

**MINUTES
ALLIGATOR CREEK WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025**

**2:03 p.m. – 4:06 p.m.
Punta Gorda Charlotte Library
401 Shreve Street, Punta Gorda, Florida**

Members Present: David Johnston, Chair
Jennie Phipps
Alan Reichert
Harry Walberg

Members Absent: Stephen Carey, apologies received

County Staff: Erica Hayes, Community Liaison
DeWayne Nodine, Projects Manager

Guests: See attached sign in sheet

Call to Order / Roll Call:

The meeting was called to order at 2:03 p.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

- Mr. Krankoski discussed the issue with speeding in Alligator Creek pointing out the lack of enforcement and boaters not abiding by the min wake signage.

Election of Officers:

- Mr. Reichert elected David Johnston as Chair and passed unanimously.
- Mr. Johnston elected Mr. Reichert as Vice-Chair and passed unanimously.

Approval of the Minutes:

The October 3, 2024, minutes were unanimously approved as written.

Unfinished Business:

- a. Update: Dredge Project: An update was provided to the group that we have received the permit from the Army Core of Engineers (ACOE). Mr. Nodine presented the pre storm survey advising that a Federal Emergency Management Agency (FEMA) claim has been applied for due to Ian, and he is submitting a preliminary application for funds due to Milton. He presented the Engineer of Record (EOR) with Coastal Engineering Consultants to re-survey and re-evaluate conditions due to Hurricane Milton pointing out the new survey quote of \$29,177.00. Mr. Nodine presented an updated project cost estimate pointing out the current estimate of approximately 1.4 million.

New Business:

- a. Financial Reports: The fiscal year (FY) 2025 quarter one actual expenditure and activity maintenance reports were provided for review. The FY24 Annual Report was reviewed. The Board had no questions at this time.

- b. FY26/27 Budget Approval: Mrs. Hayes presented the FY26/27 budget pointing out the current assessment rate of \$25.00 per Estimated Residential Unit (ERU) will not support the most recent dredge projected estimate of 1.4 million. Mr. Walberg made a motion requesting budget scenarios from finance to support a future dredge project and completion of the post storm survey before making a recommendation to the budget. The motion was seconded by Mr. Reichert and passed unanimously.
- c. Waterway Safety: Discussion ensued regarding speeding and water way safety in Alligator Creek and the lack of enforcement. The group reviewed and discussed the questionnaire and other counties they would like to receive the questionnaire to gain input and ideas on if other counties are having the same problems and any solutions they can recommend.

Citizen Input on MSBU items (3 Minute Limit):

- Mr. Krankoski discussed speeding occurring all the way through Alligator Creek mainly pointing out that 5pm-8pm are the average times this occurs.
- Mr. Krankoski also pointed out the lack of Sea Grass in the creek due to the number of manatees.
- Mr. Krankoski also voice concerns regarding the Riviera Restaurant boat parking causing a navigational hazard.

Advisory Board Open Discussion:

None

Annual Review: Sunshine Law, Roberts Rules of Order

The Advisory Board watched the Sunshine Law and Roberts Rules of Order videos presented by the County Attorney. Mrs. Hayes reviewed where to find the Records Management Departments contact information on the Charlottecountyfl.gov webpage and noted that a public records request can be submitted to any county employee.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 2:00 p.m., at the Punta Gorda Charlotte Library as follows:

- Wednesday, July 9, 2025

The meeting adjourned at 4:06 p.m.

Submitted by Erica Hayes
Public Works Department


Chair Signature

9 Nov 2025
Date

**AGENDA
ALLIGATOR CREEK WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025**

**2:00 p.m., Punta Gorda Charlotte Library
401 Shreve Street, Punta Gorda, Florida**

BOARD MEMBERS: David Johnston, Chair
Stephen Carey
Alan Reichert
Harry Walberg

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Election of Officers
4. Citizen Input on Agenda Items (3-Minute Limit)
5. Approval of Minutes: October 3, 2024
6. Unfinished Business:
 - a. Update: Dredge Project
 - b. Waterway Safety
7. New Business:
 - a. Financial Reports
 - b. Approval: FY26/27 Budget
8. Citizen Input on MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Annual Review: Sunshine Law, Roberts Rules of Order
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

Alligator Creek Waterway MSBU

Fund Financial Report
Oct. 1, 2024 - Dec. 31, 2024

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$814,418	\$848,393	\$948,778		
Revenues					
Assessments & Earnings	165,025	116,525	83,733		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	503	-	-		
Total Revenue	\$165,528	\$116,525	\$83,733		
Expenditures					
Contract Services	-	-	-	-	-
Survey	20,404	25,000	2,244	2,000	20,756
Navigational Trimming	-	50,000	-	-	50,000
Public Works Services	8,246	6,151	-	-	6,151
Internal Charges	495	1,362	1,362	-	-
Purchased Services	1,548	2,394	1,602	-	792
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Entrance Channel Dredge	475	400,285	-	68,730	331,555
Total Expenditures	\$31,168	\$485,192	\$5,208	\$70,730	\$409,254
Reserves (Ending Fund Balance)	\$948,778	\$479,726	\$1,027,303		
Reserve %	96.8%	49.7%	99.5%		

Date Prepared: 1/30/2025

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

12/31/2024

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Alligator Creek Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72625	MSBU Administrative Work		10/01/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		10/03/2024	4.00	295.60	0.00	0.00	0.00		295.60
	72625	MSBU Administrative Work		10/14/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		10/15/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		10/21/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		10/22/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		10/23/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72625	MSBU Administrative Work		10/28/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		10/30/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		10/31/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		11/05/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72625	MSBU Administrative Work		11/07/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		11/12/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		11/14/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		11/19/2024	2.00	147.80	0.00	0.00	0.00		147.80
	72625	MSBU Administrative Work		11/21/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		12/02/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		12/03/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72625	MSBU Administrative Work		12/05/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		12/09/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72625	MSBU Administrative Work		12/10/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72625	MSBU Administrative Work		12/17/2024	1.75	129.33	0.00	0.00	0.00		129.33
	72625	MSBU Administrative Work		12/18/2024	0.25	18.48	0.00	0.00	0.00		18.48

2/6/2025 6:19:51 PM

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

12/31/2024

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Alligator Creek Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72625	MSBU Administrative Work		10/03/2024	21.50	1,588.85	0.00	0.00	0.00		1,588.90
					2.25	166.28	0.00	0.00	0.00		166.28
					2.25	166.28	0.00	0.00	0.00		166.28
	72625	MSBU Administrative Work		10/03/2024	1.25	92.38	0.00	0.00	0.00		92.38
					1.25	92.38	0.00	0.00	0.00		92.38
					25.00	1,847.50	0.00	0.00	0.00	0.00	1,847.56
		Work Order 72625 Total									
		MSBU Administrative Work Total			25.00	1,847.50	0.00	0.00	0.00	0.00	1,847.56
		Alligator Creek Waterway Unit Total			25.00	1,847.50	0.00	0.00	0.00	0.00	1,847.56

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

12/31/2024

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					25.00	1,847.50	0.00	0.00	0.00	0.00	1,847.56

