

**MINUTES  
HARBOUR HEIGHTS WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING  
THURSDAY, APRIL 17, 2025**

**2:01 p.m. – 3:01 p.m.  
Charlotte Harbor Event & Conference Center  
75 Taylor Street, Punta Gorda, Florida**

**Members Present:** Jeff Good, Chair  
David Stone, Vice Chair  
Tom Mettner  
Lee Phillips  
**Members Absent:** None  
**County Staff:** Karlene McDonald, Operations Supervisor  
DeWayne Nodine, Projects Manager  
**Guests:** None

**Call to Order / Roll Call:**

The meeting was called to order at 2:01 p.m. A roll call was taken, and the Chair established a quorum.

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**New Business:**

- a. Fiscal Year (FY) 26 & 27 Budget Scenarios: Mr. Nodine noted that the field work for the bathymetric survey was completed in September 2024, prior to both Hurricanes Helene and Milton, however, the deliverables weren't received until February 2025; moving forward contracts will include deadlines for production. The Buena Vista dredge was contracted out last year at \$161/ cubic yard (CY), these current bids have impacted cost estimates for other dredge projects including Harbour Heights. The updated cost estimate of \$3.5 million was discussed at the February meeting and the Board requested cost estimates for a -4 FT and -3.5 FT Mean-Low Water (MLW) dredge. Mr. Nodine apologized for not having the cost estimates sooner; he presented estimates for a -3.5 FT, -3.8 FT and -4 FT dredge (see attached). He noted these cost estimates do not include potential FEMA reimbursement, for Hurricane Ian, this has a cap of \$418,000. Staff is also working on a FEMA application for Hurricane Milton.

Discussion followed regarding permit restrictions, permit expiration and the permit extension process. Mr. Phillips inquired about how soon they could potentially see construction begin, Mr. Nodine said, pending the permit process, which is out of our control, as soon as Fall 2026.

Mr. Phillips opined that the Board of County Commissioners should do more to augment the dredge costs for Harbour Heights, Mr. Stone noted his dissent to obtain a loan as it would restrict future dredge projects. Mr. Phillips suggested the Board consider postponing the dredge to build additional reserves and increase the annual assessment to the max rate.

Mr. Mettner inquired as to what was covered under engineering services; pre and post construction bathymetric surveying, benchmarking of the channel pre-dredge, assistance with technical specifications and dredge cost estimates, permit application oversight was discussed by Mr. Nodine.

The Board agreed to have staff provide scenarios for -4.5 FT, -4FT, -3.8 FT MLW and a scenario of increasing the annual assessment to the set max rate of \$400 per ERU to determine what size dredge project could be funded without a loan in FY26.

**Citizen Input on MSTU Items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

None

**Schedule Meetings / Items for Next Agenda:**

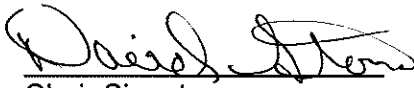
The next special meeting to discuss the funding scenarios for the various dredge depths is tentatively set for Wednesday, April 23, 2025, at 10:00 a.m. at the Charlotte Harbor Event Center pending confirmation from Mr. Mettner.

Future meetings are scheduled at 2:00 p.m. at the Punta Gorda Charlotte Library as follows:

- Thursday July 17, 2025
- Wednesday October 29, 2025
- Thursday December 4, 2025

The meeting adjourned at 3:01 p.m.

Submitted by: Karlene McDonald  
Public Works Department

  
Chair Signature

7-17-25  
Date

**AGENDA  
HARBOUR HEIGHTS WATERWAY  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING  
THURSDAY, APRIL 17, 2025**

**2:00 p.m., Charlotte Harbor Event Center  
75 Taylor Street, Punta Gorda, Florida**

**BOARD MEMBERS:** Jeff Good, Chair  
David Stone, Vice-Chair  
Tom Mettner  
Lee Phillips

**COUNTY STAFF:** Karlene McDonald, Operations Supervisor

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on Agenda Items (3-Minute Limit)
3. New Business
  - a. FY26 & FY27 Budgets
4. Citizen Input on MSBU items (3-Minute Limit)
5. Advisory Board Open Discussion
6. Meeting Schedule / Items for Next Agenda
7. Motion to Adjourn

These do NOT include FEMA reimbursement that has been applied for due to Hurricane Ian.

**Depth = -5.0 feet**

TOTAL = \$3,500,000

**Depth = -4.0 feet (Estimated volume = 6,601 cubic yards)**

Engineering = \$ 100,000

Dredging = \$1,292,000

TOTAL = \$1,392,000

**Depth = -3.8 feet - (Estimated volume = 4,058 cubic yards)**

Engineering = \$ 100,000

Dredging = \$ 826,000

TOTAL = \$ 926,000

**Depth = -3.5 feet - (Estimated volume = 1,850 cubic yards)**

Engineering = \$ 100,000

Dredging = \$ 376,000

TOTAL = \$ 476,000

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