0.00	579.70	0.00		1,466.50
	32116	Major Outfall Maintenance - Menzi		01/09/2024	7.00	517.30	0.00	405.79	0.00		923.09
	32116	Major Outfall Maintenance - Menzi		01/10/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
	32116	Major Outfall Maintenance - Menzi		01/11/2024	11.00	818.79	0.00	583.62	0.00		1,402.41
	32116	Major Outfall Maintenance - Menzi		01/12/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
	32116	Major Outfall Maintenance - Menzi		01/18/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
Work Order 32116 Total											
			BERMONT RD, PUNTA GORDA, FL, 33982		60.00	4,439.89	0.00	3,308.21	0.00	17,887.00	7,748.10
	34001	Major Outfall Maintenance - Menzi		01/19/2024	14.00	1,058.16	0.00	595.38	0.00		1,653.54

Monthly Funding Report

START
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South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	34001	Major Outfall Maintenance - Menzi		01/23/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
	34001	Major Outfall Maintenance - Menzi		01/24/2024	11.50	844.75	0.00	613.69	0.00		1,458.44
	Work Order 34001 Total		PELICAN DR, PUNTA GORDA, FL, 33982		35.50	2,641.91	0.00	1,788.77	0.00	7,453.00	4,430.68
	34807	Major Outfall Maintenance - Menzi		01/25/2024	10.50	766.83	0.00	550.72	0.00		1,317.55
	34807	Major Outfall Maintenance - Menzi		01/26/2024	10.00	739.00	0.00	579.70	0.00		1,318.70
	Work Order 34807 Total		5274 DUNCAN RD, Charlotte, FL, 33982		20.50	1,505.83	0.00	1,130.42	0.00	7,109.00	2,636.25
	41018	Major Outfall Maintenance - Menzi		03/04/2024	5.00	369.50	0.00	289.85	0.00		659.35
	41018	Major Outfall Maintenance - Menzi		03/05/2024	11.00	836.46	0.00	421.47	0.00		1,257.93
	Work Order 41018 Total		15581 BURNT STORE RD, FL, 33955		16.00	1,205.96	0.00	711.32	0.00	4,562.00	1,917.28
	Major Outfall Maintenance - Menzi Total										
	20061	MSBU Administrative Work		01/08/2024	3.50	652.68	0.00	0.00	0.00		652.68
	20061	MSBU Administrative Work		01/10/2024	3.00	559.44	0.00	0.00	0.00		559.44
	20061	MSBU Administrative Work		01/16/2024	1.00	186.48	0.00	0.00	0.00		186.48
	20061	MSBU Administrative Work		01/29/2024	0.50	93.24	0.00	0.00	0.00		93.24
	20061	MSBU Administrative Work		02/06/2024	1.00	186.48	0.00	3.92	0.00		190.40
	20061	MSBU Administrative Work		03/04/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20061	MSBU Administrative Work		03/12/2024	4.50	839.16	0.00	0.00	0.00		839.16
	20061	MSBU Administrative Work		03/13/2024	4.50	839.16	0.00	0.00	0.00		839.16
	20061	MSBU Administrative Work		01/02/2024	3.00	221.70	0.00	0.00	0.00		221.70
	20061	MSBU Administrative Work		01/03/2024	1.00	73.90	0.00	0.00	0.00		73.90

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DATE:

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South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20061	MSBU Administrative Work		01/04/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20061	MSBU Administrative Work		01/08/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20061	MSBU Administrative Work		01/09/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20061	MSBU Administrative Work		01/10/2024	4.00	295.60	0.00	0.00	0.00		295.60
	20061	MSBU Administrative Work		01/11/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20061	MSBU Administrative Work		01/16/2024	2.50	212.05	0.00	0.00	0.00		212.05
	20061	MSBU Administrative Work		01/19/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20061	MSBU Administrative Work		01/29/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20061	MSBU Administrative Work		01/30/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20061	MSBU Administrative Work		02/22/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20061	MSBU Administrative Work		02/27/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20061	MSBU Administrative Work		03/12/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20061	MSBU Administrative Work		03/14/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20061	MSBU Administrative Work		03/20/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20061	MSBU Administrative Work		03/21/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20061	MSBU Administrative Work		03/25/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20061	MSBU Administrative Work		03/27/2024	0.75	55.43	0.00	0.00	0.00		55.43
Administrative Time Total					29.00	2,170.40	0.00	0.00	0.00		2,170.42
	20061	MSBU Administrative Work		01/10/2024	2.50	184.75	0.00	0.00	0.00		184.75
MSBU Meeting Total					2.50	184.75	0.00	0.00	0.00		184.75
	20061	MSBU Administrative Work		01/08/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20061	MSBU Administrative Work		01/16/2024	4.00	295.60	0.00	0.00	0.00		295.60
MSBU Minutes Total					6.50	480.35	0.00	0.00	0.00		480.35

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South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Work Order 20061 Total											
MSBU Administrative Work Total											
	3843	Project Management		01/03/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	3843	Project Management		01/09/2024	0.00	0.00	0.00	0.00	1,140.00		1,140.00
	3843	Project Management		01/04/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	3843	Project Management		01/09/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60
Plan/Spec Review Total											
					0.50	43.21	0.00	0.00	0.00	0.00	43.20
	3843	Project Management		01/04/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	3843	Project Management		01/05/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
	3843	Project Management		01/09/2024	0.25	21.60	0.00	0.98	0.00	0.00	22.58
Project Inspection Total											
					0.75	64.81	0.00	2.94	0.00	0.00	67.74
Work Order 3843 Total											
South County Landscape Maintenance											
#21-054 Landscape Maintenance ROW - South County											
	4058	Project Management		02/28/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		02/29/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/01/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/05/2024	1.00	86.41	0.00	0.00	0.00	0.00	86.41
	4058	Project Management		03/06/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/07/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/12/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/13/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82
	4058	Project Management		03/14/2024	2.00	172.82	0.00	0.00	0.00	0.00	172.82

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South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	4058	Project Management		03/15/2024	3.00	259.23	0.00	0.00	0.00		259.23
	4058	Project Management		03/19/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		03/20/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		03/21/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		03/22/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		03/26/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		03/27/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		03/28/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		03/29/2024	2.00	172.82	0.00	0.00	0.00		172.82
				Contract Management Total		34.00	2,937.94	0.00	0.00	0.00	2,937.94
	4058	Project Management		01/10/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		01/12/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		01/19/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		01/23/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		01/25/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		02/06/2024	1.00	86.41	0.00	0.00	0.00		86.41
	4058	Project Management		02/07/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/08/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/09/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/14/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/15/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/16/2024	2.00	172.82	0.00	0.00	0.00		172.82
	4058	Project Management		02/21/2024	1.00	86.41	0.00	0.00	0.00		86.41

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DATE:

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South Charlotte Storm Water Utility Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
	4058	Project Management		02/22/2024	1.00	86.41	0.00	0.00	0.00		86.41	
	4058	Project Management		02/23/2024	2.00	172.82	0.00	0.00	0.00		172.82	
	4058	Project Management		02/27/2024	1.00	86.41	0.00	0.00	0.00		86.41	
	Work Order 4058 Total					57.00	4,925.37	0.00	0.00	0.00	4,925.37	
c390202 - National Pollution Discharge Elimination												
	Project Management Total					58.50	5,054.99	0.00	3.92	1,140.00	56.00	6,198.89
	South Charlotte Storm Water Utility Unit Total					378.47	31,484.40	0.00	10,976.49	64,370.00		106,830.96

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DATE:

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					378.47	31,484.40	0.00	10,976.49	64,370.00		106,830.96

South Charlotte Stormwater District MSBU

Proposed Budget

FY2025

Estimated Acres and Cost per Acre

Vacant

Estimated Acres

Cost per Acre

Occupied

Estimated Acres

Cost per Acre

Current FY24 Vacant Rate

Current FY24 Occupied Rate

Current Maximum Rate

	Approved FY2025	Proposed FY2025	Changes FY2025
<i>Estimated Acres</i>	13,766.294	12,105.494	\$ (1,660.80)
<i>Cost per Acre</i>	\$ 24.32	\$ 24.32	\$ -
<i>Estimated Acres</i>	13,738.741	14,610.705	\$ 871.96
<i>Cost per Acre</i>	\$ 26.75	\$ 26.75	\$ -
Current FY24 Vacant Rate	\$ 24.32		
Current FY24 Occupied Rate	\$ 26.75		
Current Maximum Rate	\$ 26.75		

Beginning Balance

Revenues

Assessments & Earnings

Assessments

Interest

Net Inc/(Decr) Fair Market Value-Investments

Misc Rev-Refund Prior Year Exp

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

State Grant-P/E Strmwtr Mgmt

Grants from Oth Govts-SWFWMD

Loans & Borrowing

Total Revenue

	Approved Budget FY2025	Proposed Budget FY2025	Budget Changes FY2025
Beginning Balance	\$ 3,221,933	\$ 4,696,000	\$ 1,474,067
Revenues			
Assessments & Earnings			
<i>Assessments</i>	702,308	685,242	(17,066)
<i>Interest</i>	11,277	16,436	5,159
<i>Net Inc/(Decr) Fair Market Value-Investments</i>	-	-	-
<i>Misc Rev-Refund Prior Year Exp</i>	-	-	-
<i>Excess Fees /Tax Collector</i>	-	-	-
<i>Less 5% Reserve - FS 129.01(2)b</i>	(35,680)	(35,084)	596
Grant & Subsidy Revenue			
<i>State Grant-P/E Strmwtr Mgmt</i>	-	-	-
<i>Grants from Oth Govts-SWFWMD</i>	-	-	-
Loans & Borrowing			
Total Revenue	\$ 677,905	\$ 666,594	\$ (11,311)
Expenditures			
Contract Services			
<i>Other Professional Svcs</i>	-	-	-
<i>Other Contractual Svcs</i>	-	-	-
<i>Installed Sod</i>	-	-	-
<i>ROW Reclamation</i>	-	-	-
<i>Specialty Mowing</i>	14,514	14,514	-
Contract Services; other			
<i>Pipe Lining</i>	300,000	300,000	-
<i>Water Quality Monitoring</i>	112,596	112,596	-
Public Works Services			
<i>Equip Repl Charges-PubWrks</i>	79,190	79,190	-
<i>Operating Exp-PubWrks</i>	171,737	171,737	-
<i>Road & Bridge Materials</i>	44,814	44,814	-
Internal Charges			
<i>Central/Indirect Svcs</i>	12,415	9,680	(2,735)

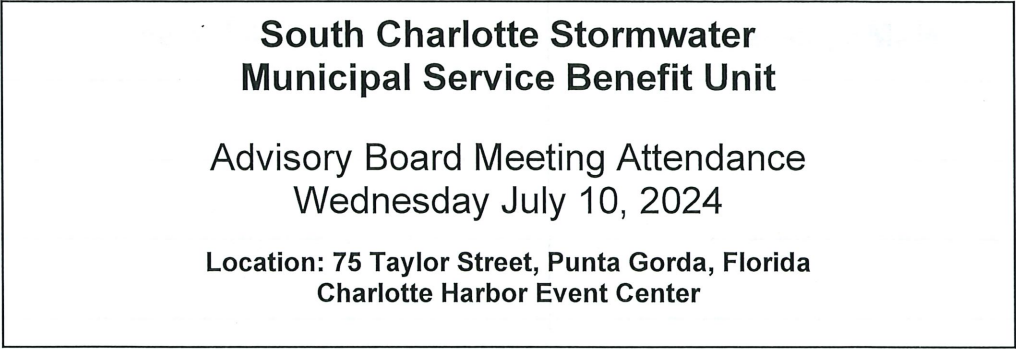
	Approved Budget FY2025	Proposed Budget FY2025	Budget Changes FY2025
Purchased Services			
Postage-MSBU	-	-	-
Admin Srvs-PubWrks	-	-	-
Personal Srvs-InterDept	-	-	-
Reimb-Aquatic Weed Chrgs	120,000	120,000	-
Postage-MSBU	-	-	-
Printing & Binding	-	-	-
Advertising-Legal	-	-	-
Fees-Landfill	1,000	1,000	-
Collection Fee-Tax Collector	14,047	13,705	(342)
Materials and Supplies			
Educational Expenses	-	-	-
Capital Outlay			
Land Acquisition	-	-	-
ROW Acquisition	-	-	-
Imprv-Other Than Bldgs	-	-	-
Debt Services			
Principal	-	-	-
Interest	-	-	-
Other Debt Service Costs	-	-	-
Project Costs			
Natl Pollution Discharge Elimination			
Engineering	16,667	16,667	-
Construction	-	-	-
Labor	25,000	24,568	(432)
TMDL (Total Max. Daily Load Program)			
Engineering	-	133,334	133,334
Construction	-	-	-
Labor	-	5,325	5,325
Total Expenditures	911,980	1,047,130	135,150
Reserves (Ending Fund Balance)	\$ 2,987,858	\$ 4,315,464	\$ 1,327,606
Reserve %	76.6%	80.5%	

Version Date

6/6/2024

FY2025 Capital Improvements Budget / FY 2025 - FY 2030 Project Detail										Project No. c390202																													
GENERAL PROJECT DATA:		Status	In Progress	CONCURRENCY REQUIREMENTS:		(Y/N)		PROJECT NEEDS		PROJECT SCHEDULE		FY25 FY26 FY27 FY28 FY29 FY30																											
Project Title:		National Pollution Discharge Elimination Pgm		Does project add new capacity?		No		Safety		Design/Arch		1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4 1 2 3 4																											
Functional Area:		Stormwater Management		Is project required to maintain level of service:		No		Mandate		Land/ROW																													
Department:		Public Works/Engineering		- Within 5 years? List project in CIE		No		Replace		Construct																													
Location:		Stormwater MSBUs, County Wide		- From 6 to 10 years? Monitor Annually		No		Maint		Equipment																													
PROJECT DESCRIPTION:														PROJECT RATIONALE (Include Additional LOS Detail, if necessary):																									
Continue to implement the National Pollution Discharge Elimination System (NPDES) Phase II permit for Charlotte County. The permit includes coordination with Florida Department of Transportation.														As required by the Environmental Protection Agency (EPA), operators of storm sewer systems are required to implement programs and practices to control polluted stormwater runoff. This project is to reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on unregulated sources of stormwater into Charlotte Harbor.																									
Funding is split equally between Mid Charlotte, South Charlotte, and West Charlotte Stormwater Units.														Charlotte County received the first 5-year permit in 2003. The most recent renewal of the permit was received in January 2018 and is in effect until December 31, 2022. Minimum project requirements are public education and outreach, public participation/involvement, construction site runoff control and pollution prevention.																									
OPERATING BUDGET IMPACT:																																							
There are no additional operating impacts associated with this project.																																							
		Prior Actual	Est FY24	Orig. Est c/o FY25	Calc. for FY25	FY25	FY26	FY27	FY28	FY29	FY30	FUTURE	Total																										
EXPENDITURE PLAN (000'S)																																							
Design/Arch/Eng Land (or ROW)		501			38	12	50	50	50	50	50		801																										
	Construction	26		2	7	10							36																										
	Internal Costs	1,078	20	19	55	74	75	75	75	75	75		1,547																										
	Equipment																																						
	Interest																																						
Other Fees & Costs																																							
Total Project Cost														1,605	20	59	74	133	125	125	125	125	125	125		2,384													
MSBU/TU Assessments														FUNDING PLAN (000'S)																									
Grants		1,596	20	55	79	133	125	125	125	125	125		2,375																										
		8		4	-4								8																										
Total Funding														1,605	20	59	74	133	125	125	125	125	125	125		2,384													
														LOAN REPAYMENT SCHEDULE (000'S)																									
Total Loan Repayment														ANNUAL OPERATING BUDGET IMPACT (000'S)																									
Personal Svc.																																							
Non-personal Capital																																							
Total Operating																																							



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