

**MINUTES  
EDGEWATER NORTH WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
MONDAY, DECEMBER 15, 2025**

**2:02 p.m. – 2:37 p.m.  
Charlotte Harbor Event Center  
75 Taylor Street, Punta Gorda, Florida**

**Members Present:** Anthony Paolicelli, Chair  
Elizabeth Groth, Vice Chair  
Stephanie King  
Michael Ploskina

**Members Absent:** None

**County Staff:** Erica Hayes, Community Liaison  
Michael Benjamin, Projects Manager

**Guests:** None

**Call to Order / Roll Call:**

The meeting was called to order at 2:02 p.m. A roll call was taken, and a quorum was established.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of the Minutes:**

The September 3, 2025, minutes were unanimously approved as written.

**Unfinished Business:**

- a. Buena Vista Waterway Exterior Dredge Project: Staff reported that the Buena Vista dredge project is complete. Based on the most recent survey, approximately 99.6% of the dredged material was successfully removed. Remaining material is minimal and not recoverable. All sand has been removed from the beach area, and the beach is fully reopened. Kelly Brothers completed the dredging work and is continuing to assist with sand placement in other park and beach areas as part of the broader beach project. Staff confirmed that the MSBU's portion of the project is complete. Board members asked whether additional grant or subsidy revenue beyond the currently reported amounts was anticipated. Staff noted that additional funding from the Marine Advisory Committee (MAC) program was approved and will be allocated between applicable MSBUs. These funds do not yet appear in the current report and will be reflected once finalized fiscal summaries are provided. Staff shared that Community Services and Parks are exploring a shoreline stabilization project near the beach point area. The intent is to restore the shoreline closer to its historical condition (approximately 20 years prior), which may reduce sediment migration into the channel and extend the time between future dredging needs. The project is currently in the planning phase only, with no design or funding commitments currently. Natural Resources staff have indicated support for the concept when framed as restoration to original conditions.

**New Business:**

- a. Financial Reports: Staff presented the Fiscal Year (FY) 2025 fourth quarter actual expenditure and activity maintenance reports for Board review. In addition, the Adopted FY 2026/2027 budget was reviewed. Discussion was held regarding the FY 2025 encumbered amount of approximately \$78,700, which is associated with dredging-related contract services. Staff explained that encumbered funds represent purchase orders or contracted services that have not yet been fully paid as of September 30, 2025. Key clarifications included: Year-end financial reports, including finalized expenditures, are expected in January 2026. A detailed summary of grant funding will be requested from Fiscal Services to clearly show allocations for Buena Vista and Edgewater North MSBUs. A 10-year financial projection report is also being prepared, which will provide improved long-term visibility into MSBU financial planning.

**Citizen Input on MSTU items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

- A detailed discussion occurred regarding prior dredging proposals and community concerns. Board members reiterated that previous large-scale dredging proposals were rejected due to fiscal impacts to residents, environmental concerns, legal and liability considerations. It was emphasized that earlier proposals included escalating annual assessments and unresolved issues related to sediment handling, including placement of untested material in public areas. Board members expressed consensus that dredging is not anticipated soon, barring emergency or safety-related conditions.
- Seasonal tidal conditions were also discussed, with acknowledgment that low winter tides are a recurring natural condition and not necessarily an indicator of dredging necessity.
- The Board discussed ongoing concerns related to the beach complex and boat ramps, including long-term closures, construction sequencing, FEMA standards, and impacts to public access. It was noted that ramp repairs are managed by other County departments, and timelines may extend due to FEMA compliance requirements and funding coordination.
- Board members reiterated concerns that waterway MSBUs should not bear financial responsibility for ramp infrastructure, clarification was provided that ramp maintenance is funded through boater registration or countywide funding sources.

**Schedule Meetings / Items for Next Agenda:**

Future meetings are tentatively scheduled at 2:00 p.m., as follows:

- March 2, 2026
- June 3, 2026

The meeting adjourned at 2:37 p.m.

Submitted by Erica Hayes  
Public Works Department

Elizabeth Groth  
Chair Signature

3/2/2026  
Date



**AGENDA  
EDGEWATER NORTH WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
MONDAY, DECEMBER 15, 2025**

**2:00 p.m., Charlotte Harbor Event Center  
75 Taylor Street, Punta Gorda, Florida**

**BOARD MEMBERS:** Anthony Paolicelli, Chair  
Elizabeth Groth, Vice Chair  
Stephanie King  
Michael Ploskina

**COUNTY STAFF:** Erica Hayes, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Meeting Minutes: September 3, 2025
5. Approval of Meeting Schedule: 2026
6. Unfinished Business:
  - a. Update: Buena Vista Exterior Dredge Project
7. New Business
  - a. Financial Reports
8. Citizen Input on MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

## Edgewater North Waterway MSBU

### Fund Financial Report

Oct. 1, 2024 - Sept. 30, 2025

*Unaudited as of 9.30.25*

	Actual FY2024	Adopted Budget FY2025	Amended Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
<b>Beginning Balance</b>	\$61,400	\$69,082	\$69,082	\$73,411		
<b>Revenues</b>						
Assessments & Earnings	23,779	19,585		21,620		
Grant & Subsidy Revenue	-	22,500	40,000	38,906		
Loans & Borrowing	-	-		-		
<b>Total Revenue</b>	\$23,779	\$42,085	\$82,085	\$60,526		
<b>Expenditures</b>						
Contract Services	-	-		-	78,784	(78,784)
Survey	-	-		-	-	-
Navigational Trimming	-	5,000		-	-	5,000
Public Works Services	7,283	4,229		5,027	-	(798)
Internal Charges	627	254		254	-	-
Purchased Services	201	408		446	-	(38)
Materials and Supplies	-	-		-	-	-
Capital Outlay	-	-		-	-	-
Debt Services	-	-		-	-	-
<b>Project Costs</b>						
Buena Vista WW Maint. Dredge FY23	3,656	78,160		38,906	-	39,254
<b>Total Expenditures</b>	\$11,767	\$88,051	\$88,051	\$44,632	78,784	(\$35,365.69)
<b>Reserves (Ending Fund Balance)</b>	\$73,411	\$23,116	\$63,116	\$89,304		
Reserve %	86.2%	20.8%	41.8%	66.7%		

\*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

\*Budget Amendment to realign budget for carryover WCIND grant funding related to the Sunrise WW and Buena Vista WW dredging.

Date Prepared: 10/22/2025

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

09/30/2025

Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accompl	Total Cost
	113633	Contract Management - Waterways		06/30/2025	0.08	7.20	0.00	0.00	0.00		7.20
	113633	Contract Management - Waterways		07/30/2025	0.13	10.80	0.00	0.00	0.00		10.80
	113633	Contract Management - Waterways		08/04/2025	0.08	7.20	0.00	0.00	0.00		7.20
	113633	Contract Management - Waterways		08/05/2025	0.04	3.60	0.00	0.00	0.00		3.60
	113633	Contract Management - Waterways		08/06/2025	0.13	10.80	0.00	0.00	0.00		10.80
	<b>Work Order 113633 Total</b>		<b>All Waterway MSBUs with a Budget</b>		0.46	39.60	0.00	0.00	0.00	0.00	39.61
	<b>Contract Management - Waterways Total</b>				0.46	39.60	0.00	0.00	0.00	0.00	39.61
	72641	MSBU Administrative Work		01/21/2025	0.50	43.21	0.00	0.00	0.00		43.21
	72641	MSBU Administrative Work		01/22/2025	2.50	216.03	0.00	0.00	0.00		216.03
	72641	MSBU Administrative Work		05/22/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		06/26/2025	1.00	86.41	0.00	0.00	0.00		86.41
	72641	MSBU Administrative Work		10/01/2024	1.25	92.38	0.00	0.00	0.00		92.38
	72641	MSBU Administrative Work		10/02/2024	2.25	166.28	0.00	0.00	0.00		166.28
	72641	MSBU Administrative Work		10/03/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72641	MSBU Administrative Work		10/07/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		10/14/2024	2.25	166.28	0.00	0.00	0.00		166.28
	72641	MSBU Administrative Work		10/15/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		10/21/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		10/22/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		10/28/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		10/31/2024	0.75	55.43	0.00	0.00	0.00		55.43

**Monthly Funding Report**

**START DATE:**

10/01/2024

**END DATE:**

09/30/2025

**Edgewater North Waterway Unit**

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	72641	MSBU Administrative Work		11/05/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		11/12/2024	1.50	110.85	0.00	0.00	0.00		110.85
	72641	MSBU Administrative Work		11/19/2024	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		11/20/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		11/21/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		12/02/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		12/03/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		12/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		12/16/2024	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		01/15/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		01/21/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		01/22/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		01/27/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		01/30/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		01/31/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		02/03/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		02/26/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		03/05/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		03/06/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		03/10/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		03/11/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		03/12/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		03/28/2025	0.50	36.95	0.00	0.00	0.00		36.95

**Monthly Funding Report**

**START DATE:**

10/01/2024

**END DATE:**

09/30/2025

**Edgewater North Waterway Unit**

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accompl	Total Cost
	72641	MSBU Administrative Work		03/31/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		05/27/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		06/04/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		06/17/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		06/19/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		06/24/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		06/26/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		07/01/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		07/07/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		07/16/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		07/17/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72641	MSBU Administrative Work		07/23/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		07/24/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		07/28/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		07/29/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		07/30/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		08/04/2025	0.88	64.66	0.00	0.00	0.00		64.66
	72641	MSBU Administrative Work		08/06/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		08/11/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		08/18/2025	0.25	18.48	0.00	0.00	0.00		18.48
	72641	MSBU Administrative Work		08/20/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72641	MSBU Administrative Work		08/21/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72641	MSBU Administrative Work		08/27/2025	0.50	36.95	0.00	0.00	0.00		36.95

Monthly Funding Report

START DATE:

10/01/2024

END DATE:

09/30/2025

Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
	72641	MSBU Administrative Work		09/02/2025	1.25	92.38	0.00	0.00	0.00		92.38	
	72641	MSBU Administrative Work		09/03/2025	2.25	166.28	0.00	0.00	0.00		166.28	
	72641	MSBU Administrative Work		09/04/2025	0.59	43.47	0.00	0.00	0.00		43.47	
	72641	MSBU Administrative Work		09/08/2025	1.50	110.85	0.00	0.00	0.00		110.85	
	72641	MSBU Administrative Work		09/09/2025	0.18	13.04	0.00	0.00	0.00		13.04	
	72641	MSBU Administrative Work		09/11/2025	0.59	43.47	0.00	0.00	0.00		43.47	
	72641	MSBU Administrative Work		09/16/2025	0.75	55.43	0.00	0.00	0.00		55.43	
	72641	MSBU Administrative Work		09/18/2025	0.59	43.47	0.00	0.00	0.00		43.47	
	72641	MSBU Administrative Work		09/29/2025	0.92	67.74	0.00	0.00	0.00		67.74	
	72641	MSBU Administrative Work		09/30/2025	0.53	39.12	0.00	0.00	0.00		39.12	
		<b>Administrative Time Total</b>				50.76	3,751.33	0.00	0.00	0.00	3,751.44	
	72641	MSBU Administrative Work		10/02/2024	3.75	299.02	0.00	0.00	0.00		299.02	
	72641	MSBU Administrative Work		01/22/2025	2.75	203.23	0.00	0.00	0.00		203.23	
	72641	MSBU Administrative Work		06/26/2025	1.50	110.85	0.00	0.00	0.00		110.85	
	72641	MSBU Administrative Work		09/03/2025	2.50	184.75	0.00	0.00	0.00		184.75	
		<b>MSBU Meeting Total</b>				10.50	797.84	0.00	0.00	0.00	797.85	
	72641	MSBU Administrative Work		01/28/2025	1.00	73.90	0.00	0.00	0.00		73.90	
		<b>MSBU Minutes Total</b>				1.00	73.90	0.00	0.00	0.00	73.90	
	<b>Work Order 72641 Total</b>					66.51	4,987.19	0.00	0.00	0.00	66.50	4,987.32
	<b>MSBU Administrative Work Total</b>					66.51	4,987.19	0.00	0.00	0.00	66.50	4,987.32
	<b>Edgewater North Waterway Unit Total</b>					66.97	5,026.79	0.00	0.00	0.00		5,026.93





