

**AGENDA
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, APRIL 26, 2023**

**2:00 p.m., Port Charlotte Public Library
2280 Aaron Street, Punta Gorda, Florida**

BOARD MEMBERS: Stephanie King, Chair
Anthony Paolicelli, Vice Chair
Elizabeth Groth
Michael Ploskina

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: February 8, 2023
5. Unfinished Business
 - a. Update: Buena Vista Exterior Dredge Project
6. New Business
 - a. Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

**MINUTES
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, APRIL 26, 2023**

**2:01 p.m. – 3:14 p.m.
Port Charlotte Public Library
2280 Aaron Street, Port Charlotte, Florida**

Members Present: Anthony Paolicelli, Vice Chair
Michael Ploskina
Elizabeth Groth
Members Absent: Apologies received from Stephanie King, Chair
County Staff: Karlene McDonald, Operations Supervisor
Erica Lemaster, Community Liaison
Guests: See attached sign-in sheet

Call to Order / Roll Call:

The meeting was called to order at 2:01 p.m. and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items (3-Minute Limit):

None

Approval of Minutes:

Mrs. Growth motioned "Members Present" be revised to add Stephanie King, seconded by Mr. Ploskina and unanimously adopted. The minutes from February 8, 2023, were approved as revised.

Unfinished Business:

- a. Buena Vista Waterway Exterior Dredge Project: Ms. McDonald noted the dredging of the exterior/mouths of the channels isn't anticipated until FY24 based on the timeline from the post-storm survey. Ms. McDonald provided an update from her discussions over the last few months with the County Attorney's Office and Public Works staff regarding the purpose of the unit and funding split for the Elkcam and Sunrise Waterways. Ms. LeMaster presented the revised preliminary 2-year budget and Ms. McDonald pointed out the \$5,000 recommendation to fund navigational trimming has been added. Ms. McDonald reported that no change has been made to the budget yet. Mr. Paolicelli reminded the Advisory Board that regardless of the depth they need, they are paying to keep the waterway open. The Advisory Board agreed that what they pay for dredging is reasonable. Mr. Ploskina reported his research regarding inboard boats and the depth required. Discussion took place regarding boat sizes and the depth needed for different types of boats.

New Business:

- a. Financial Reports: The FY23 first quarter maintenance activity report was reviewed. Ms. McDonald informed the Advisory Board that the quarter two financial reports will be available at the November Advisory Board Meeting.

Citizen Input on MSBU Items:

- Mr. Roberts asked why they are paying for the Elkcam waterway.

Advisory Board Open Discussion:

Discussion took place regarding the hurricane waterway debris removal progress; Mr. Paolicelli drew attention to two locations where cleanup is needed. Ms. McDonald explained that they traveled up the Elkcam Waterway two weeks ago. Mrs. Groth pointed out the damage to the Port Charlotte Beach Complex boat ramp, requesting a status of repair. Conversation ensued regarding derelict vessels, and Mrs. Groth was provided information on the derelict vessel removal program and Florida Fish and Wildlife Conservation (FWC) hotline as well as the website to report them.

Meeting Schedule / Items for Next Agenda:

The Advisory Board unanimously agreed to cancel the August meeting date due to lack of future and ongoing projects. Future meetings are scheduled at 2:00 p.m. in the Port Charlotte Library as follows:

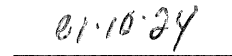
- August 9, 2023
- November 29, 2023

The meeting adjourned at 2:35 p.m.

Submitted by: Erica Lemaster
Public Works Department



Chair Signature



Date

Edgewater North Waterway MSBU

Fund Financial Report
Oct. 1, 2022 - Dec 31, 2022

	Actual FY2022	Adopted Budget FY2023	YTD Actual FY2023	Projected FY2023
Beginning Balance	\$41,940	\$34,951	\$42,701	\$42,701
Revenues				
Assessments & Earnings	19,511	19,441	12,926	19,441
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	5,000	-	5,000
Total Revenue	\$19,511	\$24,441	\$12,926	\$24,441
Expenditures				
Contract Services	-	-	-	-
Survey	8,158	-	-	-
Navigational Trimming	-	-	-	-
Public Works Services	8,430	3,078	-	3,078
Internal Charges	391	411	411	411
Purchased Services	252	557	256	557
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
Project Costs				
Buena Vista WW Maint. Dredge FY23	1,520	49,236	-	8,606
Total Expenditures	\$18,750	\$53,282	\$667	\$12,652
Reserves (Ending Fund Balance)	\$42,701	\$6,110	\$54,961	\$54,490
<i>Reserve %</i>	69.5%	10.3%	98.8%	81.2%

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

Date Prepared: 1/23/2023

Monthly Funding Report

START
DATE:

10/01/2022

END DATE:

12/31/2022

Page 1 of 2

Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6143	MSBU Administrative Work		12/06/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
Administrative Time Total					0.25	18.24	0.00	0.00	0.00	0.00	18.24
Work Order 6143 Total					0.25	18.24	0.00	0.00	0.00	0.00	18.24
MSBU Administrative Work Total											
					0.25	18.24	0.00	0.00	0.00	0.00	18.24
Edgewater North Waterway Unit Total											
					0.25	18.24	0.00	0.00	0.00	0.00	18.24

Monthly Funding Report

START
DATE:

10/01/2022

END DATE:

12/31/2022

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					0.25	18.24	0.00	0.00	0.00		18.24

