

MINUTES - REVISED

GULF COVE STREET AND DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD SPECIAL MEETING

WEDNESDAY, JUNE 18, 2025

1:30 p.m. – 3:06 p.m.

**Mac V. Horton West County Annex, Room 120
6868 San Casa Dr. Room 120, Englewood, Florida**

Members Present: Robert Parkinson, Chair
Scott Cummings, Vice Chair
Joanna Marino
Shirley Slaughter
Members Absent: James Wernicke
County Staff: Lorraine Moneypenny, Community Liaison
Guests: None

Call to Order / Roll Call:

The meeting was called to order at 1:30 pm. A roll call was taken, and a quorum was present.

Changes to Agenda / Motion to Approve Changes:

Mr. Parkinson motioned to hold some advisory board meetings in the evening, to enable working residents to attend. Mr. Cummings amended the motion to mean October 22, as a trial. Mr. Parkinson seconded the amendment. The motion carried unanimously.

Citizen Input to Agenda:

None

FY26/27 Budget

This special meeting was arranged to enable the Advisory Board and the public to fully consider the proposed FY26/27 budget. On March 19, after no date could be agreed for a special meeting before a March 31 deadline for advisory board budget approval, the community liaison distributed the preliminary budget by email. She solicited and responded to questions, then asked that each member send an email voting to approve or disapprove the preliminary budget. Mr. Parkinson, Mr. Cummings and Ms. Marino each responded with approvals. At the advisory board's April 23 regular meeting, Mr. Parkinson said the approval had gone forward without meaningful discussion. A special meeting was publicly noticed and set for May 28. On that date, two advisory board members and no members of the public arrived. Without a quorum, that meeting was canceled. A special meeting was publicly noticed and set for this date, June 18.

After long discussion, the Advisory Board reached a consensus on engaging an engineering firm to conduct a comprehensive study of the Gulf Cove drainage infrastructure. While Public Works fixes drainage issues on a reactive basis (too slowly), it never addresses the 1950s-era drainage infrastructure in a comprehensive way. The board was advised that drainage in the unit is only moderately impaired, and the reactive fixes are likely sufficient to keep the system functional. Still, members require the information such a study would provide, whether it pronounces the system adequate or whether it recommends a \$50 million fix. The MSBU has more than \$3 million in reserve.

Ms. Marino motioned to add \$100,000 to the *Contract Services – Engineering* line item in FY26 for a drainage engineering study. Mr. Parkinson seconded, and the motion carried unanimously.

Mr. Cumming motioned to approve the remainder of the budget. Ms. Slaughter seconded. The motion carried 3:1, with Ms. Marino in opposition.

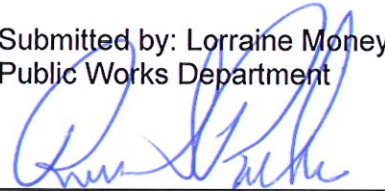
Meeting Schedule

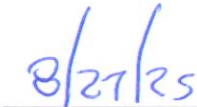
Future meetings are scheduled at 1:30 p.m. at the Mac V. Horton West County Annex:

- Thursday, August 27, 2025
- Thursday, October 22, 2025 – possibly 6:00 p.m.

The meeting adjourned at 3:06 p.m.

Submitted by: Lorraine Money Penny
Public Works Department


Chair Signature


Date

AGENDA

GULF COVE STREET AND DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD SPECIAL MEETING WEDNESDAY, JUNE 18, 2025

**1:30 p.m., Mac V. Horton West County Annex
6868 San Casa Dr. Room 120, Englewood, Florida**

BOARD MEMBERS: Robert Parkinson, Chair
Scott Cummings, Vice Chair
Joanna Marino
Shirley Slaughter
James Wernicke

COUNTY STAFF: Lorraine Moneypenny, Community Liaison

PURPOSE: Special Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3 Minute Limit)
4. New Business:
 - a. FY26/27 Budget
5. Motion to Adjourn

FY2026 & FY2027

Sign Materials

Preliminary Budget FY2026	Preliminary Budget FY2027
\$ 3,204,022	\$ 3,521,879
1,024,744	1,024,744
11,215	12,327
-	-
(51,798)	(51,854)
-	-
-	-
\$ 984,161	\$ 985,217
-	-
-	-
20,000	20,000
-	-
248	256
-	-
-	-
20,000	20,000
56,398	58,090
-	-
5,727	5,899
70,872	70,112
374,358	368,212
87,246	88,853
-	-

	Preliminary Budget FY2026	Preliminary Budget FY2027
Internal Charges		
<i>Central/Indirect Svcs</i>	6,960	8,141
Purchased Services		
<i>Postage</i>	-	-
<i>Personal Svcs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Other Current Chrgs and Oblig</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	4,000	4,000
<i>Collection Fee-Tax Collector</i>	20,495	20,495
Materials and Supplies		
Project Costs		
<i>Gulf Cove Sidewalks</i>		
<i>Engineering</i>	-	-
<i>Construction</i>	-	-
<i>Labor</i>	-	-
Total Expenditures	666,304	664,058
Reserves (Ending Fund Balance)	\$ 3,521,879	\$ 3,843,038
<i>Reserve %</i>	84.1%	85.3%

**Equip Repl Charges and Operating Exp includes Investigation for work program activities*

Version Date

3/15/2025

Budget Report

Activity Description: All Gulf Cove Street and Drainage Unit
Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Asphalt Maintenance	2	TONS	\$1,438.60	\$233.00	\$148.10	\$1,819.70
Brush Cutting	1,200	CY	\$1,291.62		\$236.10	\$1,527.72
Camera/Video	10	PIPES	\$6,135.20		\$2,365.20	\$8,500.40
Concrete - Armoring	4	CY	\$1,114.15	\$769.86	\$194.60	\$2,078.61
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$424.55	\$404.20	\$3,778.75
Concrete (Driveways)	960	SF	\$4,653.44	\$2,704.64	\$480.32	\$7,838.40
Concrete (Mitered Ends)	2	PIPE END	\$1,454.20	\$1,026.83	\$161.80	\$2,642.83
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$121.63	\$161.80	\$1,737.63
Data Collection	80	CT	\$2,527.04		\$76.00	\$2,603.04
Drainage Maintenance - Swale Grading	60,000	SF	\$50,886.86	\$32,869.03	\$8,221.71	\$91,977.60
Drainage Maintenance Re-grading	6,000	SF	\$3,521.28	\$8.74	\$575.52	\$4,105.54
Fuel Work	25	EQUIPMENT	\$1,889.25		\$566.50	\$2,455.75
GIS Update	120	CT	\$3,158.80			\$3,158.80
Graffiti Removal	100		\$589.14	\$29.03	\$64.50	\$682.67
Ground Penetrating Radar	5	TICKETS	\$197.43		\$20.43	\$217.85
Guardrail Install Or Section Replace	96	LF	\$5,851.47	\$2,704.85	\$784.80	\$9,341.12
Investigation	235	INSPECTIONS	\$18,990.35		\$1,116.25	\$20,106.60
Large Pipe Install (Pipes 31" And Up)	40	LF	\$2,968.40	\$5,687.99	\$1,163.40	\$9,819.79
MSBU Administrative Work	80	HOURS	\$6,317.60		\$332.80	\$6,650.40
Open Road Cut Road Repair	1	TONS	\$179.83	\$122.60	\$18.51	\$320.94
Pavement Markings	110	MARKINGS	\$6,389.02	\$621.61	\$1,119.58	\$8,130.21
Pavement Restoration	2	TONS	\$1,438.60	\$216.20	\$148.10	\$1,802.90
Project Management	10	LABOR	\$937.57			\$937.57

Budget Report

Activity Description: All Gulf Cove Street and Drainage Unit
Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Road Edging	25,000	LF	\$5,514.00		\$1,328.00	
ROW - Clearing / Haul Debris	20	TONS	\$8,777.20		\$1,718.00	
ROW - Vegetation / Boom Mowing	1,000,000	CY	\$49,340.00		\$16,033.33	
ROW - Vegetation Management	1,600	STRUCTURES	\$3,725.33	\$52.27	\$953.07	
ROW Watering	120,000	GALLONS	\$29,604.00		\$3,928.00	
RPM Install	700	RPM	\$3,644.20	\$924.12	\$317.50	
Shoulder Repair	3	MILES	\$8,631.60	\$591.57	\$585.60	
Sidelot Outfall Maintenance	8,000	SF	\$8,137.28	\$6,701.95	\$2,609.60	
Sign Fabrication	150	SIGNS	\$3,309.43	\$4,983.09	\$146.57	
Sign Inspection	5,500	SIGNS	\$20,654.57		\$2,903.76	
Sign Installation	10	SIGNS	\$349.25	\$165.55	\$49.10	
Sign Maintenance	900	SIGNS	\$31,432.50	\$14,193.00	\$4,419.00	
Small Pipe Install (Pipes 31" And Under)	96	LF	\$6,582.90	\$6,544.56	\$882.90	
Small Pipe Repair (Pipes 31" And Under)	3	REPAIRS	\$3,291.45	\$246.99	\$606.30	
Standard Cuts	600	SF	\$4,388.60	\$436.60	\$588.60	
Striping	30,000	LF	\$2,945.70	\$3,912.82	\$508.90	
Support (Post) Maintenance	150	POSTS	\$2,619.38	\$952.16	\$368.25	
Transport	6	TRIP	\$1,579.40		\$254.60	
Vacuum Culvert Cleaning	300	CULVERTS	\$44,646.00		\$13,764.00	
Gulf Cove Street and Drainage Unit Total			\$365,506.82	\$87,245.23	\$70,325.31	\$523,077.36

Budget Report

Activity Description: All Gulf Cove Street and Drainage Unit
Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Total
Asphalt Maintenance	2	TONS	\$1,438.60	\$244.65	\$148.10	\$1,831.35
Brush Cutting	1,200	CY	\$1,291.62		\$236.10	\$1,527.72
Camera/Video	10	PIPES	\$6,135.20		\$2,365.20	\$8,500.40
Concrete - Armoring	4	CY	\$1,114.15	\$808.35	\$194.60	\$2,117.10
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$445.77	\$404.20	\$3,799.97
Concrete (Driveways)	960	SF	\$4,653.44	\$2,839.87	\$480.32	\$7,973.63
Concrete (Mitered Ends)	2	PIPE END	\$1,454.20	\$1,078.17	\$161.80	\$2,694.17
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$127.71	\$161.80	\$1,743.71
Data Collection	80	CT	\$2,527.04		\$76.00	\$2,603.04
Drainage Maintenance - Swale Grading	60,000	SF	\$50,886.86	\$34,510.97	\$8,221.71	\$93,619.54
Drainage Maintenance Re-grading	6,000	SF	\$3,521.28	\$9.17	\$575.52	\$4,105.97
Fuel Work	25	EQUIPMENT	\$1,889.25		\$566.50	\$2,455.75
GIS Update	120	CT	\$3,158.80			\$3,158.80
Graffiti Removal	100		\$589.14	\$30.48	\$64.50	\$684.12
Ground Penetrating Radar	5	TICKETS	\$197.43		\$20.43	\$217.85
Investigation	235	INSPECTIONS	\$18,990.35		\$1,116.25	\$20,106.60
Large Pipe Install (Pipes 31" And Up)	40	LF	\$2,968.40	\$5,972.38	\$1,163.40	\$10,104.18
MSBU Administrative Work	80	HOURS	\$6,317.60		\$332.80	\$6,650.40
Open Road Cut Road Repair	1	TONS	\$179.83	\$128.73	\$18.51	\$327.07
Pavement Markings	110	MARKINGS	\$6,389.02	\$652.67	\$1,119.58	\$8,161.27
Pavement Restoration	2	TONS	\$1,438.60	\$227.01	\$148.10	\$1,813.71
Project Management	5	LABOR	\$468.78			\$468.78
Road Edging	25,000	LF	\$5,514.00		\$1,328.00	\$6,842.00

Budget Report

Gulf Cove Street and Drainage Unit

Budget Year: 2027

Activity Description: All

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Total
ROW - Clearing / Haul Debris	20	TONS	\$8,777.20		\$1,718.00	\$10,495.20
ROW - Vegetation / Boom Mowing	1,000,000	CY	\$49,340.00		\$16,033.33	\$65,373.33
ROW - Vegetation Management	1,600	STRUCTURES	\$3,725.33	\$54.88	\$953.07	\$4,733.28
ROW Watering	120,000	GALLONS	\$29,604.00		\$3,928.00	\$33,532.00
RPM Install	700	RPM	\$3,644.20	\$970.31	\$317.50	\$4,932.01
Shoulder Repair	3	MILES	\$8,631.60	\$621.15	\$585.60	\$9,838.35
Sidelot Outfall Maintenance	8,000	SF	\$8,137.28	\$7,036.77	\$2,609.60	\$17,783.65
Sign Fabrication	150	SIGNS	\$3,309.43	\$5,232.26	\$146.57	\$8,688.26
Sign Inspection	5,500	SIGNS	\$20,654.57		\$2,903.76	\$23,558.33
Sign Installation	15	SIGNS	\$523.88	\$260.74	\$73.65	\$858.26
Sign Maintenance	900	SIGNS	\$31,432.50	\$14,902.65	\$4,419.00	\$50,754.15
Small Pipe Install (Pipes 31" And Under)	96	LF	\$6,582.90	\$6,871.77	\$882.90	\$14,337.57
Small Pipe Repair (Pipes 31" And Under)	3	REPAIRS	\$3,291.45	\$259.34	\$606.30	\$4,157.09
Standard Cuts	600	SF	\$4,388.60	\$458.40	\$588.60	\$5,435.60
Striping	30,000	LF	\$2,945.70	\$4,108.47	\$508.90	\$7,563.07
Support (Post) Maintenance	150	POSTS	\$2,619.38	\$999.79	\$368.25	\$3,987.41
Transport	6	TRIP	\$1,579.40		\$254.60	\$1,834.00
Vacuum Culvert Cleaning	300	CULVERTS	\$44,646.00		\$13,764.00	\$58,410.00
Gulf Cove Street and Drainage Unit Total			\$359,361.19	\$88,852.45	\$69,565.06	\$517,778.70