

**MINUTES
PIRATE HARBOR WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, AUGUST 13, 2025**

**2:08 p.m. – 3:17 p.m.
Charlotte Harbor Event Center
75 Taylor St, Punta Gorda, Florida**

Members Present: Chuck Falesch, Chair
Robert DiMuzio, Vice Chair
Phillip Smallwood
John Schwind

Members Absent: George Herl

County Staff: Erica Hayes, Community Liaison
DeWayne Nodine, Projects Manager
Matthew Logan, Projects Manager

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 2:08 p.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:
None

Citizen Input on Agenda Items (3 Minute Limit):
None

Approval of the Minutes:

The June 25, 2025, minutes were unanimously approved as written.

Unfinished Business:

- a. Interior Dredge Project: Updated bathymetric survey data was presented showing sedimentation changes since the last dredge. The goal remains to stay within the \$350,000 dredging budget. The estimated dredging cost increased to \$202 per cubic yard from \$161 previously. Members agreed to prioritize critical access areas and defer lower-priority zones. The group decided not to pursue FEMA reimbursement for hurricane-related sedimentation due to cost and administrative delays.
- b. Sea Grass Mitigation Monitoring: Success criteria were not met due to storms and algae accumulation. County staff reported progress with Aquatic Preserve officials to recognize natural regrowth. Mr. Schwind presented a legal position paper asserting that the MSBU has fulfilled its obligations and should be released from further mitigation. The board supported refining and sharing the paper with Coastal Engineering and County staff.
- c. Marine Markers: Marker 5 was replaced but remains short and hard to see. Reports of a damaged concrete marker at Alligator Creek were discussed. Staff will verify all marker positions per the latest survey and make needed adjustments.

New Business

a. Financial Reports: FY25 Quarter 3 financials are pending due to budgeting workload. The FY2026–27 budget draft remains unchanged with the dredging project estimated at \$363,000.

Clarity was requested regarding the financial processes. The group had previously requested an increase in their current ERU (Equivalent Residential Unit) not to exceed the max to budget for a future dredge project.

Citizen Input on MSTU items (3 Minute Limit):

None

Advisory Board Open Discussion:

Discussion ensued regarding collaborating with Alligator Creek for potential cost savings via combined dredging efforts.

Schedule Meetings / Items for Next Agenda:

Future meetings are tentatively scheduled at the Punta Gorda Charlotte Library as follows:

- Wednesday, October 22, 2025
- Thursday, December 4, 2025

The meeting adjourned at 3:17 p.m.

Submitted by Erica Hayes
Public Works Department


Chair Signature

10-22-25
Date

**AGENDA
PIRATE HARBOR WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, AUGUST 13, 2025**

**2:00 p.m. Punta Gorda Library
401 Shreve Street, Punta Gorda, Florida**

BOARD MEMBERS: Chuck Falesch, Chair
Robert DiMuzio, Vice-Chair
George Herl
Phillip Smallwood
John Schwind

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: June 25, 2025
5. Unfinished Business
 - a. Interior Dredge Project
 - b. Sea Grass Mitigation Monitoring
 - c. Marine Markers
6. Citizen Input on Agenda Items (3-Minute Limit)
7. New Business
 - a. Financial Reports
8. Advisory Board Open Discussion
9. Citizen Input on MSBU Items (3-Minute Limit)
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

FY2026 & FY2027

Cost per ERU

FY2026		FY2027	
	326.000		326.000
\$	335.00	\$	335.00
\$	335.00		
\$	828.25		

Current Maximum Rate

Planned Budget FY2026	Planned Budget FY2027
\$ 443,058	\$ 354,642
109,210	109,210
1,551	1,242
(5,539)	(5,523)
391,000	-
\$ 496,222	\$ 104,929
-	-
-	-
30,000	30,000
-	-
500	500
16,509	16,509

Total Revenue

Operating Exp-PubWrks

	Planned Budget FY2026	Planned Budget FY2027
Internal Charges		
<i>Central/Indirect Svcs</i>	1,306	1,371
Purchased Services		
<i>Admin Svcs-PubWrks</i>	-	-
<i>Reimb-Aquatic Weed Chrgs</i>	21,060	22,113
<i>Advertising-Legal</i>	-	-
<i>Collection Fee-Tax Collector</i>	2,185	2,185
Materials and Supplies		
Capital Outlay		
<i>Imprv-Other Than Bldgs</i>	-	-
Debt Services		
<i>Principal</i>	-	78,200
<i>Interest</i>	15,610	12,730
<i>Other Debt Service Costs</i>	-	-
Project Costs		
<i>Pirate Harbor Dredging FY23</i>		
<i>Engineering</i>	110,590	-
<i>Dredging</i>	375,000	-
<i>Labor</i>	11,879	-
Total Expenditures	584,639	163,608
Reserves (Ending Fund Balance)	\$ 354,641	\$ 295,963
<i>Reserve %</i>	37.8%	64.4%

Version Date

6/23/2025

Budget Report

Activity Description: All

Pirate Harbor Waterway Unit
Budget Year: 2026

Budget Details							
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost	Total
MSBU Administrative Work	120	HOURS	\$9,476.40		\$499.20		\$9,975.60
Project Management	75	LABOR	\$7,031.75				\$7,031.75
Pirate Harbor Waterway Unit Total			\$16,508.15		\$499.20		\$17,007.35

Budget Report

Activity Description: All

Pirate Harbor Waterway Unit
Budget Year: 2027

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Project Management	75	LABOR	\$7,031.75				\$7,031.75
Pirate Harbor Waterway Unit Total			\$16,508.15		\$499.20		\$17,007.35

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging
2026-2027

Project Costs (in thousands)

Project Name	2026	2027	2028	2029	2030	2031	TOTAL
Alligator Creek - Entrance Channel	2,306	71	54	37	19	9	2,496
Buena Vista/Edgewater North WW Maintenance Dredging	110	-	-	-	-	-	110
Don Pedro/Knight/Palm Island Re-nourishment	257	-	-	-	-	-	257
Don Pedro/Knight Island Renourishment FY26	-	263	3,164	284	251	261	4,223
Gulf Cove WW Dredging	167	-	4,132	150	128	105	4,683
Harbour Heights WW Maintenance Dredging	1,445	45	35	24	12	6	1,566
Manasota Key Beach Nourishment FY20	430	-	-	-	-	-	430
Manasota Key Beach Nourishment FY26	-	368	4,001	308	320	333	5,330
Manchester Waterway Maintenance Dredging	850	-	-	-	-	-	850
NWPC Exterior Dredging	1,290	-	-	-	-	-	1,290
Pirate Harbor Maintenance Dredging	513	13	10	7	3	1	547
South Gulf Cove WW Maintenance Dredging	1,817	-	-	-	-	-	1,817
Stump Pass Maintenance Dredging FY26	766	44	45	-	-	-	855
Stump Pass Maintenance Dredging FY29	-	-	95	4,436	47	48	4,626
TOTAL	9,950	803	11,535	5,246	781	763	29,079

Charlotte County

