

**MINUTES  
ALLIGATOR CREEK WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
WEDNESDAY, NOVEMBER 5, 2025**

2:00 p.m. – 2:41 p.m.  
Punta Gorda Charlotte Library  
401 Shreve Street, Punta Gorda, Florida

**Members Present:** Alan Reichert, Vice Chair  
Stephen Carey  
Jennie Phipps  
Harry Walberg  
**Members Absent:** David Johnston, Apologies Received  
**County Staff:** Erica Hayes, Community Liaison  
Matt Logan, Projects Manager  
Michael Benjamin, Projects Manager  
**Guests:** See attached sign in sheet

**Call to Order / Roll Call:**

The meeting was called to order at 2:00 p.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of the Minutes:**

The September 17, 2025, minutes were unanimously approved as written.

**Unfinished Business:**

- a. Update: Dredge Project: Staff provided an extensive update on the dredge project, including storm-related sediment accumulation, FEMA claim status, total estimated project cost, and expected MSBU share after FEMA reimbursement. The board confirmed its intention to pursue a full dredge to –6 feet. Staff discussed delays in FEMA claim processing and the potential diminishing value of pre-storm bathymetric surveys. The board agreed to revisit the need for biennial surveys in later years. Potential spoil sites were discussed due to the loss of Vasco Street as a staging area. Board members suggested vacant parcels near the Riviera Bar & Grill.

**New Business:**

- a. Financial Reports: The fiscal year (FY) 26–27 Adopted budget was presented. The adopted budget reflects the \$78 assessment rate and projected dredge-related expenses. A 10-year financial projection is under development. Financials were accepted by general consent.

**Citizen Input on MSBU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

- A speed study conducted by Marine Patrol along Alligator Creek resulted in zero observed violations. Board members expressed that conditions fluctuate seasonally and appreciated continued monitoring. Resident contact lists are being compiled for future surveys.
- No current navigational trimming needs were identified. Trimming remains budgeted for FY26-27.

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 2:00 p.m., at the Punta Gorda Charlotte Library as follows:

- January 21, 2026
- April 8, 2026
- June 24, 2026
- October 7, 2026

The meeting adjourned at 2:41 p.m.

Submitted by Erica Hayes  
Public Works Department

Daniel Johnston  
Chair Signature

1/21/2026  
Date

**AGENDA  
ALLIGATOR CREEK WATERWAY  
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WEDNESDAY, NOVEMBER 5, 2025**

**2:00 p.m., Punta Gorda Charlotte Library  
401 Shreve Street, Punta Gorda, Florida**

**BOARD MEMBERS:** David Johnston, Chair  
Alan Reichert, Vice-Chair  
Stephen Carey  
Harry Walberg  
Jennie Phipps

**COUNTY STAFF:** Erica Hayes, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: September 17, 2025
5. Unfinished Business:
  - a. Update: Dredge Project
  - b. Survey
6. New Business:
  - a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

## Alligator Creek Waterway MSBU

### 2 Year Budget FY2026 & FY2027

#### Estimated ERU's and Cost per ERU

	FY2026	FY2027
<i>Estimated ERU's</i>	4,787.100	4,787.100
<i>Cost per ERU</i>	\$ 78.00	\$ 78.00
<b>Current FY25 Rate</b>	<b>\$ 25.00</b>	
<b>Current Maximum Rate</b>	<b>\$ 100.00</b>	

	Adopted Budget FY2026	Approved Budget FY2027
<b>Beginning Balance</b>	\$ 1,018,115	\$ 724,944
<b>Revenues</b>		
<b>Assessments &amp; Earnings</b>		
<i>Assessments</i>	373,394	373,394
<i>Interest</i>	3,564	2,538
<i>Less 5% Reserve - FS 129.01(2)b</i>	(18,848)	(18,797)
<b>Grant &amp; Subsidy Revenue</b>		
<b>Loans &amp; Borrowing</b>		
<i>Debt Proceeds</i>	1,723,000	-
<b>Total Revenue</b>	\$ 2,081,110	\$ 357,135
<b>Expenditures</b>		
<b>Contract Services</b>		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<b>Contract Services; other</b>		
<i>Survey</i>	-	30,000
<i>Navigational Trimming</i>	50,000	50,000
<b>Public Works Services</b>		
<i>Equip Repl Charges-PubWrks</i>	416	416
<i>Operating Exp-PubWrks</i>	9,773	9,773

	Adopted Budget FY2026	Approved Budget FY2027
<b>Internal Charges</b>		
<i>Central/Indirect Svrs</i>	567	595
<b>Purchased Services</b>		
<i>Postage</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Collection Fee-Tax Collector</i>	7,468	7,468
<b>Materials and Supplies</b>		
<b>Capital Outlay</b>		
<b>Debt Services</b>		
<i>Principal</i>	-	345,000
<i>Interest</i>	43,079	70,565
<b>Project Costs</b>		
<i>Entrance Channel Dredge</i>		
<i>Engineering</i>	106,167	-
<i>Dredging</i>	2,130,884	-
<i>Labor</i>	25,927	-
<b>Total Expenditures</b>	2,374,281	513,817
<b>Reserves (Ending Fund Balance)</b>	\$ 724,944	\$ 568,262
	Reserve %	23.4% 52.5%

Version Date 9/12/2025

## Budget Report

Activity Description: All

Alligator Creek Waterway Unit

Budget Year: 2026

### Budget Details

Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
MSBU Administrative Work	100	HOURS	\$7,897.00		\$416.00		\$8,313.00
Project Management	20	LABOR	\$1,875.13				\$1,875.13
<b>Alligator Creek Waterway Unit Total</b>			<b>\$9,772.13</b>		<b>\$416.00</b>		<b>\$10,188.13</b>

## Budget Report

Activity Description: All

Alligator Creek Waterway Unit

Budget Year: 2027

Activity Description	Budget Details				
	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost
MSBU Administrative Work	100	HOURS	\$7,897.00		\$416.00
Project Management	20	LABOR	\$1,875.13		
<b>Alligator Creek Waterway Unit Total</b>			<b>\$9,772.13</b>		<b>\$416.00</b>
					<b>\$10,188.13</b>

Capital Maintenance Schedule  
 Public Works - MSBU/TU Dredging  
 2026-2027

Costs (in thousands)

Project Title	2026	2027	2028	2029	2030	2031	TOTAL
Alligator Creek - Entrance Channel	2,306	71	54	37	19	9	2,496
Buena Vista/Edgewater North WW Maintenance Dredging	110	-	-	-	-	-	110
Don Pedro/Knight Island Renourishment FY20	257	-	-	-	-	-	257
Don Pedro/Knight Island Renourishment FY27	-	263	3,164	284	251	261	4,223
Gulf Cove WW Dredging	167	-	4,132	150	128	105	4,683
Harbour Heights WW Maintenance Dredging	-	-	1,418	-	-	-	1,418
Manasota Key Beach Renourishment FY20	430	-	-	-	-	-	430
Manasota Key Beach Renourishment FY27	-	368	4,001	308	320	333	5,330
Manchester Waterway Maintenance Dredging	846	-	-	-	-	-	846
Northwest Port Charlotte Exterior Dredging	1,290	-	-	-	-	-	1,290
Pirate Harbor Maintenance Dredging FY23	513	13	10	7	3	1	547
South Gulf Cove WW Maintenance Dredging	1,817	-	-	-	-	-	1,817
Stump Pass Maintenance Dredging FY26	766	44	45	-	-	-	855
Stump Pass Maintenance Dredging FY29	-	-	95	4,436	47	48	4,626
<b>TOTAL</b>	<b>8,501</b>	<b>758</b>	<b>12,918</b>	<b>5,223</b>	<b>769</b>	<b>757</b>	<b>28,927</b>



## Alligator Creek Waterway Municipal Service Benefit Unit

## Advisory Board Meeting Attendance Wednesday, November 5, 2025

**Location: 401 Shreve St, Punta Gorda, Florida  
Punta Gorda Charlotte Library**

**INFORMATION SUPPLIED ON THIS FORM  
BECOMES PUBLIC RECORD**