

Harbour Heights Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2023 - June 30, 2024

	Actual FY2023	Adopted Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$1,901,799	\$1,676,876	\$2,094,384		
Revenues					
Assessments & Earnings	1,007,163	796,225	800,883		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$1,007,163	\$796,225	\$800,883		
Expenditures					
Contract Services	5,115	5,524	23,121	589	(18,186)
Pipe Lining	-	20,000	51,882	34,310	(66,192)
ROW Maintenance	15,484	19,402	10,468	11,722	(2,787)
ROW Reclamation	-	-	-	-	-
Speciality Mowing	62,953	110,062	43,955	61,955	4,152
Public Works Services	102,379	811,436	58,959	-	752,477
Internal Charges	9,379	20,911	20,911	-	-
Purchased Services	18,089	27,496	23,777	-	3,719
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	313,315	310,753	301,832	-	8,921
Project Costs					
Harbour Heights Paving Program	287,863	-	-	-	-
Total Expenditures	814,577	\$1,325,584	\$534,903	108,576	682,105
Reserves (Ending Fund Balance)	\$2,094,384	\$1,147,517	\$2,360,364		
Reserve %	72.0%	46.4%	81.5%		

Date Prepared: 7/3/2024

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 1 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	7717	Contracted - Landscaping		04/02/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/03/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/04/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/05/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/09/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/10/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/11/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/16/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/17/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/18/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/19/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/23/2024	0.25	21.60	0.00	0.98	0.00		22.58
	7717	Contracted - Landscaping		04/24/2024	0.25	21.60	0.00	0.98	0.00		22.58
		Contract Inspection Total			3.25	280.83	0.00	12.74	0.00		293.54
	7717	Contracted - Landscaping		04/05/2024	0.00	0.00	0.00	0.00	5,225.00		5,225.00
	7717	Contracted - Landscaping		04/05/2024	0.25	21.60	0.00	0.00	0.00		21.60
		Contract Management Total			0.25	21.60	0.00	0.00	0.00		21.60
	Work Order 7717 Total		North County Landscape Maintenance		3.50	302.44	0.00	12.74	5,225.00	792.00	5,540.14
#23-006 County ROW Landscape Maintenance - Mid-County											
	48410	Contracted - Landscaping		05/09/2024	0.00	0.00	0.00	0.00	5,225.00		5,225.00
	48410	Contracted - Landscaping		06/18/2024	0.00	0.00	0.00	0.00	6,275.00		6,275.00
	48410	Contracted - Landscaping		04/25/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		04/26/2024	0.25	21.60	0.00	0.98	0.00		22.58

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 2 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	48410	Contracted - Landscaping		04/30/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/01/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/02/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/03/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/07/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/08/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/09/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/10/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/14/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/15/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/16/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/17/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/21/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/22/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/23/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/29/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/30/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		05/31/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		06/04/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		06/05/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		06/06/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		06/07/2024	0.25	21.60	0.00	0.98	0.00		22.58
	48410	Contracted - Landscaping		06/18/2024	0.25	21.60	0.00	0.98	0.00		22.58

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 3 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
	48410	Contracted - Landscaping		06/19/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/20/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/21/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/25/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/26/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/27/2024	0.25	21.60	0.00	0.98	0.00		22.58	
	48410	Contracted - Landscaping		06/28/2024	0.25	21.60	0.00	0.98	0.00		22.58	
		Contract Inspection Total				8.00	691.28	0.00	31.36	0.00	722.56	
	48410	Contracted - Landscaping		06/18/2024	0.25	21.60	0.00	0.98	0.00		22.58	
		Contract Management Total				0.25	21.60	0.00	0.98	0.00	22.58	
	Work Order 48410 Total		North County Landscape Maintenance			8.25	712.88	0.00	32.34	11,500.00	0.00	12,245.14
#23-006 County ROW Landscape Maintenance - Mid-County												
	Contracted - Landscaping Total					11.75	1,015.32	0.00	45.08	16,725.00	792.00	17,785.28
	7713	Contracted - Mowing		04/30/2024	0.00	0.00	0.00	0.00	2,092.20		2,092.20	
	Work Order 7713 Total		Safety Mowing & Litter Removal			0.00	0.00	0.00	0.00	2,092.20	792.00	2,092.20
#22-530 Safety Mowing - North County												
	48441	Contracted - Mowing		05/29/2024	0.00	0.00	0.00	0.00	2,092.20		2,092.20	
	48441	Contracted - Mowing		04/30/2024	0.25	21.60	0.00	0.00	0.00		21.60	
	48441	Contracted - Mowing		05/29/2024	0.25	21.60	0.00	0.00	0.00		21.60	
	48441	Contracted - Mowing		05/31/2024	0.25	21.60	0.00	0.00	0.00		21.60	
		Contract Management Total				0.75	64.81	0.00	0.00	0.00	64.80	
	48441	Contracted - Mowing		06/28/2024	0.50	43.21	0.00	1.96	0.00		45.17	

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 4 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Contract Inspection Total					0.50	43.21	0.00	1.96	0.00		45.17
Work Order 48441 Total Safety Mowing and Litter Removal					1.25	108.01	0.00	1.96	2,092.20	0.00	2,202.17
#22-530 Safety Mowing - North County											
Contracted - Mowing Total					1.25	108.01	0.00	1.96	4,184.40	792.00	4,294.37
42889		Contracted Pipe Lining		04/11/2024	0.50	43.21	0.00	1.96	0.00		45.17
42889		Contracted Pipe Lining		05/29/2024	0.50	43.21	0.00	1.96	0.00		45.17
42889		Contracted Pipe Lining		06/04/2024	0.50	43.21	0.00	1.96	0.00		45.17
Contract Inspection Total					1.50	129.62	0.00	5.88	0.00		135.51
42889		Contracted Pipe Lining		04/10/2024	0.50	43.21	0.00	0.00	0.00		43.21
42889		Contracted Pipe Lining		04/16/2024	0.25	21.60	0.00	0.00	0.00		21.60
42889		Contracted Pipe Lining		06/19/2024	0.25	21.60	0.00	0.00	0.00		21.60
42889		Contracted Pipe Lining		06/25/2024	0.25	21.60	0.00	0.00	0.00		21.60
Contract Management Total					1.25	108.01	0.00	0.00	0.00		108.01
Work Order 42889 Total 27217 VOYAGEUR DR, PORT CHARLOTTE, 33983					2.75	237.63	0.00	5.88	0.00	0.00	243.52
#22-547 FY23 Stormwater Collection System Rehab											
Contracted Pipe Lining Total					2.75	237.63	0.00	5.88	0.00	0.00	243.52
27182		Drainage Maintenance Re-grading		04/16/2024	1.50	103.41	0.00	6.99	0.00		110.40
27182		Drainage Maintenance Re-grading		04/17/2024	15.00	1,038.10	0.00	171.18	0.00		1,209.28
27182		Drainage Maintenance Re-grading		04/30/2024	0.00	0.00	192.00	0.00	0.00		192.00
Work Order 27182 Total 3017 CHICORY TER, FL, 33983					16.50	1,141.51	192.00	178.17	0.00	320.00	1,511.68

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 5 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
		Drainage Maintenance Re-grading Total				16.50	1,141.51	192.00	178.17	0.00	320.00	1,511.68
	45328	GIS Update	3317 PEACE RIVER DR, PORT CHARLOTTE, FL, 33983	04/08/2024	0.25	18.48	0.00	0.00	0.00			18.48
	Work Order 45328 Total				0.25	18.48	0.00	0.00	0.00	1.00		18.48
	GIS Update Total				0.25	18.48	0.00	0.00	0.00	1.00		18.48
	44746	Investigation	27256 SAN MARINO DR	04/01/2024	1.00	75.74	0.00	3.92	0.00			79.66
	Work Order 44746 Total				1.00	75.74	0.00	3.92	0.00	1.00		79.66
	Investigation Total				3.00	223.54	0.00	3.92	0.00	2.00		227.46
	49620	Investigation	402315476001, 2476 HARBOUR DR, PUNTA GORDA, FL	05/06/2024	2.00	147.80	0.00	0.00	0.00			147.80
	Work Order 49620 Total				2.00	147.80	0.00	0.00	0.00	1.00		147.80
	Investigation Total				3.00	223.54	0.00	3.92	0.00	2.00		227.46
	20041	MSBU Administrative Work		04/02/2024	1.25	92.38	0.00	0.00	0.00			92.38
	20041	MSBU Administrative Work		04/08/2024	0.50	36.95	0.00	0.00	0.00			36.95
	20041	MSBU Administrative Work		04/16/2024	1.25	92.38	0.00	0.00	0.00			92.38
	20041	MSBU Administrative Work		04/23/2024	1.25	92.38	0.00	0.00	0.00			92.38
	20041	MSBU Administrative Work		04/24/2024	0.75	55.43	0.00	0.00	0.00			55.43
	20041	MSBU Administrative Work		05/06/2024	0.50	36.95	0.00	0.00	0.00			36.95
	20041	MSBU Administrative Work		06/04/2024	0.75	55.43	0.00	0.00	0.00			55.43
	20041	MSBU Administrative Work		06/12/2024	1.00	73.90	0.00	0.00	0.00			73.90

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 6 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20041	MSBU Administrative Work		06/17/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20041	MSBU Administrative Work		06/18/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20041	MSBU Administrative Work		06/19/2024	0.75	55.43	0.00	0.00	0.00		55.43
	20041	MSBU Administrative Work		06/25/2024	1.00	73.90	0.00	0.00	0.00		73.90
	Administrative Time Total				10.25	757.48	0.00	0.00	0.00		757.51
	Work Order 20041 Total				10.25	757.48	0.00	0.00	0.00	0.00	757.51
	MSBU Administrative Work Total				10.25	757.48	0.00	0.00	0.00	0.00	757.51
	45205	ROW - Clearing / Haul Debris		04/03/2024	0.50	35.25	0.00	0.00	0.00		35.25
	45205	ROW - Clearing / Haul Debris		04/08/2024	2.00	141.00	0.00	27.04	0.00		168.04
	45205	ROW - Clearing / Haul Debris		04/10/2024	2.00	141.00	0.00	27.04	13.20		181.24
	Work Order 45205 Total		2513 HARBOUR DR, FL, 33983		4.50	317.25	0.00	54.08	13.20	0.36	384.53
	46081	ROW - Clearing / Haul Debris		04/12/2024	1.00	70.50	0.00	13.52	0.00		84.02
	Work Order 46081 Total		HIGHLANDS RD & ORAN WAY, PORT CHARLOTTE, FL, 33983		1.00	70.50	0.00	13.52	0.00	0.00	84.02
	ROW - Clearing / Haul Debris Total				5.50	387.75	0.00	67.60	13.20	0.36	468.55
	44683	ROW - Vegetation / Boom Mowing		04/01/2024	15.00	1,056.77	0.00	193.53	0.00		1,250.30
	Work Order 44683 Total		TOWNSEND TER, PORT CHARLOTTE, FL, 33983		15.00	1,056.77	0.00	193.53	0.00	3,400.00	1,250.30
	44684	ROW - Vegetation / Boom Mowing		04/01/2024	14.00	995.56	0.00	152.13	0.00		1,147.69

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 7 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 44684 Total		PEACE RIVER DR, PORT CHARLOTTE, FL, 33983		14.00	995.56	0.00	152.13	0.00	4,050.00	1,147.69
	45246	ROW - Vegetation / Boom Mowing		04/03/2024	25.00	1,793.35	0.00	186.10	0.00		1,979.45
	Work Order 45246 Total		DAYTONA DR, PORT CHARLOTTE, FL, 33953		25.00	1,793.35	0.00	186.10	0.00	9,200.00	1,979.45
	ROW - Vegetation / Boom Mowing Total				54.00	3,845.68	0.00	531.76	0.00	16,650.00	4,377.44
	49491	ROW Watering		05/02/2024	0.50	34.47	0.00	4.76	0.00		39.23
	49491	ROW Watering		05/06/2024	0.50	34.47	0.00	4.76	0.00		39.23
	Work Order 49491 Total		3017 CHICORY TER, FL, 33983		1.00	68.94	0.00	9.52	0.00	400.00	78.46
	ROW Watering Total				1.00	68.94	0.00	9.52	0.00	400.00	78.46
	46666	Sign Fabrication		04/12/2024	3.00	216.45	140.11	10.56	0.00		367.12
	Work Order 46666 Total		SAN MARINO DR, PORT CHARLOTTE, FL, 33983		3.00	216.45	140.11	10.56	0.00	6.00	367.12
	Sign Fabrication Total				3.00	216.45	140.11	10.56	0.00	6.00	367.12
	51747	Sign Inspection		05/16/2024	9.00	583.02	0.00	85.68	0.00		668.70
	Work Order 51747 Total		2314 BROADPOINT DR, Charlotte, FL, 33983		9.00	583.02	0.00	85.68	0.00	1,211.00	668.70
	Sign Inspection Total				9.00	583.02	0.00	85.68	0.00	1,211.00	668.70
	46954	Sign Maintenance		04/15/2024	2.00	132.25	0.00	13.52	0.00		145.77
	Work Order 46954 Total		3028 TANNIN TER, Charlotte, FL, 33983		2.00	132.25	0.00	13.52	0.00	4.00	145.77

Monthly Funding Report

START
DATE:

04/01/2024

END DATE:

06/30/2024

Page 8 of 10

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accompl	Total Cost
	46957	Sign Maintenance		04/15/2024	1.00	66.13	0.00	6.76	0.00		72.89
	Work Order 46957 Total		2541 HARBOUR DR, Charlotte, FL, 33983		1.00	66.13	0.00	6.76	0.00	2.00	72.89
	Sign Maintenance Total				3.00	198.38	0.00	20.28	0.00	6.00	218.66
	25088	Small Pipe Install (Pipes 31" And Under)		06/12/2024	13.50	949.37	0.00	55.26	0.00		1,004.63
	25088	Small Pipe Install (Pipes 31" And Under)		06/20/2024	6.00	422.28	0.00	12.87	0.00		435.15
	Work Order 25088 Total		27209 WASHINGTON ST		19.50	1,371.65	0.00	68.13	0.00	0.00	1,439.78
	Small Pipe Install (Pipes 31" And Under) Total				19.50	1,371.65	0.00	68.13	0.00	0.00	1,439.78
	15618	Small Pipe Repair (Pipes 31" And Under)		04/08/2024	0.00	0.00	150.00	0.00	0.00		150.00
	Work Order 15618 Total		27217 VOYAGEUR DR, PORT CHARLOTTE, 33983		0.00	0.00	150.00	0.00	0.00	1.00	150.00
	Small Pipe Repair (Pipes 31" And Under) Total				0.00	0.00	150.00	0.00	0.00	1.00	150.00
	49926	Survey		05/08/2024	2.00	190.74	0.00	0.00	0.00		190.74
	49926	Survey		05/09/2024	1.50	139.80	0.00	0.00	0.00		139.80
	49926	Survey		05/10/2024	5.50	521.28	0.00	0.00	0.00		521.28
	Work Order 49926 Total		3301 PEACE RIVER DR, PORT CHARLOTTE, FL, 33983		9.00	851.82	0.00	0.00	0.00	0.00	851.82
	Survey Total				9.00	851.82	0.00	0.00	0.00	0.00	851.82
	40424	Vacuum Culvert Cleaning		05/08/2024	22.00	1,546.38	0.00	458.80	0.00		2,005.18
	40424	Vacuum Culvert Cleaning		05/09/2024	15.00	1,061.00	0.00	298.22	0.00		1,359.22

Harbour Heights Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 40424 Total		3083 SULSTONE DR, PORT CHARLOTTE, FL, 33983		37.00	2,607.38	0.00	757.02	0.00	2.00	3,364.40
	41462	Vacuum Culvert Cleaning		05/22/2024	1.00	69.34	0.00	1.96	0.00		71.30
	41462	Vacuum Culvert Cleaning		05/24/2024	6.00	416.04	0.00	137.64	0.00		553.68
	Work Order 41462 Total		27396 SAN MARINO DR, PORT CHARLOTTE, FL, 33983		7.00	485.38	0.00	139.60	0.00	2.00	624.98
	43447	Vacuum Culvert Cleaning		04/03/2024	0.50	35.25	0.00	0.00	0.00		35.25
	Work Order 43447 Total		3317 PEACE RIVER DR, PORT CHARLOTTE, FL, 33983		0.50	35.25	0.00	0.00	0.00	2.00	35.25
	49701	Vacuum Culvert Cleaning		06/19/2024	10.00	703.85	0.00	206.46	0.00		910.31
	Work Order 49701 Total		3741 PEACE RIVER DR, PORT CHARLOTTE, FL, 33983		10.00	703.85	0.00	206.46	0.00	0.00	910.31
	Vacuum Culvert Cleaning Total				54.50	3,831.86	0.00	1,103.08	0.00	6.00	4,934.94
	Harbour Heights Street and Drainage Unit Total				204.25	14,857.50	482.11	2,131.62	20,922.60		38,393.77

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported					204.25	14,857.50	482.11	2,131.62	20,922.60		38,393.77