

**MINUTES
MANASOTA KEY STREET & DRAINAGE
MUNICIPAL SERVICE TAXING UNIT (MSTU)**

**ADVISORY BOARD SPECIAL MEETING
WEDNESDAY, MARCH 26, 2025**

**11:00 a.m. – 11:32 a.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Members Present: Michael Beaudoin, Chair
Wayne L'Heureux
Anthony Liguori

County Staff: Lorraine Moneypenny, Community Liaison
Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A quorum was established.

FY26/27 Preliminary Budget:

Board members expressed satisfaction that sidewalk construction will begin in 2026 and taxes will not be raised. After discussion, Mr. Beaudoin moved to approve the preliminary budget. Mr. L'Heureux seconded and the motion passed unanimously.

Street Lighting

Board members expressed appreciation for new streetlights in the commercial district. The community liaison said eight bollards near the roundabout need replacement, too, at \$1,850 each. Mr. L'Heureux motioned that the County move forward with the purchase and installation of new bollards, providing they include outlets for plugging in holiday lights. Mr. L'Heureux asked that the decorative shell in the roundabout be lit as well.

Citizen Input

Mrs. Nibert asked for an update on drainage work on Little Court. Today she spoke with contractors who are digging and installing something like a French drain. The County has removed sand from the top of storm drains, but the sand is around and in the pipes. Mr. L'Heureux witnessed contract workers pumping out drains. Mrs. Nibert asked for the most current flap gate inspection report.

The meeting adjourned at 11:32 a.m.

Submitted by Lorraine Moneypenny
Public Works Department


Chair Signature

6.18.2025
Date

[illegible]

date 3/26/25 @ 11
 project Manasota
 page 1

Chair - Beaudoin

* Micky resign

Quorum

Yes - Micky, Wayne, Tony

~~Lighting~~

lighting later

\$& explain. Beaudoin asks re

Micky

*

North sidewalks + will be on west side?
 No tax increase. - yes!

Public comment
 Heather

Sidewalks to be discussed at mtg. June
 South end drainage - digging at Little
 Ct + Gulf Blvd. Creating new drain
 Putting in French

*

Send Little Ct info to Heather

Drains full of sand. Need to blow out.

Wayne has seen ^{contract} workers pumping out drains

Motion to approve budget - Micky

Wayne 2nd

Unanimous

Tony
 Heather

Sidewalks to improve safety.

Did remove

*

Flap gate report

Streetlights

Greater N + in roundabout

Wayne - ~~agree to~~ light inside shell

Wayne - agree \$1850 x 8 for bollards

w/ plugs + light in center of
 shell. Micky Second. Unanimous

Add'l application

Adjourn 11:32

task list:

FY2026 & FY2027

Valuation
Current Millage

FY2026	FY2027
\$ 975,897,354	\$ 1,024,692,222
0.7798	0.7798

Revenues

Less 5% Reserve - FS 129.01(2)b

Loans & Borrowing

Debt Proceeds

Total Revenue

Preliminary Budget FY2026	Preliminary Budget FY2027
\$ 2,099,846	\$ 2,196,029
689,179	723,638
7,350	7,687
(34,827)	(36,567)
3,642,000	-
\$ 4,303,702	\$ 694,758
-	-
41,750	47,188
5,000	5,000
-	-
-	-
-	-
-	-
-	-
-	-
71,173	73,309
12,277	12,870
76,702	81,719
-	-
14,748	17,315
-	-

Contract Services

Landscaping

Public Works Services

Sign Materials

	Preliminary Budget FY2026	Preliminary Budget FY2027
Internal Charges		
<i>Central/Indirect Svcs</i>	7,278	6,929
Purchased Services		
<i>Personal Svcs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	4,000	4,000
<i>Utility Service-Water/Sewer</i>	9,000	9,000
<i>Utility Service-Traffic Signls/Lights</i>	3,000	3,000
<i>Printing & Binding</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	250	250
<i>Property Appraiser</i>	13,784	14,473
<i>Collection Fee-Tax Collector</i>	13,784	14,473
Materials and Supplies		
<i>Equipment-Over \$1,000/Under \$5,000 Each</i>	-	-
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	-	729,000
<i>Interest</i>	91,042	149,132
Project Costs		
<i>Manasota Key Community Plan (Sidewalks)</i>		
<i>Engineering</i>	345,890	-
<i>Construction</i>	3,421,001	-
<i>Labor</i>	76,840	-
Total Expenditures	4,207,519	1,167,658
Reserves (Ending Fund Balance)	\$ 2,196,029	\$ 1,723,129
<i>Reserve %</i>	34.3%	59.6%

Version Date

3/16/2025

Budget Report

Activity Description: All

Manasota Key Street and Drainage Unit

Budget Year: 2026

Activity Description		Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
Asphalt Maintenance		2	TONS	\$1,438.60	\$233.00	\$148.10		\$1,819.70
Brush Cutting		250	CY	\$269.09		\$49.19		\$318.28
Camera/Video		12	PIPES	\$7,362.24		\$2,838.24		\$10,200.48
Concrete - Armoring		3	CY	\$835.61	\$577.39	\$145.95		\$1,558.95
Concrete (Catch Basins)		1	CATCH BASINS	\$2,950.00	\$424.55	\$404.20		\$3,778.75
Concrete (Driveways)		240	SF	\$1,163.36	\$676.16	\$120.08		\$1,959.60
Concrete Catch Basin Repair		2	REPAIRS	\$1,454.20	\$121.63	\$161.80		\$1,737.63
Data Collection		75	CT	\$2,369.10		\$71.25		\$2,440.35
Drainage Maintenance - Swale Grading		10,000	SF	\$8,481.14	\$5,478.17	\$1,370.29		\$15,329.60
Drainage Maintenance Re-grading		1,000	SF	\$586.88	\$1.46	\$95.92		\$684.26
Fuel Work		5	EQUIPMENT	\$377.85		\$113.30		\$491.15
GIS Update		25	CT	\$658.08				\$658.08
Graffiti Removal		50		\$294.57	\$14.52	\$32.25		\$341.34
Ground Penetrating Radar		4	TICKETS	\$157.94		\$16.34		\$174.28
Investigation		10	INSPECTIONS	\$808.10		\$47.50		\$855.60
MSBU Administrative Work		120	HOURS	\$9,476.40		\$499.20		\$9,975.60
Open Road Cut Road Repair		3	TONS	\$539.48	\$367.81	\$55.54		\$962.82
Pavement Markings		30	MARKINGS	\$1,742.46	\$169.53	\$305.34		\$2,217.33
Project Management		8	LABOR	\$750.05				\$750.05
ROW - Clearing / Haul Debris		10	TONS	\$4,388.60		\$859.00		\$5,247.60
ROW - Vegetation / Boom Mowing		10,000	CY	\$493.40		\$160.33		\$653.73
ROW - Vegetation Management		300	STRUCTURES	\$698.50	\$9.80	\$178.70		\$887.00
ROW Watering		20,000	GALLONS	\$4,934.00		\$654.67		\$5,588.67

Budget Report

Activity Description: All

Manasota Key Street and Drainage Unit
Budget Year: 2026

Budget Details							
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
Shoulder Repair	1	MILES	\$2,877.20	\$197.19	\$195.20		\$3,269.59
Sign Fabrication	10	SIGNS	\$220.63	\$332.21	\$9.77		\$562.61
Sign Inspection	200	SIGNS	\$751.08		\$105.59		\$856.67
Sign Installation	5	SIGNS	\$174.63	\$82.77	\$24.55		\$281.95
Sign Maintenance	80	SIGNS	\$2,794.00	\$1,261.60	\$392.80		\$4,448.40
Small Pipe Install (Pipes 31" And Under)	64	LF	\$4,388.60	\$4,363.04	\$588.60		\$9,340.24
Small Pipe Repair (Pipes 31" And Under)	2	REPAIRS	\$2,194.30	\$164.66	\$404.20		\$2,763.16
Standard Cuts	200	SF	\$1,462.87	\$145.53	\$196.20		\$1,804.60
Street Light Repair	20	LIGHTS	\$4,267.83		\$521.83		\$4,789.67
Support (Post) Maintenance	20	POSTS	\$349.25	\$126.96	\$49.10		\$525.31
Transport	2	TRIP	\$526.47		\$84.87		\$611.33
Vacuum Culvert Cleaning	30	CULVERTS	\$4,464.60		\$1,376.40		\$5,841.00
Manasota Key Street and Drainage Unit Total			\$76,701.10	\$14,747.97	\$12,276.29		\$103,725.37

Budget Report

Activity Description: All

Manasota Key Street and Drainage Unit

Budget Year: 2027

Activity Description	Work Quantity	Unit of Measure	Labor Cost	Budget Details				Total
				Materials Cost	Equipment Cost	Contractor Cost		
Asphalt Maintenance	2	TONS	\$1,438.60	\$244.65	\$148.10		\$1,831.35	
Brush Cutting	250	CY	\$269.09		\$49.19		\$318.28	
Camera/Video	12	PIPES	\$7,362.24		\$2,838.24		\$10,200.48	
Concrete - Armoring	3	CY	\$835.61	\$606.26	\$145.95		\$1,587.82	
Concrete (Catch Basins)	1	CATCH BASINS	\$2,950.00	\$445.77	\$404.20		\$3,799.97	
Concrete (Driveways)	240	SF	\$1,163.36	\$709.97	\$120.08		\$1,993.41	
Concrete Catch Basin Repair	2	REPAIRS	\$1,454.20	\$127.71	\$161.80		\$1,743.71	
Data Collection	75	CT	\$2,369.10		\$71.25		\$2,440.35	
Drainage Maintenance - Swale Grading	10,000	SF	\$8,481.14	\$5,751.83	\$1,370.29		\$15,603.26	
Drainage Maintenance Re-grading	1,000	SF	\$586.88	\$1.53	\$95.92		\$684.33	
Fuel Work	5	EQUIPMENT	\$377.85		\$113.30		\$491.15	
GIS Update	25	CT	\$658.08				\$658.08	
Graffiti Removal	50		\$294.57	\$15.24	\$32.25		\$342.06	
Ground Penetrating Radar	4	TICKETS	\$157.94		\$16.34		\$174.28	
Investigation	10	INSPECTIONS	\$808.10		\$47.50		\$855.60	
MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20		\$9,975.60	
Open Road Cut Road Repair	3	TONS	\$539.48	\$386.20	\$55.54		\$981.21	
Pavement Markings	30	MARKINGS	\$1,742.46	\$178.00	\$305.34		\$2,225.80	
Project Management	8	LABOR	\$750.05				\$750.05	
Road Edging	3,500	LF	\$771.96		\$185.92		\$957.88	
ROW - Clearing / Haul Debris	10	TONS	\$4,388.60		\$859.00		\$5,247.60	
ROW - Vegetation / Boom Mowing	10,000	CY	\$493.40		\$160.33		\$653.73	
ROW - Vegetation Management	300	STRUCTURES	\$698.50	\$10.29	\$178.70		\$887.49	

Budget Report

Activity Description: All
 Manasota Key Street and Drainage Unit
 Budget Year: 2027

Activity Description	Budget Details						
	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
ROW Watering	20,000	GALLONS	\$4,934.00		\$654.67		\$5,588.67
RPM Install	700	RPM	\$3,644.20	\$970.31	\$317.50		\$4,932.01
Shoulder Repair	1	MILES	\$2,877.20	\$207.05	\$195.20		\$3,279.45
Sign Fabrication	15	SIGNS	\$330.94	\$523.23	\$14.66		\$868.83
Sign Inspection	200	SIGNS	\$751.08		\$105.59		\$856.67
Sign Installation	5	SIGNS	\$174.63	\$86.91	\$24.55		\$286.09
Sign Maintenance	80	SIGNS	\$2,794.00	\$1,324.68	\$392.80		\$4,511.48
Small Pipe Install (Pipes 31" And Under)	64	LF	\$4,388.60	\$4,581.18	\$588.60		\$9,558.38
Small Pipe Repair (Pipes 31" And Under)	2	REPAIRS	\$2,194.30	\$172.89	\$404.20		\$2,771.39
Standard Cuts	200	SF	\$1,462.87	\$152.80	\$196.20		\$1,811.87
Street Light Repair	20	LIGHTS	\$4,267.83		\$521.83		\$4,789.67
Striping	5,000	LF	\$490.95	\$684.75	\$84.82		\$1,260.51
Support (Post) Maintenance	20	POSTS	\$349.25	\$133.31	\$49.10		\$531.66
Transport	2	TRIP	\$526.47		\$84.87		\$611.33
Vacuum Culvert Cleaning	30	CULVERTS	\$4,464.60		\$1,376.40		\$5,841.00
Manasota Key Street and Drainage Unit Total			\$81,718.52	\$17,314.55	\$12,869.42		\$111,902.49

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