## MINUTES ROTONDA LAKES STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

## ADVISORY BOARD SPECIAL MEETING MONDAY, MARCH 31, 2025

11:30 a.m. - 12:33 p.m.

Mac V. Horton West County Annex, Room 120 6868 San Casa Drive, Englewood, Florida

**Members Present:** 

Richard Maxson, Chair

Joseph Finn Rhonda Hawes David Teitel

Absent:

Paul McGinley, Vice Chair

**County Staff:** 

Lorraine Moneypenny, Community Liaison

Guests:

None

### Call to Order / Roll Call:

The meeting was called to order at 11:30 a.m. A roll call was taken, and a quorum was present.

### FY26/27 Budget:

Board members reviewed the budget. Mr. Finn motioned to approve the FY26/27 budget. Ms. Hawes seconded, and the motion carried. Mr. Maxson asked for clarification on the conservative budgeting of interest and L.G.S.F.S.T.F. He asked the rationale for a drop in operating expenses vs. FY25.

### Adjournment:

The meeting adjourned at 12:33 p.m.

Submitted by Lorraine Moneypenny Public Works Department

Chair Signature

8-7-25 Date



## Rotonda Lakes Street & Drainage Municipal Service Benefit Unit

## **Advisory Board SPECIAL Meeting Attendance**

Monday, March 31, 2025

11:30 a.m., West County Annex 6868 San Casa Drive, Englewood, Florida

## INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

NAME (please print)	Email Address	Phone Number
David Teitel	whose boat agol. com	917-376-6701
Joe Finn	joefinnflow gmail.com Mathras Introde y MHOO. Com Monda hawes @ comcast.	203-217-0547
RICHARD MAYSON	MICHARDSMAXSONEY MHOO. COM	9206057590
Rhonda Hawes	rhonda hawes @ comcast.	203-530-3746
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## AGENDA ROTONDA LAKES STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

## ADVISORY BOARD REGULAR MEETING MONDAY, MARCH 31, 2025

11:30 A.m., West County Annex, Room 120 6868 San Casa Drive, Englewood, Florida

**BOARD MEMBERS:** Richard Maxson, Chair

Paul McGinley, Vice Chair

Joseph Finn Rhonda Hawes David Teitel

**COUNTY STAFF:** Lorraine Moneypenny, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call

2. FY26/27 Budget

3. Motion to Adjourn

## Rotonda Lakes Street and Drainage MSBU

Preliminary 2 Year Budget FY2026 & FY2027

## Estimated ERU's and Cost per ERU

FY2026	FY2027
2,210.910	2,210.910
\$ 110.00	\$ 110.00
1,259.200	1,259.200
\$ 110.00	\$ 110.00
\$ 110.00	
\$ 110.00	

	P	reliminary Budget FY2026	P	reliminary Budget FY2027
Beginning Balance	\$	2,355,937	\$	2,538,718
Revenues				
Assessments & Earnings				
Assessments		381,713		381,713
Interest		8,246		8,886
Interest Earnings-L.G.S.F.T.F.		-		-
Net Inc/(Decr) Fair Market Value-Investments		-		-
Interest-Tax Coll		-		-
Misc Rev		-		-
Excess Fees /Tax Collector		-		-
Less 5% Reserve - FS 129.01(2)b		(19,498)		(19,530)
Grant & Subsidy Revenue				
State Grant		-		- 1
Loans & Borrowing				
Debt Proceeds		-		
Total Revenue	\$	370,461	\$	371,069
Expenditures				
Contract Services				
Engineering				•
Other Contractual Srvs				
Concrete Flatwork		7,500		7,500
Drainage		-		-
Street Sweeping		-		-
Installed Sod		-		-
Paving		-		

	Preliminary Budget FY2026	Preliminary Budget FY2027
Contract Services; other		
Pipe Lining	20,000	20,000
Right of Way Maint		
ROW Reclamation	-	-
Specialty Mowing	25,000	25,750
Public Works Services		
Equip Repl Charges-PubWrks	14,555	15,567
Operating Exp-PubWrks	87,523	94,476
Road & Bridge Materials	21,852	26,444
Sign Materials		
Internal Charges		
Central/Indirect Srvs	2,615	2,746
Purchased Services		
Personal Srvs-InterDept		
Postage		
Printing & Binding		
Utility Service-Electricity	-	-
Advertising-Legal	-	-
Fees-Landfill	1,000	1,000
Collection Fee-Tax Collector	7,635	7,635
Materials and Supplies		
Capital Outlay		
Imprv-Other Than Bldgs		
Debt Services		
Principal		
Interest		
Other Debt Service Costs		
Total Expenditures	187,680	201,118
Reserves (Ending Fund Balance)	\$ 2,538,718	\$ 2,708,669
Reserve %	93.1%	93.1%

Version Date

3/15/2025

## Budget Rejurt

Rotonda Lakes Street and Drainage Unit

Activity Description: All

			The state of the s	<b>Budget Details</b>	The state of the s		
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
Asphalt Maintenance	2	SNOT	\$1,438.60	\$233.00	\$148.10		\$1,819.70
Brush Cutting	900	500 CY	\$538.18		\$98.38		\$636.55
Camera/Video	4	PIPES	\$2,454.08		\$946.08		\$3,400.16
Concrete - Armoring	4	c	\$1,114.15	\$769.86	\$194.60		\$2,078.61
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$424.55	\$404.20		\$3,778.75
Concrete Catch Basin Repair	К	REPAIRS	\$2,181.30	\$182,45	\$242.70		\$2,606.45
Data Collection	120	120 CT	\$3,790.56		\$114.00		\$3,904.56
Drainage Maintenance - Swale Grading	10,000 SF	SF	\$8,481,14	\$5,478.17	\$1,370.29		\$15,329.60
Drainage Maintenance Re-grading	1,000	T.S.	\$586,88	\$6.91	\$95.92		\$689.71
Fuel Work	35	EQUIPMENT	\$2,644.95		\$793.10		\$3,438.05
GIS Update	90	ст	\$1,316.17				\$1,316.17
Graffiti Removal	50		\$294.57	\$14.52	\$32.25		\$341.34
Ground Penetrating Radar	-	TICKETS	\$39.49		\$4.09		\$43.57
Investigation	15	15 INSPECTIONS	\$1,212.15		\$71,25		\$1,283.40
Large Pipe Install (Pipes 31" And Up)	40	40 LF	\$2,968.40	\$5,687.99	\$1,163,40		\$9,819.79
Large Pipe Repair (Pipes 31" And Up)	4	REPAIRS	\$1,467.20	\$152.78	\$581.70		\$2,201.68
MSBU Administrative Work	120	120 HOURS	\$9,476.40		\$499.20		\$9,975.60
Open Road Cut Road Repair	က	TONS	\$539.48	\$367.81	\$55.54		\$962.82
Pavement Markings	40	40 MARKINGS	\$2,323.28	\$226.04	\$407.12		\$2,956.44
Project Management	e	LABOR	\$281.27				\$281,27
ROW - Clearing / Haul Debris	2	2 TONS	\$877.72		\$171.80		\$1,049.52
ROW - Vegetation / Boom Mowing	75,000 CY	ςλ	\$3,700.50		\$1,202.50		\$4,903.00
ROW - Vegetation Management	300	300 STRUCTURES	\$698.50	89.80	\$178.70		\$887.00

## Budget R

Activity Description: All

Rotonda Lakes Street and Drainage Unit

				<b>Budget Details</b>			
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW Watering	20,000	20,000 GALLONS	\$4,934.00		\$654.67		\$5,588.67
Shoulder Repair		1 MILES	\$2,877.20	\$197.19	\$195.20		\$3,269.59
Sidelot Outfall Maintenance	1,250 SF	SF	\$1,271.45	\$1,047.18	\$407.75		\$2,726.38
Sign Fabrication	25	25 SIGNS	\$551,57	\$830,51	\$24.43		\$1,406.51
Sign Inspection	1,500	1,500 SIGNS	\$5,633.06		\$791,94		\$6,425.00
Sign Installation	9	5 SIGNS	\$174.63	\$82.77	\$24.55		\$281.95
Sign Maintenance	200	200 SIGNS	\$6,985.00	\$3,154.00	\$982.00		\$11,121.00
Small Pipe Install (Pipes 31" And Under)	32 LF	47	\$2,194.30	\$2,181.52	\$294.30		\$4,670.12
Small Pipe Repair (Pipes 31" And Under)		1 REPAIRS	\$1,097.15	\$82.33	\$202.10		\$1,381.58
Standard Cuts	900 SF	RS.	\$4,388.60	\$436,60	\$588.60		\$5,413.80
Support (Post) Maintenance	45	45 POSTS	\$785.81	\$285.65	\$110,48		\$1,181.94
Transport	n	3 TRIP	\$789.70		\$127.30		\$917.00
Vacuum Culvert Cleaning	30	30 CULVERTS	\$4,464.60		\$1,376.40		\$5,841.00
Rotonda Lakes Street and Drainage Unit Total			\$87,522.03	\$21,851.63	\$14,554.61		\$123,928.26

# Budget R. Jrt

Activity Description: All

Rotonda Lakes Street and Drainage Unit

Mork Quantity   Unit of Messure				THE PROPERTY OF THE PROPERTY O	<b>Budget Details</b>	The second of th		
2 TONS	Activity Description	Work Quantity		Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
SOO CY   \$538.18	Asphalt Maintenance	2	SNOL	\$1,438.60	\$244.65	\$148.10		\$1,831.35
## PIPES \$2,454.08  ## CY  ## CATCH BASINS \$2,950.00  ## CATCH BASINS \$2,966.89  ## CATCH BASINS \$2,966.89  ## CATCH BASINS \$1,112.15  ## CATCH BASINS \$2,966.89  ## CATCH BASINS \$2,96	Brush Cutting	500	CΥ	\$538.18		\$98.38		\$636.55
CATCH BASINS \$1,114.15 \$808.35   \$9   TOTCH BASINS \$2,950.00 \$445.77   \$9   TOTCH BASINS \$2,950.00 \$10.0000 \$10.000 \$10.000 \$10.0000 \$10.0000 \$10.0000 \$10.0000 \$10.0000 \$10.0000 \$10.0000	Camera/Video	4		\$2,454.08		\$946.08		\$3,400.16
CATCH BASINS	Concrete - Armoring	4	CY	\$1,114.15	\$808.35	\$194.60		\$2,117.10
120 CT	Concrete (Catch Basins)	-	САТСН	\$2,950,00	\$445.77	\$404.20		\$3,799.97
120 CT 83.790.56	Concrete Catch Basin Repair	en T	REPAIRS	\$2,181.30	\$191.57	\$242.70		\$2,615.57
ng 10,000 SF \$8.481.14 \$5,751.83 \$1  1,000 SF \$586.88 \$6.91  50 CT \$1,316.17 \$1,316.17  50 CT \$1,316.17 \$15.24  1 TICKETS \$39.49  1 TICKETS \$1,212.15  1 TICKETS \$1,212.15  1 TICKETS \$1,467.20 \$160.42 \$1  1 TOWS \$1,467.20 \$160.42 \$1  1 TOWS \$2,968.40 \$5,972.38 \$1  1 TOWS \$2,968.40 \$5,972.38 \$1  1 TOWS \$3,1467.20 \$160.42 \$1  2 TOWS \$2,323.28 \$2,323.28 \$2,323.28  2 TOWS \$2,323.28 \$2,323.28 \$2,323.28  2 TOWS \$877.72 \$1  51 TOWS \$877.72 \$1  51 TOWS \$1,102.80 \$1  52 TOWS \$1,102.80 \$1  53 TOWS \$1,102.80 \$1  54 TOWS \$1,102.80 \$1  55 TOWS \$1,102.80 \$1	Data Collection	120	СТ	\$3,790.56		\$114.00		\$3,904.56
1,000 SF \$586.88 \$6.91  35 EQUIPMENT \$2,644.95  50 CT \$1,316.17  1 TICKETS \$39.49  1 TICKETS \$39.49  1 TICKETS \$5.972.38  1 TICKETS \$1,212.15  1 TICKETS \$1,212.15  1 TICKETS \$1,212.15  2 TONS \$5.39.48  1 ANDRENINGS \$2,323.28  1 ANDRENINGS \$2,323.28  1 ANDRENINGS \$2,323.28  2 TONS \$3,700.50  1 TONS \$3,700.50  1 TONS \$3,700.50	Drainage Maintenance - Swale Grading	10,000	SF	\$8,481.14	\$5,751.83	\$1,370.29		\$15,603.26
35 EQUIPMENT \$2,644.95  50 CT \$1,316.17  \$294.57  \$394.9  \$40 LF \$2,968.40  \$1,212.15  \$1,212.15  \$1,000.00  \$1,000.00  \$2,000.00  \$3,700.50  \$1,000.00  \$3,700.50  \$1,000.00  \$1,000.00  \$2,000.00  \$2,000.00  \$3,700.50  \$3,700.50  \$3,700.50  \$3,700.50  \$3,700.50  \$40 MARKINGS  \$40	Drainage Maintenance Re-grading	1,000	SF	\$586,88	\$6.91	\$95.92		\$689.71
50       CT       \$1,316.17       \$15.24         50       TICKETS       \$294.57       \$15.24         1       TICKETS       \$39.49       \$15.24         40       LF       \$2,968.40       \$1,212.15         5       TONS       \$1,467.20       \$160.42       \$1,467.20         5       TONS       \$1,467.20       \$160.42       \$1,467.20         5       TONS       \$2,323.28       \$237.34       \$1,467.20         5       TONS       \$2,000.00       \$2,000.00       \$2,000.00         75,000       CY       \$3,700.50       \$1,400.50	Fuel Work	35	EQUIPM	\$2,644.95		\$793.10		\$3,438.05
TICKETS \$294.57 \$15.24     TICKETS \$39.49     1 INSPECTIONS \$1,212.15     40   LF \$2,968.40 \$5,972.38 \$1   120   HOURS \$9,476.40 \$160.42 \$3   3   TONS \$539.48 \$336.20 \$3   3   LABOR \$2,323.28 \$237.34 \$3   5,000   LF \$1,102.80 \$377.72 \$3   75,000   CY \$3,700.50	GIS Update	90	CT	\$1,316.17				\$1,316.17
1 TICKETS \$39.49  15 INSPECTIONS \$1,212.15  10 LF \$2,968.40 \$5,972.38 \$1  1120 HOURS \$9,476.40 \$1  120 HOURS \$539.48 \$386.20  2 TONS \$2,323.28 \$237.34 \$1  2 TONS \$877.72 \$1,102.80 \$1  2 TONS \$337.70.50 \$1	Graffti Removal	50	- The state of the	\$294,57	\$15.24	\$32.25		\$342.06
15 INSPECTIONS \$1,212.15   St.	Ground Penetrating Radar	1		\$39.49		\$4.09		\$43.57
1       REPAIRS       \$2,968.40       \$5,972.38       \$1         1       1       REPAIRS       \$1,467.20       \$160.42       \$1         1       120       HOURS       \$9,476.40       \$1       \$1         3       TONS       \$539.48       \$386.20       \$1       \$1         40       MARKINGS       \$2,323.28       \$237.34       \$1       \$1         5,000       LF       \$1,102.80       \$1       \$1       \$1       \$1         75,000       CY       \$3,700.50       \$1       \$1       \$2       \$2       \$2       \$2       \$2       \$3       \$2       \$3	Investigation	15	INSPECTIONS	\$1,212.15		\$71.25		\$1,283.40
Up)       1 REPAIRS       \$1,467.20       \$160.42       \$         120       HOURS       \$9,476.40       \$         3       TONS       \$539.48       \$386.20         40       MARKINGS       \$2,323.28       \$237.34       \$         2       LABOR       \$281.27       \$       \$         5,000       LF       \$1,102.80       \$       \$         75,000       CY       \$3,700.50       \$       \$1	Large Pipe Install (Pipes 31" And Up)	40	47	\$2,968.40	\$5,972.38	\$1,163.40		\$10,104.18
120 HOURS	Large Pipe Repair (Pipes 31" And Up)	1		\$1,467.20	\$160.42	\$581.70		\$2,209.32
40 MARKINGS       \$539.48       \$386.20         3 LABOR       \$2,323.28       \$237.34       \$         5,000 LF       \$1,102.80       \$       \$         75,000 CY       \$3,700.50       \$1,00.50       \$       \$1,00.50	MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20		\$9,975.60
40 MARKINGS \$2,323.28 \$237.34 3 LABOR \$281.27 5,000 LF \$1,102.80 75,000 CY \$3,700.50 \$	Open Road Cut Road Repair	က	TONS	\$539,48	\$386.20	\$55.54		\$981.21
3 LABOR \$281.27 5,000 LF \$1,102.80 2 TONS \$877.72 75,000 CY \$3,700.50	Pavement Markings	40	MARKINGS	\$2,323.28	\$237.34	\$407.12		\$2,967.74
5,000 LF \$1,102.80 TONS \$877.72 TONS \$3,700.50 S	Project Management	8	LABOR	\$281,27				\$281.27
2 TONS \$877.72 75,000 CY \$3.700.50	Road Edging	5,000	<b>4</b> 7	\$1,102.80		\$265.60		\$1,368.40
75,000 CY \$3,700.50	ROW - Clearing / Haul Debris	2	TONS	\$877.72		\$171.80		\$1,049.52
	ROW - Vegetation / Boom Mowing	75,000	СУ	\$3,700.50		\$1,202.50		\$4,903.00

## Budget Reart

Activity Description: All

Rotonda Lakes Street and Drainage Unit

				<b>Budget Details</b>	- The state of the	TTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTTT	
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW - Vegetation Management	300	300 STRUCTURES	\$698.50	\$10.29	\$178.70		\$887.49
ROW Watering	20,000	20,000 GALLONS	\$4,934.00		\$654.67		\$5,588.67
RPM install	900	500 RPM	\$2,603.00	\$693.08	\$226.79		\$3,522.86
Shoulder Repair	*	1 MILES	\$2,877.20	\$207.05	\$195.20		\$3,279.45
Sidelot Outfall Maintenance	1,250 SF	SF	\$1,271.45	\$1,099.50	\$407.75		\$2,778.70
Sign Fabrication	25	25 SIGNS	\$551.57	\$872.04	\$24.43		\$1,448.04
Sign Inspection	1,800	1,800 SIGNS	\$6,759.68		\$950.32		\$7,710.00
Sign Installation	7	7 SIGNS	\$244.48	\$121.68	\$34.37		\$400.52
Sign Maintenance	200	200 SIGNS	\$6,985.00	\$3,311.70	\$982.00		\$11,278.70
Small Pipe Install (Pipes 31" And Under)	32 LF	<u>-</u>	\$2,194.30	\$2,290.59	\$294.30		\$4,779.19
Small Pipe Repair (Pipes 31" And Under)		1 REPAIRS	\$1,097.15	\$86.45	\$202.10		\$1,385.70
Standard Cuts	600 SF	SF	\$4,388.60	\$458.40	\$588.60		\$5,435.60
Striping	20,000 LF	LF	\$1,963.80	\$2,738.98	\$339.27		\$5,042,05
Support (Post) Maintenance	20	50 POSTS	\$873.13	\$333.26	\$122.75		\$1,329.14
Transport	Е	3 TRIP	\$789.70		\$127.30		\$917.00
Vacuum Culvert Cleaning	30	30 CULVERTS	\$4,464.60		\$1,376.40		\$5,841.00
Rotonda Lakes Street and Drainage Unit Total			\$94,475.40	\$26,443.66	\$15,566.74		\$136,485.81