



# Community Action Agency Advisory Board (CAAAB)

## Meeting Minutes

January 23, 2025

<b>Location:</b> Punta Gorda Housing Authority 340 Gulf Breeze Ave.			<b>Time:</b> 1:00 pm to 2:30 pm		
<b>Facilitators:</b> Colleen K. Turner, Secretary/Staff			<b>Recorder:</b> Laurie Kimball, Staff		
<b>Attendees:</b>		<b>Agency:</b>		<b>Attendees:</b>	
<b>Agency:</b>					
Angela Hogan - Chair	P	Community at Large	Cara Reynolds	P	Charlotte County School Board - Elec
Joe Tiseo - Vice Chair	P	Board of County Commissioners - Elected	Kimberly Dextra	A	Career Source Center - Community at Large
Lynn Dorler	P	Boys & Girls Club – Low-income Comm.	Melissa Lockhart	A	City of Punta Gorda - Elected
Paul Polk	P	County Property Appraiser - Elected	India Davis	P	Punta Gorda Housing Authority
Dianne Munson	P	Community at Large	Dalton Suggs	A	Low-income Community
Noami Guy	P	GCP – Low-income Community	VACANT		Low-income Community
Carrie Walsh	S	Charlotte County Human Services	Anna Gogadze	G	Career Source Center
Colleen K. Turner	S	Charlotte County Human Services	Joe Pepe	G	Department of Health Charlotte Co.
Tara Blackson	S	Charlotte County Human Services	Meranda Pitt	G	Department of Health Charlotte Co.
Matt McGee	S	Charlotte County Human Services	Tracy Damon	G	Department of Health Charlotte Co.
Margaret Selberg	S	Charlotte County	Gabe Fuster	G	Department of Health Charlotte Cou
Laurie Kimball	S	Charlotte County Human Services	Jeff Lustig	G	Resident
<b>Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)</b>					
ITEM	ACTION				FOLLOW-UP
1. <b>Welcome and Roll Call</b>	The meeting was called to order by Chairman, Angela Hogan at 1:00 pm. A quorum was present.				
2. <b>Approve Agenda</b>	The agenda was approved, as amended to revise the date of the Community Leadership Breakfast.				
3. <b>Public Input</b>	Jeff Lustig, Resident praised the CC Transit system's free bus service and the new reservations app. Public Input closed by motion Joe Tiseo and seconded by Paul Polk and unanimous vote.				
4. <b>Minutes</b>	July 2024 minutes approved as presented by motion of Joe Tiseo seconded by Lynn Dorler, and unanimous vote.				

<p><b>5. County Health and Needs Assessment</b></p>	<p>Dr. Joe Pepe explained to members that the State gave the CAAAB permission to merge the county health assessment (CHA) with the CAAAB's community needs assessment (CNA) in 2019 to create the Community Health and Needs Assessment (CHNA), and keep both on the same 5-year review cycle. He said that the 2025 CHNA was started in February 2024 and he reviewed the timetable of actions that were taken and passed out copies of the executive summary. Gabe Fuster and Miranda Pitt provided a Powerpoint presentation and discussion on the findings, which will be officially released at the February 2025 Community Champions Leadership Breakfast. Members were invited to attend the breakfast which will be held 2/24/25 at 8:30 am at the Charlotte County Event Center. Colleen Turner noted that the members needed to vote to accept the outcomes of the assessment report. Lynne Dorler made a motion to approve as presented and Diane Munson seconded, the vote was unanimous.</p>	
<p><b>6. Family Services Center Updates</b></p>	<ul style="list-style-type: none"> <li>• <b>2024 FSC Partners Annual Report</b> - preparation is in process, 100% of the 1 on 1 partner meetings have taken place and all required data has been collected. It is anticipated that the report will be completed by July.</li> <li>• <b>Four, Level 2 Partnership Requests</b> - were discussed and voted upon: <ul style="list-style-type: none"> <li>- <i>Area Agency on Aging</i> - An existing Level 1 partner will step down to a Level 2; Cara Reynolds made the motion to approve, Paul Polk seconded, motion passed unanimously.</li> <li>- <i>Dubin Center</i> - An existing Level 1 partner will step down to a Level 2; Cara Reynolds made the motion to approve, Paul Polk seconded, motion passed unanimously.</li> <li>- <i>Department of Children and Families (DCF)</i> – New Agency requesting Level 2 status; Cara Reynolds made the motion to approve, Paul Polk seconded, motion passed unanimously.</li> <li>- <i>Department of Juvenile Justice (DJJ)</i> - New Agency requesting Level 2 status; Cara Reynolds made the motion to approve, Paul Polk seconded, motion passed unanimously.</li> </ul> </li> </ul>	

<b>7. Human Services Reorganization</b>	Carrie Walsh explained reorganization plans for Human Services. She introduced new managers: Margaret Selberg-Intake, Matthew McGee-Veterans, and Tara Blackson- Family Stability all were promoted. Neighborhood Services will be split into Neighborhood Services and Family Stability. Three new positions created for the Neighborhood services division to support future CDBG grants and disaster response efforts: CDBG Program Coordinator, Sr. Program Coordinator and Resiliency Manager.	
<b>8. Programs and Funding</b>	The Human Services leadership team gave an overview of funding and programs offered by the Department.	
<b>9. Ad Hoc Committee Update</b>	India Davis provided an update, noting that they will be having a Senior/ Veterans Social on February 28th at the FSC from 11:00 - 1:00 and the theme will feature heart health.	
<b>10. Member Recruitment</b>	The Career Source Center asked that Anna Godadze replace Kim Dextra as their representative on the board, Lynn Dorler made a motion to approve and Cara Reynolds seconded, motion carried unanimously. There is one vacancy for the private sector and Angela Hogan made a request for nominations.	
<b>11. Member Comments</b>	<ul style="list-style-type: none"> <li>• <b>Gulf Coast Partnership</b> - Angela Hogan reported that Kevitt Park in Englewood was reopened and emergency hotel housing was ending in January. The merger between the Homeless Coalition and St. Vincent DePaul's was complete; STARS Academy Child Care is open and accepting applications from low-income families and has an essential workers scholarship. The PIT count will be held on 1/27/25 and they are still seeking volunteers.</li> <li>• <b>CC Property Appraiser</b>- Paul Polk announced that prorated tax applications were available for residents impacted by hurricanes.</li> <li>• <b>Punta Gorda Housing Authority</b> - India Davis said that the waiting list was closed.</li> </ul>	
<b>12. Adjournment</b>	<p>There being no further business, the meeting was adjourned.</p> <ul style="list-style-type: none"> <li>• Next full CAAAB meeting – 4.24.2025 1:00 pm at the FSC.</li> </ul>	Proper notice will be made.