

**MINUTES
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JANUARY 22, 2025**

**2:02 p.m. – 3:22 p.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Stephanie King, Chair
Anthony Paolicelli, Vice Chair
Elizabeth Groth
Michael Ploskina
Members Absent: None
County Staff: Erica Hayes, Community Liaison
DeWayne Nodine, Projects Manager
Guests: None

Call to Order / Roll Call:

The meeting was called to order at 2:02 p.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:
None

Citizen Input on Agenda Items (3 Minute Limit):
None

Election of Officers:

- Stephanie King elected Anthony Paolicelli as Chair, seconded by Michael Ploskina and passed unanimously.
- Stephanie King elected Elizabeth Groth as Vice-Chair, seconded by Anthony Paolicelli and passed unanimously.

Approval of the Minutes:

The October 2, 2024, minutes were unanimously approved as written.

Unfinished Business:

- a. Buena Vista Waterway Exterior Dredge Project: Mr. Nodine provided an update advising the group that to be good stewards of County taxpayer money Charlotte County has cancelled the current dredge contract, for the time being. The County will reassess the scope of work needed after the effects of the recent hurricanes and will rebid the project as soon as possible, stressing that the County realizes the importance of the Sunrise Waterway to the community. Conversation went on to discuss that the County intends to make use of FEMA and WCIND money to the maximum extent possible to reduce the financial impact of the project cost on the Buena Vista and Edgewater North MSBUs. However, we have been informed that the approvals required must be in place prior to performing the work to be eligible for reimbursement for the additional volume to be removed from the waterways due to the recent hurricanes - we must follow the rules of the

agencies providing the funds. The group had questions regarding project status prior to cancellation. Mr. Nodine provided a summary of what was accomplished through November 13, 2024. The Sunrise Waterway began on September 6, 2024, and the contractor began dredging about 50 feet seaward of channel marker RG "A" and dredged towards the shore and stopped approximately 300 feet seaward from the "point" at the Beach Park. Dredging stopped on September 23, 2024, due to Hurricane Helene. The length of the Sunrise channel that was dredged prior to Hurricane Helene was 450 feet long by 50 feet wide at channel bottom. After Helene the contractor was directed to move over to the Gardner Drive Waterway to keep the project moving and the project didn't start until after Hurricane Milton and began on October 16th, 2024, starting from a point just inside the shoreline. The contractor dredged seaward to a point approximately 200 feet seaward of channel markers G "5" and R "6". The length of channel dredged was 700 feet long by 75 feet wide at channel bottom and does not need dredged beyond this point. The George Road Waterway was not dredged. Conversation continued pointing out that the sand that had been planned to reuse at the beach as well as a location on Tea Street was deemed not up to standard by Community Services so we will have to haul the sand to the landfill. Conversation ensued regarding Federal Emergency Management Agency (FEMA) funding and West Coast Inland Navigation District (WCIND) funding. Mr. Nodine explained out next steps will be to complete a post storm survey.

- b. Waterway Debris Removal: Mrs. Hayes provided the website from the State for [Florida Debris Cleanup](#) to submit areas of priority for waterway debris and derelict vessels. The group had no questions at this time.
- c. Navigational Trimming: The group concluded that they did not have any areas of immediate concern at the current moment but will continue to discuss a need at future meetings.

New Business:

- a. Financial Reports: The fiscal year (FY) 2024 quarter four actual expenditure and activity maintenance reports were provided for review. The Board had no questions at this time.

Citizen Input on MSTU items (3 Minute Limit):

None

Advisory Board Open Discussion:

None

Annual Review: Sunshine Law, Roberts Rules of Order

The Advisory Board watched the Sunshine Law and Roberts Rules of Order videos presented by the County Attorney. Mrs. Hayes reviewed where to find the Records Management Departments contact information on the Charlottecountyfl.gov webpage and noted that a public record request can be submitted to any county employee. There were no questions on any of these items.

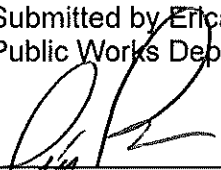
Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 2:00 p.m., at the Charlotte Harbor Event Center as follows:

- Wednesday, June 26, 2025
- Wednesday, September 3, 2025
- Monday, December 15, 2025

The meeting adjourned at 3:22 p.m.

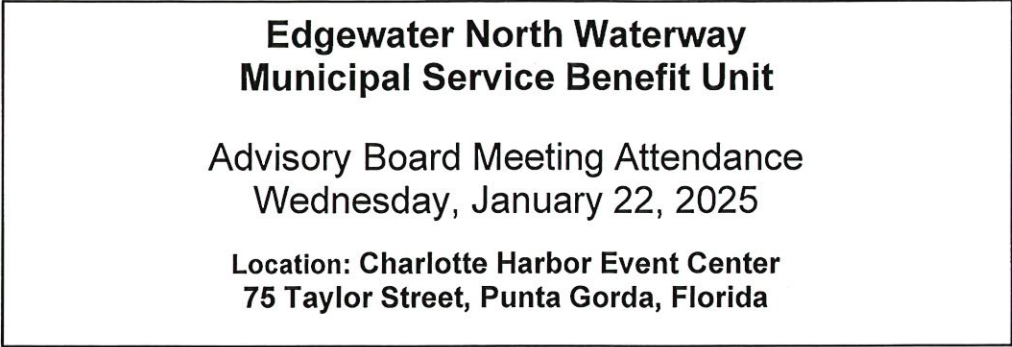
Submitted by Erica Hayes
Public Works Department



Chair Signature

09.03.25

Date

[illegible][illegible]

Edgewater North Waterway MSBU

Fund Financial Report
Oct. 1, 2023 - Sept. 30, 2024

Unaudited as of 9.30.24

	Actual FY2023	Adopted Budget FY2024	Amended Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$42,701	\$58,486	\$58,486	\$61,400		
Revenues						
Assessments & Earnings	22,320	19,550		22,404		
Grant & Subsidy Revenue	-	-	22,500	-		
Loans & Borrowing	-	-		-		
Total Revenue	\$22,320	\$19,550	\$42,050	\$22,404		
Expenditures						
Contract Services	-	-		-	-	-
Survey	-	-		-	-	-
Navigational Trimming	-	5,000		-	-	5,000
Public Works Services	1,710	5,536		5,783	-	(247)
Internal Charges	411	627		627	-	-
Purchased Services	238	408		395	-	13
Materials and Supplies	-	-		-	-	-
Capital Outlay	-	-		-	-	-
Debt Services	-	-		-	-	-
Project Costs						
Buena Vista WW Maint. Dredge	1,263	58,658	79,720	2,042	67,819	9,859
Total Expenditures	\$3,621	\$70,229	\$91,291	\$8,846	67,819	\$14,626
Reserves (Ending Fund Balance)	\$61,400	\$7,807	\$9,245	\$74,957		
Reserve %	94.4%	10.0%	9.2%	89.4%		

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately for Sunrise Channel and Elkcam Channel,

Budget Amendment to add additional funds for dredging.

Date Prepared: 10/31/2024

Edgewater North Waterway Unit											
Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20064	MSBU Administrative Work		10/20/2023	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		10/31/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		11/20/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		11/21/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		11/28/2023	2.50	184.75	0.00	0.00	0.00		184.75
	20064	MSBU Administrative Work		11/29/2023	4.50	332.55	0.00	0.00	0.00		332.55
	20064	MSBU Administrative Work		11/30/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		12/01/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		12/12/2023	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		12/19/2023	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		12/21/2023	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		01/02/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		01/03/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		01/04/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		01/09/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		01/10/2024	3.25	240.18	0.00	0.00	0.00		240.18
	20064	MSBU Administrative Work		01/11/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		01/12/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		01/16/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		01/19/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		01/29/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		02/08/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		02/21/2024	0.50	36.95	0.00	0.00	0.00		36.95

Monthly Funding Report

START
DATE:

10/01/2023

END DATE:

07/31/2024

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Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20064	MSBU Administrative Work		02/29/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		03/06/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		03/07/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		03/11/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		03/12/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		03/14/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20064	MSBU Administrative Work		03/19/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		03/21/2024	2.25	166.28	0.00	0.00	0.00		166.28
	20064	MSBU Administrative Work		03/26/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		04/01/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		04/02/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		04/03/2024	1.75	129.33	0.00	0.00	0.00		129.33
	20064	MSBU Administrative Work		04/04/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		04/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		04/08/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		04/11/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		04/15/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		04/16/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		04/22/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		04/30/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		05/06/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		05/30/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		06/10/2024	0.50	36.95	0.00	0.00	0.00		36.95

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Edgewater North Waterway Unit											
Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20064	MSBU Administrative Work		06/17/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		06/18/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		06/20/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20064	MSBU Administrative Work		06/25/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		06/26/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		07/08/2024	1.25	92.38	0.00	0.00	0.00		92.38
	20064	MSBU Administrative Work		07/11/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		07/15/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		07/17/2024	1.50	110.85	0.00	0.00	0.00		110.85
	20064	MSBU Administrative Work		07/22/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20064	MSBU Administrative Work		07/23/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		07/24/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		07/25/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20064	MSBU Administrative Work		07/31/2024	0.75	55.43	0.00	0.00	0.00		55.43
Administrative Time Total					62.25	4,600.28	0.00	0.00	0.00		4,600.41
	20064	MSBU Administrative Work		11/29/2023	2.00	147.80	0.00	0.00	0.00		147.80
	20064	MSBU Administrative Work		01/10/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20064	MSBU Administrative Work		04/03/2024	2.50	184.75	0.00	0.00	0.00		184.75
MSBU Meeting Total					7.00	517.30	0.00	0.00	0.00		517.30
	20064	MSBU Administrative Work		11/29/2023	2.50	184.75	0.00	0.00	0.00		184.75
	20064	MSBU Administrative Work		01/16/2024	2.00	147.80	0.00	0.00	0.00		147.80
	20064	MSBU Administrative Work		04/03/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20064	MSBU Administrative Work		04/04/2024	2.25	166.28	0.00	0.00	0.00		166.28

Edgewater North Waterway Unit											
Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20064	MSBU Administrative Work		04/15/2024	1.25	92.38	0.00	0.00	0.00		92.38
		MSBU Minutes Total			8.75	646.63	0.00	0.00	0.00		646.64
	20064	MSBU Administrative Work		03/04/2024	0.25	18.48	0.00	0.00	0.00		18.48
	Work Order 20064 Total				78.25	5,782.68	0.00	0.00	0.00	97.75	5,782.83
	MSBU Administrative Work Total										
					78.25	5,782.68	0.00	0.00	0.00	97.75	5,782.83
	Edgewater North Waterway Unit Total										
					78.25	5,782.68	0.00	0.00	0.00		5,782.83

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

07/31/2024

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					78.25	5,782.68	0.00	0.00	0.00		5,782.83