

**MINUTES
BURNT STORE VILLAGE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025**

**10:41 a.m. – 12:01 p.m.
Punta Gorda Charlotte Library
401 Shreve Street, Port Charlotte, Florida**

Members Present: Craig Williams, Chair
Patrick Hurd, Vice Chair
Timothy Coughlin
Roy McElwee
James Sparks

Members Absent: None

County Staff: Erica Hayes, Community Liaison
James Layport, Projects Manager

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 10:41 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None

Election of Officers: *nominated*

- Mr. Williams ~~elected~~ Patrick Hurd as Chair, seconded by Mr. McElwee, and passed unanimously. *nominated*
- Mr. Hurd ~~elected~~ Mr. Williams as Vice-Chair, seconded by Mr. Coughlin and passed unanimously.

Annual Review: Sunshine Law, Roberts Rules of Order

The Advisory Board watched the Sunshine Law and Roberts Rules of Order videos presented by the County Attorney. Mrs. Hayes reviewed where to find the Records Management Departments contact information on the Charlottecountyfl.gov webpage and noted that a public records request can be submitted to any county employee.

Approval of the Minutes:

The November 18, 2024, minutes were unanimously approved as written.

Unfinished Business:

- Drainage Concerns: Ms. Hayes provided updates on the below drainage concerns.
 - Barque Pointe Drive and Minorca Drive – Mrs. Hayes provided an update that the investigation has been completed and a work order has been

created for a line and grade and a vac con. The group stated that this is a new construction home and asked why the MSBU must pay for line and grade at new construction homes stating this should have been fixed before the house was issued final permits.

- 16442 Tonawanda Drive – Line and Grade work order created work order has not been completed.
- 25000 Harborside Boulevard – Drainage work in progress. Advised this is currently a stormwater engineering project.

New Business:

- a. Financial Reports: The fiscal year (FY) 2025 quarter one actual expenditure and activity maintenance reports were provided for review. The FY24 Annual Report was provided.
- b. FY26/27 Budget Approval: Mrs. Hayes provided an update that the previous request to raise the current assessment rate above the max rate for FY26/27 was denied by fiscal due to it being outside the 6-year paving project window, explaining the CIP process and that it does not allow us to bank funds more than 6 years before a project is estimated to begin. Mrs. Hayes advised that they evaluate the rate again in FY28/29 during the 6-year paving project timeframe. Mr. Hurd made a motion that fiscal consider raising the FY27 assessment rate to the \$195.00 max rate for the purposed of acquiring funds for paving, the motion was seconded by Mr. Coughlin and unanimously approved.

Citizen Input on MSBU items (3 Minute Limit):

None

Advisory Board Open Discussion:

- Mr. Layport provided an update regarding the final paving cost stating the paving was \$28,218,50 under budget for Woodland estates. Mr. Williams made a motion that this amount is returned to the project requesting that this amount go towards paying down the existing loan, seconded by Mr. McElwee and unanimously approved. Mr. Layport updated the group that the Paving Rejuvenation will be going out to purchasing for award and then will be scheduled. There were questions regarding the rejuvenation process and Mr. Layport explained that there is a spray guard to keep from over spraying and that the process is mainly a pink liquid that seals the pavement to add longevity to the life of the paving.
- Conversation ensued regarding code enforcement and new construction right of way questions. Mrs. Hayes will send the contact information to the group for right of way concerns.

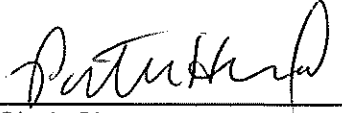
Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 10:30 a.m., at the Punta Gorda Charlotte Library as follows:

- Thursday, July 17, 2025
- Wednesday, October 29, 2025
- Thursday, December 4, 2025

The meeting adjourned at 12:01 p.m.

Submitted by Erica Hayes
Public Works Department


Chair Signature

7/17/2025
Date

**AGENDA
BURNT STORE VILLAGE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025**

**10:30 a.m. Punta Gorda Charlotte Library
401 Shreve Street, Punta Gorda, Florida**

BOARD MEMBERS: Craig Williams, Chair
Patrick Hurd, Vice-Chair
Tim Coughlin
Roy McElwee
James Sparks

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Election of Officers
5. Annual Review: Sunshine Law, Roberts Rules of Order
6. Approval of Minutes: November 18, 2024
7. Unfinished Business
 - a. Drainage Concerns
8. New Business
 - a. Financial Reports
 - b. Approval: FY26/27 Budget
9. Citizen Input MSBU Items (3-Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

Burnt Store Village Street and Drainage MSBU
Fund Financial Report - 5 Year Annual Report
Oct. 1, 2019 - Sept. 30, 2024

	Actual FY2020	Actual FY2021	Actual FY2022	Actual FY2023	Adopted Budget FY2024	Actual FY2024
Beginning Balance	\$ 298,964	\$ 302,376	\$ 429,119	\$ 445,813	\$ 640,377	\$ 512,172
Revenues						
Assessments & Earnings						
Assessments	270,256	269,729	70,990	69,402	71,345	69,194
Assessments-HSW	4,910	4,904	24,383	25,295	30,345	29,226
Interest	4,085	2,305	3,627	18,176	2,242	10,441
Interest Earnings-L.G.S.F.T.F.	-	-	-	-	-	11,496
Net Inc/(Decr) Fair Market Value-Investments	2,488	(2,375)	(8,387)	3,878	-	6,791
Interest-Tax Coll	-	-	-	-	-	61
Misc Rev	-	-	-	-	-	-
Excess Fees /Tax Collector	1,785	1,654	525	513	-	429
Less 5% Reserve - FS 129.01(2)b	-	-	-	-	(5,197)	-
Grant & Subsidy Revenue	-	-	-	-	-	-
Loans & Borrowing	-	-	-	-	-	-
Debt Proceeds	-	-	-	208,000	-	-
Total Revenue	\$ 283,523	\$ 276,218	\$ 91,137	\$ 325,265	\$ 98,735	\$ 127,637
Expenditures						
Contract Services						
Engineering	-	-	-	-	-	-
Other Contractual Svcs	(11,700)	4,398	-	236	-	238
Concrete Flatwork	-	-	-	6,600	-	-
Drainage	-	-	-	-	-	-
Street Sweeping	-	-	-	-	-	-
Installed Sod	2,490	-	1,136	-	-	-
Landscaping	-	-	-	-	-	-
Paving	-	-	-	-	-	-
Contract Services; other						
Pipe Lining	-	-	-	-	-	-
Right of Way Maint	498	564	564	324	5,820	774
ROW Reclamation	-	-	-	-	-	-
Specialty Mowing	-	-	-	-	-	-
Public Works Services						
Equip Repl Charges-PubWrks	2,702	2,282	8,571	4,473	12,728	11,993
Operating Exp-PubWrks	24,780	26,917	40,729	40,310	80,992	101,011
Road & Bridge Materials	1,177	1,703	7,102	23,801	33,088	19,355
Sign Materials	565	661	52	-	3,902	2,129
Internal Charges						
Central/Indirect Svcs	7,502	7,545	5,109	3,197	2,020	2,020
Purchased Services						
Admin Svcs-PubWrks	-	-	-	-	-	-
Personal Svcs-InterDept	962	-	-	-	-	-
Postage	-	-	-	-	-	-
Postage-MSBU Notices	-	43	-	-	-	-
Utility Service-Electricity	4,831	7,056	8,210	9,941	8,500	10,092
Utility Svc - Water/Sewer	-	4,090	332	843	500	350
Printing & Binding	-	-	-	54	-	-
Advertising-Legal	-	343	-	411	-	-
Fees-Landfill	-	-	-	-	250	-
Collection Fee-Tax Collector	3,540	3,513	1,206	1,143	2,034	1,005
Materials and Supplies						
Capital Outlay						
Imprv-Other Than Bldgs	-	-	-	-	-	-
Debt Services						
Principal	240,000	90,000	-	-	21,000	21,000
Interest	2,754	348	-	1,198	10,331	9,517
Other Debt Service Costs	11	11	16	16	-	-
Project Costs						
BSV-Woodland Estates Paving						
Paving	-	-	-	159,588	205,117	7,542
Rejuvenation	-	-	-	-	12,000	-
Labor (not reported separate prior to FY23)	-	-	1,416	6,770	5,314	684
Total Expenditures	280,111	149,474	74,444	258,906	403,596	187,709
Reserves (Ending Fund Balance)	\$ 302,376	\$ 429,119	\$ 445,813	\$ 512,172	\$ 335,516	\$ 452,100
Reserve %	51.9%	74.2%	85.7%	66.4%	45.4%	70.7%

Date Prepared: 1/27/2025

Burnt Store Village Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2024 - Dec. 31, 2024

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$512,172	\$504,037	\$452,100		
Revenues					
Assessments & Earnings	127,637	98,139	68,045		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$127,637	\$98,139	\$68,045		
Expenditures					
Contract Services	238	-	-	-	-
Pipe Lining	-	-	-	-	-
ROW Maintenance	774	5,820	190	947	4,684
ROW Reclamation	-	-	-	-	-
Speciality Mowing	-	-	-	-	-
Public Works Services	134,487	131,255	1,658	-	129,597
Internal Charges	2,020	4,693	4,693	-	-
Purchased Services	11,446	11,281	2,274	-	9,007
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	30,517	31,983	2,418	-	29,565
				-	-
Project Costs					
BSV-Woodland Estates Paving	8,226	44,318	-	28,219	16,100
Total Expenditures	\$187,709	\$229,350	\$11,233	\$29,165	\$188,952
Reserves (Ending Fund Balance)	\$452,100	\$372,826	\$508,912		
Reserve %	70.66%	61.91%	97.84%		

Date Prepared: 2/2/2025

Monthly Funding Report

START
DATE:

10/01/2024

END DATE:

12/31/2024

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	75470	Concrete Catch Basin Repair		11/12/2024	40.00	2,809.20	73.28	303.81	0.00		3,186.29
	75470	Concrete Catch Basin Repair		11/13/2024	51.25	3,531.58	0.00	275.60	0.00		3,807.18
	75470	Concrete Catch Basin Repair		11/14/2024	54.50	3,761.74	715.19	515.66	0.00		4,992.59
	75470	Concrete Catch Basin Repair		11/15/2024	57.25	4,036.60	0.00	522.48	0.00		4,559.08
	75470	Concrete Catch Basin Repair		12/04/2024	29.25	2,064.01	475.94	166.23	0.00		2,706.17
	75470	Concrete Catch Basin Repair		12/05/2024	22.50	1,540.11	15.23	155.45	0.00		1,710.78
	Work Order 75470 Total		SARAGOSSA LN & Burnt Store Rd.		254.75	17,743.23	1,279.63	1,939.23	0.00	2.00	20,962.09
	Concrete Catch Basin Repair Total				254.75	17,743.23	1,279.63	1,939.23	0.00	2.00	20,962.09
	48422	Contracted - Mowing		10/02/2024	0.00	0.00	0.00	0.00	87.00		87.00
	48422	Contracted - Mowing		12/03/2024	0.00	0.00	0.00	0.00	87.00		87.00
	Work Order 48422 Total		South County Safety Mowing and Litter Removal		0.00	0.00	0.00	0.00	174.00	0.00	174.00
#23-480 South County Safety Mowing											
	Contracted - Mowing Total				0.00	0.00	0.00	0.00	174.00	0.00	174.00
	76691	Contracted Work - Inspection		11/07/2024	0.50	37.87	0.00	2.08	0.00		39.95
	Work Order 76691 Total		ROLAND LN, PUNTA GORDA, FL, 33955		0.50	37.87	0.00	2.08	0.00	0.50	39.95
#23-480 South County Safety Mowing											
	Contracted Work - Inspection Total				0.50	37.87	0.00	2.08	0.00	0.50	39.95
	41146	Drainage Maintenance - Swale Grading		12/18/2024	28.00	1,974.67	0.00	268.73	0.00		2,243.40
	41146	Drainage Maintenance - Swale Grading		12/19/2024	46.50	3,228.13	0.00	474.10	0.00		3,702.24
	Work Order 41146 Total		16439 MINORCA DR, PUNTA GORDA, FL		74.50	5,202.80	0.00	742.83	0.00	6,520.00	5,945.64

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	42982	Drainage Maintenance - Swale Grading		12/05/2024	6.75	508.22	0.00	20.94	0.00		529.16
	42982	Drainage Maintenance - Swale Grading		12/16/2024	37.00	2,634.73	0.00	409.76	0.00		3,044.49
	42982	Drainage Maintenance - Swale Grading		12/17/2024	30.00	2,102.76	0.00	307.50	0.00		2,410.26
	Work Order 42982 Total		16105 ORTEGA DR, PUNTA GORDA, FL, 33955		73.75	5,245.71	0.00	738.20	0.00	5,370.00	5,983.91
	70885	Drainage Maintenance - Swale Grading		12/03/2024	18.50	1,327.42	0.00	56.72	0.00		1,384.14
	70885	Drainage Maintenance - Swale Grading		12/23/2024	10.00	674.36	0.00	29.14	0.00		703.50
	70885	Drainage Maintenance - Swale Grading		12/26/2024	70.00	4,758.60	0.00	560.00	0.00		5,318.60
	70885	Drainage Maintenance - Swale Grading		12/30/2024	70.50	4,803.15	0.00	432.57	0.00		5,235.72
	Work Order 70885 Total		16218 MAYA CIR, PUNTA GORDA, FL, 33955		169.00	11,563.52	0.00	1,078.43	0.00	9,130.00	12,641.96
	Drainage Maintenance - Swale Grading Total										
	79587	GIS Update		12/02/2024	317.25	22,012.03	0.00	2,559.46	0.00	21,020.00	24,571.51
	Work Order 79587 Total				0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 79587 Total				0.50	36.95	0.00	0.00	0.00	2.00	36.95
	79588	GIS Update		12/02/2024	0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 79588 Total				0.50	36.95	0.00	0.00	0.00	2.00	36.95
	80145	GIS Update		12/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 80145 Total				0.50	36.95	0.00	0.00	0.00	2.00	36.95
	81576	GIS Update		12/12/2024	0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 81576 Total				0.50	36.95	0.00	0.00	0.00	3.00	36.95

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	81583	GIS Update		12/12/2024	0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 81583 Total										36.95
	GIS Update Total										
	63125	Investigation		10/01/2024	2.50	184.75	0.00	0.00	0.00	12.00	184.75
	Work Order 63125 Total										159.32
	16218 MAYA CIR, PUNTA GORDA, FL, 33955										159.32
	65782	Investigation		11/19/2024	3.00	227.22	0.00	12.48	0.00		239.70
	Work Order 65782 Total										239.70
	16442 TONAWANDA DR, PUNTA GORDA, FL, 33955										
	67322	Investigation		12/06/2024	1.50	113.61	0.00	6.24	0.00		119.85
	Work Order 67322 Total										119.85
	422329432001, 16406 MINORCA DR, PUNTA GORDA, FL										
	83825	Investigation		12/31/2024	3.50	241.29	0.00	16.63	0.00		257.92
	Work Order 83825 Total										257.92
	16202 MAYA CIR, FL, 33955										
	Investigation Total										
	72629	MSBU Administrative Work		10/01/2024	10.00	733.60	0.00	43.18	0.00	4.00	776.79
	72629	MSBU Administrative Work		10/14/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		10/15/2024	1.25	92.38	0.00	0.00	0.00		92.38
	72629	MSBU Administrative Work		10/15/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72629	MSBU Administrative Work		10/21/2024	0.50	36.95	0.00	0.00	0.00		36.95

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72629	MSBU Administrative Work		10/22/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		10/23/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		10/28/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		10/30/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		10/31/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72629	MSBU Administrative Work		11/05/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		11/07/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		11/12/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		11/18/2024	3.50	258.65	0.00	0.00	0.00		258.65
	72629	MSBU Administrative Work		11/19/2024	1.25	92.38	0.00	0.00	0.00		92.38
	72629	MSBU Administrative Work		11/20/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		12/02/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		12/03/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		12/04/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		12/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72629	MSBU Administrative Work		12/09/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72629	MSBU Administrative Work		12/17/2024	0.75	55.43	0.00	0.00	0.00		55.43
Administrative Time Total				11/18/2024	18.50	1,367.15	0.00	0.00	0.00		1,367.20
MSBU Meeting Total					3.25	240.18	0.00	0.00	0.00		240.18
MSBU Minutes Total				11/18/2024	1.75	129.33	0.00	0.00	0.00		129.33
					1.75	129.33	0.00	0.00	0.00		129.33

Monthly Funding Report

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DATE:

10/01/2024

END DATE:

12/31/2024

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Work Order 72629 Total											
					23.50	1,736.65	0.00	0.00	0.00	0.00	1,736.71
MSBU Administrative Work Total											
					23.50	1,736.65	0.00	0.00	0.00	0.00	1,736.71
64683		Open Road Cut Road Repair		12/05/2024	18.00	1,215.96	98.44	88.86	0.00		1,403.26
Work Order 64683 Total											
			16100 CORUNA CT, PUNTA GORDA, FL, 33955		18.00	1,215.96	98.44	88.86	0.00	2.07	1,403.26
Open Road Cut Road Repair Total											
					18.00	1,215.96	98.44	88.86	0.00	2.07	1,403.26
1092 Project Management											
				12/18/2024	2.00	172.82	0.00	8.32	0.00		181.14
Site Visits Total											
					2.00	172.82	0.00	8.32	0.00		181.14
Work Order 1092 Total											
					2.00	172.82	0.00	8.32	0.00	0.00	181.14
cmr2202 - Burnt Store Village-Woodland Estates Paving											
Project Management Total											
					2.00	172.82	0.00	8.32	0.00	0.00	181.14
79500		Sign Inspection		11/27/2024	4.00	259.12	0.00	20.76	0.00		279.88
Work Order 79500 Total											
			MINTRA CT, PUNTA GORDA, FL, 33955		4.00	259.12	0.00	20.76	0.00	254.00	279.88
Sign Inspection Total											
					4.00	259.12	0.00	20.76	0.00	254.00	279.88
79459		Sign Maintenance		11/27/2024	1.00	64.78	0.00	5.19	0.00		69.97
Work Order 79459 Total											
			25361 ESTRADA CIR, CHARLOTTE COUNTY, FL, 33955		1.00	64.78	0.00	5.19	0.00	2.00	69.97
79480 Sign Maintenance											
				11/27/2024	1.00	64.78	0.00	5.19	0.00		69.97
Work Order 79480 Total											
			25231 DOREDO DR, CHARLOTTE COUNTY, FL, 33955		1.00	64.78	0.00	5.19	0.00	2.00	69.97

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

12/31/2024

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Burnt Store Village Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Comp	Total Cost
	80047	Sign Maintenance		12/03/2024	1.50	97.17	0.00	7.79	0.00		104.96
	Work Order 80047 Total 25216 DOREDO DR, CHARLOTTE COUNTY, FL, 33955										
					1.50	97.17	0.00	7.79	0.00	2.00	104.96
	Sign Maintenance Total										
					3.50	226.73	0.00	18.17	0.00	6.00	244.90
	79485	Support (Post) Maintenance		11/27/2024	0.50	32.39	0.00	2.60	0.00		34.99
	Work Order 79485 Total 25216 DOREDO DR, CHARLOTTE COUNTY, FL, 33955										
					0.50	32.39	0.00	2.60	0.00	1.00	34.99
	Support (Post) Maintenance Total										
					0.50	32.39	0.00	2.60	0.00	1.00	34.99
	58923	Vacuum Culvert Cleaning		10/02/2024	14.00	970.76	0.00	321.16	0.00		1,291.92
	Work Order 58923 Total 16055 HESTA MISTY CT, PUNTA GORDA, FL, 33955										
					14.00	970.76	0.00	321.16	0.00	4.00	1,291.92
	71584	Vacuum Culvert Cleaning		12/27/2024	2.25	156.02	0.00	51.62	0.00		207.63
	Work Order 71584 Total 3300 LOVELAND BLVD, PORT CHARLOTTE, FL, 33980										
					2.25	156.02	0.00	51.62	0.00	4.00	207.63
	Vacuum Culvert Cleaning Total										
					16.25	1,126.78	0.00	372.78	0.00	8.00	1,499.55
	Burnt Store Village Street and Drainage Unit Total										
					652.75	45,461.92	1,378.07	5,055.43	174.00		52,089.52

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

12/31/2024

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					652.75	45,481.92	1,378.07	5,055.43	174.00		52,089.52

Burnt Store Village Street and Drainage MSBU

Preliminary 2 Year Budget
FY2026 & FY2027

Estimated Burnt Store Village ERU's and Cost per ERU

Vacant

Estimated ERU's

Cost per ERU

Occupied

Estimated ERU's

Cost per ERU

Current FY25 Rate

Current Maximum Rate

mid Budget
cycle ←

	FY2026	FY2027
	-	-
	\$ 50.00	\$ 50.00
	1,422.900	1,422.900
	\$ 50.00	\$ 50.00
	\$ 50.00	
	\$ 195.00	

Estimated BSV Harborside Woods ERU's and Cost per ERU

Vacant

Estimated ERU's

Cost per ERU

Occupied

Estimated ERU's

Cost per ERU

Current FY24 Rate

Current Maximum Rate

	FY2026	FY2027
	17.000	17.000
	\$ 350.00	\$ 350.00
	69.700	69.700
	\$ 350.00	\$ 350.00
	\$ 350.00	
	\$ 350.00	

Beginning Balance

Revenues

Assessments & Earnings

Assessments

Assessments-HSW

Interest

Interest Earnings-L.G.S.F.T.F.

Net Inc/(Decr) Fair Market Value-Investments

Interest-Tax Coll

Misc Rev

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

Loans & Borrowing

Total Revenue

	Preliminary Budget FY2026	Preliminary Budget FY2027
	\$ 363,708	\$ 270,091
	71,145	71,145
	30,345	30,345
	1,273	946
	-	-
	-	-
	-	-
	-	-
	-	-
	(5,139)	(5,122)
	\$ 97,624	\$ 97,314

	Preliminary Budget FY2026	Preliminary Budget FY2027
Expenditures		
Contract Services		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<i>Concrete Flatwork</i>	6,000	6,000
<i>Drainage</i>	-	-
<i>Street Sweeping</i>	-	-
<i>Installed Sod</i>	-	-
<i>Landscaping</i>	-	-
<i>Paving</i>	-	-
Contract Services; other		
<i>Pipe Lining</i>	-	-
<i>Right of Way Maint</i>	798	822
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	-	-
Public Works Services		
<i>Equip Repl Charges-PubWrks</i>	11,616	12,525
<i>Operating Exp-PubWrks</i>	72,214	77,306
<i>*Road & Bridge Materials</i>	24,846	29,013
<i>Sign Materials</i>	-	-
Internal Charges		
<i>Central/Indirect Svcs</i>	2,151	2,100
Purchased Services		
<i>Admin Svcs-PubWrks</i>	-	-
<i>Personal Svcs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Postage-MSBU Notices</i>	-	-
<i>Utility Service-Electricity</i>	10,294	10,500
<i>Utility Svc - Water/Sewer</i>	700	700
<i>Printing & Binding</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	250	250
<i>Collection Fee-Tax Collector</i>	2,030	2,030
Materials and Supplies		
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	21,000	21,000
<i>Interest</i>	7,687	6,165
<i>Other Debt Service Costs</i>	-	-
Project Costs		
<i>BSV-Woodland Estates Paving</i>		
<i>Paving</i>	-	-
<i>Rejuvenation</i>	28,000	-
<i>Labor</i>	3,655	-
Total Expenditures	191,241	168,411
Reserves (Ending Fund Balance)	\$ 270,091	\$ 198,994
Reserve %	58.5%	54.2%

*Road & Bridge Materials includes Sod for work program activities

Version Date

2/24/2025

Budget Report

Activity Description: All

Burnt Store Village Street and Drainage Unit

Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Asphalt Maintenance	1	TONS	\$222.13	\$36.99	\$24.68	\$283.80
Brush Cutting	250	CY	\$261.94		\$49.19	\$311.13
Camera/Video	5	PIPES	\$2,872.00		\$1,182.60	\$4,054.60
Concrete (Driveways)	240	SF	\$1,066.24	\$643.96	\$120.08	\$1,830.28
Concrete (Mitered Ends)	2	PIPE END	\$1,332.80	\$977.93	\$161.80	\$2,472.53
Concrete Catch Basin Repair	1	REPAIRS	\$666.40	\$57.92	\$80.90	\$805.22
Data Collection	80	CT	\$2,396.64		\$66.56	\$2,463.20
Drainage Maintenance - Swale Grading	20,000	SF	\$15,703.43	\$197.49	\$2,740.57	\$18,641.49
Drainage Maintenance Re-grading	2,000	SF	\$1,129.48	\$13.82	\$191.84	\$1,335.14
Fuel Work	15	EQUIPMENT	\$1,205.85		\$339.90	\$1,545.75
GIS Update	100	CT	\$2,565.33			\$2,565.33
Ground Penetrating Radar	2	TICKETS	\$72.83		\$8.17	\$81.00
Investigation	30	INSPECTIONS	\$2,308.80		\$142.50	\$2,451.30
MSBU Administrative Work	65	HOURS	\$5,002.40		\$270.40	\$5,272.80
Pavement Markings	50	MARKINGS	\$2,686.20	\$269.09	\$508.90	\$3,464.19
Pavement Restoration	2	TONS	\$1,332.80	\$205.90	\$148.10	\$1,686.80
Project Management	6	LABOR	\$797.88			\$797.88
ROW - Cleaning / Haul Debris	1	TONS	\$427.34		\$85.90	\$513.24
ROW - Vegetation / Boom Mowing	30,000	CY	\$1,374.00		\$481.00	\$1,855.00
ROW Watering	40,000	GALLONS	\$9,160.00		\$1,309.33	\$10,469.33
Shoulder Repair	1	MILES	\$2,665.60	\$187.80	\$195.20	\$3,048.60
Sign Fabrication	20	SIGNS	\$416.17	\$632.78	\$19.54	\$1,068.49
Sign Inspection	410	SIGNS	\$1,423.54		\$216.46	\$1,640.00

Budget Report

Activity Description: All

Burnt Store Village Street and Drainage Unit

Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Sign Installation	5	SIGNS	\$161.45	\$78.83	\$24.55	\$264.83
Small Pipe Install (Pipes 31" And Under)	64	LF	\$4,273.40	\$3,739.48	\$588.60	\$8,601.48
Standard Cuts	320	SF	\$2,279.15		\$313.92	\$2,593.07
Transport	12	TRIP	\$2,913.20		\$509.20	\$3,422.40
Vacuum Culvert Cleaning	40	CULVERTS	\$5,496.40		\$1,835.20	\$7,331.60
Burnt Store Village Street and Drainage Unit Total			\$72,213.40	\$7,041.98	\$11,615.10	\$90,870.48

Budget Report

Activity Description: All
Burnt Store Village Street and Drainage Unit
Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Asphalt Maintenance	1	TONS	\$222.13	\$40.78	\$24.68	\$287.59
Brush Cutting	250	CY	\$261.94		\$49.19	\$311.13
Camera/Video	5	PIPES	\$2,872.00		\$1,182.60	\$4,054.60
Concrete (Driveways)	240	SF	\$1,066.24	\$709.97	\$120.08	\$1,896.29
Concrete (Mitered Ends)	2	PIPE END	\$1,332.80	\$1,078.17	\$161.80	\$2,572.77
Concrete Catch Basin Repair	1	REPAIRS	\$666.40	\$63.86	\$80.90	\$811.16
Data Collection	80	CT	\$2,396.64		\$66.56	\$2,463.20
Drainage Maintenance - Swale Grading	20,000	SF	\$15,703.43	\$197.49	\$2,740.57	\$18,641.49
Drainage Maintenance Re-grading	2,000	SF	\$1,129.48	\$13.82	\$191.84	\$1,335.14
Fuel Work	15	EQUIPMENT	\$1,205.85		\$339.90	\$1,545.75
GIS Update	100	CT	\$2,565.33			\$2,565.33
Ground Penetrating Radar	2	TICKETS	\$72.83		\$8.17	\$81.00
Investigation	30	INSPECTIONS	\$2,308.80		\$142.50	\$2,451.30
MSBU Administrative Work	65	HOURS	\$5,002.40		\$270.40	\$5,272.80
Pavement Markings	30	MARKINGS	\$1,611.72	\$178.00	\$305.34	\$2,095.06
Pavement Restoration	2	TONS	\$1,332.80	\$227.01	\$148.10	\$1,707.91
Project Management	6	LABOR	\$797.88			\$797.88
Road Edging	10,000	LF	\$2,040.40		\$531.20	\$2,571.60
ROW - Clearing / Haul Debris	1	TONS	\$427.34		\$85.90	\$513.24
ROW - Vegetation / Boom Mowing	30,000	CY	\$1,374.00		\$481.00	\$1,855.00
ROW - Vegetation Management	300	STRUCTURES	\$645.80	\$10.29	\$178.70	\$834.79
ROW Watering	40,000	GALLONS	\$9,160.00		\$1,309.33	\$10,469.33
RPM Install	700	RPM	\$3,373.20	\$970.32	\$317.50	\$4,661.02

Budget Report

Activity Description: All

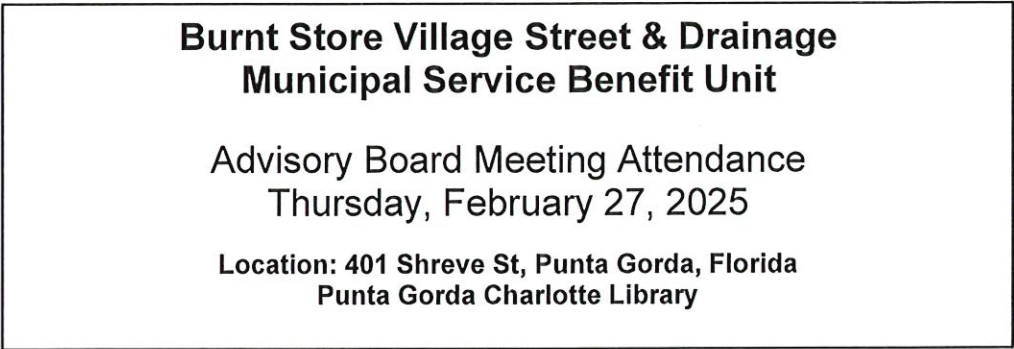
Burnt Store Village Street and Drainage Unit

Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Shoulder Repair	1	MILES	\$2,665.60	\$207.05	\$195.20	\$3,067.85
Sign Fabrication	10	SIGNS	\$208.09	\$348.82	\$9.77	\$566.67
Sign Inspection	80	SIGNS	\$277.76		\$42.24	\$320.00
Sign Installation	8	SIGNS	\$258.32	\$139.06	\$39.28	\$436.66
Small Pipe Install (Pipes 31" And Under)	64	LF	\$4,273.40	\$4,122.78	\$588.60	\$8,984.78
Standard Cuts	320	SF	\$2,279.15		\$313.92	\$2,593.07
Striping	15,000	LF	\$1,363.70	\$2,054.23	\$254.45	\$3,672.38
Transport	12	TRIP	\$2,913.20		\$509.20	\$3,422.40
Vacuum Culvert Cleaning	40	CULVERTS	\$5,496.40		\$1,835.20	\$7,331.60
Burnt Store Village Street and Drainage Unit Total			\$77,305.03	\$10,361.64	\$12,524.12	\$100,190.79

Capital Maintenance Schedule
Public Works - MSBU/TU Road Paving
2026-2027

Project Costs (in thousands)	Project Name									
	2026	2027	2028	2029	2030	2031	TOTAL			
Burnt Store Village/Woodland Estates	40	6	5	5	4	6	66			
Englewood East Paving and Mnt Program FY25	1,670	262	247	230	213	195	2,818			
Englewood East Paving and Mnt Program FY26	12,320	1,001	247	230	213	195	14,207			
Englewood East Paving and Mnt Program FY27	-	16,417	1,144	247	230	213	18,251			
Gardens of Gulf Cove Paving Program	3,041	249	84	79	74	69	3,597			
Greater Port Charlotte Paving Program FY25	11,109	-	-	-	-	-	11,109			
Greater Port Charlotte Paving Program FY26	4,911	-	-	-	-	-	4,911			
Greater Port Charlotte Paving Program FY27	-	4,911	-	-	-	-	4,911			
Greater Port Charlotte Paving Program FY28	-	-	4,911	-	-	-	4,911			
Greater Port Charlotte Paving Program FY29	-	-	-	4,911	-	-	4,911			
Greater Port Charlotte Paving Program FY30	-	-	-	-	4,911	-	4,911			
Greater Port Charlotte Paving Program FY31	-	-	-	-	-	4,911	4,911			
Grove City Paving Program	5,936	455	164	156	148	139	6,997			
Lemon Bay Paving and Maintenance Program	8,893	283	265	245	225	205	10,116			
Pirate Harbor Paving Program	316	38	35	32	30	27	478			
Placida Paving and Maintenance Program	4,417	127	119	111	103	94	4,970			
Rotonda Meadows and Villas Paving and Mnt Program	-	-	9,303	731	218	205	10,457			
Rotonda West Paving Program	19,754	800	755	707	658	605	23,278			
South Burnt Store Paving	6,233	75	51	33	-	-	6,393			
South Gulf Cove Paving Program Phase 2	13,786	768	-	-	-	-	14,554			
South Gulf Cove Paving Program Phase 3	-	14,337	767	-	-	-	15,104			
TOTAL	92,427	39,729	18,097	7,718	7,027	6,865	171,864			

[illegible]