

**MINUTES
BUENA VISTA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, OCTOBER 17, 2024**

**10:00 a.m. – 11:08 a.m.
Charlotte Harbor Event & Conference Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Richard Russell, Chair
Frank Kudrna
Stephen Sousa
Charles Witzke

Members Absent: None

County Staff: Erica LeMaster, Community Liaison
DeWayne Nodine, Projects Manager

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 10:00 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

Mr. Thompson expressed his interest in hearing the Sunrise Waterway dredge update.

Approval of the Minutes:

The August 28, 2024, minutes were unanimously approved as written.

Unfinished Business:

- a. Exterior Dredge Project: Mr. Nodine provided an update that Kelly Brothers started the project on September 5, 2024, and dredged about 450 feet before Hurricane Helene came through. Post Helene the contractor was pulled out of the Sunrise waterway due to the beach needing to be resurveyed. The contractor moved over to the Gardener Waterway and began dredging on October 16, 2024. Once Gardner Waterway is completed the contractor will move on to the George Waterway, and then finish up the Sunrise Waterway. The contractor is requesting a 20-day project extension due Hurricane Helene and Hurricane Milton. Mr. Nodine also pointed out that the dirt that was previously expected to be hauled to Tea Street to reuse for future beach renourishment projects was deemed unviable and is now being hauled to the landfill. Mr. Sousa had questions on if the dredge template will be re surveyed after the two recent hurricanes. Mr. Nodine assured the group that there will be another survey done.
- b. Future Dredge Project – Elkcam Waterway, Beeney Waterway: The group decided to table this item at this time, with the intent to discuss at a future date.

New Business:

- a. Financial Reports: The fiscal year (FY) 2025 Adopted Budget was provided for review. There were no questions at this time.

Citizen Input on MSBU items (3 Minute Limit):

Mr. Thompson had concerns regarding whether a boat with a 4–5-foot draft could navigate out of the channel safely. Mr. Nodine presented him with the most recent survey depths noting that he cannot make a recommendation at this time.

Advisory Board Open Discussion:

- Discussion ensued regarding the Municipal Services Benefit Units (MSBU's) responsibility for funding the maintenance of the Port Charlotte Beach Point. The group went on to discuss their belief that Community Services should be responsible for the park area encroaching into the channel, cleaning it up, and maintaining that area. Mr. Witzke made a motion to invite the following staff members to the next regular scheduled meeting to discuss the possibility for the County to hold financial responsibility for the maintenance and dredging of the Port Charlotte Beach Point: Director of Public Works, John Elias. Director of Community Services, Tommy Scott. Charlotte County Commissioner District 4, Stephen R. Deutsch. Legal Services Staff, and a Beaches and Shores Committee Member, and any other applicable staff pertaining to the decision making for that item. The motion was seconded by Mr. Kudrna and passed unanimously.
- The group discussed the procurement process and the possibility of exploring a five-year contract to fix prices on dredge projects. A copy of Florida Statute 189.4221 which allows special districts, municipalities, or counties to purchase goods and services from other local governments' purchasing agreements was distributed for record purposes and further consideration by legal and purchasing staff.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 10:00 a.m., at Charlotte Harbor Event & Conference Center as follows:

- Wednesday, February 12, 2025

The meeting adjourned at 11:08 a.m.

Submitted by Erica LeMaster
Public Works Department


Chair Signature

2/12/25

AGENDA
BUENA VISTA AREA WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, OCTOBER 17, 2024

10:00 a.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida

BOARD MEMBERS: Richard Russell, Chair
Frank Kudrna
Stephen Sousa
Charles Witzke

COUNTY STAFF: Erica LeMaster, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Pledge of Allegiance / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of FY2025 Meeting Schedule
5. Approval of Minutes: August 28, 2024
6. Unfinished Business
 - a. Exterior Dredge Project
 - b. Future Dredge Project: Elkcam Waterway, Beeney Waterway
7. New Business
 - a. Financial Reports
8. Citizen Input MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

Buena Vista Waterway MSBU

Adopted Budget FY2025

Estimated ERU's and Cost per ERU

Vacant and Occupied

Estimated ERU's

Cost per ERU

Current FY24 Rate

Current Maximum Rate

Approved FY2025	Adopted FY2025	Changes FY2025
992.500	993.500	1.000
\$ 100.00	\$ 100.00	\$ -
\$ 100.00		
\$ 679.62		

Beginning Balance

Revenues

Assessments & Earnings

Assessments

Interest

Interest Earnings-L.G.S.F.T.F.

Net Inc/(Decr) Fair Market Value-Investments

Interest-Tax Coll

Misc Rev-Refund Prior Year Exp

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

Interfund Trf-Boater Revolving

Loans & Borrowing

Debt Proceeds

Total Revenue

Expenditures

Contract Services

Other Contractual Svcs

Drainage

Contract Services; other

Survey

Navigational Trimming

Public Works Services

Equip Repl Charges-PubWrks

Operating Exp-PubWrks

Internal Charges

Central/Indirect Svcs

Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
\$ 393,511	\$ 780,591	\$ 387,080
99,250	99,350	100
1,378	2,733	1,355
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
(5,032)	(5,105)	(73)
-	22,500	22,500
-	-	-
\$ 95,596	\$ 119,478	\$ 23,882
-	-	-
-	-	-
20,000	20,000	-
-	-	-
276	276	-
5,106	5,106	-
1,297	887	(410)

	Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
Purchased Services			
<i>Postage-MSBU Notices</i>	-	-	-
<i>Advertising-Legal</i>	-	-	-
<i>Collection Fee-Tax Collector</i>	1,985	1,987	2
Materials and Supplies			
Capital Outlay			
Debt Services			
<i>Principal</i>	-	-	-
<i>Interest</i>	-	-	-
Project Costs			
<i>Buena Vista WW Maint Dredge</i>			
<i>Engineering</i>	-	60,109	60,109
<i>Dredging</i>	-	330,706	330,706
<i>Labor</i>	-	2,592	2,592
Total Expenditures	28,664	421,663	392,999
Reserves (Ending Fund Balance)	\$ 460,443	\$ 478,406	\$ 17,963
<i>Reserve %</i>	94.1%	53.2%	

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately for Sunrise Channel and Elkcam Channel.

Version Date

9/6/2024

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging
2025

Project Costs (in thousands)

Project Name	2025	2026	2027	2028	2029	2030	TOTAL
Alligator Creek - Entrance Channel	400	0	0	0	0	0	400
Buena Vista/Edgewater North WW Maintenance Dredging	472	0	0	0	0	0	472
Don Pedro/Knight/Palm Island Re-nourishment	502	121	127	0	0	0	750
Don Pedro/Knight/Palm Island Re-nourishment FY28	0	0	55	9,770	195	0	10,020
Gulf Cove WW Dredging	1,831	54	46	37	28	19	2,015
Harbour Heights WW Maintenance Dredging	279	0	0	0	0	0	279
Hayward Canal Exterior Dredging	8	0	0	0	0	0	8
Manasota Key Beach Nourishment	930	221	257	0	0	0	1,408
Manasota Key Beach Nourishment FY28	0	0	125	22,055	486	0	22,666
Manchester WW Maintenance Dredging FY22	831	0	0	0	0	0	831
NWPC Interior Channel Dredging FY22	695	0	0	0	0	0	695
NWPC Exterior Dredging	105	252	0	0	0	0	357
Pirate Harbor Dredging FY23	479	10	7	3	1	0	500
South Gulf Cove WW Maintenance Dredging	1,680	0	0	0	0	0	1,680
Stump Pass Maintenance Dredging FY22	40	0	0	0	0	0	40
Stump Pass Maintenance Dredging FY26	162	4,128	64	65	131	4,473	9,023
TOTAL	8,414	4,786	680	31,930	841	4,492	51,144

Adopted CIP 9/24/2024

Charlotte County

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging Long Range Plan
2025

<u>MSBU / MSTU Fund Name</u>	<u>Type of Dredge</u>	<u>Year Last Dredged</u>	<u>Dredging cycle/est. useful life</u>	<u>Planned Dredging Year</u>
Ackerman Waterway (done with Manchester WW)	Spot	2020	7	FY 2026
Alligator Creek Waterway	Entrance channel	2017	7	FY 2024
Buena Vista Waterway	Access channel and main canal	2016	7	FY 2024
Don Pedro/Knight Is Beach Renourishment	Renourishment	2020	8	FY 2028
Edgewater North Waterway	Maintenance	N/A	10	none scheduled
Gulf Cove Waterway	Exterior	2010	5	FY 2026
Gulf Cove Waterway	Interior	2019	10	FY22 & FY23
Harbour Heights Waterway	Canals and access channels	2017	7	FY 2025
Hayward Canal Waterway	Finger channels	2019	10	none scheduled
Hayward Canal Waterway	Main Channel	2019	5	FY 2024
Manchester Waterway	Spot	2020	7	FY 2024
North Manasota Key Beach Renourishment	Renourishment	2020	8	FY 2028
Northwest Port Charlotte Waterway	Exterior	2009	5	FY 2026
Northwest Port Charlotte Waterway	Interior	2014	10	FY 2024
Pirate Harbor Waterway	Interior	2013	7	FY 2024
South Bridge Waterway	Canals and access channels	2013	7	none scheduled
South Gulf Cove Waterway	Spot	2016	7	FY25 & FY26
Stump Pass Dredging	Channel and renourishment	2022	4	FY 2026
Suncoast Waterway	Canals and access channels	2014	7	none scheduled



**Buena Vista Area Waterway
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
Thursday, October 17, 2024

Location: 75 Taylor Street, Punta Gorda, Florida
Charlotte Harbor Event Center

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

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Chuck Witzke		
NAME (please print)	Email Address	Telephone Number