

**MINUTES
MANASOTA KEY STREET & DRAINAGE
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, JUNE 18, 2025**

**9:30 a.m. – 11:33 a.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Members Present:	Heather Harper-Nibert, Chair Wayne L'Heureux Linda Powers
Members Absent:	Anthony Liguori
County Staff:	Lorraine Moneypenny, Community Liaison Ray Slade, Project Manager
Guests:	Chris Beers, Johnson Engineering Jason Green, Axis Companies

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A quorum was established.

Changes to the Agenda / Motion to Approve Changes:

Ms. Powers motioned to move Item 7 to after the North Beach Rd. Ms. Nibert seconded, and the motion passed.

Approval of Minutes:

The December 11, 2024 regular meeting minutes and the March 26, 2025 special meeting minutes were unanimously approved as submitted.

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Election of Officers:

Mr. L'Heureux nominated Heather Harper-Nibert to serve as Chair. Ms. Powers seconded, and Ms. Nibert was elected unanimously. Ms. Powers nominated Anthony Liguori to serve as vice chair. Mr. L'Heureux seconded, and Mr. Liguori was elected unanimously.

Sunshine Law / Robert's Rules of Order

Advisory board members watched the Charlotte County Attorney's training videos on Florida Sunshine Law and Robert's Rules of Order.

Unfinished Business:

- a. North Beach Road Multiuse Pathway Project: Mr. Slade introduced the Stormwater Feasibility Study submitted by Axis Infrastructure. It analyzes existing stormwater infrastructure from the north end of the Englewood Beach parking lot to the Sarasota border and presents four alternatives (A, B, C and D) for mitigating stormwater incursion. The Board is to choose the option that will be integrated with the North Beach Road Multiuse

Pathway design as it progresses from 30% to 60% complete. Option A is do nothing and Option D is too complicated and costly for the project scope. Mr. Green explained the remaining options and answered questions. He emphasized that no drainage plan can guarantee flood prevention in a major storm, and that building a sidewalk does not increase the risk of flooding. Ms. Nibert stressed there should be a maintenance plan for the sidewalk and drainage features. Mr. L'Heureux expressed a preference for Option C: reduction of road width to 29 feet; shallow swales between the edge of the roadway and the proposed multiuse pathway; no outfall conveyance between the swales; and a choice of three additional stormwater management (SWM) systems. Mr. Green explained that two SWM choices involve the expensive installation of piping or chambers under the pathway; the third is underdrain system under the bottom of ditches in select locations, mostly on the north end. He called that Option C1. Mr. L'Heureux motioned to request a cost estimate for Option C1. Ms. Nibert seconded, and the motion passed unanimously. Mr. Slade explained that this change to the scope of the North Beach Road pathway design would likely be brought before the Board of County Commissioners for approval in September.

- b. Streetlights: The advisory board looks forward to the installation of a light in the roundabout shell decoration and new bollards with electrical receptacles.
- c. Little Court: Ms. Harper-Nibert said there is less standing water on Gulf Blvd. since new drains were installed, but the roadway is caving in. Water stands on the east side of Little Ct. and Gulf Blvd., where the County installed a ditch with piping. Mr. L'Heureux suggested it might dissipate after seventy-two hours.

New Business:

- a. Parking: The Board of County Commissioners announced the beach parking lot would open soon. Ms. Harper-Nibert expressed hope that would mean more enforcement of right-of-way parking violations. The Board discussed solutions to the parking problem.
- b. Financial Reports: The Advisory Board reviewed the second quarter financials for Fiscal Year (FY) 2025. There were no questions. The Advisory Board reviewed the budget for FY26 and FY27. They emphasized the \$3.6 million loan in FY26 for North Beach Road sidewalk construction.

Citizen Input on MSBU items (3 Minute Limit):

None.

Advisory Board Open Discussion:

Ms. Harper-Nibert expressed concern that North Beach Road residents will suffer the same consequences of the sidewalk that Little Ct. residents endured. Advisory Board members discussed the differing elevations, impervious concrete, empty lots, ponding, and mosquitos.


Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 9:30 a.m. in the Mac V. Horton, West County Annex Room 120, as follows:

- Wednesday, September 24, 2025
- Wednesday, December 3, 2025

The meeting adjourned at 11:33 a.m.

Submitted by Lorraine Moneypenny
Public Works Department

A handwritten signature in black ink, appearing to be 'Lorraine Moneypenny', written over a horizontal line.

Chair Signature

9.24.2025

Date

[illegible]

AGENDA

MANASOTA KEY STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, JUNE 18, 2025

**9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida**

BOARD MEMBERS: Heather Harper-Nibert
Wayne L'Heureux
Anthony Liguori
Linda Powers

COUNTY STAFF: Lorraine Moneypenny, Community Liaison
Raymond Slade, Project Manager
Jason Green, Axis Infrastructure

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Changes to the Agenda / Motion to Approve Changes
5. Approval of Minutes: December 11, 2024 and March 26, 2025 special meeting
6. Election of Officers
7. Sunshine Law / Robert's Rules of Order / Election of Officers
8. Unfinished Business
 - a. North Beach Road Sidewalk Project / Drainage Feasibility Study
 - b. Streetlights
 - c. Little Court
9. New Business
 - a. Parking
 - b. Financial Reports
 - c. FY26/27 Budget
10. Citizen Input on MSTU Items (3 Minute Limit)
11. Advisory Board Open Discussion
12. Items for Next Agenda
13. Motion to Adjourn

**MINUTES
MANASOTA KEY STREET & DRAINAGE
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD SPECIAL MEETING
WEDNESDAY, MARCH 26, 2025**

**11:00 a.m. – 11:32 a.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Members Present: Michael Beaudoin, Chair
Wayne L'Heureux
Anthony Liguori

County Staff: Lorraine Moneypenny, Community Liaison
Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A quorum was established.

FY26/27 Preliminary Budget:

Board members expressed satisfaction that sidewalk construction will begin in 2026 and taxes will not be raised. After discussion, Mr. Beaudoin moved to approve the preliminary budget. Mr. L'Heureux seconded and the motion passed unanimously.

Street Lighting

Board members expressed appreciation for new streetlights in the commercial district. The community liaison said eight bollards near the roundabout need replacement, too, at \$1,850 each. Mr. L'Heureux motioned that the County move forward with the purchase and installation of new bollards, providing they include outlets for plugging in holiday lights. Mr. L'Heureux asked that the decorative shell in the roundabout be lit as well.

Citizen Input

Mrs. Nibert asked for an update on drainage work on Little Court. Today she spoke with contractors who are digging and installing something like a French drain. The County has removed sand from the top of storm drains, but the sand is around and in the pipes. Mr. L'Heureux witnessed contract workers pumping out drains. Mrs. Nibert asked for the most current flap gate inspection report.

The meeting adjourned at 11:32 a.m.

Submitted by Lorraine Moneypenny
Public Works Department

Chair Signature

Date

**MINUTES
MANASOTA KEY STREET & DRAINAGE
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, DECEMBER 11, 2024**

**9:32 a.m. – 10:29 a.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Members Present: Kathi Obendorfer, Chair
Wayne L'Heureux
Anthony Liguori
Members Absent: Michael Beaudoin
County Staff: Lorraine Moneypenny, Community Liaison
Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:32 a.m. A roll call was taken. Mr. Beaudoin, being absent for the second time in a year, forfeits his position. A quorum was established.

Changes to the Agenda / Motion to Approve Changes:

The Chair moved to remove the parking item from the agenda. Mr. L'Heureux seconded and it was unanimously agreed.

Approval of Minutes:

The September 18, 2024 minutes were unanimously approved as submitted.

Citizen Input on Agenda Items Only (3 Minute Limit):

- Mr. Ochab opined that the roundabout should be beautified. While streetlight installation is in process, it would be good to add outlets for the electrification of future decorations. Also, the commercial district and entire island are dark and need lighting. He asked that Public Works move the entire house that is in the right of way on Gulf Boulevard near Friendship Lane.
- Ms. Kharitonova said a contractor piled dirt and sand in the right of way over a storm drain near 1170 Little Court. She would like the county to remove it, and to address the ongoing issues on that block.
- Ms. Nibert asked about the next round of debris removal, as there are chunks of concrete and other building materials in the right of way.

Election of Officers:

The Chair moved to delay officer elections until the next meeting in March. Mr. L'Heureux seconded and it was agreed unanimously.

Unfinished Business:

- a. North Beach Road Sidewalk Project: The community liaison reported the sidewalk project design is still in progress, incorporating the recently added drainage plan.

- b. Streetlights: The community liaison reported that the County has taken delivery of new street lights. The contractor installed one before Hurricanes Helene and Milton. The project is on hold while Public Works concentrates on storm recovery. Mr. L'Heureux stressed that nonworking streetlights render much of the island pitch black. Pedestrians are unsafe and crime can proliferate. Florida Power & Light (FPL) fixed some lights. Some are out again. Ms. Obendorfer asked whether the County can implement some temporary lighting in the meantime at the north end and the south end of the island.
- c. Little Court: The community liaison reported the Board of County Commissioners approved the new contract for flapper gate maintenance (attached). According to the latest quarterly report, the flapper gates are functional, but large debris remains in close proximity of the flap and frame which cannot be removed without contracting for additional equipment. While storm recovery is in process, there is little progress on the multi-faceted project to address drainage on Little Court. Citizens in the gallery expressed frustration. The community liaison offered to recirculate an update from the summer and to find out more. The Chair assured citizens that the County is attending to the issue. Citizens emphasized that removing sand piles from atop storm drains would be a good first step.

New Business:

- a. Financial Reports: The FY2024 maintenance activity report and unaudited fund financial report were reviewed. Mr. Liguori asked if a Fiscal Department representative could attend a meeting. The community liaison said that might be arranged when the FY26-27 budget is discussed in the first quarter.

Citizen Input on MSBU items (3 Minute Limit):

- Mr. Ochab expressed worry about policies that may emanate from a recent Board of County Commissioners workshop about parking on Manasota Key. The community liaison offered to send a link to the video of the session, during which Commissioners displayed balanced regard for the interests of residents and visitors. Public Works will take these into account in the next set of recommendations. Mr. L'Heureux suggested that the Public Works Engineer attend the next meeting.
- Ms. Nibert emphasized the need for lighting along Gulf Boulevard. Mr. L'Heureux added that it is needed along bay blocks, as well. Florida Power & Light is not responsive; can the County intervene?
- Ms. Kharitonova expressed concern about the road closure on the Sarasota County portion of the island. Having a single path for evacuation, fire and EMS is a safety issue for Charlotte County residents. Mr. Ochab suggested someone in Public Works could start a dialogue with counterparts in Sarasota. The community liaison said County Commissioner might be the appropriate level for such a conversation.

Advisory Board Open Discussion:

None.

Schedule Meetings / Items for Next Agenda:

There was discussion about adding parking to the next agenda. The Board agreed to add it.

Future meetings are scheduled at 9:30 a.m. in the Mac V. Horton, West County Annex Room 120, as follows:

- Wednesday, March 19, 2025
- Wednesday, June 18, 202
- Wednesday, September 24, 2025
- Wednesday, December 3, 2025

The meeting adjourned at 10:29 a.m.

Submitted by Lorraine Moneypenny
Public Works Department

Chair Signature

Date

Manasota Key Street and Drainage MSTU

Fund Financial Report
Oct. 1, 2024 - Mar. 31, 2025

	Actual FY2024	Adopted Budget FY2025	Amended Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$1,547,928	\$1,773,882	\$1,773,882	\$1,899,467		
Revenues						
Taxes & Earnings	626,056	629,441	-	589,478		
Grant & Subsidy Revenue	-	-	-	-		
Loans & Borrowing	-	-	-	-		
Total Revenue	\$626,056	\$629,441	629,441	\$589,478		
Expenditures						
Contract Services	28,580	50,000	-	8,700	19,234	22,066
Pipe Lining	-	-	-	23,738	-	(23,738)
ROW Maintenance	-	-	-	-	-	-
ROW Reclamation	-	-	-	-	-	-
Specialty Mowing	67,680	76,291	-	19,180	74,329	(17,218)
Public Works Services	47,368	175,626	-	11,402	-	164,224
Internal Charges	8,601	5,467	-	5,467	-	-
Purchased Services	36,175	40,006	-	23,957	-	16,049
Materials and Supplies	-	-	-	-	-	-
Capital Outlay	29,730	30,000	-	-	45,000	(15,000)
Debt Services	-	-	-	-	-	-
Project Costs						
Manasota Key Community Plan	56,383	395,344	68,300	11,028	397,101	55,515
Total Expenditures	\$274,518	\$772,734	841,034	\$103,472	535,665	201,897
Reserves (Ending Fund Balance)	\$1,899,467	\$1,630,589	\$1,562,289	\$2,385,473		
Reserve %	87.4%	67.8%	65.0%	95.8%		

Budget Amendment to add funds for Drainage Feasibility Study.

Date Prepared: 5/7/2025

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	85182	Beacon Repair		01/09/2025	2.00	196.79	0.00	24.04	0.00		220.83
	Work Order 85182 Total 2065 N BEACH RD, Charlotte, FL, 34223										
					2.00	196.79	0.00	24.04	0.00	6.00	220.83
	Beacon Repair Total										
	48405	Contracted - Landscaping		01/14/2025	0.00	0.00	0.00	0.00	8,430.00		8,430.00
	48405	Contracted - Landscaping		01/24/2025	0.00	0.00	0.00	0.00	8,086.00		8,086.00
	Work Order 48405 Total West County Landscape Maintenance										
					0.00	0.00	0.00	0.00	16,516.00	16.44	16,516.00
	74092	Contracted - Landscaping		03/12/2025	0.00	0.00	0.00	0.00	6,940.00		6,940.00
	74092	Contracted - Landscaping		01/08/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/10/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/14/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/15/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/16/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/17/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/22/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/28/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/30/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		01/31/2025	0.25	21.60	0.00	0.95	0.00		22.56
	74092	Contracted - Landscaping		02/05/2025	0.25	21.60	0.00	0.78	0.00		22.38
	74092	Contracted - Landscaping		02/06/2025	0.25	21.60	0.00	2.57	0.00		24.17
	74092	Contracted - Landscaping		02/07/2025	0.25	21.60	0.00	1.04	0.00		22.64

Monthly Funding Report

START
DATE:

01/01/2025

END DATE:

03/31/2025

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74092	Contracted - Landscaping		02/11/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/12/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/13/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/14/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/19/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/20/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/21/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/27/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		02/28/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/04/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/05/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/06/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/07/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/11/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/12/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/13/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/14/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/18/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/19/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/20/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/21/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/25/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/26/2025	0.25	21.60	0.00	1.04	0.00		22.64

Monthly Funding Report

START DATE:

01/01/2025

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	74092	Contracted - Landscaping		03/27/2025	0.25	21.60	0.00	1.04	0.00		22.64
	74092	Contracted - Landscaping		03/28/2025	0.25	21.60	0.00	1.04	0.00		22.64
Contract Inspection Total											
				9.50		820.90	0.00	40.70	0.00		861.51
Work Order 74092 Total West County Landscape Maintenance											
				9.50		820.90	0.00	40.70	0.00		7,801.51
#24-030 Landscape Maintenance ROW - West County											
Contracted - Landscaping Total											
	54290	Contracted Pipe Lining		01/27/2025	0.00	0.00	0.00	0.00	23,737.50		23,737.50
	54290	Contracted Pipe Lining		01/27/2025	0.13	10.80	0.00	0.00	0.00		10.80
Contract Management Total											
				0.13		10.80	0.00	0.00	0.00		10.80
Work Order 54290 Total GULF BLVD & LITTLE CT, ENGLEWOOD, FL, 34223											
				0.13		10.80	0.00	0.00	23,737.50	1,200.00	23,748.30
#22-547 FY23 Stormwater Collection System Rehab											
Contracted Pipe Lining Total											
	92552	Data Collection		02/27/2025	5.50	250.64	0.00	22.88	0.00		273.52
Work Order 92552 Total N BEACH RD, ENGLEWOOD, FL, 34223											
				5.50		250.64	0.00	22.88	0.00	67.00	273.52
Data Collection Total											
				5.50		250.64	0.00	22.88	0.00	67.00	273.52
Work Order 90989 Total											
	90989	GIS Update		02/19/2025	0.50	36.95	0.00	0.00	0.00		36.95
				0.50		36.95	0.00	0.00	0.00	2.00	36.95
Work Order 92786 Total											
	92786	GIS Update		03/05/2025	0.25	18.48	0.00	0.00	0.00		18.48
				0.25		18.48	0.00	0.00	0.00	2.00	18.48

Monthly Funding Report

START
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01/01/2025

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03/31/2025

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
		GIS Update Total			0.75	55.43	0.00	0.00	0.00	4.00	55.43
	72672	MSBU Administrative Work		01/03/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72672	MSBU Administrative Work		01/09/2025	2.00	147.80	0.00	0.00	0.00		147.80
	72672	MSBU Administrative Work		01/14/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		01/15/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		01/31/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72672	MSBU Administrative Work		02/07/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72672	MSBU Administrative Work		02/12/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		02/14/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		02/21/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		03/05/2025	2.50	184.75	0.00	0.00	0.00		184.75
	72672	MSBU Administrative Work		03/11/2025	2.25	166.28	0.00	0.00	0.00		166.28
	72672	MSBU Administrative Work		03/13/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72672	MSBU Administrative Work		03/17/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		03/19/2025	0.75	55.43	0.00	0.00	0.00		55.43
	72672	MSBU Administrative Work		03/20/2025	1.50	110.85	0.00	0.00	0.00		110.85
	72672	MSBU Administrative Work		03/24/2025	0.50	36.95	0.00	0.00	0.00		36.95
	72672	MSBU Administrative Work		03/25/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72672	MSBU Administrative Work		03/26/2025	1.00	73.90	0.00	0.00	0.00		73.90
	72672	MSBU Administrative Work		03/27/2025	0.25	18.48	0.00	0.00	0.00		18.48

Monthly Funding Report

START DATE:

01/01/2025

END DATE:

03/31/2025

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Administrative Time Total											
Work Order 72672 Total					18.00	1,330.20	0.00	0.00	0.00	0.00	1,330.23
					18.00	1,330.20	0.00	0.00	0.00	0.00	1,330.23
MSBU Administrative Work Total											
2846		Project Management		02/04/2025	0.00	0.00	0.00	0.00	3,510.00		3,510.00
2846		Project Management		02/18/2025	0.00	0.00	0.00	0.00	3,510.00		3,510.00
2846		Project Management		03/05/2025	0.00	0.00	0.00	0.00	3,020.00		3,020.00
2846		Project Management		01/07/2025	2.00	172.82	0.00	0.00	0.00		172.82
2846		Project Management		01/15/2025	1.00	86.41	0.00	0.00	0.00		86.41
2846		Project Management		02/04/2025	1.00	86.41	0.00	0.00	0.00		86.41
2846		Project Management		02/10/2025	2.00	172.82	0.00	0.00	0.00		172.82
2846		Project Management		02/11/2025	1.00	86.41	0.00	0.00	0.00		86.41
2846		Project Management		02/12/2025	2.00	172.82	0.00	0.00	0.00		172.82
2846		Project Management		02/20/2025	1.00	86.41	0.00	0.00	0.00		86.41
2846		Project Management		03/03/2025	2.00	172.82	0.00	0.00	0.00		172.82
2846		Project Management		03/06/2025	2.00	172.82	0.00	0.00	0.00		172.82
2846		Project Management		03/13/2025	2.00	172.82	0.00	0.00	0.00		172.82
Plan/Spec Review Total					16.00	1,382.56	0.00	0.00	0.00		1,382.56
2846		Project Management		01/16/2025	0.50	43.21	0.00	0.00	0.00		43.21
2846		Project Management		02/18/2025	0.50	43.21	0.00	0.00	0.00		43.21
Public Outreach Total					1.00	86.41	0.00	0.00	0.00		86.42
North Beach Road Sidewalks					17.00	1,468.97	0.00	0.00	10,040.00	0.00	11,508.98
Work Order 2846 Total											

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
C411406 - Manasota Key Community Plan											
	6726	Project Management		03/26/2025	0.50	43.21	0.00	0.00	0.00	0.00	43.21
					0.50	43.21	0.00	0.00	0.00	0.00	43.21
					0.50	43.21	0.00	0.00	0.00	0.00	43.21
			Contract Management Total								
			Manasota Key								
			Work Order 6726 Total								
					17.50	1,512.18	0.00	0.00	10,040.00	0.00	11,552.19
			Project Management Total								
				02/18/2025	6.00	401.16	0.00	40.56	0.00	0.00	441.72
					6.00	401.16	0.00	40.56	0.00	396.00	441.72
			Work Order 90990 Total								
			1891 BEACH RD, 02, FORT MYERS, FL		6.00	401.16	0.00	40.56	0.00	396.00	441.72
			Sign Inspection Total								
					6.00	401.16	0.00	40.56	0.00	396.00	441.72
			Small Pipe Install (Pipes 31" And Under)	01/28/2025	3.00	239.37	0.00	0.00	0.00	0.00	239.37
			Small Pipe Install (Pipes 31" And Under)	01/29/2025	2.50	199.48	0.00	0.00	2,346.68	0.00	2,546.16
			Small Pipe Install (Pipes 31" And Under)	02/05/2025	0.00	0.00	0.00	0.00	1,830.46	0.00	1,830.46
			Small Pipe Install (Pipes 31" And Under)	03/20/2025	1.00	79.79	0.00	0.00	0.00	0.00	79.79
			Small Pipe Install (Pipes 31" And Under)	03/25/2025	16.00	1,117.89	0.00	71.01	0.00	0.00	1,188.90
			Small Pipe Install (Pipes 31" And Under)	03/26/2025	54.00	3,748.16	0.00	278.04	0.00	0.00	4,026.20
			Small Pipe Install (Pipes 31" And Under)	03/27/2025	41.00	2,860.99	518.11	265.56	0.00	0.00	3,644.66
			Small Pipe Install (Pipes 31" And Under)	03/28/2025	24.00	1,684.52	788.65	181.24	0.00	0.00	2,654.41
			Small Pipe Install (Pipes 31" And Under)	03/31/2025	11.00	812.90	0.00	167.42	0.00	0.00	980.32
			Work Order 87833 Total								
			GULF BLVD & LITTLE CT, ENGLEWOOD, FL, 34223		152.50	10,743.10	1,306.75	963.27	4,177.14	148.00	17,190.27
			Small Pipe Install (Pipes 31" And Under) Total								
					152.50	10,743.10	1,306.75	963.27	4,177.14	148.00	17,190.27

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	49083	Stormwater Design		01/14/2025	5.50	1,025.64	0.00	0.00	0.00		1,025.64
	49083	Stormwater Design		01/21/2025	0.50	93.24	0.00	0.00	0.00		93.24
	49083	Stormwater Design		03/26/2025	2.50	466.20	0.00	10.40	0.00		476.60
Work Order 49083 Total Manasota Key - Gulf Blvd Drainage											
					8.50	1,585.08	0.00	10.40	0.00	0.00	1,595.48
Stormwater Design Total											
					8.50	1,585.08	0.00	10.40	0.00	0.00	1,595.48
	87910	Street Light Repair		01/28/2025	24.00	2,361.44	0.00	146.16	0.00		2,507.60
Work Order 87910 Total Beach Rd & Gulf Blvd											
					24.00	2,361.44	0.00	146.16	0.00	3.00	2,507.60
Street Light Repair Total											
					24.00	2,361.44	0.00	146.16	0.00	3.00	2,507.60
	90984	Support (Post) Maintenance		02/18/2025	1.00	66.86	0.00	6.76	0.00		73.62
	90984	Support (Post) Maintenance		02/24/2025	0.00	0.00	70.30	0.00	0.00		70.30
Work Order 90984 Total 1290 SHORE VIEW DR, Charlotte, FL, 34223											
					1.00	66.86	70.30	6.76	0.00	2.00	143.92
	92666	Support (Post) Maintenance		02/28/2025	2.50	165.31	0.00	6.49	0.00		171.80
Work Order 92666 Total 1155 SHORE VIEW DR, Charlotte, FL, 34223											
					2.50	165.31	0.00	6.49	0.00	2.00	171.80
Support (Post) Maintenance Total											
					3.50	232.17	70.30	13.25	0.00	4.00	315.72
	87944	Underground Utility Locates		01/28/2025	4.00	388.92	0.00	16.64	0.00		405.56
Work Order 87944 Total											
					4.00	388.92	0.00	16.64	0.00	7.00	405.56

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Manasota Key Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	91238	Underground Utility Locates		02/19/2025	1.14	111.12	0.00	4.75	0.00		115.87
	Work Order 91238 Total										115.87
	96304	Underground Utility Locates		03/24/2025	4.75	461.84	0.00	19.76	0.00		481.60
	Work Order 96304 Total										481.60
	Underground Utility Locates Total										1,003.03
	Manasota Key Street and Drainage Unit Total										84,551.83

Florida Marine Works

3271 Tamiami Trail Unit G,
Port Charlotte, FL 33952 US
john@FloridaMarineWorks.com

INVOICE

BILL TO
Charlotte County Board of County Commissioners
18500 Murdock cir
Port Charlotte, FL 33948

INVOICE 1624
DATE 04/24/2025
TERMS Due on receipt
DUE DATE 04/24/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Hydro Flap	Clean and inspectManasota Key Hydro Flaps PO 25000313	1	4,350.00	4,350.00

BALANCE DUE \$4,350.00

The most recent quarterly cleaning and inspection of the Hydro Flaps on Manasota Key, in accordance with contract 24-494, PO 25000313 was completed on Friday March 4th 2025. The 4 flaps reside in three locations and our findings are in summary as follows.

Location A) Two flaps, in close proximity, are located on the seaward side of the bulkhead abutting the El Galleon condos @ 1765 Gulf Blvd, with a large flap to the South of a smaller flap located to the North. These were both found to be moderately encrusted with hard and soft marine organisms. After cleaning, an inspection indicates that the Flaps are in good to excellent condition. All attaching hardware, framework and piping are intact and functional and are in good to excellent condition. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed levels are sufficient as to allow proper articulation of the flaps as natural forces require.

Location B) A single Flap resides on the seaward side of the bulkhead at the North canal terminus next to the property located at 135 Sandollar lane. The single flap was found to be moderately encrusted with hard and soft marine organisms, and had the most aggressive growth out of the 4, mostly due to its direct exposure to sunlight. After cleaning, an inspection indicates that the Flap is in good to excellent condition. All attaching hardware, framework and piping are intact and functional but remain in a damaged status condition, as previously noted. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed levels would interfere with movement at this flap due to silting and relative proximity of the placement of the flap and frame to the seabed. Sediment was wiped away, without removal, so as to be sufficient as to allow proper articulation of the flaps as natural forces require. Additionally, the canal is mostly inaccessible by vessel and various types of hurricane debris were removed from the flap area which prevented normal articulation (see additional pic) and placed on seawall cap for disposal by a nearby homeowner. Large additional debris remains in close proximity of the flap and frame which cannot be removed without contracting for additional equipment.

Location C) A single Flap resides on the seaward side of the bulkhead at the South canal terminus next to the property located at 100 Mockingbird lane. The single flap was found to be moderately encrusted with hard and soft marine organisms. After cleaning, an inspection indicates that the Flap is in good to excellent condition. All attaching hardware, framework and piping are intact and functional and in good to excellent condition. The lip seal on the frame is pliable and in good to excellent condition and would provide good sealing characteristics. Sediment and seabed are noted to be sufficient as to allow proper articulation of the flaps as natural forces require. . Additionally, the canal is mostly inaccessible due to hurricane debris but a vessel is now just able to access the flap as some debris has been relocated.